

DISCLOSABLE PECUNIARY INTEREST FORM - GUIDANCE NOTES

Please read these notes carefully before completing your form

Employment, office trade profession or vocation

If you are employed you should include the name and address of your employer and the nature of the business (if not clear) and your position (eg director, manager, employee)

If you are self employed you should include the name and address of the business and the nature of the business (if not clear)

You should also disclose any Office you hold which could include membership of another local authority eg the County or a District /Borough Council; director or board member of a health trust or other public service bodies.

If none of the above categories are applicable please indicate by putting 'not applicable'

Sponsorship

This means any money you received towards the costs of your election or any expenses for you carrying out your duties as a Councillor from any political party, trade union, campaigning group or any other organisation or individual.

Contracts

You should include any contracts for the supply of goods or services to the Council, where either you or your spouse/partner or a company or a business in which you hold shares or any interest are the supplier.

This includes shares in the Council' bank and or utility companies who provide services to the Council.

Land

You should include any land in the Council's area which you own or which you lease, or of which you are a tenant. This will in most cases include your home. (even if you rent the property).

Note: The definition of land includes easements (rights of way etc), sporting rights, and mining rights.

Licences

This means if you occupy land in the Council's area under a licence from anyone for more than 1 month or longer (eg grazing rights)

Note: The definition of land includes easements (rights of way etc), sporting rights, and mining rights

Corporate Tenancies

This means any land/building(s) which are rented from the Council by you, your spouse/partner or any other organisation in which you hold shares or have any other financial interest.

Securities

This means shares and debentures in a company where the nominal value exceeds £25,000 or 100th of the issued share value.

The nominal value of a share is the face value not the current stock market value.

If the shares are of a particular class of share, then the limit is 100th of the share capital of that class.

Completed forms should be addressed to the Monitoring Officer and can be sent directly to

Alistair Welch

Stafford Borough Council

Civic Centre

Riverside

Stafford

ST16 3AQ

or through your Parish Clerk

Please ensure you have included your name and your Parish Council

PERSONAL INTERESTS – GUIDANCE NOTES

- (a) Any Outside Bodies you have been appointed to by the Council

- (b) If you are a Member of or in a position of general control in other Public Bodies ie a County/Borough Councillor, a Magistrate, a hospital trust etc

- (c) If you are Member of or in a position of general control in any charitable organisations eg The National Trust, RSPCA, NSPCC etc

(Note You are not a Member of a Charity if you only make donations)

- (d) Are you a Member of any organisation which has a purpose to influence public opinion eg a political party, including political charities, trade unions, pressure groups eg CPRE, Countryside Alliance, Amnesty International.

Note: There maybe an overlap between (c) and (d) as some charities are also pressure groups. You need only to declare it once.