

Dear Members

**Annual Council Meeting**

I hereby give notice that the Annual Meeting of the Council will be held in the  
**Gatehouse Theatre, Eastgate Street, Stafford on Saturday 13 May 2023 at  
10.30am** to deal with the business as set out on the agenda.



Tim Clegg  
Chief Executive

# **ANNUAL COUNCIL MEETING 13 MAY 2023**

**Mayor, Councillor Philip Leason**

## **A G E N D A**

### **1 Election of Mayor**

**There will follow a short recess**

### **2 Installation of Mayor and Mayoress**

- (a) Declaration of Acceptance of Office and Oath of Allegiance
- (b) Address to the newly elected Mayor
- (c) The Mayor's response and appointment of Chaplain
- (d) Retiring Mayor to invest the Mayoress with the Badge of Office
- (e) Vote of thanks to Retiring Mayor and Mayoress
- (f) Retiring Mayor's response
- (g) Presentation of Insignia to retiring Mayor and Mayoress

### **3 Election of Deputy Mayor**

### **4 Installation of Deputy Mayor and Deputy Mayoress**

- (a) The Mayor to invest the new Deputy Mayor with the Chain of Office
- (b) Address to the newly elected Deputy Mayor
- (c) Deputy Mayor's response
- (d) The Mayoress to invest the new Deputy Mayoress with the Badge of Office.
- (e) Vote of Thanks to Retiring Deputy Mayor and Deputy Mayoress
- (f) Retiring Deputy Mayor's response
- (g) Presentation of Insignia to retiring Deputy Mayor and Deputy Mayoress

- 5 **Appointment of Leader of the Council**
- 6 **Approval of the Minutes of the meeting of the Council held on 18 April 2023 as previously circulated.**



Tim Clegg  
Chief Executive

Civic Centre  
Riverside  
Stafford  
ST16 3AQ

5 May 2023

**NOTE: Members and Guests are asked to remain in their seats at the conclusion of the meeting and await further instructions from the Head of Law and Governance**