

# Budget

## 2022 / 2023



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# Stafford Borough Council

## BUDGET 2022/2023

### Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for 2022/2023.

The Council's Budget and Council Tax for 2022/2023 were set at the full meeting of the Council on 22 February 2022.

The following paragraphs give a brief overview of the Council's spending plans for 2022/2023 and how the spending is financed.

### Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

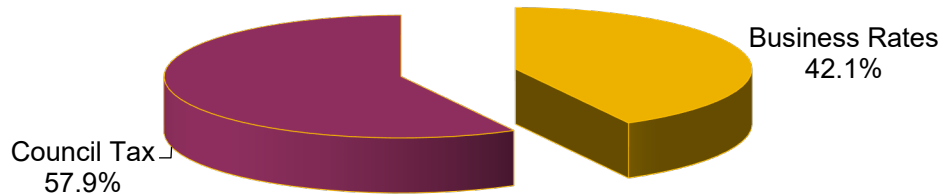
The Capital Accounts relate to major investment on the long term assets of the Council, for example improvements to leisure facilities and car parking etc.

### General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2022/2023.

<b>2021/2022 BUDGET £'000</b>	<b>PORTFOLIO (Controllable)</b>	<b>2022/2023 BUDGET £'000</b>
834	Community	883
4,156	Environment	3,859
2,030	Leisure	2,085
249	Planning and Regeneration	1,140
8,260	Resources	7,508
15,529		15,475
1,417	Financing/Technical Adjustments	873
(3,896)	Government Grants	(2,499)
<b>13,050</b>	<b>NET REVENUE BUDGET</b>	<b>13,849</b>
	<b>Financed by:-</b>	
5,261	Business Rates	5,829
7,789	Council Tax	8,020
<b>13,050</b>		<b>13,849</b>

### Where the money comes from



The detailed General Fund Revenue Budget is set out by portfolio on pages CM1 to RE49.

#### Council Tax

Council Tax for a Band D property for 2022/2023 will be £165.38 which is a 1.9% increase from the previous financial year.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Staffordshire Commissioner (Fire and Rescue) and (Police and Crime) and Parish Councils within the Borough.

The bill for a Band D property is calculated as follows:-

2021/2022	AUTHORITY	2022/2023	INCREASE	%
£162.30	Stafford Borough Council	£165.38	£3.08	1.90
£1,360.62	Staffordshire County Council	£1,401.30	£40.68	2.99
£78.78	Staffordshire Commissioner (Fire and Rescue)	£80.35	£1.57	1.99
£238.57	Staffordshire Commissioner (Police and Crime)	£248.57	£10.00	4.19
<b>£1,840.27</b>	<b>TOTAL</b>	<b>£1,895.60</b>	<b>£55.33</b>	<b>3.01</b>

In addition to the above, parish charges are added, where appropriate.

## **National Non-Domestic Rates (NNDR)/Business Rates Retention (BRR)**

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2022/2023 at 51.2 pence in the pound. (The Small Business Rates multiplier for 2022/2023 is 49.9 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Stafford Borough has been set a predetermined overall level of Business Rates income and retains 40% of that figure. Any growth above that level is then subject to a 50% levy that is paid to the Staffordshire and Stoke on Trent Business Rates Pool.

In 2022/2023 the Council is anticipated to receive the following Business Rates Income

<b>Business Rates Income</b>	<b>2022-23 £'000</b>
Core funding	2,824
Growth	1,993
SBC Share of S&SOT BRP	797
Pooling agreement / Other items	215
<b>Total Business Rates Income</b>	<b>5,829</b>

## **Capital Expenditure**

In 2022/2023 the Council will be spending approximately £19.533 million on capital investment.

Areas of investment include Future High Streets spend to redevelop the Town Centre (£14.401 million) and continuation of Stone Leisure provision (£2.316 million).

Resources will continue to be made available for disabled facilities grants to householders.

The detailed Capital Programme is set out at the end of the book on page CAP1.

## **Fees and Charges 2022/2023**

The Council's Fees and Charges are published in a separate booklet, which is also available electronically via the Financial Services intranet page or the Council's website.

## **Further Information**

Further information about the Council's spending plans can be obtained from the Financial Services Section: -

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# Community Portfolio

## Summary

		Original 2022-2023	Original 2023-2024	Original 2024-2025
		£	£	£
Private Sector Housing (Standards)	CM 02 - CM 03	151,820	151,300	155,810
Housing Act Sewerage Works	CM 04 - CM 05	2,230	2,280	2,280
Private Sector Hsg (Loans & Mortgages)	CM 06 - CM 07	(5,410)	(5,470)	(5,470)
Partnerships	CM 08 - CM 09	25,290	25,290	25,290
Homelessness & Housing Advice	CM 10 - CM 11	584,170	601,280	615,670
Glover Street	CM 12 - CM 13	(3,740)	(3,520)	(3,090)
Grants & Contributions	CM 14 - CM 15	128,960	128,960	128,960
<b>Controllable Expenditure</b>		<b>883,320</b>	<b>900,120</b>	<b>919,450</b>
Private Sector Housing (Standards)	CM 02 - CM 03	53,940	55,460	56,960
Housing Act Sewerage Works	CM 04 - CM 05	15,290	15,620	16,000
Private Sector Hsg (Loans & Mortgages)	CM 06 - CM 07	20,470	20,940	21,440
Partnerships	CM 08 - CM 09	23,400	24,360	25,100
Homelessness & Housing Advice	CM 10 - CM 11	173,170	177,710	182,470
Glover Street	CM 12 - CM 13	12,090	12,560	12,910
Grants & Contributions	CM 14 - CM 15	6,180	6,490	6,680
<b>Non-Controllable Expenditure</b>		<b>304,540</b>	<b>313,140</b>	<b>321,560</b>
		<b>1,187,860</b>	<b>1,213,260</b>	<b>1,241,010</b>

# Community Portfolio

## Private Sector Housing (Standards)

Karen Tierney

### Description

This budget provides for the delivery of the Council's Private Sector housing functions including;

Delivery of housing standards enforcement, licensing of houses in multiple occupation and caravan sites, Disabled facilities grants and private sector renewal loans and grants, home energy conservation, empty homes and fuel poverty.

### Employees

FTE Description

2.7 Private Sector Housing

### Cost Centres

1300 Home Energy Conservation  
1303 Private Sector Housing  
1304 Disabled Facilities Grant (DFG)



# Community Portfolio

## Private Sector Housing (Standards)

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>143,370</b>	<b>122,900</b>	<b>127,410</b>
<b>Transport Related Expenditure</b>	<b>4,320</b>	<b>4,320</b>	<b>4,320</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	1,050	1,050	1,050
Contributions to Provisions	120	120	120
Equipment, Furniture & Materials	340	340	340
Expenses	720	720	720
Grants & Subscriptions	400	400	400
Miscellaneous Expenses	2,500	2,500	2,500
Printing, Stationery & General Expenses	880	880	880
Professional Fees	20,660	20,660	20,660
<b>Total Controllable Expenditure</b>	<b>174,360</b>	<b>153,890</b>	<b>158,400</b>
<b>Total Controllable Income</b>	<b>(22,540)</b>	<b>(2,590)</b>	<b>(2,590)</b>
<b>Net Controllable Expenditure</b>	<b>151,820</b>	<b>151,300</b>	<b>155,810</b>
<b>Employee Expenses</b>	<b>1,480</b>	<b>1,510</b>	<b>1,530</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	9,900	10,130	10,370
Printing, Stationery & General Expenses	240	240	240
<b>Support Services</b>			
Central Expenses	2,110	2,170	2,240
Departmental	7,660	7,870	8,070
Property Management	5,280	5,270	5,370
Strategic Management	2,990	3,090	3,190
Support Services	24,280	25,180	25,950
<b>Total Non-Controllable Expenditure</b>	<b>53,940</b>	<b>55,460</b>	<b>56,960</b>
<b>Net Non-Controllable Expenditure</b>	<b>53,940</b>	<b>55,460</b>	<b>56,960</b>
<b>Private Sector Housing (Standards) Net Expenditure</b>	<b>205,760</b>	<b>206,760</b>	<b>212,770</b>

**Community Portfolio**  
**Housing Act Sewerage Works**  
Robert Simpson

**Description**

The Council is required to provide this service by statute, and the budget provides for the cost of running and maintaining the remaining Housing Act Sewage Works where rural properties are not connected to the mains sewerage system.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

1302 Housing Act Sewerage Works

# Community Portfolio

## Housing Act Sewerage Works

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	2,230	2,280	2,280
<b>Total Controllable Expenditure</b>	<u>2,230</u>	<u>2,280</u>	<u>2,280</u>
<b>Net Controllable Expenditure</b>	<u>2,230</u>	<u>2,280</u>	<u>2,280</u>
<b>Support Services</b>			
Support Services	12,600	12,930	13,310
<b>Depreciation &amp; Impairment Losses</b>	<u>2,690</u>	<u>2,690</u>	<u>2,690</u>
<b>Total Non-Controllable Expenditure</b>	<u>15,290</u>	<u>15,620</u>	<u>16,000</u>
<b>Net Non-Controllable Expenditure</b>	<u>15,290</u>	<u>15,620</u>	<u>16,000</u>
<b>Housing Act Sewerage Works Net Expenditure</b>	<u><u>17,520</u></u>	<u><u>17,900</u></u>	<u><u>18,280</u></u>

**Community Portfolio**  
**Private Sector Hsg (Loans & Mortgages)**

Ian Curran

**Description**

This budget provides for rental income from Council owned properties and the interest received on mortgages granted by the Council.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

1308 Housing Act Advances  
1316 Rental Income

# Community Portfolio

## Private Sector Hsg (Loans & Mortgages)

Ian Curran

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	5,900	6,020	6,020
<b>Total Controllable Expenditure</b>	<u>5,900</u>	<u>6,020</u>	<u>6,020</u>
<b>Total Controllable Income</b>	<u>(11,310)</u>	<u>(11,490)</u>	<u>(11,490)</u>
<b>Net Controllable Expenditure</b>	<u>(5,410)</u>	<u>(5,470)</u>	<u>(5,470)</u>
<b>Support Services</b>			
Property Management	2,440	2,540	2,650
Support Services	13,000	13,370	13,760
<b>Depreciation &amp; Impairment Losses</b>	<u>5,030</u>	<u>5,030</u>	<u>5,030</u>
<b>Total Non-Controllable Expenditure</b>	<u>20,470</u>	<u>20,940</u>	<u>21,440</u>
<b>Net Non-Controllable Expenditure</b>	<u>20,470</u>	<u>20,940</u>	<u>21,440</u>
<b>Private Sector Hsg (Loans &amp; Mortgages) Net Expenditure</b>	<u>15,060</u>	<u>15,470</u>	<u>15,970</u>

# Community Portfolio

## Partnerships

Tim Clegg

### Description

The Corporate Business and Partnerships Team takes a lead role in the development and management of strategic partnerships across the Borough. This includes the co-ordination of the Local Strategic Partnership, management of the Community Wellbeing Partnership, including the implementation of the statutory Community Safety plan and statutory functions in respect of Safeguarding Children and Vulnerable Adults, Prevent and anti-social behaviour. This budget heading is utilised for the implementation of initiatives that contribute to the safer communities in the Borough and also the running of the SPACE scheme.

### Employees

FTE Description

Not Applicable

### Cost Centres

1350 Partnerships

1394 Sanctuary

# Community Portfolio

## Partnerships

Tim Clegg

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Communications & Computing	100	100	100
Community Safety Initiatives	23,830	23,830	23,830
Contributions to Provisions	1,160	1,160	1,160
Printing, Stationery & General Expenses	200	200	200
<b>Total Controllable Expenditure</b>	<b>25,290</b>	<b>25,290</b>	<b>25,290</b>
<b>Net Controllable Expenditure</b>	<b>25,290</b>	<b>25,290</b>	<b>25,290</b>
<b>Support Services</b>			
Central Expenses	3,460	3,550	3,640
Departmental	280	290	300
Strategic Management	4,870	5,040	5,200
Support Services	14,790	15,480	15,960
<b>Total Non-Controllable Expenditure</b>	<b>23,400</b>	<b>24,360</b>	<b>25,100</b>
<b>Net Non-Controllable Expenditure</b>	<b>23,400</b>	<b>24,360</b>	<b>25,100</b>
<b>Partnerships Net Expenditure</b>	<b>48,690</b>	<b>49,650</b>	<b>50,390</b>

# Community Portfolio

## Homelessness & Housing Advice

Karen Tierney

### Description

This Budget provides for homelessness prevention including the Council's Deposit Guarantee Scheme, bed and breakfast accommodation and working with private sector landlords; the strategic housing service, including the development and monitoring of the housing strategy and associated strategies and policies, and the development and delivery of the Council's affordable housing function.

### Employees

FTE Description

6.5 Homelessness & Housing Advice

3.0 Housing Strategy

### Cost Centres

1313 Homelessness & Housing Advice

1315 Housing Strategy

1317 Homelessness Prevention

1318 Grant Funded Homelessness Prevention



# Community Portfolio

## Homelessness & Housing Advice

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>454,040</b>	<b>467,780</b>	<b>481,580</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	470	480	480
Energy Costs	4,420	4,830	5,350
Rates	2,780	2,850	2,920
Rents	31,080	31,700	31,700
Repairs & Maintenance - Buildings	3,590	3,660	3,660
Water Services	850	870	870
<b>Transport Related Expenditure</b>	<b>12,170</b>	<b>12,170</b>	<b>12,170</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	310	310	310
Communications & Computing	2,260	2,260	2,260
Contributions to Provisions	1,640	1,640	1,640
Equipment, Furniture & Materials Expenses	690	690	690
Grants & Subscriptions	660	660	660
Legal Costs	118,950	121,120	121,120
Printing, Stationery & General Expenses	420	420	420
Professional Fees	770	770	770
	6,070	6,070	6,070
<b>Total Controllable Expenditure</b>	<b>641,170</b>	<b>658,280</b>	<b>672,670</b>
<b>Total Controllable Income</b>	<b>(57,000)</b>	<b>(57,000)</b>	<b>(57,000)</b>
<b>Net Controllable Expenditure</b>	<b>584,170</b>	<b>601,280</b>	<b>615,670</b>
<b>Employee Expenses</b>	<b>5,340</b>	<b>5,430</b>	<b>5,510</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	36,380	37,250	38,100
Printing, Stationery & General Expenses	150	150	140
<b>Support Services</b>			
Central Expenses	7,260	7,440	7,650
Departmental	580	600	620
Property Management	28,130	28,140	28,760
Strategic Management	10,220	10,560	10,910
Support Services	85,110	88,140	90,780
<b>Total Non-Controllable Expenditure</b>	<b>173,170</b>	<b>177,710</b>	<b>182,470</b>
<b>Net Non-Controllable Expenditure</b>	<b>173,170</b>	<b>177,710</b>	<b>182,470</b>
<b>Homelessness &amp; Housing Advice Net Expenditure</b>	<b>757,340</b>	<b>778,990</b>	<b>798,140</b>

# Community Portfolio

## Glover Street

Karen Tierney

### Description

Glover Street is an itinerant caravan site based in Stafford. This budget reflects rental income and the running costs of the site.

The refurbishment of Glover Street was completed 2021 and will reduce the number of plots from 12 to 9 on the site which are each provided with amenities for washing and toilets.

### Employees

FTE Description

Not Applicable

### Cost Centres

1312 Glover Street

# Community Portfolio

## Glover Street

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Energy Costs	3,940	4,330	4,760
Repairs & Maintenance - Buildings	7,150	7,290	7,290
Water Services	1,010	1,030	1,030
<b>Supplies &amp; Services</b>			
Communications & Computing	650	650	650
<b>Total Controllable Expenditure</b>	<b>12,750</b>	<b>13,300</b>	<b>13,730</b>
<b>Total Controllable Income</b>	<b>(16,490)</b>	<b>(16,820)</b>	<b>(16,820)</b>
<b>Net Controllable Expenditure</b>	<b>(3,740)</b>	<b>(3,520)</b>	<b>(3,090)</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	70	70	70
Repairs & Maintenance - Grounds	2,150	2,150	2,150
<b>Support Services</b>			
Central Expenses	660	690	700
Departmental	1,540	1,600	1,640
Property Management	4,660	4,860	5,040
Strategic Management	940	970	1,010
Support Services	2,000	2,150	2,230
<b>Depreciation &amp; Impairment Losses</b>	<b>70</b>	<b>70</b>	<b>70</b>
<b>Total Non-Controllable Expenditure</b>	<b>12,090</b>	<b>12,560</b>	<b>12,910</b>
<b>Net Non-Controllable Expenditure</b>	<b>12,090</b>	<b>12,560</b>	<b>12,910</b>
<b>Glover Street Net Expenditure</b>	<b>8,350</b>	<b>9,040</b>	<b>9,820</b>

# Community Portfolio

## Grants & Contributions

Tim Clegg

### Description

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the local community.

Grants are allocated to organisations who support the wider priorities of the Authority and are facilitated through a grants scheme or a service level agreement.

The cost of this expenditure is met from capital resources and so there is no impact on the level of council tax.

### Employees

FTE Description

Not Applicable

### Cost Centres

1320 Grants & Contributions

# Community Portfolio

## Grants & Contributions

Tim Clegg

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	128,960	128,960	128,960
<b>Total Controllable Expenditure</b>	<b>128,960</b>	<b>128,960</b>	<b>128,960</b>
<b>Net Controllable Expenditure</b>	<b>128,960</b>	<b>128,960</b>	<b>128,960</b>
<b>Support Services</b>			
Central Expenses	1,610	1,660	1,700
Departmental	130	130	140
Strategic Management	2,280	2,360	2,430
Support Services	2,160	2,340	2,410
<b>Total Non-Controllable Expenditure</b>	<b>6,180</b>	<b>6,490</b>	<b>6,680</b>
<b>Net Non-Controllable Expenditure</b>	<b>6,180</b>	<b>6,490</b>	<b>6,680</b>
<b>Grants &amp; Contributions Net Expenditure</b>	<b>135,140</b>	<b>135,450</b>	<b>135,640</b>

# Environment Portfolio

## Summary

		Original 2022-2023	Original 2023-2024	Original 2024-2025
		£	£	£
Management & Support	EN 02 - EN 03	441,450	456,370	467,790
Regulatory Services	EN 04 - EN 05	433,310	454,470	473,290
Strategic Health Delivery	EN 06 - EN 07	58,370	60,120	61,900
Partnerships Environmental Management	EN 08 - EN 09	57,190	57,870	58,730
Waste & Recycling	EN 10 - EN 11	1,816,170	1,730,470	1,849,560
Bereavement Services	EN 12 - EN 13	(1,291,880)	(1,316,350)	(1,301,740)
Misc Highways Functions (ex Planning)	EN 14 - EN 15	38,170	39,910	41,230
Drainage Services	EN 16 - EN 17	116,150	120,230	120,230
Street Scene	EN 18 - EN 19	1,940,940	1,992,490	2,049,620
Cleansing Services	EN 20 - EN 21	59,200	60,430	60,990
Dog Warden Service	EN 22 - EN 23	5,640	5,630	5,630
Pest Control	EN 24 - EN 25	60,720	62,900	68,470
CCTV	EN 26 - EN 27	123,380	126,000	126,660
<b>Controllable Expenditure</b>		<b>3,858,810</b>	<b>3,850,540</b>	<b>4,082,360</b>
Management & Support	EN 02 - EN 03	(441,450)	(456,370)	(467,790)
Regulatory Services	EN 04 - EN 05	375,610	387,910	396,500
Strategic Health Delivery	EN 06 - EN 07	18,340	18,900	19,380
Partnerships Environmental Management	EN 08 - EN 09	11,610	11,870	12,120
Waste & Recycling	EN 10 - EN 11	1,062,390	1,087,630	1,107,450
Bereavement Services	EN 12 - EN 13	711,760	725,680	735,400
Misc Highways Functions (ex Planning)	EN 14 - EN 15	99,980	100,550	101,110
Drainage Services	EN 16 - EN 17	43,110	43,900	44,640
Street Scene	EN 18 - EN 19	(1,246,160)	(1,241,050)	(1,237,430)
Cleansing Services	EN 20 - EN 21	1,090,540	1,093,230	1,095,670
Dog Warden Service	EN 22 - EN 23	12,700	13,170	13,520
Pest Control	EN 24 - EN 25	141,430	146,570	150,550
CCTV	EN 26 - EN 27	43,470	43,900	44,270
<b>Non-Controllable Expenditure</b>		<b>1,923,330</b>	<b>1,975,890</b>	<b>2,015,390</b>
		<b>5,782,140</b>	<b>5,826,430</b>	<b>6,097,750</b>

**Environment Portfolio  
Management & Support  
Robert Simpson**

**Description**

This budget provides for the overall management and support functions of the Environment Portfolio.

**Employees**

FTE Description

7.0 Management & Administration

**Cost Centres**

0304 Management & Administration

# Environment Portfolio Management & Support

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>399,870</b>	<b>414,850</b>	<b>426,270</b>
<b>Transport Related Expenditure</b>	<b>11,310</b>	<b>11,310</b>	<b>11,310</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	23,870	23,870	23,870
Contributions to Provisions	740	740	740
Equipment, Furniture & Materials	4,710	4,710	4,710
Expenses	1,140	1,140	1,140
Printing, Stationery & General Expenses	2,620	2,620	2,620
<b>Total Controllable Expenditure</b>	<b>444,260</b>	<b>459,240</b>	<b>470,660</b>
<b>Total Controllable Income</b>	<b>(2,810)</b>	<b>(2,870)</b>	<b>(2,870)</b>
<b>Net Controllable Expenditure</b>	<b>441,450</b>	<b>456,370</b>	<b>467,790</b>
<b>Employee Expenses</b>	<b>3,340</b>	<b>3,400</b>	<b>3,460</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	22,280	22,810	23,350
Printing, Stationery & General Expenses	30	30	30
<b>Support Services</b>			
Departmental	44,570	45,580	47,490
Property Management	13,270	13,210	13,470
Support Services	19,230	20,080	20,680
<b>Total Non-Controllable Expenditure</b>	<b>102,720</b>	<b>105,110</b>	<b>108,480</b>
<b>Total Non-Controllable Income</b>	<b>(544,170)</b>	<b>(561,480)</b>	<b>(576,270)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(441,450)</b>	<b>(456,370)</b>	<b>(467,790)</b>
<b>Management &amp; Support Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>



# Environment Portfolio

## Regulatory Services

Robert Simpson

### Description

This budget provides for the work undertaken by Regulatory Services in relation to:

Food Safety - Inspection, enforcement and advice to businesses

Occupational Control - Health & Safety inspections and enforcement and advice to businesses

Licensing - of taxis, private hire vehicles, alcohol and entertainment, animals, gambling, skin registration, scrap metal, street trading and beauty industry, enforcement and compliance in relation to taxis, private hire vehicles, operator bases, premises licences and gambling premises

Environmental Enforcement - dog fouling and environmental crimes

Environmental Pollution - investigations of complaints of noise and other statutory nuisances

### Employees

FTE Description

4.0 Food Safety

3.0 Environmental Pollution

3.0 Licensing

2.0 Environmental Enforcement

### Cost Centres

0300 Work In Default

0302 Food Safety

0308 Occupational Control

0309 Environment Pollution

0311 Local Air Pollution Control

0313 Licensing

0329 Water Supply

0393 Environmental Enforcement

# Environment Portfolio

## Regulatory Services

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>594,130</b>	<b>615,520</b>	<b>634,340</b>
<b>Premises Related Expenditure</b>			
Water Services	4,040	4,120	4,120
<b>Transport Related Expenditure</b>	<b>30,350</b>	<b>30,350</b>	<b>30,350</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	440	440	440
Bank Charges	280	280	280
Clothes, Uniform & Laundry	150	150	150
Communications & Computing	11,160	11,160	11,160
Contributions to Provisions	2,500	2,500	2,500
Equipment, Furniture & Materials	13,660	13,660	13,660
Expenses	1,540	1,540	1,540
Legal Costs	600	600	600
Miscellaneous Expenses	15,150	15,150	15,150
Printing, Stationery & General Expenses	4,230	4,230	4,230
Professional Fees	18,130	18,130	18,130
<b>Total Controllable Expenditure</b>	<b>696,360</b>	<b>717,830</b>	<b>736,650</b>
<b>Total Controllable Income</b>	<b>(263,050)</b>	<b>(263,360)</b>	<b>(263,360)</b>
<b>Net Controllable Expenditure</b>	<b>433,310</b>	<b>454,470</b>	<b>473,290</b>
<b>Employee Expenses</b>	<b>6,020</b>	<b>6,130</b>	<b>6,250</b>
<b>Transport Related Expenditure</b>	<b>610</b>	<b>630</b>	<b>640</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	40,440	41,400	42,380
<b>Support Services</b>			
Central Expenses	13,680	14,000	14,420
Departmental	333,160	339,890	353,470
Property Management	31,000	30,850	31,460
Strategic Management	19,260	19,910	20,550
Support Services	184,060	190,650	196,350
<b>Total Non-Controllable Expenditure</b>	<b>628,230</b>	<b>643,460</b>	<b>665,520</b>
<b>Total Non-Controllable Income</b>	<b>(252,620)</b>	<b>(255,550)</b>	<b>(269,020)</b>
<b>Net Non-Controllable Expenditure</b>	<b>375,610</b>	<b>387,910</b>	<b>396,500</b>
<b>Regulatory Services Net Expenditure</b>	<b>808,920</b>	<b>842,380</b>	<b>869,790</b>

# Environment Portfolio

## Strategic Health Delivery

Karen Tierney

### Description

This budget provides for the work undertaken on health strategies and policies. This includes ensuring health and wellbeing is fully intergrated into all areas of work and promoting an asset based community development approach to supporting local communitis.

### Employees

FTE Description

1.0 Strategic Health Delivery

### Cost Centres

0315 Strategic Health Delivery

0428 Stafford & Surrounds Health & Wellbeing

# Environment Portfolio

## Strategic Health Delivery

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
Employee Expenses	89,620	56,020	57,800
Transport Related Expenditure	4,100	4,100	4,100
<b>Total Controllable Expenditure</b>	<b>93,720</b>	<b>60,120</b>	<b>61,900</b>
<b>Total Controllable Income</b>	<b>(35,350)</b>	<b>-</b>	<b>-</b>
<b>Net Controllable Expenditure</b>	<b>58,370</b>	<b>60,120</b>	<b>61,900</b>
Employee Expenses	1,110	1,130	1,160
<b>Supplies &amp; Services</b>			
Communications & Computing	7,420	7,600	7,790
<b>Support Services</b>			
Property Management	2,900	2,890	2,940
Support Services	6,910	7,280	7,490
<b>Total Non-Controllable Expenditure</b>	<b>18,340</b>	<b>18,900</b>	<b>19,380</b>
<b>Net Non-Controllable Expenditure</b>	<b>18,340</b>	<b>18,900</b>	<b>19,380</b>
<b>Strategic Health Delivery Net Expenditure</b>	<b>76,710</b>	<b>79,020</b>	<b>81,280</b>

**Environment Portfolio**  
**Partnerships Environmental Management**  
Karen Tierney

**Description**

This budget provides for the Management & Development of Local Nature Reserves, Enhancement & Protection of Biodiversity.

**Employees**

FTE Description

1.0 Biodiversity/LNR's

**Cost Centres**

0318 LNR's/Biodiversity

# Environment Portfolio

## Partnerships Environmental Management

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>42,580</b>	<b>43,460</b>	<b>44,320</b>
<b>Premises Related Expenditure</b>			
Water Services	90	90	90
<b>Transport Related Expenditure</b>	<b>190</b>	<b>190</b>	<b>190</b>
<b>Supplies &amp; Services</b>			
Equipment, Furniture & Materials	6,600	6,600	6,600
Grants & Subscriptions	10,000	10,000	10,000
Other Fees	4,250	4,250	4,250
Professional Fees	3,360	3,360	3,360
<b>Total Controllable Expenditure</b>	<b>67,070</b>	<b>67,950</b>	<b>68,810</b>
<b>Total Controllable Income</b>	<b>(9,880)</b>	<b>(10,080)</b>	<b>(10,080)</b>
<b>Net Controllable Expenditure</b>	<b>57,190</b>	<b>57,870</b>	<b>58,730</b>
<b>Employee Expenses</b>	<b>580</b>	<b>590</b>	<b>600</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	1,410	1,410	1,410
<b>Supplies &amp; Services</b>			
Communications & Computing	4,120	4,220	4,320
<b>Support Services</b>			
Property Management	1,760	1,760	1,790
Support Services	3,740	3,890	4,000
<b>Total Non-Controllable Expenditure</b>	<b>11,610</b>	<b>11,870</b>	<b>12,120</b>
<b>Net Non-Controllable Expenditure</b>	<b>11,610</b>	<b>11,870</b>	<b>12,120</b>
<b>Partnerships Environmental Management Net Expenditure</b>	<b>68,800</b>	<b>69,740</b>	<b>70,850</b>

# Environment Portfolio

## Waste & Recycling

Robert Simpson

### Description

This budget provides for the alternate weekly collection of household refuse from approximately 60,000 properties, a kerbside collection service for collecting and processing co-mingled recyclable materials and garden waste.

A charge is payable for the garden waste collection service.

A special collection service for bulky items is also available on request for a fee.

A civic amenities collection service is provided at a fee on request to Parish Councils.

### Employees

FTE Description

1.0 Waste Management

### Cost Centres

0305 Waste Management  
0331 Garden Waste & Waste Recycling  
0334 Refuse Collection - General  
0335 Civic Amenities Sites  
0336 Special Collections  
0423 Environmental Protection  
0433 Schedule 2 Waste

# Environment Portfolio

## Waste & Recycling

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>69,800</b>	<b>73,700</b>	<b>77,630</b>
<b>Transport Related Expenditure</b>	<b>5,080</b>	<b>5,080</b>	<b>5,080</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	15,060	15,060	15,060
Communications & Computing	16,420	16,420	16,420
Contributions to Provisions	560	560	560
Equipment, Furniture & Materials Expenses	2,020	2,020	2,020
Licences	830	830	830
Other Fees	10,000	10,000	10,000
Printing, Stationery & General Expenses	58,530	58,530	58,530
Professional Fees	60,430	60,430	60,430
Professional Fees	4,000	4,000	4,000
<b>Third Party Payments</b>	<b>4,440,030</b>	<b>4,404,280</b>	<b>4,566,020</b>
<b>Total Controllable Expenditure</b>	<b>4,682,760</b>	<b>4,650,910</b>	<b>4,816,580</b>
<b>Total Controllable Income</b>	<b>(2,866,590)</b>	<b>(2,920,440)</b>	<b>(2,967,020)</b>
<b>Net Controllable Expenditure</b>	<b>1,816,170</b>	<b>1,730,470</b>	<b>1,849,560</b>
<b>Employee Expenses</b>	<b>1,770</b>	<b>1,810</b>	<b>1,830</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	12,390	12,680	12,980
Printing, Stationery & General Expenses	220	220	210
Refuse Disposal/Collections	56,530	56,530	56,530
<b>Support Services</b>			
Central Expenses	75,020	76,900	79,080
Departmental	511,870	527,660	542,030
Strategic Management	105,560	109,060	112,620
Support Services	173,200	183,610	189,480
<b>Depreciation &amp; Impairment Losses</b>	<b>334,210</b>	<b>334,210</b>	<b>334,210</b>
<b>Total Non-Controllable Expenditure</b>	<b>1,270,770</b>	<b>1,302,680</b>	<b>1,328,970</b>
<b>Total Non-Controllable Income</b>	<b>(208,380)</b>	<b>(215,050)</b>	<b>(221,520)</b>
<b>Net Non-Controllable Expenditure</b>	<b>1,062,390</b>	<b>1,087,630</b>	<b>1,107,450</b>
<b>Waste &amp; Recycling Net Expenditure</b>	<b>2,878,560</b>	<b>2,818,100</b>	<b>2,957,010</b>



# Environment Portfolio

## Bereavement Services

Robert Simpson

### Description

This budget includes the provision of services to the bereaved.

The sites include Stafford Crematorium, Tixall Road Cemetery, Stone Road Cemetery and Eccleshall Road Cemetery.

### Employees

FTE Description

5.0 Crematorium

1.0 Tixall Road Cemetery

### Cost Centres

0342 Tixall Road Cemetery

0343 Eccleshall Road Cemetery

0344 Stone Cemetery

0346 Crematorium

0399 National Assistance Act Burials

# Environment Portfolio

## Bereavement Services

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>292,870</b>	<b>300,040</b>	<b>308,580</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	1,470	1,500	1,500
Energy Costs	46,360	49,220	54,050
Rates	64,080	65,360	66,600
Repairs & Maintenance - Buildings	54,900	56,000	56,000
Water Services	2,550	2,600	2,600
<b>Transport Related Expenditure</b>	<b>6,960</b>	<b>6,960</b>	<b>6,960</b>
<b>Supplies &amp; Services</b>			
Bank Charges	1,410	1,410	1,410
Catering	180	180	180
Cleaning	10,990	11,210	11,210
Clothes, Uniform & Laundry	820	820	820
Communications & Computing	28,280	28,280	28,280
Contributions to Provisions	51,420	51,420	51,420
Equipment, Furniture & Materials	92,080	92,080	92,080
Grants & Subscriptions	710	710	710
Miscellaneous Expenses	48,890	49,530	49,530
Printing, Stationery & General Expenses	5,540	5,540	5,540
Professional Fees	6,290	6,290	6,290
Security Services	1,150	1,170	1,170
<b>Total Controllable Expenditure</b>	<b>716,950</b>	<b>730,320</b>	<b>744,930</b>
<b>Total Controllable Income</b>	<b>(2,008,830)</b>	<b>(2,046,670)</b>	<b>(2,046,670)</b>
<b>Net Controllable Expenditure</b>	<b>(1,291,880)</b>	<b>(1,316,350)</b>	<b>(1,301,740)</b>
<b>Employee Expenses</b>	<b>3,390</b>	<b>3,450</b>	<b>3,510</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	2,200	2,250	2,300
Repairs & Maintenance - Grounds	181,870	181,870	181,870
<b>Supplies &amp; Services</b>			
Communications & Computing	23,110	23,660	24,220
Printing, Stationery & General Expenses	130	130	130
<b>Support Services</b>			
Central Expenses	35,170	36,040	37,050
Departmental	80,950	83,310	85,410
Property Management	22,520	23,440	24,360
Strategic Management	49,450	51,100	52,770
Support Services	95,730	103,190	106,540
<b>Depreciation &amp; Impairment Losses</b>	<b>217,240</b>	<b>217,240</b>	<b>217,240</b>
<b>Total Non-Controllable Expenditure</b>	<b>711,760</b>	<b>725,680</b>	<b>735,400</b>
<b>Net Non-Controllable Expenditure</b>	<b>711,760</b>	<b>725,680</b>	<b>735,400</b>
<b>Bereavement Services Net Expenditure</b>	<b>(580,120)</b>	<b>(590,670)</b>	<b>(566,340)</b>

# Environment Portfolio

## Misc Highways Functions (ex Planning)

Robert Simpson

### Description

Includes the maintenance of Council owned footpaths and bus shelters, provision of new and replacement street name plates, provision of a higher standard of grounds maintenance to specified areas within Stafford, improvement and maintenance of Stafford and Stone town centre street furniture and other assets and provision of well maintained footway lighting for residents of Stafford Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

0938 Public Footpaths  
0939 Bus Shelters  
0940 Street Nameplates/Naming Procedures  
0942 Footway Lighting  
0943 Highways Verge Cutting Subsidy  
0944 Town Centre Maintenance

# Environment Portfolio

## Misc Highways Functions (ex Planning)

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Energy Costs	12,080	13,220	14,540
Repairs & Maintenance - Buildings	8,550	8,720	8,720
Repairs & Maintenance - Other	21,910	22,340	22,340
<b>Supplies &amp; Services</b>			
Equipment, Furniture & Materials	630	630	630
<b>Total Controllable Expenditure</b>	<b>43,170</b>	<b>44,910</b>	<b>46,230</b>
<b>Total Controllable Income</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>(5,000)</b>
<b>Net Controllable Expenditure</b>	<b>38,170</b>	<b>39,910</b>	<b>41,230</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	41,980	41,980	41,980
<b>Support Services</b>			
Departmental	10,500	10,800	11,070
Support Services	9,770	10,040	10,330
<b>Depreciation &amp; Impairment Losses</b>	<b>37,730</b>	<b>37,730</b>	<b>37,730</b>
<b>Total Non-Controllable Expenditure</b>	<b>99,980</b>	<b>100,550</b>	<b>101,110</b>
<b>Net Non-Controllable Expenditure</b>	<b>99,980</b>	<b>100,550</b>	<b>101,110</b>
<b>Misc Highways Functions (ex Planning) Net Expenditure</b>	<b>138,150</b>	<b>140,460</b>	<b>142,340</b>

# Environment Portfolio

## Drainage Services

Robert Simpson

### Description

The budget provides for the special levy on the Council for land drainage expenditure in respect of all non-agricultural land within the Sow and Penk Drainage Board's and the Council's area, the costs of which would otherwise be borne by the owners of property normally in areas of the borough which have previously flooded, or in areas of potential flooding.

There is also provision for the maintenance of water courses for which Stafford Borough Council is responsible.

### Employees

FTE Description

Not Applicable

### Cost Centres

0328 Land Drainage (Flood Defence & Watercourses)

# Environment Portfolio

## Drainage Services

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	4,460	4,550	4,550
<b>Supplies &amp; Services</b>			
Sow & Penk Drainage Board Levy	111,690	115,680	115,680
<b>Total Controllable Expenditure</b>	<b>116,150</b>	<b>120,230</b>	<b>120,230</b>
<b>Net Controllable Expenditure</b>	<b>116,150</b>	<b>120,230</b>	<b>120,230</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	16,770	16,770	16,770
<b>Support Services</b>			
Central Expenses	1,640	1,690	1,720
Departmental	10,630	10,930	11,200
Strategic Management	2,320	2,400	2,470
Support Services	11,750	12,110	12,480
<b>Total Non-Controllable Expenditure</b>	<b>43,110</b>	<b>43,900</b>	<b>44,640</b>
<b>Net Non-Controllable Expenditure</b>	<b>43,110</b>	<b>43,900</b>	<b>44,640</b>
<b>Drainage Services Net Expenditure</b>	<b>159,260</b>	<b>164,130</b>	<b>164,870</b>

# Environment Portfolio

## Street Scene

Robert Simpson

### Description

Streetscene provides a seamless integrated service for the delivery of high quality cleansing and maintenance of the street scene and public open spaces that meets the aspirations of the residents of the Borough of Stafford through the effective management and utilisation of existing resources.

### Employees

FTE Description

43.8 Streetscene

5.0 Environmental Mtce Services Mgmt

### Cost Centres

0359 Housing Act Works

0365 Streetscene

0427 Streetscene Additional Works

0906 Environmental Mtce Services Mgmt

# Environment Portfolio

## Street Scene

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>1,879,070</b>	<b>1,936,010</b>	<b>1,991,580</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	2,080	2,120	2,120
Energy Costs	21,760	22,830	24,390
Rates	250	260	260
Repairs & Maintenance - Buildings	15,110	15,370	15,370
Water Services	5,490	5,600	5,600
<b>Transport Related Expenditure</b>	<b>308,600</b>	<b>314,550</b>	<b>314,550</b>
<b>Supplies &amp; Services</b>			
Catering	3,500	3,500	3,500
Clothes, Uniform & Laundry	8,640	8,640	8,640
Communications & Computing	35,920	35,920	35,920
Contributions to Provisions	102,290	102,290	102,290
Equipment, Furniture & Materials Expenses	179,220	179,260	179,260
Expenses	1,630	1,630	1,630
Grants & Subscriptions	2,980	2,980	2,980
Hospitality	3,000	3,000	3,000
Licences	20,000	20,000	20,000
Other Fees	(71,150)	(71,150)	(71,150)
Printing, Stationery & General Expenses	3,950	3,950	3,950
Professional Fees	10,200	10,200	10,200
Refuse Disposal/Collections	71,720	73,150	73,150
Security Services	6,110	6,230	6,230
Sub-Contractors	94,360	94,360	94,360
<b>Total Controllable Expenditure</b>	<b>2,704,730</b>	<b>2,770,700</b>	<b>2,827,830</b>
<b>Total Controllable Income</b>	<b>(763,790)</b>	<b>(778,210)</b>	<b>(778,210)</b>
<b>Net Controllable Expenditure</b>	<b>1,940,940</b>	<b>1,992,490</b>	<b>2,049,620</b>
<b>Employee Expenses</b>	<b>29,930</b>	<b>30,450</b>	<b>30,980</b>
<b>Transport Related Expenditure</b>	<b>30,020</b>	<b>30,620</b>	<b>31,240</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	75,780	77,660	79,340
Printing, Stationery & General Expenses	470	490	480
<b>Support Services</b>			
Departmental	4,770	4,950	5,120
Property Management	13,470	14,020	14,500
Support Services	215,530	224,380	231,190
<b>Depreciation &amp; Impairment Losses</b>	<b>204,380</b>	<b>204,380</b>	<b>204,380</b>
<b>Total Non-Controllable Expenditure</b>	<b>574,350</b>	<b>586,950</b>	<b>597,230</b>
<b>Total Non-Controllable Income</b>	<b>(1,820,510)</b>	<b>(1,828,000)</b>	<b>(1,834,660)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(1,246,160)</b>	<b>(1,241,050)</b>	<b>(1,237,430)</b>
<b>Street Scene Net Expenditure</b>	<b>694,780</b>	<b>751,440</b>	<b>812,190</b>



# Environment Portfolio

## Cleansing Services

Robert Simpson

### Description

The Cleansing Service includes:

Street Cleansing - The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse;

Public Conveniences - To ensure that they are well cleaned and maintained on a day to day basis so that a good public perception can be maintained.

### Employees

FTE Description

Not Applicable

### Cost Centres

0321 Street Cleansing

0322 Public Conveniences

# Environment Portfolio

## Cleansing Services

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Energy Costs	5,100	5,610	6,170
Rates	10,850	11,070	11,070
Repairs & Maintenance - Buildings	19,550	19,940	19,940
Water Services	5,220	5,320	5,320
<b>Supplies &amp; Services</b>			
Contributions to Provisions	530	530	530
Equipment, Furniture & Materials	18,300	18,320	18,320
<b>Total Controllable Expenditure</b>	<b>59,550</b>	<b>60,790</b>	<b>61,350</b>
<b>Total Controllable Income</b>	<b>(350)</b>	<b>(360)</b>	<b>(360)</b>
<b>Net Controllable Expenditure</b>	<b>59,200</b>	<b>60,430</b>	<b>60,990</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	1,590	1,620	1,660
Repairs & Maintenance - Grounds	2,060	2,060	2,060
<b>Third Party Payments</b>	<b>990,180</b>	<b>990,180</b>	<b>990,180</b>
<b>Support Services</b>			
Central Expenses	11,510	11,810	12,120
Departmental	28,930	29,750	30,460
Property Management	13,690	14,250	14,820
Strategic Management	16,200	16,730	17,280
Support Services	7,570	8,020	8,280
<b>Depreciation &amp; Impairment Losses</b>	<b>18,810</b>	<b>18,810</b>	<b>18,810</b>
<b>Total Non-Controllable Expenditure</b>	<b>1,090,540</b>	<b>1,093,230</b>	<b>1,095,670</b>
<b>Net Non-Controllable Expenditure</b>	<b>1,090,540</b>	<b>1,093,230</b>	<b>1,095,670</b>
<b>Cleansing Services Net Expenditure</b>	<b>1,149,740</b>	<b>1,153,660</b>	<b>1,156,660</b>

# Environment Portfolio

## Dog Warden Service

Robert Simpson

### Description

This budget provides for the collection and kennelling of stray dogs. Work is also undertaken for Cannock Chase Council in relation to stray dog collection.

### Employees

FTE Description

Not Applicable

### Cost Centres

0307 Dog Warden

# Environment Portfolio

## Dog Warden Service

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	780	780	780
Communications & Computing	400	400	400
Equipment, Furniture & Materials	1,600	1,600	1,600
Miscellaneous Expenses	3,600	3,600	3,600
Printing, Stationery & General Expenses	170	170	170
<b>Third Party Payments</b>	<b>10,510</b>	<b>10,720</b>	<b>10,720</b>
<b>Total Controllable Expenditure</b>	<b>17,060</b>	<b>17,270</b>	<b>17,270</b>
<b>Total Controllable Income</b>	<b>(11,420)</b>	<b>(11,640)</b>	<b>(11,640)</b>
<b>Net Controllable Expenditure</b>	<b>5,640</b>	<b>5,630</b>	<b>5,630</b>
<b>Support Services</b>			
Departmental	11,970	12,360	12,680
Support Services	730	810	840
<b>Total Non-Controllable Expenditure</b>	<b>12,700</b>	<b>13,170</b>	<b>13,520</b>
<b>Net Non-Controllable Expenditure</b>	<b>12,700</b>	<b>13,170</b>	<b>13,520</b>
<b>Dog Warden Service Net Expenditure</b>	<b>18,340</b>	<b>18,800</b>	<b>19,150</b>

# Environment Portfolio

## Pest Control

Robert Simpson

### Description

This budget provides for the operation of the pest control service. This is also undertaken on behalf of Cannock Chase Council.

### Employees

FTE description

4.7 Pest Control

### Cost Centres

0312 Pest Control

# Environment Portfolio

## Pest Control

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>180,630</b>	<b>186,090</b>	<b>191,660</b>
<b>Transport Related Expenditure</b>	<b>10,020</b>	<b>10,220</b>	<b>10,220</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	1,000	1,000	1,000
Clothes, Uniform & Laundry	1,000	1,000	1,000
Communications & Computing	1,190	1,190	1,190
Contributions to Provisions	16,640	16,640	16,640
Equipment, Furniture & Materials	22,760	22,760	22,760
Expenses	360	360	360
Printing, Stationery & General Expenses	120	120	120
Professional Fees	1,000	1,000	1,000
<b>Total Controllable Expenditure</b>	<b>234,720</b>	<b>240,380</b>	<b>245,950</b>
<b>Total Controllable Income</b>	<b>(174,000)</b>	<b>(177,480)</b>	<b>(177,480)</b>
<b>Net Controllable Expenditure</b>	<b>60,720</b>	<b>62,900</b>	<b>68,470</b>
<b>Employee Expenses</b>	<b>2,810</b>	<b>2,860</b>	<b>2,910</b>
<b>Transport Related Expenditure</b>	<b>2,460</b>	<b>2,510</b>	<b>2,560</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	18,990	19,440	19,900
Printing, Stationery & General Expenses	310	310	310
<b>Support Services</b>			
Central Expenses	5,750	5,900	6,070
Departmental	67,830	69,880	71,680
Strategic Management	8,100	8,370	8,640
Support Services	35,180	37,300	38,480
<b>Total Non-Controllable Expenditure</b>	<b>141,430</b>	<b>146,570</b>	<b>150,550</b>
<b>Net Non-Controllable Expenditure</b>	<b>141,430</b>	<b>146,570</b>	<b>150,550</b>
<b>Pest Control Net Expenditure</b>	<b>202,150</b>	<b>209,470</b>	<b>219,020</b>

# Environment Portfolio

## CCTV

Robert Simpson

### Description

The Council is responsible for the monitoring and maintenance of the Closed Circuit Television (CCTV) function for Stafford Borough. CCTV plays an important part in the reduction of overall crime levels within the Borough and also contributes to our residents feeling safer and more secure in the areas in which they live. The Council currently work very closely with all their strategic partners to ensure that Stafford Borough has a vibrant night time economy and that people living, visiting and working here feel safe and secure at all times. All the CCTV cameras are currently linked together and assist the Police in being able to track offenders down before and after they have committed crimes in the Borough. The cameras also act as a very good deterrent especially when located on or around large car parking areas, this can be evidenced from the relatively low levels of vehicle crime in the Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

1321 CCTV

# Environment Portfolio

## CCTV

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Energy Costs	6,020	6,620	7,280
<b>Supplies &amp; Services</b>			
Communications & Computing	150	150	150
Equipment, Furniture & Materials	16,000	16,000	16,000
Printing, Stationery & General Expenses	330	330	330
<b>Third Party Payments</b>	<b>100,880</b>	<b>102,900</b>	<b>102,900</b>
<b>Total Controllable Expenditure</b>	<b>123,380</b>	<b>126,000</b>	<b>126,660</b>
<b>Net Controllable Expenditure</b>	<b>123,380</b>	<b>126,000</b>	<b>126,660</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	480	490	500
<b>Supplies &amp; Services</b>			
Communications & Computing	4,120	4,220	4,320
<b>Support Services</b>			
Support Services	8,190	8,510	8,770
<b>Depreciation &amp; Impairment Losses</b>	<b>30,680</b>	<b>30,680</b>	<b>30,680</b>
<b>Total Non-Controllable Expenditure</b>	<b>43,470</b>	<b>43,900</b>	<b>44,270</b>
<b>Net Non-Controllable Expenditure</b>	<b>43,470</b>	<b>43,900</b>	<b>44,270</b>
<b>CCTV Net Expenditure</b>	<b>166,850</b>	<b>169,900</b>	<b>170,930</b>



# Leisure and Culture Portfolio

## Summary

		Original 2022-2023	Original 2023-2024	Original 2024-2025
		£	£	£
Leisure Section	LE 02 - LE 03	82,500	87,690	91,500
Parks & Open Spaces	LE 04 - LE 05	665,840	669,250	661,060
Allotments	LE 06 - LE 07	17,380	17,830	17,830
Leisure Management Contract	LE 08 - LE 09	753,790	760,680	761,470
Leisure Strategy	LE 10 - LE 11	508,470	554,300	600,990
Ancient High House	LE 14 - LE 15	10,650	10,860	10,860
Broadeye Windmill	LE 16 - LE 17	3,190	3,430	3,690
Izaak Walton Cottage	LE 18 - LE 19	8,570	8,740	8,740
Stafford Castle	LE 20 - LE 21	13,090	13,350	13,350
Borough Tourism	LE 22 - LE 23	21,640	21,640	21,640
<b>Controllable Expenditure</b>		<b>2,085,120</b>	<b>2,147,770</b>	<b>2,191,130</b>
Leisure Section	LE 02 - LE 03	52,790	54,160	55,640
Parks & Open Spaces	LE 04 - LE 05	542,670	547,660	551,770
Allotments	LE 06 - LE 07	8,700	8,700	8,700
Leisure Management Contract	LE 08 - LE 09	1,479,500	1,479,500	1,479,500
Leisure Strategy	LE 10 - LE 11	190	180	180
<b>Non-Controllable Expenditure</b>		<b>2,083,850</b>	<b>2,090,200</b>	<b>2,095,790</b>
		<b>4,168,970</b>	<b>4,237,970</b>	<b>4,286,920</b>

# Leisure and Culture Portfolio

## Leisure Section

Karen Tierney

### Description

The budget for this service cover the costs of developing and implementing leisure related policy and for monitoring and implementing section 106 funded schemes.

### Employees

FTE Description

1.9 Leisure Section

### Cost Centres

0602 Leisure Section

# Leisure and Culture Portfolio

## Leisure Section

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>100,730</b>	<b>105,920</b>	<b>109,730</b>
<b>Transport Related Expenditure</b>	<b>3,180</b>	<b>3,180</b>	<b>3,180</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	1,170	1,170	1,170
Communications & Computing	2,070	2,070	2,070
Contributions to Provisions	310	310	310
Equipment, Furniture & Materials	1,300	1,300	1,300
Expenses	30	30	30
Grants & Subscriptions	3,400	3,400	3,400
Legal Costs	270	270	270
Printing, Stationery & General Expenses	1,600	1,600	1,600
<b>Total Controllable Expenditure</b>	<b>114,060</b>	<b>119,250</b>	<b>123,060</b>
<b>Total Controllable Income</b>	<b>(31,560)</b>	<b>(31,560)</b>	<b>(31,560)</b>
<b>Net Controllable Expenditure</b>	<b>82,500</b>	<b>87,690</b>	<b>91,500</b>
<b>Employee Expenses</b>	<b>1,110</b>	<b>1,130</b>	<b>1,160</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	7,420	7,600	7,790
Printing, Stationery & General Expenses	30	30	30
<b>Support Services</b>			
Departmental	1,490	1,540	1,580
Property Management	3,520	3,510	3,580
Support Services	39,220	40,350	41,500
<b>Total Non-Controllable Expenditure</b>	<b>52,790</b>	<b>54,160</b>	<b>55,640</b>
<b>Net Non-Controllable Expenditure</b>	<b>52,790</b>	<b>54,160</b>	<b>55,640</b>
<b>Leisure Section Net Expenditure</b>	<b>135,290</b>	<b>141,850</b>	<b>147,140</b>

# Leisure and Culture Portfolio

## Parks & Open Spaces

Robert Simpson

### Description

This budget is targeted at the management and maintenance of Parks and Open Spaces across the Borough through the Parks and Open Space team. This encompasses the Management & Maintenance of Destination Parks such as award-winning Victoria Park and Stonefield Park and the vast range of sporting and recreational facilities such as 3G and grass pitches, bowling greens, tennis courts and play areas etc.

In relation to Victoria Park this reflects the revenue element of the successful funding bid.

Staffing costs associated with providing onsite supervision at Victoria Park, Stonefield Park are included within this budget and for Wildwood Park on a seasonal basis (April-September).

This budget is also used for marketing and promoting the importance of the Parks and Green Spaces for general physical and mental wellbeing which supports the Council's Health & Wellbeing agenda.

The budget also provides for the operation of the Riverway 3G Pitch.

### Employees

FTE Description

6.2 Parks & Open Spaces

1.0 HLF Victoria Park

### Cost Centres

0627 Frank Jordan Community Centre

0628 Parks and Open Spaces

0773 HLF Victoria Park

0775 Riverway 3G Pitch

# Leisure and Culture Portfolio

## Parks & Open Spaces

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>277,710</b>	<b>241,030</b>	<b>249,260</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	2,920	2,970	2,970
Energy Costs	37,560	39,840	42,360
Premises Insurance	1,030	1,050	1,050
Rates	10,570	10,780	10,780
Rents	1,140	1,160	1,160
Repairs & Maintenance - Buildings	72,030	73,470	73,470
Repairs & Maintenance - Grounds	240,960	245,350	224,300
Repairs & Maintenance - Other	38,050	38,810	38,810
Water Services	10,610	10,820	10,820
<b>Transport Related Expenditure</b>	<b>5,250</b>	<b>5,350</b>	<b>5,350</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	51,090	19,980	4,090
Catering	3,040	3,040	3,040
Clothes, Uniform & Laundry	1,500	1,500	1,500
Communications & Computing	3,660	3,660	3,660
Contributions to Provisions	49,290	54,320	49,290
Equipment, Furniture & Materials	36,760	36,770	36,770
Expenses	40	40	40
Grants & Subscriptions	180	180	180
Legal Costs	3,000	3,000	3,000
Licences	(760)	(760)	(760)
Miscellaneous Expenses	(2,550)	(2,550)	(2,550)
Printing, Stationery & General Expenses	150	150	150
Professional Fees	10,950	9,810	5,950
Refuse Disposal/Collections	110	110	110
<b>Total Controllable Expenditure</b>	<b>865,270</b>	<b>815,360</b>	<b>764,800</b>
<b>Total Controllable Income</b>	<b>(199,430)</b>	<b>(146,110)</b>	<b>(103,740)</b>
<b>Net Controllable Expenditure</b>	<b>665,840</b>	<b>669,250</b>	<b>661,060</b>
<b>Employee Expenses</b>	<b>3,850</b>	<b>3,920</b>	<b>3,990</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	4,730	4,830	4,920
Repairs & Maintenance - Grounds	194,350	194,350	194,350
<b>Transport Related Expenditure</b>	<b>610</b>	<b>630</b>	<b>640</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	24,690	25,290	25,870
<b>Support Services</b>			
Central Expenses	11,620	11,930	12,260
Departmental	940	960	990
Property Management	18,040	18,650	19,320
Strategic Management	16,350	16,900	17,450
Support Services	54,980	57,690	59,470
<b>Depreciation &amp; Impairment Losses</b>	<b>212,510</b>	<b>212,510</b>	<b>212,510</b>
<b>Total Non-Controllable Expenditure</b>	<b>542,670</b>	<b>547,660</b>	<b>551,770</b>
<b>Net Non-Controllable Expenditure</b>	<b>542,670</b>	<b>547,660</b>	<b>551,770</b>
<b>Parks &amp; Open Spaces Net Expenditure</b>	<b>1,208,510</b>	<b>1,216,910</b>	<b>1,212,830</b>

# Leisure and Culture Portfolio

## Allotments

Robert Simpson

### Description

Stafford Borough Council is the owner or tenant of land for cultivation as allotment plots at twenty sites in Stafford. Members of the Sub-Committee of the Stafford Borough Horticultural Committee, acting as trustees, entered into an agreement with Stafford Borough Council. This was signed on the 24th November 1998. The allotment plots are controlled and managed by the Trustees, acting as agents for the Council. Each year Stafford Borough Council pays a grant to the Trustees which has increased annually, based on the Government's Retail Price Index. The Council also pays over to the Trustees all licence fees in respect of access rights that have been received by the Council. Rents and water rates are fixed and collected from the tenants of the allotment plots by the Trustees. Maintenance of all fences, hedges and gates surrounding the sites, together with access roads, paths and land drainage ditches are the responsibility of the Trustees.

### Employees

FTE Description

Not Applicable

### Cost Centres

0634 Allotments

# Leisure and Culture Portfolio

## Allotments

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Rates	970	990	990
Rents	1,090	1,110	1,110
Repairs & Maintenance - Buildings	2,480	2,530	2,530
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	14,040	14,400	14,400
<b>Total Controllable Expenditure</b>	<b>18,580</b>	<b>19,030</b>	<b>19,030</b>
<b>Total Controllable Income</b>	<b>(1,200)</b>	<b>(1,200)</b>	<b>(1,200)</b>
<b>Net Controllable Expenditure</b>	<b>17,380</b>	<b>17,830</b>	<b>17,830</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	7,500	7,500	7,500
Depreciation & Impairment Losses	1,200	1,200	1,200
<b>Total Non-Controllable Expenditure</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>
<b>Net Non-Controllable Expenditure</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>
<b>Allotments Net Expenditure</b>	<b>26,080</b>	<b>26,530</b>	<b>26,530</b>

**Leisure and Culture Portfolio**  
**Leisure Management Contract**  
Robert Simpson

**Description**

These budgets pay for the contractual payments associated with the contract to run leisure services.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

- 0801 Stafford Leisure Centre
- 0803 Alleynes Sports Centre
- 0804 Rowley Park
- 0805 Sports Development
- 0806 Gatehouse Theatre
- 0807 Ancient High House
- 0808 Stafford Castle
- 0809 Izaak Walton
- 0810 Marketing & Events
- 0811 Stone Leisure Centre
- 0813 Freedom Performance Bond



# Leisure and Culture Portfolio

## Leisure Management Contract

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Contributions to Provisions	160,590	277,630	377,210
<b>Third Party Payments</b>	<b>680,730</b>	<b>628,220</b>	<b>543,630</b>
<b>Total Controllable Expenditure</b>	<b>841,320</b>	<b>905,850</b>	<b>920,840</b>
<b>Total Controllable Income</b>	<b>(87,530)</b>	<b>(145,170)</b>	<b>(159,370)</b>
<b>Net Controllable Expenditure</b>	<b>753,790</b>	<b>760,680</b>	<b>761,470</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	141,940	141,940	141,940
<b>Support Services</b>			
Central Expenses	46,420	46,420	46,420
Departmental	6,070	6,070	6,070
Property Management	103,160	103,160	103,160
Strategic Management	89,780	89,780	89,780
Support Services	253,600	253,600	253,600
<b>Depreciation &amp; Impairment Losses</b>	<b>838,530</b>	<b>838,530</b>	<b>838,530</b>
<b>Total Non-Controllable Expenditure</b>	<b>1,479,500</b>	<b>1,479,500</b>	<b>1,479,500</b>
<b>Net Non-Controllable Expenditure</b>	<b>1,479,500</b>	<b>1,479,500</b>	<b>1,479,500</b>
<b>Leisure Management Contract Net Expenditure</b>	<b>2,233,290</b>	<b>2,240,180</b>	<b>2,240,970</b>

# Leisure and Culture Portfolio

## Leisure Strategy

Robert Simpson

### Description

This budget provides for the overall strategic leisure services function of the Council.

### Employees

FTE Description

Not Applicable

### Cost Centres

0812 Leisure Strategy

0814 Residual Leisure Costs

# Leisure and Culture Portfolio

## Leisure Strategy

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>411,640</b>	<b>457,370</b>	<b>504,060</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	5,100	5,200	5,200
<b>Transport Related Expenditure</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	800	800	800
Other Fees	87,830	87,830	87,830
Professional Fees	1,600	1,600	1,600
<b>Total Controllable Expenditure</b>	<b>508,470</b>	<b>554,300</b>	<b>600,990</b>
<b>Net Controllable Expenditure</b>	<b>508,470</b>	<b>554,300</b>	<b>600,990</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	190	180	180
<b>Total Non-Controllable Expenditure</b>	<b>190</b>	<b>180</b>	<b>180</b>
<b>Net Non-Controllable Expenditure</b>	<b>190</b>	<b>180</b>	<b>180</b>
<b>Leisure Strategy Net Expenditure</b>	<b>508,660</b>	<b>554,480</b>	<b>601,170</b>

# Leisure and Culture Portfolio

## Ancient High House

Robert Simpson

### Description

This budget provides for the repair and maintenance cost of the High House.

### Employees

FTE Description

Not Applicable

### Cost Centres

0648 Ancient High House

# Leisure and Culture Portfolio

## Ancient High House

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	10,650	10,860	10,860
<b>Total Controllable Expenditure</b>	<u>10,650</u>	<u>10,860</u>	<u>10,860</u>
<b>Net Controllable Expenditure</b>	<u>10,650</u>	<u>10,860</u>	<u>10,860</u>
<b>Ancient High House Net Expenditure</b>	<u><u>10,650</u></u>	<u><u>10,860</u></u>	<u><u>10,860</u></u>

# Leisure and Culture Portfolio

## Broadeye Windmill

Robert Simpson

### Description

Broadeye Windmill is a Grade II listed building built using stone reclaimed from the Elizabethan Town Hall in Market Square when the Shire Hall was built in 1794.

Stafford Borough Council own the freehold of the site with Broadeye Windmill (Stafford) Ltd, a non profit making company, holding a 25 year lease (from 2005).

The budget encompasses the maintenance of the Windmill.

### Employees

FTE	Description
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	Not Applicable
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### Cost Centres

0656	Broad Eye Windmill
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# Leisure and Culture Portfolio

## Broadeye Windmill

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Energy Costs	2,330	2,560	2,820
Repairs & Maintenance - Buildings	590	600	600
Water Services	200	200	200
<b>Supplies &amp; Services</b>			
Contributions to Provisions	70	70	70
<b>Total Controllable Expenditure</b>	<b>3,190</b>	<b>3,430</b>	<b>3,690</b>
<b>Net Controllable Expenditure</b>	<b>3,190</b>	<b>3,430</b>	<b>3,690</b>
<b>Broadeye Windmill Net Expenditure</b>	<b>3,190</b>	<b>3,430</b>	<b>3,690</b>

# Leisure and Culture Portfolio

## Izaak Walton Cottage

Robert Simpson

### Description

This budget provides for the repair and maintenance cost of Izaak Walton Cottage.

### Employees

Not Applicable

### Cost Centres

0650 Izaak Walton Cottage



# Leisure and Culture Portfolio

## Izaak Walton Cottage

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	8,570	8,740	8,740
<b>Total Controllable Expenditure</b>	<b>8,570</b>	<b>8,740</b>	<b>8,740</b>
<b>Net Controllable Expenditure</b>	<b>8,570</b>	<b>8,740</b>	<b>8,740</b>
<b>Izaak Walton Cottage Net Expenditure</b>	<b>8,570</b>	<b>8,740</b>	<b>8,740</b>

# Leisure and Culture Portfolio

## Stafford Castle

Robert Simpson

### Description

This budget provides for the repair and maintenance cost of the Castle Historical Monument.

### Employees

Not Applicable

### Cost Centres

0652 Castle - Amenity

0655 Castle - Historical Monument

# Leisure and Culture Portfolio

## Stafford Castle

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	13,090	13,350	13,350
<b>Total Controllable Expenditure</b>	<b>13,090</b>	<b>13,350</b>	<b>13,350</b>
<b>Net Controllable Expenditure</b>	<b>13,090</b>	<b>13,350</b>	<b>13,350</b>
<b>Stafford Castle Net Expenditure</b>	<b>13,090</b>	<b>13,350</b>	<b>13,350</b>

# Leisure and Culture Portfolio

## Borough Tourism

Karen Tierney

### Description

This budget provides for the provision of tourism for the area. This includes: Partnership working (Staffordshire Wide Destination Management Partnership) and production of promotional material.

### Employees

FTE Description

Not Applicable

### Cost Centres

0646 Stafford Tourism

0647 Tourism Section

# Leisure and Culture Portfolio

## Borough Tourism

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	3,340	3,340	3,340
Communications & Computing	1,640	1,640	1,640
Grants & Subscriptions	15,000	15,000	15,000
Printing, Stationery & General Expenses	1,270	1,270	1,270
Professional Fees	390	390	390
<b>Total Controllable Expenditure</b>	<b>21,640</b>	<b>21,640</b>	<b>21,640</b>
<b>Net Controllable Expenditure</b>	<b>21,640</b>	<b>21,640</b>	<b>21,640</b>
<b>Borough Tourism Net Expenditure</b>	<b>21,640</b>	<b>21,640</b>	<b>21,640</b>

# Planning and Regeneration Portfolio

## Summary

		Original 2022-2023	Original 2023-2024	Original 2024-2025
		£	£	£
Management and Support	PR 02 - PR 03	509,310	522,210	536,990
Building Control	PR 04 - PR 05	160,800	167,250	174,220
Development Management	PR 06 - PR 07	285,780	315,780	343,020
Forward Planning	PR 08 - PR 09	326,800	335,530	344,420
Land Charges - Local Searches	PR 10 - PR 11	100	110	1,640
Off Street Parking Services	PR 12 - PR 13	(505,770)	(475,100)	(452,280)
Land & Properties	PR 14 - PR 15	11,070	12,320	12,360
Economic Growth and Strategic Projects	PR 16 - PR 17	265,180	373,530	382,100
Borough Markets	PR 18 - PR 19	86,160	92,930	102,270
<b>Controllable Expenditure</b>		<b>1,139,430</b>	<b>1,344,560</b>	<b>1,444,740</b>
Management and Support	PR 02 - PR 03	(405,210)	(415,300)	(427,050)
Building Control	PR 04 - PR 05	67,350	68,480	70,180
Development Management	PR 06 - PR 07	880,170	901,630	927,410
Forward Planning	PR 08 - PR 09	97,950	100,490	103,340
Land Charges - Local Searches	PR 10 - PR 11	109,640	112,260	115,570
Off Street Parking Services	PR 12 - PR 13	333,870	346,050	354,450
Land & Properties	PR 14 - PR 15	105,570	107,230	108,870
Economic Growth and Strategic Projects	PR 16 - PR 17	136,790	140,490	144,220
Borough Markets	PR 18 - PR 19	623,450	627,950	631,550
<b>Non-Controllable Expenditure</b>		<b>1,949,580</b>	<b>1,989,280</b>	<b>2,028,540</b>
		<b>3,089,010</b>	<b>3,333,840</b>	<b>3,473,280</b>

# Planning and Regeneration Portfolio

## Management and Support

Karen Tierney

### Description

This service includes:

The Head of Development;

The Planning Support Team provides all of the administration and technical expertise for Development Management and is the contact point for all customer planning queries. It also includes the street naming and numbering function;

Tree Preservation Orders (TPO) give legal protection to trees or woodlands. A TPO makes carrying out works without written consent of the authority a criminal offence. There are over 500 TPO's. Each year we process around 200 applications for works on protected trees, which includes notifications of works on trees in Conservation Areas.

### Employees

FTE Description

9.0 Planning Support Team

1.5 Head of Development

1.0 Tree Officer

### Cost Centres

0900 Planning Support Team

0904 Head of Development

0911 Tree Preservation Orders

# Planning and Regeneration Portfolio

## Management and Support

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>457,320</b>	<b>470,680</b>	<b>485,460</b>
<b>Transport Related Expenditure</b>	<b>8,320</b>	<b>8,320</b>	<b>8,320</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	31,330	31,330	31,330
Clothes, Uniform & Laundry	140	140	140
Communications & Computing	24,170	24,170	24,170
Contributions to Provisions	1,200	1,200	1,200
Equipment, Furniture & Materials	670	670	670
Expenses	1,310	1,310	1,310
Grants & Subscriptions	3,800	3,800	3,800
Miscellaneous Expenses	(400)	(400)	(400)
Printing, Stationery & General Expenses	9,120	9,120	9,120
Professional Fees	450	450	450
<b>Total Controllable Expenditure</b>	<b>537,930</b>	<b>551,290</b>	<b>566,070</b>
<b>Total Controllable Income</b>	<b>(28,620)</b>	<b>(29,080)</b>	<b>(29,080)</b>
<b>Net Controllable Expenditure</b>	<b>509,310</b>	<b>522,210</b>	<b>536,990</b>
<b>Employee Expenses</b>	<b>6,200</b>	<b>6,310</b>	<b>6,420</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	49,990	51,200	52,400
Printing, Stationery & General Expenses	230	230	240
<b>Support Services</b>			
Central Expenses	1,260	1,280	1,320
Departmental	33,940	34,730	35,690
Property Management	30,270	30,130	30,720
Strategic Management	1,770	1,830	1,890
Support Services	80,280	82,850	85,210
<b>Total Non-Controllable Expenditure</b>	<b>203,940</b>	<b>208,560</b>	<b>213,890</b>
<b>Total Non-Controllable Income</b>	<b>(609,150)</b>	<b>(623,860)</b>	<b>(640,940)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(405,210)</b>	<b>(415,300)</b>	<b>(427,050)</b>
<b>Management and Support Net Expenditure</b>	<b>104,100</b>	<b>106,910</b>	<b>109,940</b>



# Planning and Regeneration Portfolio

## Building Control

Karen Tierney

### Description

This service is now managed by Cannock Chase District Council as lead authority under a shared service arrangement.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

### Employees

FTE Description

Not Applicable

### Cost Centres

0907 Building Control

# Planning and Regeneration Portfolio

## Building Control

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Communications & Computing	2,230	2,230	2,230
Miscellaneous Expenses	(50)	(50)	(50)
<b>Third Party Payments</b>	<b>158,620</b>	<b>165,070</b>	<b>172,040</b>
<b>Total Controllable Expenditure</b>	<b>160,800</b>	<b>167,250</b>	<b>174,220</b>
<b>Net Controllable Expenditure</b>	<b>160,800</b>	<b>167,250</b>	<b>174,220</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	1,500	1,460	1,470
<b>Support Services</b>			
Central Expenses	2,520	2,580	2,650
Departmental	4,070	4,170	4,290
Property Management	31,410	31,260	31,880
Strategic Management	3,540	3,660	3,770
Support Services	28,680	29,890	30,820
<b>Total Non-Controllable Expenditure</b>	<b>71,720</b>	<b>73,020</b>	<b>74,880</b>
<b>Total Non-Controllable Income</b>	<b>(4,370)</b>	<b>(4,540)</b>	<b>(4,700)</b>
<b>Net Non-Controllable Expenditure</b>	<b>67,350</b>	<b>68,480</b>	<b>70,180</b>
<b>Building Control Net Expenditure</b>	<b>228,150</b>	<b>235,730</b>	<b>244,400</b>

# Planning and Regeneration Portfolio

## Development Management

Karen Tierney

### Description

This service is responsible for providing advice on planning proposals and the processing of planning applications and other related applications. It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

Conservation Areas covers areas of 'special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance'. There are currently 30 such areas designated in the Borough.

### Employees

FTE Description

16.0 Development Management

3.0 Development Management Enforcement

### Cost Centres

0909 Development Management

0960 Development Management Enforcement

# Planning and Regeneration Portfolio

## Development Management

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>898,500</b>	<b>928,500</b>	<b>955,740</b>
<b>Transport Related Expenditure</b>	<b>34,720</b>	<b>34,720</b>	<b>34,720</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	1,000	1,000	1,000
Communications & Computing	8,060	8,060	8,060
Contributions to Provisions	131,200	131,200	131,200
Expenses	500	500	500
Legal Costs	25,330	25,330	25,330
Miscellaneous Expenses	(1,760)	(1,760)	(1,760)
Printing, Stationery & General Expenses	5,830	5,830	5,830
Professional Fees	23,230	23,230	23,230
<b>Total Controllable Expenditure</b>	<b>1,126,610</b>	<b>1,156,610</b>	<b>1,183,850</b>
<b>Total Controllable Income</b>	<b>(840,830)</b>	<b>(840,830)</b>	<b>(840,830)</b>
<b>Net Controllable Expenditure</b>	<b>285,780</b>	<b>315,780</b>	<b>343,020</b>
<b>Employee Expenses</b>	<b>10,460</b>	<b>10,650</b>	<b>10,830</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	70,640	72,330	74,020
Printing, Stationery & General Expenses	2,920	2,830	2,820
<b>Support Services</b>			
Central Expenses	29,730	30,470	31,330
Departmental	448,710	459,010	472,620
Property Management	56,680	56,430	57,550
Strategic Management	41,830	43,220	44,630
Support Services	217,190	224,680	231,600
<b>Depreciation &amp; Impairment Losses</b>	<b>4,050</b>	<b>4,050</b>	<b>4,050</b>
<b>Total Non-Controllable Expenditure</b>	<b>882,210</b>	<b>903,670</b>	<b>929,450</b>
<b>Total Non-Controllable Income</b>	<b>(2,040)</b>	<b>(2,040)</b>	<b>(2,040)</b>
<b>Net Non-Controllable Expenditure</b>	<b>880,170</b>	<b>901,630</b>	<b>927,410</b>
<b>Development Management Net Expenditure</b>	<b>1,165,950</b>	<b>1,217,410</b>	<b>1,270,430</b>

# Planning and Regeneration Portfolio

## Forward Planning

Karen Tierney

### Description

The budget covers the following services:

Forward Planning is responsible for Planning Policy in the Borough including land use monitoring;

Buildings of Historic Interest covers over 800 listed buildings in Stafford Borough. Written Consent is needed to carry out works of alteration to Listed Buildings;

### Employees

FTE Description

4.9 Forward Planning

### Cost Centres

0912 Forward Planning

0916 Conservation Areas

# Planning and Regeneration Portfolio

## Forward Planning

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>267,420</b>	<b>276,150</b>	<b>285,040</b>
<b>Transport Related Expenditure</b>	<b>11,560</b>	<b>11,560</b>	<b>11,560</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	1,300	1,300	1,300
Communications & Computing	1,380	1,380	1,380
Contributions to Provisions	33,030	33,030	33,030
Expenses	600	600	600
Grants & Subscriptions	11,150	11,150	11,150
Local Plan Inquiry	189,060	29,880	90,000
Miscellaneous Expenses	(1,990)	(1,990)	(1,990)
Printing, Stationery & General Expenses	1,960	1,960	1,960
Professional Fees	390	390	390
<b>Total Controllable Expenditure</b>	<b>515,860</b>	<b>365,410</b>	<b>434,420</b>
<b>Total Controllable Income</b>	<b>(189,060)</b>	<b>(29,880)</b>	<b>(90,000)</b>
<b>Net Controllable Expenditure</b>	<b>326,800</b>	<b>335,530</b>	<b>344,420</b>
<b>Employee Expenses</b>	<b>2,920</b>	<b>2,970</b>	<b>3,020</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	22,280	22,810	23,350
Printing, Stationery & General Expenses	2,080	2,010	2,010
<b>Support Services</b>			
Central Expenses	8,310	8,510	8,750
Departmental	30,610	31,440	32,300
Property Management	15,540	15,480	15,780
Strategic Management	11,680	12,060	12,460
Support Services	46,600	48,380	49,810
<b>Total Non-Controllable Expenditure</b>	<b>140,020</b>	<b>143,660</b>	<b>147,480</b>
<b>Total Non-Controllable Income</b>	<b>(42,070)</b>	<b>(43,170)</b>	<b>(44,140)</b>
<b>Net Non-Controllable Expenditure</b>	<b>97,950</b>	<b>100,490</b>	<b>103,340</b>
<b>Forward Planning Net Expenditure</b>	<b>424,750</b>	<b>436,020</b>	<b>447,760</b>

# Planning and Regeneration Portfolio

## Land Charges - Local Searches

Karen Tierney

### Description

It is a statutory function for the Council to hold a register of local land charges for properties within the Borough. Local Authority searches are co-ordinated and Official Certificates of Search are issued for land searches within Stafford Borough.

### Employees

FTE Description

1.6 Land Charges - Local Searches

### Cost Centres

0932 Land Charges - Local Searches

# Planning and Regeneration Portfolio

## Land Charges - Local Searches

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>47,340</b>	<b>48,890</b>	<b>50,420</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	70	70	70
Contributions to Provisions	3,080	3,080	3,080
Miscellaneous Expenses	(930)	(930)	(930)
Other Fees	70,840	70,840	70,840
<b>Total Controllable Expenditure</b>	<b>120,400</b>	<b>121,950</b>	<b>123,480</b>
<b>Total Controllable Income</b>	<b>(120,300)</b>	<b>(121,840)</b>	<b>(121,840)</b>
<b>Net Controllable Expenditure</b>	<b>100</b>	<b>110</b>	<b>1,640</b>
<b>Employee Expenses</b>	<b>910</b>	<b>920</b>	<b>940</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	5,770	5,910	6,050
Printing, Stationery & General Expenses	440	430	430
<b>Support Services</b>			
Central Expenses	4,470	4,570	4,710
Departmental	76,210	77,870	80,230
Property Management	3,520	3,510	3,580
Strategic Management	6,290	6,500	6,710
Support Services	12,030	12,550	12,920
<b>Total Non-Controllable Expenditure</b>	<b>109,640</b>	<b>112,260</b>	<b>115,570</b>
<b>Net Non-Controllable Expenditure</b>	<b>109,640</b>	<b>112,260</b>	<b>115,570</b>
<b>Land Charges - Local Searches Net Expenditure</b>	<b>109,740</b>	<b>112,370</b>	<b>117,210</b>



# Planning and Regeneration Portfolio

## Off Street Parking Services

Robert Simpson

### Description

There are 19 car parks in Stafford giving a total of 2,929 long, short variable, free and permit holder only spaces. There are 5 car parks in Stone giving a total of 269 short, variable and disabled only spaces only.

We will ensure parking policy interventions are operated effectively and contribute to the wider objectives of transport planning and economic development within the provisions of the relevant legislation.

SBC off street parking enforcement is an outsourced contracted operation which also provides cash collection and banking, ambassadorial roles and environmental crime enforcement actively performed on an advanced planning basis in accordance with Traffic Management Act 2004 and Staffordshire joint parking policy.

### Employees

FTE Description

0.8 Off Street Parking Services

### Cost Centres

0933 Off Street Parking Services

0979 Waterfront Car Park

0980 Riverside Car Park

# Planning and Regeneration Portfolio

## Off Street Parking Services

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>39,000</b>	<b>40,280</b>	<b>41,550</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	74,120	75,600	75,600
Energy Costs	134,450	141,500	154,570
Premises Insurance	3,120	3,180	3,180
Rates	444,640	453,530	462,010
Rents	25,300	25,810	25,810
Repairs & Maintenance - Buildings	104,830	106,920	106,920
Repairs & Maintenance - Other	35,740	36,460	36,460
Water Services	8,540	8,710	8,710
<b>Transport Related Expenditure</b>	<b>1,140</b>	<b>1,140</b>	<b>1,140</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	1,460	1,460	1,460
Bank Charges	39,530	39,530	39,530
Communications & Computing	4,130	4,130	4,130
Contributions to Provisions	1,870	1,870	1,870
Equipment, Furniture & Materials	23,800	23,800	23,800
Grants & Subscriptions	2,500	2,500	2,500
Licences	100	100	100
Miscellaneous Expenses	10,000	10,000	10,000
Printing, Stationery & General Expenses	7,560	7,560	7,560
Professional Fees	1,790	1,790	1,790
Security Services	10,020	10,220	10,220
<b>Third Party Payments</b>	<b>411,050</b>	<b>419,270</b>	<b>419,270</b>
<b>Total Controllable Expenditure</b>	<b>1,384,690</b>	<b>1,415,360</b>	<b>1,438,180</b>
<b>Total Controllable Income</b>	<b>(1,890,460)</b>	<b>(1,890,460)</b>	<b>(1,890,460)</b>
<b>Net Controllable Expenditure</b>	<b>(505,770)</b>	<b>(475,100)</b>	<b>(452,280)</b>
<b>Employee Expenses</b>	<b>460</b>	<b>460</b>	<b>470</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	14,770	15,070	15,370
Repairs & Maintenance - Grounds	50,890	50,890	50,890
<b>Supplies &amp; Services</b>			
Communications & Computing	3,300	3,380	3,460
<b>Support Services</b>			
Central Expenses	27,110	27,780	28,570
Departmental	12,850	13,310	13,680
Property Management	41,390	42,060	43,270
Strategic Management	38,130	39,400	40,680
Support Services	128,770	137,500	141,860
<b>Depreciation &amp; Impairment Losses</b>	<b>16,200</b>	<b>16,200</b>	<b>16,200</b>
<b>Total Non-Controllable Expenditure</b>	<b>333,870</b>	<b>346,050</b>	<b>354,450</b>
<b>Net Non-Controllable Expenditure</b>	<b>333,870</b>	<b>346,050</b>	<b>354,450</b>
<b>Off Street Parking Services Net Expenditure</b>	<b>(171,900)</b>	<b>(129,050)</b>	<b>(97,830)</b>

# Planning and Regeneration Portfolio

## Land & Properties

Neville Raby

### Description

This budget provides for the repairs and maintenance of Public Clocks, Gaol Square Clock and General Land and Properties within the Borough.

It also provides for the upkeep & maintenance of War Memorials owned by the Council to encourage a proud public perception in the history of Stafford Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

0914 War Memorials

0917 Public Clocks

0931 Shopmobility

0948 General Land & Premises

# Planning and Regeneration Portfolio

## Land & Properties

### Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Premises Related Expenditure</b>			
Energy Costs	710	720	760
Rates	18,450	18,820	18,820
Repairs & Maintenance - Buildings	38,770	39,550	39,550
Repairs & Maintenance - Grounds	4,420	4,510	4,510
<b>Supplies &amp; Services</b>			
Contributions to Provisions	580	580	580
Grants & Subscriptions	1,010	1,010	1,010
Other Fees	420	420	420
<b>Total Controllable Expenditure</b>	<b>64,360</b>	<b>65,610</b>	<b>65,650</b>
<b>Total Controllable Income</b>	<b>(53,290)</b>	<b>(53,290)</b>	<b>(53,290)</b>
<b>Net Controllable Expenditure</b>	<b>11,070</b>	<b>12,320</b>	<b>12,360</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	2,370	2,410	2,460
<b>Support Services</b>			
Central Expenses	1,970	2,030	2,090
Departmental	160	160	170
Property Management	19,580	20,370	21,170
Strategic Management	2,790	2,880	2,980
Support Services	18,900	19,580	20,200
<b>Depreciation &amp; Impairment Losses</b>	<b>59,800</b>	<b>59,800</b>	<b>59,800</b>
<b>Total Non-Controllable Expenditure</b>	<b>105,570</b>	<b>107,230</b>	<b>108,870</b>
<b>Net Non-Controllable Expenditure</b>	<b>105,570</b>	<b>107,230</b>	<b>108,870</b>
<b>Land &amp; Properties Net Expenditure</b>	<b>116,640</b>	<b>119,550</b>	<b>121,230</b>

# Planning and Regeneration Portfolio

## Economic Growth and Strategic Projects

Karen Tierney

### Description

The Economic Growth and Strategic Projects Team covers a number of areas

Enabling new and existing businesses to grow and build confidence in Stafford Borough as a hub of productivity with a balance economy.

Leading on the delivery of infrastructure led commercial and housing growth to shape Stafford Borough as the best place to invest.

Understanding and unlocking the economic growth opportunities in our rural areas.

Developing access to learning for all to create a local workforce with specialist skills that can respond to our ambitions for growth.

Taking pride in our County Town status and maximising our visitor offer in the market towns of Stone and Eccleshall and villages across the Borough.

### Employees

FTE Description

4.8 Economic Development

### Cost Centres

0919 Economic Growth & Strategic Projects

0920 Town Centre Management

0941 Christmas Lights

# Planning and Regeneration Portfolio

## Economic Growth and Strategic Projects

Karen Tierney

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>295,300</b>	<b>303,300</b>	<b>311,630</b>
<b>Premises Related Expenditure</b>			
Energy Costs	2,200	2,420	2,660
Repairs & Maintenance - Other	33,940	34,620	34,620
<b>Transport Related Expenditure</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	7,990	7,990	7,990
Clothes, Uniform & Laundry	390	390	390
Communications & Computing	6,770	6,770	6,770
Contributions to Provisions	2,290	2,290	2,290
Equipment, Furniture & Materials	3,580	3,580	3,580
Expenses	1,870	1,870	1,870
Grants & Subscriptions	3,340	3,340	3,340
Miscellaneous Expenses	(1,170)	(1,170)	(1,170)
Other Fees	500	500	500
Printing, Stationery & General Expenses	5,130	5,130	5,130
<b>Total Controllable Expenditure</b>	<b>364,630</b>	<b>373,530</b>	<b>382,100</b>
<b>Total Controllable Income</b>	<b>(99,450)</b>	<b>-</b>	<b>-</b>
<b>Net Controllable Expenditure</b>	<b>265,180</b>	<b>373,530</b>	<b>382,100</b>
<b>Employee Expenses</b>	<b>2,870</b>	<b>2,920</b>	<b>2,980</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	14,030	14,360	14,690
Printing, Stationery & General Expenses	230	220	220
<b>Support Services</b>			
Central Expenses	5,830	5,990	6,160
Departmental	48,380	49,690	51,050
Property Management	14,150	14,400	14,840
Strategic Management	8,220	8,490	8,770
Support Services	37,150	38,490	39,580
<b>Depreciation &amp; Impairment Losses</b>	<b>5,930</b>	<b>5,930</b>	<b>5,930</b>
<b>Total Non-Controllable Expenditure</b>	<b>136,790</b>	<b>140,490</b>	<b>144,220</b>
<b>Net Non-Controllable Expenditure</b>	<b>136,790</b>	<b>140,490</b>	<b>144,220</b>
<b>Economic Growth and Strategic Projects Net Expenditure</b>	<b>401,970</b>	<b>514,020</b>	<b>526,320</b>

# Planning and Regeneration Portfolio

## Borough Markets

Robert Simpson

### Description

St John's Indoor Market in Stafford offers traders the potential of a four day trading week within the facility. Consumers who live in the Borough or who are visiting the town are able to shop for a wide selection of goods including food, clothing and electrical goods.

Makers Market held monthly at stafford outside.

Monthly Farmers' Markets are held in both Stafford and Stone at outdoor venues.

### Employees

FTE Description

4.1 Stafford Market

### Cost Centres

0347 Stafford Market

0348 Farmers' Market

# Planning and Regeneration Portfolio

## Borough Markets

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>128,690</b>	<b>132,820</b>	<b>136,940</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	12,660	12,910	12,910
Energy Costs	40,430	41,340	45,520
Premises Insurance	2,860	2,920	2,920
Rates	50,940	51,960	53,000
Repairs & Maintenance - Buildings	38,260	39,030	39,030
Water Services	3,410	3,480	3,480
<b>Transport Related Expenditure</b>	<b>850</b>	<b>850</b>	<b>850</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	9,360	9,360	9,360
Clothes, Uniform & Laundry	500	500	500
Communications & Computing	4,160	4,160	4,160
Contributions to Provisions	2,690	2,690	2,690
Equipment, Furniture & Materials	2,790	2,800	2,800
Licences	1,160	1,160	1,160
Printing, Stationery & General Expenses	760	760	760
Professional Fees	35,600	35,600	35,600
Refuse Disposal/Collections	11,220	11,440	11,440
Security Services	2,390	2,440	2,440
<b>Total Controllable Expenditure</b>	<b>348,730</b>	<b>356,220</b>	<b>365,560</b>
<b>Total Controllable Income</b>	<b>(262,570)</b>	<b>(263,290)</b>	<b>(263,290)</b>
<b>Net Controllable Expenditure</b>	<b>86,160</b>	<b>92,930</b>	<b>102,270</b>
<b>Employee Expenses</b>	<b>2,190</b>	<b>2,230</b>	<b>2,270</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	14,860	15,220	15,560
Printing, Stationery & General Expenses	30	30	30
<b>Support Services</b>			
Central Expenses	8,850	9,080	9,340
Departmental	25,530	26,390	27,110
Property Management	15,660	16,290	16,940
Strategic Management	12,460	12,880	13,300
Support Services	34,750	36,710	37,880
<b>Depreciation &amp; Impairment Losses</b>	<b>509,120</b>	<b>509,120</b>	<b>509,120</b>
<b>Total Non-Controllable Expenditure</b>	<b>623,450</b>	<b>627,950</b>	<b>631,550</b>
<b>Net Non-Controllable Expenditure</b>	<b>623,450</b>	<b>627,950</b>	<b>631,550</b>
<b>Borough Markets Net Expenditure</b>	<b>709,610</b>	<b>720,880</b>	<b>733,820</b>



# Resources Portfolio

## Summary

		Original 2022-2023	Original 2023-2024	Original 2024-2025
		£	£	£
Public Buildings	RE 02 - RE 03	845,620	837,810	855,830
Facilities Management	RE 04 - RE 05	223,820	231,030	237,820
Executive Management	RE 06 - RE 07	221,220	227,140	233,280
Corporate Business and Partnerships	RE 08 - RE 09	349,910	361,440	372,430
Communications	RE 10 - RE 11	164,050	168,580	173,090
Customer Services	RE 12 - RE 13	381,960	392,380	403,290
Out of Hours Service	RE 14 - RE 15	6,980	6,980	6,980
Law and Administration	RE 16 - RE 17	1,075,010	1,105,670	1,139,040
Finance	RE 18 - RE 19	635,340	697,950	719,860
Audit, Risk, Resilience and Procurement	RE 20 - RE 21	249,050	255,710	262,500
Human Resources Services	RE 22 - RE 23	458,720	475,410	486,940
Technology	RE 24 - RE 25	923,970	940,130	956,440
Members Services	RE 26 - RE 27	309,620	315,100	315,100
Revenues & Benefits	RE 28 - RE 29	726,390	768,510	813,840
Housing Benefit Payments	RE 30 - RE 31	(200,000)	(200,000)	(200,000)
Parish Councils	RE 32 - RE 33	51,000	51,000	51,000
Corporate and Democratic Core	RE 34 - RE 35	126,770	126,770	126,770
Non-Distributed Costs	RE 36 - RE 37	304,480	310,570	311,420
Asset Management/Energy Conservation	RE 38 - RE 39	32,560	32,560	32,560
Electoral Registration	RE 40 - RE 41	43,200	43,200	43,200
Elections	RE 42 - RE 43	39,500	39,500	39,500
Insurance Premiums	RE 46 - RE 47	183,010	186,670	190,400
Items to be Allocated	RE 48 - RE 49	356,000	100,000	100,000
<b>Controllable Expenditure</b>		<b>7,508,180</b>	<b>7,474,110</b>	<b>7,671,290</b>
Public Buildings	RE 02 - RE 03	(798,470)	(788,630)	(805,100)
Facilities Management	RE 04 - RE 05	(223,820)	(231,030)	(237,820)
Executive Management	RE 06 - RE 07	(221,220)	(227,140)	(233,280)
Corporate Business and Partnerships	RE 08 - RE 09	(338,730)	(350,250)	(361,240)
Communications	RE 10 - RE 11	(164,050)	(168,580)	(173,090)
Customer Services	RE 12 - RE 13	(381,960)	(392,380)	(403,290)
Law and Administration	RE 16 - RE 17	(1,124,830)	(1,156,300)	(1,189,030)
Finance	RE 18 - RE 19	(635,340)	(697,950)	(719,860)
Audit, Risk, Resilience and Procurement	RE 20 - RE 21	(188,850)	(193,890)	(199,000)
Human Resources Services	RE 22 - RE 23	(338,050)	(346,240)	(354,390)
Technology	RE 24 - RE 25	(745,110)	(759,230)	(773,540)
Members Services	RE 26 - RE 27	(309,620)	(315,100)	(315,100)
Revenues & Benefits	RE 28 - RE 29	374,530	383,500	393,390
Parish Councils	RE 32 - RE 33	4,320	4,510	4,630
Corporate and Democratic Core	RE 34 - RE 35	1,453,180	1,489,590	1,520,910
Asset Management/Energy Conservation	RE 38 - RE 39	17,730	18,460	19,190
Electoral Registration	RE 40 - RE 41	109,240	112,140	115,190
Elections	RE 42 - RE 43	113,610	116,670	119,900
Charities Administration	RE 44 - RE 45	5,650	5,860	6,040
Insurance Premiums	RE 46 - RE 47	(183,010)	(186,670)	(190,400)
<b>Non-Controllable Expenditure</b>		<b>(3,574,800)</b>	<b>(3,682,660)</b>	<b>(3,775,890)</b>
		<b>3,933,380</b>	<b>3,791,450</b>	<b>3,895,400</b>

# Resources Portfolio

## Public Buildings

Neville Raby

### Description

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

### Employees

FTE Description

2.0 Civic Centre

### Cost Centres

0000 Civic Centre

0001 Stone Area Office

0069 Highfields Office (Capital charges & Insurance only)

## Resources Portfolio

### Public Buildings

#### Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>67,810</b>	<b>69,570</b>	<b>71,580</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	5,080	5,180	5,180
Energy Costs	122,000	124,900	136,050
Rates	254,690	259,790	264,650
Rents	731,600	746,230	746,230
Repairs & Maintenance - Buildings	120,040	122,440	122,440
Water Services	10,480	10,690	10,690
<b>Transport Related Expenditure</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Supplies &amp; Services</b>			
Cleaning	105,360	107,460	107,460
Clothes, Uniform & Laundry	200	200	200
Communications & Computing	1,460	1,460	1,460
Contributions to Provisions	2,810	2,810	2,810
Equipment, Furniture & Materials	22,530	22,810	22,810
Printing, Stationery & General Expenses	760	760	760
Professional Fees	2,600	2,600	2,600
Refuse Disposal/Collections	1,940	1,980	1,980
<b>Total Controllable Expenditure</b>	<b>1,449,390</b>	<b>1,478,910</b>	<b>1,496,930</b>
<b>Total Controllable Income</b>	<b>(603,770)</b>	<b>(641,100)</b>	<b>(641,100)</b>
<b>Net Controllable Expenditure</b>	<b>845,620</b>	<b>837,810</b>	<b>855,830</b>
<b>Employee Expenses</b>	<b>1,110</b>	<b>1,130</b>	<b>1,160</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	17,650	18,000	18,360
Repairs & Maintenance - Grounds	4,270	4,270	4,270
<b>Supplies &amp; Services</b>			
Communications & Computing	7,420	7,600	7,790
<b>Support Services</b>			
Property Management	40,880	42,540	44,200
Support Services	50,930	53,840	55,540
<b>Depreciation &amp; Impairment Losses</b>	<b>139,400</b>	<b>139,400</b>	<b>139,400</b>
<b>Total Non-Controllable Expenditure</b>	<b>261,660</b>	<b>266,780</b>	<b>270,720</b>
<b>Total Non-Controllable Income</b>	<b>(1,060,130)</b>	<b>(1,055,410)</b>	<b>(1,075,820)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(798,470)</b>	<b>(788,630)</b>	<b>(805,100)</b>
<b>Public Buildings Net Expenditure</b>	<b>47,150</b>	<b>49,180</b>	<b>50,730</b>

**Resources Portfolio**  
**Facilities Management**  
**Neville Raby**

**Description**

The Property Services section is responsible for responsive maintenance issues, caretaking and security measures for the Civic Centre.

**Employees**

FTE Description

4.0 Public Buildings Team

**Cost Centres**

0066 Public Buildings Team

## Resources Portfolio Facilities Management

### Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>212,600</b>	<b>219,810</b>	<b>226,600</b>
<b>Transport Related Expenditure</b>	<b>7,380</b>	<b>7,380</b>	<b>7,380</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	200	200	200
Communications & Computing	1,650	1,650	1,650
Equipment, Furniture & Materials	800	800	800
Printing, Stationery & General Expenses	1,190	1,190	1,190
<b>Total Controllable Expenditure</b>	<b>223,820</b>	<b>231,030</b>	<b>237,820</b>
<b>Net Controllable Expenditure</b>	<b>223,820</b>	<b>231,030</b>	<b>237,820</b>
<b>Employee Expenses</b>	<b>2,150</b>	<b>2,190</b>	<b>2,230</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	14,860	15,220	15,560
<b>Support Services</b>			
Property Management	20,310	20,220	20,620
Support Services	18,670	19,300	19,860
<b>Total Non-Controllable Expenditure</b>	<b>55,990</b>	<b>56,930</b>	<b>58,270</b>
<b>Total Non-Controllable Income</b>	<b>(279,810)</b>	<b>(287,960)</b>	<b>(296,090)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(223,820)</b>	<b>(231,030)</b>	<b>(237,820)</b>
<b>Facilities Management Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Executive Management

Tim Clegg

### Description

This budget reflects the cost to Stafford Borough Council of the office of the Chief Executive including any expenses incurred as a result of their day to day duties.

### Employees

FTE Description

1.0 Executive Management

### Cost Centres

0003 Executive Management

# Resources Portfolio

## Executive Management

Tim Clegg

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>187,750</b>	<b>193,670</b>	<b>199,810</b>
<b>Transport Related Expenditure</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	840	840	840
Contributions to Provisions	1,040	1,040	1,040
Equipment, Furniture & Materials	200	200	200
Expenses	2,360	2,360	2,360
Grants & Subscriptions	23,130	23,130	23,130
Hospitality	1,800	1,800	1,800
Printing, Stationery & General Expenses	1,100	1,100	1,100
Professional Fees	400	400	400
<b>Total Controllable Expenditure</b>	<b>221,220</b>	<b>227,140</b>	<b>233,280</b>
<b>Net Controllable Expenditure</b>	<b>221,220</b>	<b>227,140</b>	<b>233,280</b>
<b>Employee Expenses</b>	<b>580</b>	<b>590</b>	<b>600</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	4,120	4,220	4,320
Printing, Stationery & General Expenses	490	470	480
<b>Support Services</b>			
Central Expenses	12,650	12,910	13,170
Property Management	15,030	14,950	15,260
Strategic Management	29,910	30,950	31,990
Support Services	12,080	12,550	12,870
<b>Total Non-Controllable Expenditure</b>	<b>74,860</b>	<b>76,640</b>	<b>78,690</b>
<b>Total Non-Controllable Income</b>	<b>(296,080)</b>	<b>(303,780)</b>	<b>(311,970)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(221,220)</b>	<b>(227,140)</b>	<b>(233,280)</b>
<b>Executive Management Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Corporate Business and Partnerships

Tim Clegg

### Description

This budget provides for the executive support services to the Chief Executive, Leader of the Council and Cabinet. The budget provides for activities in respect of business planning for the organisation and the management of specific corporate functions such as strategic policy and partnerships across the borough, performance and project management, transformation and service improvement voluntary sector provision and community engagement, equalities, climate Change and asset management.

In addition to this the wider function encapsulates statutory responsibilities to community safety, anti-social behaviour, prevent and safeguarding children and adults at risk of abuse and neglect.

### Employees

FTE Description

6.3 Corporate Business & Partnerships

### Cost Centres

0002 Corporate Business & Partnerships

0052 Corporate EDRM



# Resources Portfolio

## Corporate Business and Partnerships

Tim Clegg

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>312,770</b>	<b>324,300</b>	<b>335,290</b>
<b>Transport Related Expenditure</b>	<b>2,280</b>	<b>2,280</b>	<b>2,280</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	470	470	470
Communications & Computing	12,420	12,420	12,420
Contributions to Provisions	620	620	620
Equipment, Furniture & Materials Expenses	530	530	530
Grants & Subscriptions	900	900	900
Hospitality	100	100	100
Other Fees	200	200	200
Printing, Stationery & General Expenses	10,390	10,390	10,390
Professional Fees	1,230	1,230	1,230
<b>Total Controllable Expenditure</b>	<b>349,910</b>	<b>361,440</b>	<b>372,430</b>
<b>Net Controllable Expenditure</b>	<b>349,910</b>	<b>361,440</b>	<b>372,430</b>
<b>Employee Expenses</b>	<b>3,260</b>	<b>3,310</b>	<b>3,370</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	21,460	21,970	22,480
Printing, Stationery & General Expenses	110	110	110
<b>Support Services</b>			
Property Management	20,100	20,020	20,400
Support Services	35,770	36,940	38,010
<b>Total Non-Controllable Expenditure</b>	<b>80,700</b>	<b>82,350</b>	<b>84,370</b>
<b>Total Non-Controllable Income</b>	<b>(419,430)</b>	<b>(432,600)</b>	<b>(445,610)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(338,730)</b>	<b>(350,250)</b>	<b>(361,240)</b>
<b>Corporate Business and Partnerships Net Expenditure</b>	<b>11,180</b>	<b>11,190</b>	<b>11,190</b>

# Resources Portfolio

## Communications

Ian Curran

### Description

This service provides external and internal communications across the authority including working with the traditional press and social media, website maintenance as well as development and sectional support for the Chief Executive, cabinet members, individual councillors and officers.

The graphic design service provides a design, production and advice service for the council creating a wide range of promotional materials such as brochures, ads, newsletters, flyers, leaflets, posters, billboards and exhibition material.

### Employees

FTE Description

1.7 Communications

1.0 Graphic Design

### Cost Centres

0009 Communications

0091 Graphic Design

# Resources Portfolio

## Communications

Ian Curran

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>138,830</b>	<b>143,360</b>	<b>147,870</b>
<b>Transport Related Expenditure</b>	<b>80</b>	<b>80</b>	<b>80</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	9,400	9,400	9,400
Communications & Computing	4,140	4,140	4,140
Contributions to Provisions	520	520	520
Equipment, Furniture & Materials	4,030	4,030	4,030
Expenses	1,100	1,100	1,100
Licences	1,700	1,700	1,700
Printing, Stationery & General Expenses	850	850	850
Professional Fees	3,400	3,400	3,400
<b>Total Controllable Expenditure</b>	<b>164,050</b>	<b>168,580</b>	<b>173,090</b>
<b>Net Controllable Expenditure</b>	<b>164,050</b>	<b>168,580</b>	<b>173,090</b>
<b>Employee Expenses</b>	<b>1,530</b>	<b>1,550</b>	<b>1,580</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	10,730	10,990	11,250
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Property Management	18,030	17,950	18,320
Support Services	39,540	40,690	41,850
<b>Total Non-Controllable Expenditure</b>	<b>69,840</b>	<b>71,190</b>	<b>73,010</b>
<b>Total Non-Controllable Income</b>	<b>(233,890)</b>	<b>(239,770)</b>	<b>(246,100)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(164,050)</b>	<b>(168,580)</b>	<b>(173,090)</b>
<b>Communications Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Customer Services

Robert Simpson

### Description

This budget provides for Customer Services of the Council which encompasses the Customer Services Framework; Equalities & Diversity and all aspects of complaints, compliments & comments.

The service is concerned with ensuring all services are accessible to our customers.

### Employees

FTE Description

10.5 Customer Services

### Cost Centres

0064 Customer Services

## Resources Portfolio

### Customer Services

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>362,350</b>	<b>372,770</b>	<b>383,680</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	3,000	3,000	3,000
Communications & Computing	10,870	10,870	10,870
Equipment, Furniture & Materials	1,260	1,260	1,260
Expenses	300	300	300
Printing, Stationery & General Expenses	630	630	630
Professional Fees	3,550	3,550	3,550
<b>Total Controllable Expenditure</b>	<b>381,960</b>	<b>392,380</b>	<b>403,290</b>
<b>Net Controllable Expenditure</b>	<b>381,960</b>	<b>392,380</b>	<b>403,290</b>
<b>Employee Expenses</b>	<b>5,560</b>	<b>5,670</b>	<b>5,770</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	37,150	38,030	38,920
Printing, Stationery & General Expenses	330	310	320
<b>Support Services</b>			
Departmental	8,060	8,360	8,600
Property Management	22,380	22,290	22,720
Support Services	17,780	18,450	18,990
<b>Total Non-Controllable Expenditure</b>	<b>91,260</b>	<b>93,110</b>	<b>95,320</b>
<b>Total Non-Controllable Income</b>	<b>(473,220)</b>	<b>(485,490)</b>	<b>(498,610)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(381,960)</b>	<b>(392,380)</b>	<b>(403,290)</b>
<b>Customer Services Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Resources Portfolio**  
**Out of Hours Service**  
Robert Simpson

**Description**

This budget provides for the Out of Hours Service customer response and emergency service via our telephone system which is delivered by another local authority.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0070 Out of Hours Service

# Resources Portfolio

## Out of Hours Service

Robert Simpson

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Professional Fees	6,980	6,980	6,980
<b>Total Controllable Expenditure</b>	<u>6,980</u>	<u>6,980</u>	<u>6,980</u>
<b>Net Controllable Expenditure</b>	<u>6,980</u>	<u>6,980</u>	<u>6,980</u>
<b>Out of Hours Service Net Expenditure</b>	<u><u>6,980</u></u>	<u><u>6,980</u></u>	<u><u>6,980</u></u>

# Resources Portfolio

## Law and Administration

Ian Curran

### Description

This budget provides for the Democratic and Corporate Services Unit and the Legal Services Unit.

The Democratic Services Unit carries out functions related to Elections and Electoral Registration, Committee Administration and various Corporate Support functions, including cashiers and mayoral functions.

The Legal Services Unit provides a Legal service to the Council and, under a shared service agreement, to Cannock Chase District Council. It also carries out functions relating to estates and the land terrier, data protection, freedom of information and management of the Salting's mobile home park.

### Employees

FTE Description

- 1.0 Head of Law and Admin
- 2.0 Democratic Administration
- 10.3 Legal
- 3.0 Electoral Unit
- 6.5 Corporate Support
- 3.5 Corporate Administration
- 1.0 Mayoral Support

### Cost Centres

- 0005 Democratic Administration
- 0006 Legal
- 0011 Elections Unit
- 0012 Information Governance
- 0071 Head of Law & Admin Services
- 0087 Corporate Support
- 0088 Corporate Administration
- 0089 Mayoral Support
- 1211 The Saltings



# Resources Portfolio

## Law and Administration

Ian Curran

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>1,297,360</b>	<b>1,338,060</b>	<b>1,379,140</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	2,430	2,480	2,480
<b>Transport Related Expenditure</b>	<b>7,260</b>	<b>7,260</b>	<b>7,260</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	310	310	310
Catering	2,500	2,500	2,500
Civic Expenses	7,760	7,760	7,760
Clothes, Uniform & Laundry	1,760	1,760	1,760
Communications & Computing	24,560	24,560	24,560
Contributions to Provisions	5,340	5,340	5,340
Equipment, Furniture & Materials	15,410	15,410	15,410
Expenses	16,570	16,850	16,850
Floral Work	1,150	1,150	1,150
Grants & Subscriptions	3,200	3,200	3,200
Hospitality	5,560	5,560	5,560
Miscellaneous Expenses	(50)	(50)	(50)
Printing, Stationery & General Expenses	40,240	40,240	40,240
Professional Fees	14,360	14,360	14,360
Security Services	1,910	1,950	1,950
<b>Third Party Payments</b>	<b>38,650</b>	<b>39,560</b>	<b>40,480</b>
<b>Total Controllable Expenditure</b>	<b>1,486,280</b>	<b>1,528,260</b>	<b>1,570,260</b>
<b>Total Controllable Income</b>	<b>(411,270)</b>	<b>(422,590)</b>	<b>(431,220)</b>
<b>Net Controllable Expenditure</b>	<b>1,075,010</b>	<b>1,105,670</b>	<b>1,139,040</b>
<b>Employee Expenses</b>	<b>15,280</b>	<b>15,560</b>	<b>15,810</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	4,580	4,580	4,580
<b>Transport Related Expenditure</b>	<b>540</b>	<b>550</b>	<b>560</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	103,990	106,480	108,950
Printing, Stationery & General Expenses	2,140	2,060	2,060
<b>Support Services</b>			
Central Expenses	1,230	1,260	1,280
Departmental	100	100	100
Property Management	181,510	180,980	184,700
Strategic Management	1,730	1,790	1,850
Support Services	283,350	292,310	300,850
<b>Total Non-Controllable Expenditure</b>	<b>594,450</b>	<b>605,670</b>	<b>620,740</b>
<b>Total Non-Controllable Income</b>	<b>(1,719,280)</b>	<b>(1,761,970)</b>	<b>(1,809,770)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(1,124,830)</b>	<b>(1,156,300)</b>	<b>(1,189,030)</b>
<b>Law and Administration Net Expenditure</b>	<b>(49,820)</b>	<b>(50,630)</b>	<b>(49,990)</b>

# Resources Portfolio

## Finance

Neville Raby

### Description

Finance is a shared service led by Cannock Chase District Council.

The principal functions of the Financial Services team comprise corporate accountancy, financial planning, treasury management and the maintenance of financial systems.

### Employees

FTE Description

Not Applicable

### Cost Centres

0014 Financial Services

0022 Head of Finance

## Resources Portfolio

### Finance

#### Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Communications & Computing	1,560	1,560	1,560
<b>Third Party Payments</b>	<b>633,780</b>	<b>696,390</b>	<b>718,300</b>
<b>Total Controllable Expenditure</b>	<b>635,340</b>	<b>697,950</b>	<b>719,860</b>
<b>Net Controllable Expenditure</b>	<b>635,340</b>	<b>697,950</b>	<b>719,860</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	15,680	16,050	16,420
Printing, Stationery & General Expenses	160	150	150
<b>Support Services</b>			
Property Management	12,240	12,170	12,410
Support Services	63,930	67,370	69,360
<b>Depreciation &amp; Impairment Losses</b>	<b>7,960</b>	<b>7,960</b>	<b>7,960</b>
<b>Total Non-Controllable Expenditure</b>	<b>99,970</b>	<b>103,700</b>	<b>106,300</b>
<b>Total Non-Controllable Income</b>	<b>(735,310)</b>	<b>(801,650)</b>	<b>(826,160)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(635,340)</b>	<b>(697,950)</b>	<b>(719,860)</b>
<b>Finance Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Audit, Risk, Resilience and Procurement

Ian Curran

### Description

Audit, Risk, Resilience and Procurement is a shared service led by Cannock Chase District Council.

The principle functions comprise internal audit services, insurance and risk management, civil contingencies and corporate procurement.

### Employees

Not Applicable

### Cost Centres

0016 Insurance/Risk Management

0020 Internal Audit

0057 Civil Contingencies

# Resources Portfolio

## Audit, Risk, Resilience and Procurement

Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Communications & Computing	150	150	150
<b>Third Party Payments</b>	<b>48,560</b>	<b>49,860</b>	<b>51,190</b>
<b>Total Controllable Expenditure</b>	<b>249,050</b>	<b>255,710</b>	<b>262,500</b>
<b>Net Controllable Expenditure</b>	<b>249,050</b>	<b>255,710</b>	<b>262,500</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	14,860	15,220	15,560
<b>Support Services</b>			
Central Expenses	690	710	740
Departmental	1,550	1,600	1,640
Property Management	21,250	21,150	21,550
Strategic Management	980	1,020	1,050
Support Services	4,590	4,810	4,980
Central Expenses	690	710	740
Departmental	1,550	1,600	1,640
Property Management	21,250	21,150	21,550
Strategic Management	980	1,020	1,050
Support Services	4,590	4,810	4,980
<b>Total Non-Controllable Expenditure</b>	<b>52,340</b>	<b>53,140</b>	<b>54,400</b>
<b>Total Non-Controllable Income</b>	<b>(241,190)</b>	<b>(247,030)</b>	<b>(253,400)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(188,850)</b>	<b>(193,890)</b>	<b>(199,000)</b>
<b>Audit, Risk, Resilience and Procurement Net Expenditure</b>	<b>60,200</b>	<b>61,820</b>	<b>63,500</b>

# Resources Portfolio

## Human Resources Services

Neville Raby

### Description

Human Resource Services (HRS) is a Shared Service with Cannock Chase District Council and led by Stafford Borough Council (SBC).

Payroll provision is provided for both Stafford Borough and Cannock Chase Council through a shared HR and payroll system. Health and Safety support is provided to SBC by Lichfield District Council under a SLA arrangement.

The principle functions comprise of personnel, payroll, learning and development and health and safety.

### Employees

FTE Description

6.4 Personnel

1.3 Payroll

0.8 Personnel/Payroll Shared Services

3.0 Human Resources Shared Services

1.0 Training Shared Services

### Cost Centres

0026 Personnel

0027 Payroll

0029 Training

0065 Corporate Health & Safety

0082 Personnel/Payroll Shared Services

0143 Human Resources Shared Services

0145 Training Shared Services

0902 Health & Safety Shared Service

# Resources Portfolio

## Human Resources Services

Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>603,590</b>	<b>624,210</b>	<b>644,570</b>
<b>Transport Related Expenditure</b>	<b>11,950</b>	<b>11,950</b>	<b>11,950</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	46,970	46,970	46,970
Contributions to Provisions	2,020	2,020	2,020
Equipment, Furniture & Materials	3,270	3,270	3,270
Expenses	440	440	440
Grants & Subscriptions	750	750	750
Hospitality	90	90	90
Other Fees	(10,400)	(10,400)	(10,400)
Printing, Stationery & General Expenses	5,820	5,820	5,820
Professional Fees	43,050	43,050	43,050
Training Expenses	30,100	30,100	30,100
<b>Total Controllable Expenditure</b>	<b>737,650</b>	<b>758,270</b>	<b>778,630</b>
<b>Total Controllable Income</b>	<b>(278,930)</b>	<b>(282,860)</b>	<b>(291,690)</b>
<b>Net Controllable Expenditure</b>	<b>458,720</b>	<b>475,410</b>	<b>486,940</b>
<b>Employee Expenses</b>	<b>7,570</b>	<b>7,690</b>	<b>7,820</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	35,490	36,330	37,180
Printing, Stationery & General Expenses	1,720	1,680	1,670
<b>Support Services</b>			
Property Management	75,860	75,510	77,010
Support Services	114,440	118,040	121,230
<b>Total Non-Controllable Expenditure</b>	<b>235,080</b>	<b>239,250</b>	<b>244,910</b>
<b>Total Non-Controllable Income</b>	<b>(573,130)</b>	<b>(585,490)</b>	<b>(599,300)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(338,050)</b>	<b>(346,240)</b>	<b>(354,390)</b>
<b>Human Resources Services Net Expenditure</b>	<b>120,670</b>	<b>129,170</b>	<b>132,550</b>

# Resources Portfolio

## Technology

Peter Kendrick

### Description

This service now provides Technology Services to Cannock Chase District Council as lead authority under a shared service arrangement.

The budget provides for Technology & Computer related services such as:  
Maintenance of PCs, servers and other peripheral equipment;  
Integration of application software; Installation and upgrade of application software;  
Central systems e.g. Email, file servers, remote access;  
Monitoring of the mobile phone contract and landline telephones;  
Reprographics; colour photocopying; agenda printing; booklet making;  
Update of the Councils property database.

### Employees

FTE Description

3.0 Reprographics Services  
17.7 Technology  
2.0 Gazetteer & GIS Support

### Cost Centres

0031 Reprographics Services  
0032 Technology  
0096 Gazetteer & GIS Support  
0158 Partnership CRM Contribution



## Resources Portfolio

### Technology

Peter Kendrick

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>1,092,100</b>	<b>1,129,860</b>	<b>1,166,180</b>
<b>Transport Related Expenditure</b>	<b>17,660</b>	<b>17,660</b>	<b>17,660</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	300	300	300
Communications & Computing	310,640	310,640	310,640
Contributions to Provisions	2,750	2,750	2,750
Equipment, Furniture & Materials	236,650	236,650	236,650
Expenses	130	130	130
Printing, Stationery & General Expenses	90,520	90,520	90,520
Professional Fees	150	150	150
<b>Total Controllable Expenditure</b>	<b>1,750,900</b>	<b>1,788,660</b>	<b>1,824,980</b>
<b>Total Controllable Income</b>	<b>(826,930)</b>	<b>(848,530)</b>	<b>(868,540)</b>
<b>Net Controllable Expenditure</b>	<b>923,970</b>	<b>940,130</b>	<b>956,440</b>
<b>Employee Expenses</b>	<b>12,150</b>	<b>12,360</b>	<b>12,580</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	7,420	7,600	7,790
Insurances	10,510	10,720	10,940
Printing, Stationery & General Expenses	300	280	280
<b>Support Services</b>			
Departmental	3,770	3,870	3,950
Property Management	96,060	95,640	97,520
Support Services	83,140	87,140	89,810
<b>Depreciation &amp; Impairment Losses</b>	<b>57,040</b>	<b>57,040</b>	<b>57,040</b>
<b>Total Non-Controllable Expenditure</b>	<b>270,390</b>	<b>274,650</b>	<b>279,910</b>
<b>Total Non-Controllable Income</b>	<b>(1,015,500)</b>	<b>(1,033,880)</b>	<b>(1,053,450)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(745,110)</b>	<b>(759,230)</b>	<b>(773,540)</b>
<b>Technology Net Expenditure</b>	<b>178,860</b>	<b>180,900</b>	<b>182,900</b>

# Resources Portfolio

## Members Services

Ian Curran

### Description

This budget provides for the payment of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

### Employees

FTE Description

Not Applicable

### Cost Centres

0034 Members Expenses

## Resources Portfolio

### Members Services

Ian Curran

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Transport Related Expenditure</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	2,000	2,000	2,000
Catering	1,000	1,000	1,000
Communications & Computing	6,040	6,040	6,040
Contributions to Provisions	120	120	120
Expenses	282,260	287,740	287,740
Hospitality	1,000	1,000	1,000
Miscellaneous Expenses	1,000	1,000	1,000
Printing, Stationery & General Expenses	1,200	1,200	1,200
Professional Fees	1,000	1,000	1,000
<b>Total Controllable Expenditure</b>	<b>309,620</b>	<b>315,100</b>	<b>315,100</b>
<b>Net Controllable Expenditure</b>	<b>309,620</b>	<b>315,100</b>	<b>315,100</b>
<b>Employee Expenses</b>	<b>6,990</b>	<b>7,080</b>	<b>7,170</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	37,970	38,880	39,770
Printing, Stationery & General Expenses	530	510	510
<b>Support Services</b>			
Central Expenses	12,280	12,530	12,780
Property Management	198,980	198,070	201,990
Support Services	11,390	12,050	12,390
<b>Total Non-Controllable Expenditure</b>	<b>268,140</b>	<b>269,120</b>	<b>274,610</b>
<b>Total Non-Controllable Income</b>	<b>(577,760)</b>	<b>(584,220)</b>	<b>(589,710)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(309,620)</b>	<b>(315,100)</b>	<b>(315,100)</b>
<b>Members Services Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Revenues & Benefits

Neville Raby

### Description

Revenues and Benefits is a shared service led by Cannock Chase District Council.

This budget covers the billing and collection of Council Tax and Business Rates and the administration and payment of Housing and Council Tax benefits to 13,500 customers. The service is responsible for collecting a combined total of over £100m worth of Business Rates and Council Tax each year.

The service also includes:

Investigations Team - responsible for the investigation, detection and prosecution of fraud;

Systems Maintenance Team - responsible for the maintenance, development and support of the core software applications;

Customer Services Team - responsible for all Revenues and Benefits front line customer enquiries.

### Employees

FTE Description

Not Applicable

### Cost Centres

0036 Revenues

0037 Housing Benefits

## Resources Portfolio Revenues & Benefits

### Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Bank Charges	2,210	2,210	2,210
Communications & Computing	53,430	53,430	53,430
Contributions to Provisions	9,180	9,180	9,180
Professional Fees	30,000	30,000	30,000
<b>Third Party Payments</b>	<b>1,433,710</b>	<b>1,475,840</b>	<b>1,521,170</b>
<b>Total Controllable Expenditure</b>	<b>1,528,530</b>	<b>1,570,660</b>	<b>1,615,990</b>
<b>Total Controllable Income</b>	<b>(802,140)</b>	<b>(802,150)</b>	<b>(802,150)</b>
<b>Net Controllable Expenditure</b>	<b>726,390</b>	<b>768,510</b>	<b>813,840</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	37,980	38,880	39,800
Printing, Stationery & General Expenses	18,630	18,090	18,090
<b>Support Services</b>			
Central Expenses	14,180	14,540	14,990
Departmental	1,190	1,190	1,230
Property Management	106,220	105,670	107,780
Strategic Management	19,810	20,420	21,130
Support Services	176,520	184,710	190,370
<b>Total Non-Controllable Expenditure</b>	<b>374,530</b>	<b>383,500</b>	<b>393,390</b>
<b>Net Non-Controllable Expenditure</b>	<b>374,530</b>	<b>383,500</b>	<b>393,390</b>
<b>Revenues &amp; Benefits Net Expenditure</b>	<b>1,100,920</b>	<b>1,152,010</b>	<b>1,207,230</b>

# Resources Portfolio

## Housing Benefit Payments

Tim Willis

### Description

This budget provides for the cost of Housing Benefits which are means tested benefits administered by the Council on behalf of the Department for Work and Pensions. The Welfare Reform Act 2012 introduced a wide range of reforms to make the benefits system fairer and simpler. "Universal Credit" is a major feature of the Welfare Reform Act. Its aim is to simplify the benefits system by bringing together a wide range of working-age benefits into a single streamlined payment.

Council Tax benefit will not form part of the "Universal Credit" scheme. The national Council Tax Benefit Scheme was abolished on 1 April 2013 and each billing authority replaced it with its own local scheme.

### Employees

FTE Description

Not Applicable

### Cost Centres

0041 Housing Benefit Payments

# Resources Portfolio

## Housing Benefit Payments

Tim Willis

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Miscellaneous Expenses	10,000	10,000	10,000
<b>Transfer Payments</b>			
Housing Benefits	15,796,770	14,485,030	13,280,860
Other Transfer Payments	50,000	50,000	50,000
<b>Total Controllable Expenditure</b>	<u>15,856,770</u>	<u>14,545,030</u>	<u>13,340,860</u>
<b>Total Controllable Income</b>	<u>(16,056,770)</u>	<u>(14,745,030)</u>	<u>(13,540,860)</u>
<b>Net Controllable Expenditure</b>	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>
<b>Housing Benefit Payments Net Expenditure</b>	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>

# Resources Portfolio

## Parish Councils

Tim Willis

### Description

This budget covers the grants paid to Parishes for concurrent functions (functions which the Borough Council can legally carry out) and is granted to the Parishes to spend at their discretion.

### Employees

FTE Description

Not Applicable

### Cost Centres

0043 Parish Councils



# Resources Portfolio

## Parish Councils

Tim Willis

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	51,000	51,000	51,000
<b>Total Controllable Expenditure</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Net Controllable Expenditure</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Support Services</b>			
Central Expenses	640	660	670
Departmental	50	50	50
Strategic Management	900	930	960
Support Services	2,730	2,870	2,950
<b>Total Non-Controllable Expenditure</b>	<b>4,320</b>	<b>4,510</b>	<b>4,630</b>
<b>Net Non-Controllable Expenditure</b>	<b>4,320</b>	<b>4,510</b>	<b>4,630</b>
<b>Parish Councils Net Expenditure</b>	<b>55,320</b>	<b>55,510</b>	<b>55,630</b>

# Resources Portfolio

## Corporate and Democratic Core

Tim Willis

### Description

This Budget comprises Corporate Management. Costs charged here include the cost of statutory external audit and corporate bank charges.

### Employees

FTE Description

Not Applicable

### Cost Centres

0044 Corporate Management

0045 Democratic Representation and Management

**Resources Portfolio**  
**Corporate and Democratic Core**

Tim Willis

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Audit Fees	50,730	50,730	50,730
Bank Charges	64,240	64,240	64,240
Professional Fees	11,800	11,800	11,800
<b>Total Controllable Expenditure</b>	<b>126,770</b>	<b>126,770</b>	<b>126,770</b>
<b>Net Controllable Expenditure</b>	<b>126,770</b>	<b>126,770</b>	<b>126,770</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	14,070	13,660	13,650
<b>Support Services</b>			
Central Expenses	50,440	51,080	51,680
Departmental	109,460	112,780	115,740
Members	577,760	584,220	589,710
Strategic Management	202,670	209,440	216,330
Support Services	498,780	518,410	533,800
<b>Total Non-Controllable Expenditure</b>	<b>1,453,180</b>	<b>1,489,590</b>	<b>1,520,910</b>
<b>Net Non-Controllable Expenditure</b>	<b>1,453,180</b>	<b>1,489,590</b>	<b>1,520,910</b>
<b>Corporate and Democratic Core Net Expenditure</b>	<b>1,579,950</b>	<b>1,616,360</b>	<b>1,647,680</b>

# Resources Portfolio

## Non-Distributed Costs

Tim Willis

### Description

This budget provides for those costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

### Employees

FTE Description

Not Applicable

### Cost Centres

0049 Non-Distributed Costs

**Resources Portfolio**  
**Non-Distributed Costs**

Tim Willis

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
Employee Expenses	262,860	268,120	268,120
Third Party Payments	41,620	42,450	43,300
<b>Total Controllable Expenditure</b>	<b>304,480</b>	<b>310,570</b>	<b>311,420</b>
<b>Net Controllable Expenditure</b>	<b>304,480</b>	<b>310,570</b>	<b>311,420</b>
<b>Non-Distributed Costs Net Expenditure</b>	<b>304,480</b>	<b>310,570</b>	<b>311,420</b>

**Resources Portfolio**  
**Asset Management/Energy Conservation**  
**Neville Raby**

**Description**

This budget provides for the Asset Management Cost Centre which includes professional fees for external valuations of property and also the annual asset valuation for accounting purposes.

There is also provision for energy efficiency measures which are overseen by the Energy Management Group on practical initiatives within the Council's portfolio relating to mechanical and electrical improvements.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0047 Asset Management

# Resources Portfolio

## Asset Management/Energy Conservation

### Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Supplies &amp; Services</b>			
Asset Management - Energy Conservation	17,120	17,120	17,120
Professional Fees	15,440	15,440	15,440
<b>Total Controllable Expenditure</b>	<b>32,560</b>	<b>32,560</b>	<b>32,560</b>
<b>Net Controllable Expenditure</b>	<b>32,560</b>	<b>32,560</b>	<b>32,560</b>
<b>Support Services</b>			
Property Management	17,390	18,080	18,800
Support Services	340	380	390
<b>Total Non-Controllable Expenditure</b>	<b>17,730</b>	<b>18,460</b>	<b>19,190</b>
<b>Net Non-Controllable Expenditure</b>	<b>17,730</b>	<b>18,460</b>	<b>19,190</b>
<b>Asset Management/Energy Conservation Net Expenditure</b>	<b>50,290</b>	<b>51,020</b>	<b>51,750</b>

# Resources Portfolio

## Electoral Registration

Ian Curran

### Description

This budget provides for the Electoral Registration service. This covers the statutory provision of the annual Register of Electors and Absent Voting.

### Employees

FTE Description

Not Applicable

### Cost Centres

0051 Electoral Registration

0154 Individual Electoral Registration



# Resources Portfolio Electoral Registration

Ian Curran

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	<b>2,150</b>	<b>2,150</b>	<b>2,150</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	460	460	460
Communications & Computing	31,590	31,590	31,590
Contributions to Provisions	20	20	20
Printing, Stationery & General Expenses	8,980	8,980	8,980
<b>Total Controllable Expenditure</b>	<b>43,200</b>	<b>43,200</b>	<b>43,200</b>
<b>Net Controllable Expenditure</b>	<b>43,200</b>	<b>43,200</b>	<b>43,200</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	1,380	1,350	1,340
<b>Support Services</b>			
Central Expenses	1,590	1,620	1,670
Departmental	130	130	140
Strategic Management	2,240	2,320	2,390
Support Services	103,900	106,720	109,650
<b>Total Non-Controllable Expenditure</b>	<b>109,240</b>	<b>112,140</b>	<b>115,190</b>
<b>Net Non-Controllable Expenditure</b>	<b>109,240</b>	<b>112,140</b>	<b>115,190</b>
<b>Electoral Registration Net Expenditure</b>	<b>152,440</b>	<b>155,340</b>	<b>158,390</b>

# Resources Portfolio

## Elections

Ian Curran

### Description

This budget provides for the cost of Borough Elections which are held every four years. The next Election year is 2023/24, in the intervening years a contribution to reserves is made to fund the costs in Election year.

### Employees

FTE Description

Not Applicable

### Cost Centres

0055 Elections - Borough & Parish

## Resources Portfolio

### Elections

Ian Curran

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Employee Expenses</b>	-	118,350	-
<b>Premises Related Expenditure</b>			
Rents	-	49,470	-
<b>Supplies &amp; Services</b>			
Communications & Computing	-	39,100	-
Contributions to Provisions	39,500	-	39,500
Equipment, Furniture & Materials	-	13,150	-
Expenses	-	130	-
Printing, Stationery & General Expenses	-	25,720	-
<b>Total Controllable Expenditure</b>	<b>39,500</b>	<b>245,920</b>	<b>39,500</b>
<b>Total Controllable Income</b>	-	<b>(206,420)</b>	-
<b>Net Controllable Expenditure</b>	<b>39,500</b>	<b>39,500</b>	<b>39,500</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	30	30	30
<b>Support Services</b>			
Central Expenses	1,590	1,620	1,670
Departmental	130	130	140
Strategic Management	2,240	2,320	2,390
Support Services	109,620	112,570	115,670
<b>Total Non-Controllable Expenditure</b>	<b>113,610</b>	<b>116,670</b>	<b>119,900</b>
<b>Net Non-Controllable Expenditure</b>	<b>113,610</b>	<b>116,670</b>	<b>119,900</b>
<b>Elections Net Expenditure</b>	<b>153,110</b>	<b>156,170</b>	<b>159,400</b>

**Resources Portfolio**  
**Charities Administration**

Tim Willis

**Description**

This budget provides for the cost of administering the Mayor's Charity.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0042 Charities Administration

**Resources Portfolio**  
**Charities Administration**

Tim Willis

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
<b>Support Services</b>			
Support Services	5,650	5,860	6,040
<b>Total Non-Controllable Expenditure</b>	<u>5,650</u>	<u>5,860</u>	<u>6,040</u>
<b>Net Non-Controllable Expenditure</b>	<u>5,650</u>	<u>5,860</u>	<u>6,040</u>
<b>Charities Administration Net Expenditure</b>	<u><u>5,650</u></u>	<u><u>5,860</u></u>	<u><u>6,040</u></u>

**Resources Portfolio**  
**Insurance Premiums**  
Neville Raby

**Description**

These are the Insurance Premiums for Employees, Vehicles and Premises across the authority.

**Employees**

Not Applicable

**Cost Centres**

0161 Insurance Premiums

## Resources Portfolio Insurance Premiums

Neville Raby

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
Third Party Payments	183,010	186,670	190,400
Total Controllable Expenditure	183,010	186,670	190,400
Net Controllable Expenditure	183,010	186,670	190,400
Total Non-Controllable Income	(183,010)	(186,670)	(190,400)
Net Non-Controllable Expenditure	(183,010)	(186,670)	(190,400)
Insurance Premiums Net Expenditure	-	-	-

**Resources Portfolio  
Items to be Allocated**

Tim Willis

**Description**

**Employees**

**Cost Centres**

0092 Items to be Allocated



## Resources Portfolio Items to be Allocated

Tim Willis

	Original 2022-2023 £	Original 2023-2024 £	Original 2024-2025 £
Employee Expenses	(110,000)	(110,000)	(110,000)
Supplies & Services			
Other Fees	400,000	200,000	200,000
<b>Total Controllable Expenditure</b>	<b><u>290,000</u></b>	<b><u>90,000</u></b>	<b><u>90,000</u></b>
<b>Total Controllable Income</b>	<b><u>66,000</u></b>	<b><u>10,000</u></b>	<b><u>10,000</u></b>
<b>Net Controllable Expenditure</b>	<b><u>356,000</u></b>	<b><u>100,000</u></b>	<b><u>100,000</u></b>
<b>Items to be Allocated Net Expenditure</b>	<b><u>356,000</u></b>	<b><u>100,000</u></b>	<b><u>100,000</u></b>

**GENERAL FUND CAPITAL PROGRAMME 2021/22 TO 2024/25**

	2021/22	2022/23	2023/24	2024/25	Programme but not allocated
	£000	£000	£000	£000	£000
<b>ENVIRONMENT</b>					
Streetscene equipment	66	-			101
Streetscene Fleet replacement *	105	-			-
Waste Contract - replacement wheeled bins	253	150	50	50	-
CCTV Operating system					-
Riverway Site Improved Depot Facilities	-	-			101
<b>Total</b>	<b>424</b>	<b>150</b>	<b>50</b>	<b>50</b>	<b>202</b>
<b>COMMUNITY</b>					
Disabled Facilities Grants	1,446	2,178	1,341	1,341	2,034
Private Sector Housing Assistance	21	110			-
Improvements at Glover St caravan site	124	-			-
Empty Homes	36	120			-
<b>Total</b>	<b>1,627</b>	<b>2,408</b>	<b>1,341</b>	<b>1,341</b>	<b>2,034</b>
<b>LEISURE</b>					
Stone Leisure Strategy (part s106)	45	418			-
Stone Leisure Strategy Phase 2 (part s106)	-	1,898			-
Stafford Castle - H&S Works	-	-			16
Victoria Park Refurbishment	69	-			-
Victoria Park Pedestrian Bridge	1	90			-
Charnley Road Destination Park (s106)	14	-			-
Gatehouse - MET rigging	76	-			-
Holmcroft Leisure Facilities (part s106)	53	-			-
Jubilee Playing Field Leisure Facilities	104	-			-
Gnosall Leisure Facilities	37	-			-
Yarnfield Recreational Facilities	17	-			-
<b>Total</b>	<b>416</b>	<b>2,406</b>	<b>-</b>	<b>-</b>	<b>16</b>
<b>PLANNING AND REGENERATION</b>					
Growth Point capital	7	43			-
Stafford Town Centre Enhancement	19	-			-
Pearl Brook Path Improvements	-	75			-
Stafford Western Access Route	-	-			-
Victoria Street Car Park Improvements	-	-			48
New Gypsy & Traveller Site	150	-			-
Station Gateway					3,500
Future High Streets Fund	1,000	14,401	3,078	1,269	-
<b>Total</b>	<b>1,176</b>	<b>14,519</b>	<b>3,078</b>	<b>1,269</b>	<b>3,548</b>
<b>RESOURCES</b>					
Corporate IT equipment	92	50		50	-
Contact Centre Phone system	-	-			30
Civic Centre Generator	-	-			50
Financial Management System					-
Accommodation transformation & rationalisation	40	-			670
<b>Total</b>	<b>132</b>	<b>50</b>	<b>-</b>	<b>50</b>	<b>750</b>
<b>TOTAL CAPITAL PROGRAMME</b>	<b>3,775</b>	<b>19,533</b>	<b>4,469</b>	<b>2,710</b>	<b>6,550</b>

## Community Portfolio

### Variation Statement 2022/2023 to 2024/2025

	2022/2022 Indicative	Real Terms / Efficiency Variations	2022/2023 Budget	2023/2024 Indicative	Real Terms / Efficiency Variations	2023/2024 Budget	Inflation	Real Terms / Efficiency Variations	2024/2025 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
<b>Employee Costs</b>	584	14	598	576	15	591	10	8	609
<b>Premises Related Costs</b>	63	-	63	65	-	65	1	-	66
<b>Transport Related Costs</b>	16	-	16	17	- 1	16	-	-	16
<b>Supplies and Services</b>	297	16	313	299	17	316	-	-	316
<b>Third Party Payments</b>	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>	960	30	990	957	31	988	11	8	1,007
<b>Income</b>	- 107	-	- 107	- 88	-	- 88	-	-	- 88
<b>Net Expenditure</b>	853	<b>30</b>	883	869	<b>31</b>	900	<b>11</b>	<b>8</b>	919

## Community Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2022/23 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Planning Restructure impacting Community		11
NI Increase		3
Warmer Homes		16
		<u>30</u>

#### 2023/24 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Planning Restructure impacting Community		11
NI Increase		3
Warmer Homes Stafford		16
Minor variations		1
		<u>31</u>

#### 2024/25 Change

	£'000	£'000
<b><u>Inflation</u></b>		
Pay Award 2%		10
Utilities Uplift		1
		<u>11</u>
<b><u>Real Term Variations</u></b>		
Increase in Superannuation		8
		<u>8</u>

## Environment Portfolio

### Variation Statement 2022/2023 to 2024/2025

	2022/2023 Indicative	Real Terms / Efficiency Variations	2022/2023 Budget	2023/2024 Indicative	Real Terms / Efficiency Variations	2023/2024 Budget	Inflation	Real Terms / Efficiency Variations	2024/2025 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
<b>Employee Costs</b>	3,492	57	3,549	3,605	21	3,626	60	46	3,732
<b>Premises Related Costs</b>	309	3	312	315	7	322	11	-	333
<b>Transport Related Costs</b>	384	- 7	377	390	- 7	383	-	-	383
<b>Supplies and Services</b>	1,151	60	1,211	1,158	60	1,218	-	-	1,218
<b>Third Party Payments</b>	4,183	368	4,551	4,315	203	4,518	-	162	4,680
<b>Total Expenditure</b>	9,519	481	10,000	9,783	284	10,067	71	208	10,346
<b>Income</b>	- 5,156	- 985	- 6,141	- 5,252	- 964	- 6,216		- 48	- 6,264
<b>Net Expenditure</b>	<u>4,363</u>	<u>- 504</u>	<u>3,859</u>	<u>4,531</u>	<u>- 680</u>	<u>3,851</u>	<u>71</u>	<u>160</u>	<u>4,082</u>

## Environment Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2022/23 Change

<u>Real Term Variations</u>	£'000	£'000
NI Additional Increase		15
Utilities Uplift		6
Rates Freeze		-3
Environment Restructure		6
Strategic Health Delivery	35	
Strategic Health Delivery - Reserve Funding	<u>-35</u>	-
Leased Car reduction		-7
Waste		
Inflation - additional 2%	84	
Revised property growth	-72	
Dry recycling gate fees - changes in prices for cardboard tonnages and glass provision	-191	
Green gate fees - revised tonnage due to take up	98	
Increased recycling credits - revised tonnage	-149	
Sale of dry recycling materials - increased cardboard prices	<u>-58</u>	-288
Garden Waste - enhanced take up	450	
Garden Waste permits - new	60	
Garden waste income - enhanced take up	<u>-743</u>	-233
		<u><u>-504</u></u>

#### 2023/24 Change

<u>Real Term Variations</u>	£'000	£'000
NI Additional Increase		15
Utilities Uplift		10
Rates Freeze		-3
Environment Restructure		41
Strategic Health Delivery Post Falls Out		-35
Lease Cars - staff leaver		-7
Waste		
Inflation	84	
Revised property growth	-94	
Dry recycling gate fees - changes in prices for cardboard tonnages and glass provision	-192	
Green gate fees - revised tonnage due to take up	98	
Increased recycling credits - revised tonnage	-149	
Sale of dry recycling materials	<u>-58</u>	-311
Garden Waste - enhanced take up	306	
Garden Waste permits - new	60	
Garden waste income - enhanced take up	<u>-757</u>	-391
Minor variation		1
		<u><u>-680</u></u>

## 2024/25 Change

	£'000	£'000
<b><u>Inflation</u></b>		
Pay award 2%		60
Utilities Uplift		9
Rates Freeze Adjustment		2
		<u>71</u>
<b><u>Real Term Variations</u></b>		
Increase in pensions costs		47
Waste		
Property growth	29	
Recyclables - revised tonnages	23	
Refuse collection - revised tonnages	25	
Dry recycling gate fees - revised tonnage	21	
Green gate fees - revised tonnage due to take up	42	
Increased recycling credits - revised tonnage	-16	
Special Collections	1	
Schedule 2 Waste	3	128
Garden Waste - enhanced take up	16	
Garden waste income - enhanced take up	-28	-12
Minor variation		-3
		<u>160</u>

**Leisure Portfolio**

**Variation Statement 2022/2023 to 2024/2025**

	2022/2023 Indicative	Real Terms / Efficiency Variations	2022/2023 Budget	2023/2024 Indicative	Real Terms / Efficiency Variations	2023/2024 Budget	Inflation	Real Terms / Efficiency Variations	2024/2025 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	789	1	790	810	- 6	804	6	53	863
Premises Related Costs	445	15	460	454	16	470	3	- 21	452
Transport Related Costs	10	-	10	10	-	10	-	-	10
Supplies and Services	458	6	464	544	15	559	-	59	618
Third Party Payments	668	13	681	617	11	628	-	- 84	544
<b>Total Expenditure</b>	<b>2,370</b>	<b>35</b>	<b>2,405</b>	<b>2,435</b>	<b>36</b>	<b>2,471</b>	<b>9</b>	<b>7</b>	<b>2,487</b>
Income	- 312	- 8	- 320	- 315	- 8	- 323		27	- 296
<b>Net Expenditure</b>	<b>2,058</b>	<b>27</b>	<b>2,085</b>	<b>2,120</b>	<b>28</b>	<b>2,148</b>	<b>9</b>	<b>34</b>	<b>2,191</b>



## Leisure Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2022/23 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
NI Additional Contribution		1
Utilities - Vic Park new building		13
Uplift Staffordshire Destination Management Partnership		5
Utilities Uplift		2
Leisure Management Contract		
Third Party Payments - Inflation		13
HLF Victoria Park (rephased)		
Supplies	1	
Income	-7	-6
minor variations		-1
		<u>27</u>

#### 2023/24 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
NI Additional Contribution		1
Utilities - Vic Park new building		13
Uplift Staffordshire Destination Management Partnership		5
Utilities Uplift		4
Leisure Management Contract		
Third Party Payments - Inflation		11
HLF Victoria Park (rephased)		
Employees	-7	
Supplies	10	
Income	-10	-7
Minor variations		1
		<u>28</u>

**2024/25 Change**

	<b>£'000</b>	<b>£'000</b>
<b><u>Inflation</u></b>		
Pay Award		6
Utilities Uplift		3
		<u>9</u>
<b><u>Real Term Variations</u></b>		
Increase in pension costs		53
HLF Victoria Park (rephased and costs falling out)		
Supplies	-40	
Premises	-21	
Income	42	-19
Leisure management contract		
Base contract change	-84	
Equalisation reserve	59	
Equalisation reserve Income	28	3
minor variations		-3
		<u>34</u>

## Planning and Regeneration Portfolio

### Variation Statement 2022/2023 to 2024/2025

	2022/2023 Indicative	Real Terms / Efficiency Variations	2022/2023 Budget	2023/2024 Indicative	Real Terms / Efficiency Variations	2023/2024 Budget	Inflation	Real Terms / Efficiency Variations	2024/2025 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
<b>Employee Costs</b>	2,190	11	2,201	2,204	12	2,216	39	27	2,282
<b>Premises Related Costs</b>	1,095	- 17	1,078	1,117	- 13	1,104	27	-	1,131
<b>Transport Related Costs</b>	65	- 6	59	65	- 6	59	-	-	59
<b>Supplies and Services</b>	610	173	783	675	- 50	625	-	60	685
<b>Third Party Payments</b>	568	2	570	583	1	584	-	7	591
<b>Total Expenditure</b>	4,528	163	4,691	4,644	- 56	4,588	66	94	4,748
<b>Income</b>	- 4,184	632	- 3,552	- 4,099	856	- 3,243	-	- 60	- 3,303
<b>Net Expenditure</b>	344	<b>795</b>	1,139	545	<b>800</b>	1,345	66	<b>34</b>	1,445

## Planning and Regeneration Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2022/23 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
NI Increase		11
Utilities Uplift		5
Rates Freeze		-22
Leased Car		-6
Local Plan Expenditure & Rephasing		
Supplies	174	
Income	-174	-
Reduction in car parking income		559
Parking Income provision moved from Resources		247
minor variations		1
		<b><u>795</u></b>

#### 2023/24 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
NI Increase		11
Utilities Uplift		10
Rates Freeze		-22
Leased Car		-6
Local Plan Expenditure & Rephasing		
Supplies	-50	
Income	50	-
Reduction in car parking income		682
Parking Income provision moved from Resources		124
Minor variations		1
		<b><u>800</u></b>

**2024/25 Change**

	<b>£'000</b>	<b>£'000</b>
<b><u>Inflation</u></b>		
Pay Award 2%		39
Utilities Uplift		18
Rates Freeze Adjustment		9
		<b><u>66</u></b>
<b><u>Real Term Variations</u></b>		
Increase in pension costs		29
Building Control Shared Service Adjustment		7
Local Plan Expenditure & Rephasing		
Supplies	60	
Income	<u>-60</u>	-
Minor variations		-2
		<b><u>34</u></b>

## Resources Portfolio

### Variation Statement 2022/2023 to 2024/2025

	2022/2023 Indicative	Real Terms / Efficiency Variations	2022/2023 Budget	2023/2024 Indicative	Real Terms / Efficiency Variations	2023/2024 Budget	Inflation	Real Terms / Efficiency Variations	2024/2025 Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>Employee Costs</b>	4,277	157	4,434	4,541	157	4,698	75	- 54	4,719
<b>Premises Related Costs</b>	1,221	25	1,246	1,295	26	1,321	11	- 44	1,288
<b>Transport Related Costs</b>	59	-	59	59	-	59	-	-	59
<b>Supplies and Services</b>	2,256	-	2,256	2,103	-	2,103	-	- 39	2,064
<b>Third Party Payments</b>	2,565	15	2,580	2,639	57	2,696	-	80	2,776
<b>Transfer Payments</b>	14,946	901	15,847	13,708	827	14,535	-	- 1,204	13,331
<b>Total Expenditure</b>	25,324	1,098	26,422	24,345	1,067	25,412	86	- 1,261	24,237
<b>Income</b>	- 17,901	- 1,013	- 18,914	- 17,085	- 853	- 17,938		1,372	- 16,566
<b>Net Expenditure</b>	7,423	<b>85</b>	7,508	7,260	<b>214</b>	7,474	86	<b>111</b>	7,671

## Resources Portfolio

### Proposed Inflation/ Real Terms Efficiency Variations

#### 2022/23 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
NI Additional Rate Increase		21
Pay Freeze removal - 2% Adjustment		147
Utilities Uplift		1
Rates Freeze		-15
Environment and Resources Restructure		-11
Greengate Street Rates - prev exempt		39
Shared Service Cost Rate Increase	15	
Shared Service Rate Increase on Income	<u>-6</u>	9
Housing benefits review of spend following implementation of		
Expenditure	901	
Income	<u>- 901</u>	-
Civic Centre Rental Income		141
Parking Income provision moved to Planning		-247
		<u><b>85</b></u>

### 2023/24 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
NI Additional Rate Increase		21
Pay Freeze removal - 2% Adjustment		147
Utilities Uplift		2
Rates Freeze		-15
Environment and Resources Restructure		-11
Greengate Street Rates - prev exempt		39
Shared Service Cost Rate Increase	57	
Shared Service Rate Increase on Income	<u>-7</u>	50
Housing benefits review of spend following implementation of Universal Credit		
Expenditure	827	
Income	<u>- 827</u>	-
Civic Centre Rental Income		104
Parking Income provision moved to Planning		-124
Minor variations		1
		<u><u>214</u></u>

### 2024/25 Change

	£'000	£'000
<b><u>Inflation</u></b>		
Pay Award 2%		75
Utilities Uplift		11
		<u><u>86</u></u>
<b><u>Real Term Variations</u></b>		
Increase in Pension Past Deficit		64
Rates		5
Housing benefits review of spend following implementation of Universal Credit		
Expenditure	- 1,204	
Income	<u>1,204</u>	-
Shared services additional cost	80	
Shared Service additional income	<u>- 37</u>	43
District Elections		
Employees	-118	
Premises	-49	
Supplies	-39	
Income	<u>206</u>	-
Minor variations		-1
		<u><u>111</u></u>



**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**

**AND CAPITAL RESOURCES 2021/22 TO 2024/25**

	01/04/2022	01/04/2023	01/04/2024	01/04/2025
	£	£	£	£
<b><u>Contingency</u></b>				
Working Balances	1,000,000	1,000,000	1,000,000	1,000,000
Revenue Surplus	346,609	346,609	346,609	346,609
Insurance Reserve	564,509	564,509	564,509	564,509
VAT - Partial Exemption	195,300	195,300	195,300	195,300
Leisure Equalization Reserve	-1,002,220	-954,160	-846,700	-653,860
Business Rates Pool Equalisation	4,566,085	4,566,085	4,566,085	4,566,085
B rates Contingency	685,000	685,000	685,000	685,000
	<b>6,355,284</b>	<b>6,403,344</b>	<b>6,510,804</b>	<b>6,703,644</b>
<b><u>Grants</u></b>				
Strategic Health Delivery	2,642	2,642	2,642	2,642
Stepping Stones Unspent S&S	4,160	4,160	4,160	4,160
Penkside Project	0	0	0	0
Homelessness Prevention	57,219	57,219	57,219	57,219
Staffordshire Warm Homes Grant	5,531	5,531	5,531	5,531
Neighbourhood Planning Grant	57,958	57,958	57,958	57,958
Stafford & Surrounds	5,723	5,723	5,723	5,723
Elector Grant	113,568	113,568	113,568	113,568
Inspire Grant	7,000	7,000	7,000	7,000
Rough Sleeping Grant	58,636	58,636	58,636	58,636
Planning Registers New Burdens	36,241	36,241	36,241	36,241
Northern Gateway Project	40,705	40,705	40,705	40,705
Housing Benefit Admin Grant	28,062	28,062	28,062	28,062
Flexible Homelessness Support Grant	145,309	145,309	145,309	145,309
Homelessness Reduction Act Grant	75,744	75,744	75,744	75,744
PCC Locality Deal Funding	4,691	4,691	4,691	4,691
EU Exit Preparation	24,968	24,968	24,968	24,968
Garden Community Grant	639,244	639,244	639,244	639,244
Eastgate Masterplan	5,309	5,309	5,309	5,309
Parks Improvement	21,153	21,153	21,153	21,153
Football Foundation Riverway ATP	8,849	8,849	8,849	8,849
DCLG Cyber Security Grant	250,000	250,000	250,000	250,000
Test and Trace	113,000	113,000	113,000	113,000
Revs and Bens Grants	5,820	5,820	5,820	5,820
Council Tax Hardship Fund	106,784	106,784	106,784	106,784
Covid Grants	234,789	234,789	234,789	234,789
	<b>2,053,106</b>	<b>2,053,106</b>	<b>2,053,106</b>	<b>2,053,106</b>
<b><u>Donations</u></b>				
Loans to Sports Clubs	22,088	22,088	22,088	22,088
Grants Sports Clubs	4,489	4,489	4,489	4,489
Castle Donations	9,628	9,628	9,628	9,628
High House Donations	23,072	23,072	23,072	23,072
	<b>59,277</b>	<b>59,277</b>	<b>59,277</b>	<b>59,277</b>
<b><u>Shared Services</u></b>				
HR Shared Service	17,803	17,803	17,803	17,803
IT Shared Service	104,817	104,817	104,817	104,817
Legal Shared Service	35,082	36,582	38,082	39,582
Shared Services Transformation	365,398	365,398	365,398	365,398
	<b>523,101</b>	<b>524,601</b>	<b>526,101</b>	<b>527,601</b>
<b><u>Rolling Programme</u></b>				
Housing Needs Survey	52,770	52,770	52,770	52,770
Elections	158,945	198,445	43,035	82,535
	<b>211,715</b>	<b>251,215</b>	<b>95,805</b>	<b>135,305</b>
<b><u>Community</u></b>				
Home Energy Conservation	16,700	16,700	16,700	16,700
Private Sector Housing	12,596	12,596	12,596	12,596
Earned Autonomy Community safety	25,000	25,000	25,000	25,000
Empty Homes Officer	25,000	5,000	5,000	5,000
	<b>79,296</b>	<b>59,296</b>	<b>59,296</b>	<b>59,296</b>
<b><u>Corporate</u></b>				
Training	75,920	75,920	75,920	75,920
Climate Change	7,228	7,228	7,228	7,228
Provision for Future Maintenance	23,130	23,130	23,130	23,130
Pensions Reserve	381,040	342,040	303,040	264,040
Rollovers 18-19	89,094	89,094	89,094	89,094
Budget support	56,000	778,100	778,100	778,100
Covid 19 Reallocation	1,258,486	1,258,486	1,258,486	1,258,486
Corporate Pot	583,449	583,449	583,449	583,449
Anchor Org for Clinically Vulnerable	43,800	33,570	33,570	33,570
Building Maintenance	114,000	114,000	114,000	114,000
Rollovers 20-21	31,427	31,427	31,427	31,427
	<b>2,663,574</b>	<b>3,336,444</b>	<b>3,297,444</b>	<b>3,258,444</b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**

**AND CAPITAL RESOURCES 2021/22 TO 2024/25**

	01/04/2022	01/04/2023	01/04/2024	01/04/2025
	£	£	£	£
<b>Environment</b>				
Streetscene Transformation	54,700	82,050	109,400	136,750
CAMEO - emissions trading scheme	57,768	57,768	57,768	57,768
Stewardship Rural Payments Agency	25,774	25,774	25,774	25,774
Cremator Maintenance Plan	80,453	80,453	80,453	80,453
Environmental Fines	8,247	8,247	8,247	8,247
Streetscene Trading	136,109	136,109	136,109	136,109
Taxi Licences	63,912	63,912	63,912	63,912
Operations Project Management	1,531	1,531	1,531	1,531
Maintenance of SBC Trees	199,021	199,021	199,021	199,021
Strategic Health Delivery Ctrb to Reserv	29,412	4,292	4,292	4,292
	<b>656,926</b>	<b>659,156</b>	<b>686,506</b>	<b>713,856</b>
<b>Leisure</b>				
Rowley park 3G pitch sinking fund	0	0	0	0
Football development fund	8,000	16,000	24,000	32,000
Gatehouse Astrow equipment	0	0	0	0
Riverway Sinking Fund	0	0	0	0
HLF Vict Park - equalisation reserve	14,780	8,320	13,350	13,350
Freedom Performance Bond	25,000	50,000	75,000	100,000
Leisure Management Contract Reserve	198,296	198,296	198,296	198,296
Riverway - SBC 50% retained	80,000	80,000	80,000	80,000
	<b>326,076</b>	<b>352,616</b>	<b>390,646</b>	<b>423,646</b>
<b>Planning</b>				
LDF	225,738	75,848	78,468	75,848
CIL Reserve	-20,250	-20,250	-20,250	-20,250
Dev Mgmt. Equalisation	224,576	102,076	79,026	55,976
20% Planning Increase	487,681	607,241	733,471	804,821
Stafford TC Strategic Review	73,563	73,563	73,563	73,563
Station Gateway	70,075	70,075	70,075	70,075
Economic Growth Strategy	80,000	80,000	80,000	80,000
	<b>1,141,382</b>	<b>988,552</b>	<b>1,094,352</b>	<b>1,140,032</b>
<b>Resources</b>				
Health & Safety	10,000	5,000	5,000	5,000
HR future shared service development	48,278	42,668	37,058	31,448
Localisation of Council Tax Support	275,793	248,613	221,433	194,253
R12 Employee Survey Outcomes	20,000	20,000	20,000	20,000
R13 Organisation Development Plan	40,000	40,000	40,000	40,000
Entrust Supporting Schools	10,000	10,000	10,000	10,000
	<b>404,070</b>	<b>366,280</b>	<b>333,490</b>	<b>300,700</b>
<b>Section 106</b>				
Section 106 commuted sums	447,136	415,576	384,016	352,456
Cannock SAC contributions	120,578	120,578	120,578	120,578
S106 Sports cts/hall	28,066	28,066	28,066	28,066
S106 Artificial Turf	4,182	4,182	4,182	4,182
Cannock SAC Partnership	466,289	398,589	384,639	370,759
HLF Victoria Park	34	34	34	34
	<b>1,066,284</b>	<b>967,024</b>	<b>921,514</b>	<b>876,074</b>
Revenue	<b>15,540,090</b>	<b>16,020,910</b>	<b>16,028,340</b>	<b>16,250,980</b>
<b>Capital Programme Funding</b>				
Revenue Surplus	14,380	14,380	14,380	14,380
RCCO GF	813,300	300	90,300	80,300
Invest to Save	8,414	8,414	8,414	8,414
	0	0	0	0
Budget support	115,961	15,961	15,961	15,961
De Minimis Capital Spending	72,166	72,166	72,166	72,166
New Homes Bonus	843,556	723,556	723,556	723,556
VAT Shelter	100,562	100,562	100,562	100,562
	<b>1,968,338</b>	<b>935,338</b>	<b>1,025,338</b>	<b>1,015,338</b>
<b>Rollovers</b>				
Rollovers 19-20	95,031	95,031	95,031	95,031
	<b>95,031</b>	<b>95,031</b>	<b>95,031</b>	<b>95,031</b>
<b>Capital Contingency</b>				
RCCO HSF/SG	3,788,781	3,788,781	3,788,781	3,499,781
	0	0	0	0
Working Balance Transfer	980,000	980,000	980,000	0
Economic Development	912,000	912,000	912,000	912,000
New Homes Bonus	782,431	431	431	431
	<b>6,463,212</b>	<b>5,681,212</b>	<b>5,681,212</b>	<b>4,412,212</b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**

**AND CAPITAL RESOURCES 2021/22 TO 2024/25**

	01/04/2022	01/04/2023	01/04/2024	01/04/2025
	£	£	£	£
<b>Capital Sinking Fund</b>				
Cremator Sinking Fund	700,000	750,000	800,000	850,000
Pest Control Vehicles	130,800	147,200	163,600	180,000
Sweepers Sinking Fund	719,999	789,999	859,999	929,999
Rowley Park 3G Pitch Sinking Fund	135,000	150,000	165,000	180,000
Riverway	125,000	150,000	175,000	200,000
	30,000	30,000	30,000	30,000
	60,300	60,300	60,300	60,300
CRM replacement reserve	74,000	74,000	74,000	74,000
	<b>1,975,099</b>	<b>2,151,499</b>	<b>2,327,899</b>	<b>2,504,299</b>
<b>Capital</b>	<b>10,501,680</b>	<b>8,863,080</b>	<b>9,129,480</b>	<b>8,026,880</b>
<b>Earmarked</b>	<b>26,041,769</b>	<b>24,883,989</b>	<b>25,157,819</b>	<b>24,277,859</b>
Business Rates Reserve	9,745,532	9,745,532	9,745,532	9,745,532
<b>Total</b>	<b>35,787,301</b>	<b>34,629,521</b>	<b>34,903,351</b>	<b>34,023,391</b>

<b><u>Business Rates Retention</u></b>			
	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
	<b>50% Scheme</b>		
<b><u>A. Business Rates Collection Fund</u></b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Gross Rates</b>	<b>-61,629,690</b>	<b>-63,258,420</b>	<b>-64,523,590</b>
<b><u>Less Reliefs etc.</u></b>			
Mandatory Relief	7,138,750	7,281,520	7,427,150
Discretionary relief	375,000	382,500	390,150
Exemptions	1,232,920	1,257,570	1,282,720
Cost Of Collection	170,680	174,090	177,570
Losses on collection	2,683,420	2,737,090	2,791,830
<b>Business Rates Collectable</b>	<b>-50,028,920</b>	<b>-51,425,650</b>	<b>-52,454,170</b>
<b><u>Less amount due to</u></b>			
Government	25,014,460	25,712,830	26,227,090
County	4,502,600	4,628,310	4,720,880
Fire	500,290	514,260	524,540
<b>Net Business attributable to SBC</b>	<b>-20,011,570</b>	<b>-20,570,250</b>	<b>-20,981,660</b>
<b><u>B. General Fund determination of retained Business Rates</u></b>			
Net Business Rates attributable to SBC	-20,011,570	-20,570,260	-20,981,660
less Tariff	14,735,030	15,029,730	15,330,320
Reset	0	1,128,750	1,151,330
Core Funding	2,824,420	2,880,910	2,938,530
Growth	<b>-2,452,120</b>	<b>-1,530,870</b>	<b>-1,561,480</b>
Plus New Burdens funding subject to Levy			
Small Business Rates Relief	-1,533,770	-1,564,440	-1,595,730
<b>Amount subject to Pool levy</b>	<b>-3,985,890</b>	<b>-3,095,300</b>	<b>-3,157,210</b>
Pool Levy	1,992,940	1,547,650	1,578,610
<b>Business Rates Growth</b>	<b>-1,992,950</b>	<b>-1,547,650</b>	<b>-1,578,600</b>
<b>Retained Business Rates</b>			
Core Funding	-2,824,420	-2,880,910	-2,938,530
Growth	-1,992,940	-1,547,650	-1,578,610
S&SOT Redistribution	-797,180	-619,060	-631,440
Pooling agreement	-215,000	-215,000	-215,000
<b>TOTAL Retained Income</b>	<b>-5,829,540</b>	<b>-5,262,620</b>	<b>-5,363,580</b>