

Civic Centre, Riverside, Stafford

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Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the Craddock Room, Civic Centre, Riverside Stafford on Thursday 4 2025 at 6.30pm to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

Head of Law and Governance

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 DECEMBER 2025

Chair - Councillor A P Edgeller

AGENDA

1	Minutes of 24 S website.	eptember 2025 as previously published on the Cou	ıncil's						
2	Apologies								
3	Public Question	Time - Nil							
4	Councillor Sess	ion - Nil							
5	Members' Items	3 -							
	ITEM NO 5(a)	Health and Care Overview and Scrutiny Comm (verbal update)	nittee						
wee 2 Ap 3 Pu 4 Co 5 Me 1TE 6 Ca 7 Off 1TE		COUNTY COUNCILLOR A ORLANDI-FANTINI							
	ITEM NO 5(b)	Update from the Task and Finish Group (Food Collections) (verbal update)	Waste						
		COUNCILLOR M PHILLIPS							
6	Called-In Items	- Nil							
			Page N	os					
7	Officers' Report	S							
	ITEM NO 7(a)	Veolia Annual Report 2024-25 and Waste and Recycling Update	To follo	W					
		HEAD OF OPERATIONS							
	ITEM NO 7(b)	Freedom Leisure Annual Report 2024-25	To follo	W					
		HEAD OF WELLBEING							
	ITEM NO 7(c)	Quarter 2 Performance Update	4 -	14					
		HEAD OF WELLBEING							
	ITEM NO 7(d)	Work Programme	15 -	18					
		HEAD OF WELLBEING							

Membership

Chair - Councillor A P Edgeller

A P Edgeller D M McNaughton A D Hobbs L Nixon

E G R Jones M Phillips
P A Leason J T Rose
B McKeown J Thorley

Priority Delivery Plan for 2025-26

Priority 2 - Communities and Wellbeing

Summary of Progress as at end of Quarter 2

*	1		×	N/A	Total Number of Projects
Action completed	Work on target	Work < 3 months behind schedule	Work > 3 months behind schedule	Action not yet due	
	3			5	8

Summary of Successes as at Quarter 2

All actions due are being progressed

Summary of Slippage as at Quarter 2

None

Priority 2 - Communities and Wellbeing

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
Delivery of council owned temporary accommodation	Scope the acquisition of council owned temporary accommodation and options for management of the properties.		X			Scoping work is underway on what the delivery of council owned temporary accommodation will look like, including ways to acquire properties as well as options for contractors to manage the repairs/maintenance and compliance of the units.	
	Cabinet approval for the acquisition and management of temporary accommodation units			X			
	Start of property acquisition				Х		
Strategic Housing and Homelessness	Start procurement of a Stafford Housing Strategy.		Х			Staffordshire County Council are supporting on the procurement of a Housing Strategy and a specification is in the process of being agreed	✓
	Award contract for Housing Strategy			Х			
Community Wellbeing	Work with partners and the Integrated Care Partnership to develop priorities for reducing health inequalities					Community Wellbeing Partnership and wider partners including NHS primary care network representatives have continued to refine shared priorities under the CORE20+5 framework.	✓

Agenda Item 7(c) Appendix 1b

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
	Complete Community Wellbeing Strategy, setting out priorities across community safety and health (2025- 2028).			X			
	Deliver a small grant scheme to voluntary, community and social enterprises, to support delivery of the corporate plan and Community Wellbeing Strategy			Х			

Priority Delivery Plan for 2025-26

Priority 3 - Climate Change, Nature Recovery and the Environment - Extract for Community Scrutiny

Summary of Progress as at end of Quarter 2

*	√		×	N/A	Total Number of Projects
Action completed	Work on target	Work < 3 months behind schedule	Work > 3 months behind schedule	Action not yet due	
4	1			7	12

Summary of Successes as at Quarter 2

Tree management - Funding for the new integrated tree management system was secured following a report to Cabinet in July 2025, with its procurement being commenced shortly afterwards and sign off expected early in Q3.

Work continued during Q2 on the multi-phase master plan for Rowley Park, Stafford, as an inclusive main/destination park. A report has been prepared, that is scheduled for Cabinet early in Q3, including a proposal around s106 funding allocation. In addition to that report a further report has been drafted for Cabinet early in Q3, proposing the allocation of funding from reserves to four other play areas that were prioritised for investment / improvement, due to a lack of s106 funding availability.

Summary of Slippage as at Quarter 2	
None	

Agenda Item 7(c) Appendix 1c

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
Nature Recovery	Produce a nature recovery strategy				Х		
	Develop an action plan to deliver the nature recovery strategy				Х		
Minimise Household Waste - Introduction of Mandatory weekly food waste collections	Complete procurement of food waste caddies	X				Food waste caddy procurement has been completed with orders placed with the successful bidder. Deliveries expected late 2025/early 2026.	*
	Launch of communications plan for food waste introduction with residents			Х			
	Distribute new food waste caddies and new service information to residents				Х		
Tree Management	Secure approval and funding for integrated tree management system and tree inspections		Х			Completed - Funding for the new integrated tree management system was secured following a report to Cabinet on 24 th July 2025.	*
	Begin procurement of joint tree management system (including Open Customer Facing Public Portal)		Х			Completed - procurement of the joint tree management system was commenced following the above Cabinet meeting and is due to be signed off early in Q3.	*

Agenda Item 7(c) Appendix 1c

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
	Commence procurement of outsourced routine health and safety tree inspections			Х			
	Implement joint tree management system				Х		
	Prepare joint investment strategy and work programme as part of the budget setting process				Х		
Investment in Parks, Play Areas and Open Spaces	Carry out play area development in accordance with play area improvement programme, agreed by Cabinet during 2024/25	X	X	X	X	Work is continuing on the multi- phase master plan for Rowley Park, Stafford, as an inclusive main/destination park. Report prepared, ready for Cabinet early in Q3.	✓
	Prepare Cabinet Report to identify S106 and other capital funding to enable the implementation of the Councils play area/parks improvement programme	Х	Х	Х	х	Report prepared for Cabinet early in Q3, allocating significant s106 and other funding to Rowley Park and four other play areas that were prioritised for investment / improvement.	*

Summary of Key Performance Indicators (KPIs) - Quarter 2 2025/26

KPIs for Priority 2 - Communities and Wellbeing

Symbol	Description	Qtr 1	Qtr 2	Qtr 3	Qtr 4	End of Year
*	Performance exceeds target	2				
1	Performance on target		2			
	Performance < 5% below target					
×	Performance > 5% below target					
N/A	Reported Annually / Not Applicable	4	4			
	TOTAL	6	6			

Priority 2 - Communities and Wellbeing

Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments			
Strategic Housing, Homel	Strategic Housing, Homelessness and Assistance											
% households had a positive outcome and secured accommodation for 6 + months	62%	39%	58%	42%				✓	The target is the national percentage, allowing comparison to local performance			
Delivery of affordable housing per year working with Registered Providers, Developers and Homes England (Annual)	200 homes	210 homes						N/A	Annual figure rather than quarterly reporting			
No of Disabled Facilities Grants (DFGs) completed	160	125	28	30				1				
Annual report on delivery of the Disabled Facilities Grants service	N/A							N/A				
Leisure, Culture & Heritag	je											
Annual Report from Freedom Leisure setting out the performance of all facilities and the wider wellbeing work and events they facilitate.	N/A							N/A	To be produced at year end.			

Agenda Item 7(c)

Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments	
Health and Wellbeing										
Total value of financial outcomes achieved as a result of the Citizen's Advice contract	£4,797,117	N/A Measure only	£674,929	£544,177				N/A	Contextual information only	

Agenda Item 7(c)

KPIs for Priority 3 - Extract re Climate Change, Nature Recovery and the Environment

Symbol	Description	Qtr 1	Qtr 2	Qtr 3	Qtr 4	End of Year
*	Performance exceeds target	5	4			
✓	Performance on target					
	Performance < 5% below target		1			
×	Performance > 5% below target					
N/A	Reported Annually / Not Applicable	2	2			
	TOTAL	7	7			

Priority 3 - Extract re Climate Change, Nature Recovery and the Environment

Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments
Waste and Recycling									
% collections completed first time	99.97%	99.90%	99.96%	99.97%				*	
Number of missed bin collections (including assisted) / 100,000 / qtr.	38 per 100,000	<40 per 100,000	38.12	28.66				*	
% Household waste sent for re-use, recycling and composting	46.23%	48%	49.20%	45.83%					SBC figures continue to follow national recycling patterns
Amount of household residual waste collected per household (Kgs)	449.05 Kgs Ave. 112.26 kgs	<448 kgs or 112 kgs / qtr.	103.88 kgs	106.20 kgs				*	
Streetscene							,		
% residents' satisfied with the appearance of town centres (Stafford, Stone and Eccleshall)	95%	90%	98.3%	94.0%				*	
Satisfaction with the quality of our parks, play areas, and open spaces.		New						N/A	Annual Measure

Agenda Item 7(d)

Work Programme - Resources Scrutiny Committee

Community Wellbeing Scrutiny

Date of Meeting: 4 December 2025

Report of: Head of Law and Governance

Portfolio: Community

1 Purpose of Report

1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme

2 Recommendation

2.1 That the report be noted.

3 Key Issues

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider or amend as appropriate.

4 Relationship to Corporate Priorities

4.1 This report is most closely associated with the following Corporate Business Objective 1:-

To deliver sustainable economic and housing growth to provide income and jobs.

5 Report Detail

5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-

- Owned by all Members of the Scrutiny Committee
- Flexible to allow the Committee to react to urgent items
- Contain aspects of both Overview and Scrutiny
- 5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1 Financial

None

6.2 Legal

None

6.3 Human Resources

None

6.4 Risk Management

None

6.5 Equalities and Diversity

The Borough Council considers the effect of its actions on all sections and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

6.6 Health

None

6.7 Climate Change

None

7 Appendices

Appendix: Work Programme

8 Previous Consideration

None

9 Background Papers

File available in Law and Governance

Contact Officer: Jackie Allen

Telephone Number: 01785 619552

Ward Interest: Nil

Report Track: Community Wellbeing Scrutiny Committee - 4 December

2025 (Only)

Key Decision: N/A

Appendix

Work Programme - Community Wellbeing Scrutiny Committee

Thursday 18 March 2026 at 6:30pm

Report Deadline 4 March 2026

Officer Reports: Task and Finish (Food Waste Collections) - update

Q3 Performance Report

Streetscene Update

Food Safety Annual Report

Air Quality Status Annual Report

Work Programme 2025/26 Head of Law and Governance

Future Items:

Obesity and Diabetes - joint with County Council

Provision of properties for independent living (large scale development)

Biodiversity / Air Quality in Town Centre and outside schools

Simpler Recycling - C Grade Plastics

Bereavement and Loss

Children in Care / Housing

Turning Point Presentation

Community Wellbeing Partnership

Tree Management and Tree Protection Orders