# Householder Pre-Application Advice Request

## Applicant/Agent Details:

Name:

Address:

Telephone Number:

Email:

## Site:

Address (if different to above):

## Proposal:

Description of proposed development:

Length:      m

Width:      m

Height to eaves:      m

Height to highest point:      m

Distance to boundary:      m

## Supporting Information submitted (all plans to scale and metric)

**Tick what has been submitted:**

Location Plan (1:1250) with boundary in red [ ]

Site block plan (1:500) showing proposed extension(s) [ ]

Drawings and any other support documents (such as elevations or parking) [ ]

Photographs of the site and surroundings [ ]

Design Statement with details on materials to be used [ ]

I hereby request the views of Stafford Borough Council on the attached pre-application proposal and enclose the appropriate fee (payment over the phone is available on 01785 619337) of £

I understand that The Council will process my personal data for the purposes of considering my pre-application enquiry, consulting with internal officers and conducting pre-application meetings where appropriate. I understand that the Council will hold my personal data indefinitely and if a subsequent planning application is made the details of the pre application will be available to the public.

**Signed:**

**Date:**