



Civic Centre, Riverside, Stafford
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Dear Members

Cabinet

A meeting of the Cabinet will be held in the **Craddock Room, Civic Centre, Riverside, Stafford on Thursday 3 January 2019 at 6.30pm** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A.R. Well

Head of Law and Administration

CABINET - 3 JANUARY 2019

Chairman Councillor P M M Farrington

AGENDA

- 1 Minutes of 6 December 2018 as published in Digest No 249 on 7 December 2018
- 2 Apologies
- 3 Councillors' Question Time (if any)
- 4 Proposals of the Cabinet Members (as follows):-

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(a) **LEISURE PORTFOLIO**

- (i) Milwich Play Area - Transfer of Ownership 3 - 6

(b) **COMMUNITY PORTFOLIO**

- (i) Community Wellbeing Partnership - Update 7 - 17

(c) **RESOURCES PORTFOLIO**

- (i) Council Tax and Business Rates Arrears Submitted for Approval to Write-off -
PART CONFIDENTIAL 18 - 25

This Report is part confidential due to the inclusion of information relating to an action taken or to be taken in connection with the prevention, investigation or prosecution of crime, along with information relating to individuals. No representations have been received in respect of this matter.

Membership

Chairman Councillor P M M Farrington

- P M M Farrington - Leader
R M Smith - Deputy Leader and Leisure Portfolio
J M Pert - Community Portfolio
F A Finlay - Environment and Health Portfolio
F Beatty - Economic Development and Planning Portfolio
K S Williamson - Resources Portfolio

ITEM NO 4(a)(i)

ITEM NO 4(a)(i)

Contact Officer:	Jenny Boulton
Telephone No:	01785 619 514
Ward Interest:	Milwich
Report Track:	Cabinet 03/01/19 (Only)
Key Decision:	No

**SUBMISSION BY COUNCILLOR R M SMITH
LEISURE PORTFOLIO**

**CABINET
3 JANUARY 2019
Milwich Play Area - Transfer of Ownership**

1 Purpose of Report

- 1.1 To outline the play area in Milwich to transfer ownership to Milwich and Fradswell Parish Council as shown in **APPENDIX**.

2 Proposal of Cabinet Member

- 2.1 To transfer the ownership and maintenance of the land, including the play area of the site located off The Allways totalling 0.10ha to Milwich and Fradswell Parish Council.

3 Key Issues and Reasons for Recommendation

- 3.1 Milwich and Fradswell Parish Council have been investigating options for taking over the ownership of the current play facility located off The Allways, Milwich since 2016.
- 3.2 The Parish Council propose to upgrade the current play and propose to investigate external funding opportunities from a variety of awarding bodies.
- 3.3 They have confirmed their wish to take over the maintenance and upkeep of the existing play area and any subsequent improvements to the play area.

4 Relationship to Corporate Priorities

- 4.1 Transferring the ownership of the site would support Objective 2 of providing an attractive, safe and healthy place to live, work and enjoy and Objective 3 which is to be a self-sustaining organisation, that is financially sustainable.

5 Report Detail

- 5.1 Discussions with the Parish Council have been ongoing since 2016 in regard to improving the current play area.
- 5.2 The land was conveyed to the Rural District Council of Stone in 1971 with the desire that the land be used for the purposes mentioned in the Physical Training and Recreation Act 1971.
- 5.3 Whilst the Parish Council have some funding to refurbish the play area, they are investigating external funding opportunities. By having ownership of the site they are able to draw down funding that we cannot.
- 5.4 The play area is inspected weekly and the grass is cut 10-14 times per year depending on the weather.
- 5.5 The latest annual inspection report found that there were some areas that needed attention and these were categorised as low to medium risk.
- 5.6 Allowing the Parish Council ownership of the land and play area provides the community an opportunity to have full control over a local facility. It also benefits the Borough Council by releasing an asset and therefore the ongoing cost of maintenance.
- 5.7 The land is held as open space and Section 123(2A) of the Local Government Act 1973 requires the Council to advertise its intention to dispose of the land and consider any objections received. This is the case even though the land would remain as open space after transfer. If any objections to the sale were received following advertisement the matter would need to return to Cabinet to consider them before proceeding.

6 Implications

6.1	Financial	
	Legal	The land is held as public open space and the intention to dispose of it would need to be advertised in accordance with Section 123(2A) of the Local Government Act 1972 and any objections considered before the transfer.
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2 Community Impact Assessment Recommendations	The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:- Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.
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Previous Consideration - Nil

Background Papers - File available in Leisure Services



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Milwich

ITEM NO 4(b)(i)

ITEM NO 4(b)(i)

Contact Officer:	Tracy Redpath
Telephone No:	01785 619195
Ward Interest:	None
Report Track:	Cabinet 03/01/19 (Only)
Key Decision:	No

**SUBMISSION BY COUNCILLOR J M PERT
COMMUNITY PORTFOLIO**

<p>CABINET 3 JANUARY 2019 Community Wellbeing Partnership - Update</p>

1 Purpose of Report

- 1.1 To update members on the work that has been undertaken by the Community Wellbeing Partnership.

2 Proposal of Cabinet Member

- 2.1 That content of the report be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The Council receives Locality Deal Funding (LDF) from the Staffordshire Commissioner (SC) on an annual basis to support the reduction of crime and anti-social behaviour in the Borough. The Council receive 80% of the funding up front and the remainder of the funding following the submission of an interim evaluation after 6 months.
- 3.2 There are certain stipulations that come with this funding that the Council has to adhere to which are to:
- Work in partnership with statutory responsible authorities
 - Formulate a partnership plan that is published on the website.
 - Complete and submit two comprehensive evaluations to the PCC per year (one interim at 6 months and one at the end of the year).

- To fully engage and support SPACE activity, taking advice and guidance from the team at the office of the Staffordshire Commissioner to ensure effective delivery of the programme.
- 3.3 The allocation of funding to the Council is at risk if there is no evidence of a current partnership plan on the website and also if the evaluation does not meet the SC requirements.
- 3.4 This report provides members with a comprehensive update of the mid term 2018-19 evaluation and also work that has been commissioned for 2018-19.

4 Relationship to Corporate Priorities

- 4.1 Community Safety interlinks with all corporate priorities but primarily sits within business objectives 2 and 3.

5 Report Detail

- 5.1 Safer Communities Partnerships are an important feature of the network of partnerships that help to tackle crime and disorder. The Police Reform and Social Responsibility Act 2011 has created a flexible framework for partnership working. This includes two inter-related duties to co-operate which set out a clear aim for partnership working across partners involved in community safety and criminal justice. The community safety duty specifies that a Police Crime Commissioner and the responsible authorities on a SCP must co-operate and take account of one another's priorities.
- 5.2 There are five 'responsible authorities' that must work together by law to reduce crime in the local authority area and these are the Local Authority; Police; Fire and Rescue; Probation and Clinical Commissioning Groups. These responsible authorities are under a statutory obligation to work together to tackle crime, disorder and antisocial behaviour; alcohol and substance misuse, reduce reoffending and tackle any other behaviour which has a negative effect on the local environment.
- 5.3 The Staffordshire Commissioner implemented his 'Safer, Fairer, United Strategies during his first term. The strategy now focuses on Five priority areas: Early Intervention; Supporting Victims and Witnesses, Managing Offenders, Public Confidence and Modern Policing. The Council receives Locality Deal Funding from the Staffordshire Commissioner (SC) on an annual basis to support the reduction of crime and anti-social behaviour in the Borough. The funding has certain stipulations, (outlined in paragraph 3.2), and if the locality deal funding evaluation satisfies the requirements of the SC then the Council receives the full amount of funding, which it has done since the first full allocation made in 2014.

5.4 Priority areas for 2018/19 have been identified through the evidence outlined in the Community Safety Strategic Assessment that was produced by the county council. Evidence from the strategic assessment has formed the basis of the Safer Communities Partnership Strategy 2017 - 2020. The strategic assessment identified the following issues for the Borough:

- Drugs, alcohol and mental health
- Domestic Abuse
- Anti-social behaviour and exploitation

The CWP agreed the issues identified above as priority areas and that it would continue its focus on prevention and early intervention. This means that it will continue the work with schools, support the sanctuary scheme and commission diversionary activities for those at risk of committing anti-social behaviour. The partnership is scheduled to provide a full end of year report to the SC in May and this update will be included in quarter four performance report.

5.5 During 2018/19 the Community Wellbeing Partnership (CWP) has been allocated a total sum of £96,055 by the SC. The first payment of 80% was paid in July and the remaining 20% is payable in December. The CWP agreed the following areas of focus for this year:

- Supporting Schools Programme
- Anti-social behaviour and criminal exploitation
- Domestic Abuse
- Drugs, Alcohol and Mental Health

5.6 A comprehensive mid term evaluation was submitted to the SC in November and a summary of progress and outcomes is contained below:

A. Supporting Schools Programme

This is a long term preventative programme for schools which is focused upon reducing crime and victimisation amongst young people; reducing the numbers of incidents and crimes in school and wider community and promoting a safer school environment. It is recognised that by tackling issues at an early age and adopting a preventative and holistic model of support that this should deliver financial savings in the longer term. This is particularly important as academic evidence suggests that there is a ubiquitous relationship between childhood and adult disadvantage due to issues of social deprivation. If some of the issues can be prevented then this could not only improve educational attainment but also reduce socioeconomic disparities in the future. Outcomes that were identified as part of this priority were:

- Reduce the prevalence of crime and victimisation amongst young people; reduce numbers of incidents and crimes in school and wider community.
- Reduce the impact of stigmatisation and victimisation amongst young people.

- Improve the health, wellbeing and emotional resilience of children and young people.
- Provide a safe and secure school community which enhances the learning environment.
- Ensure that young people remain in education actively learning and achieving their full potential
- Engage young people, challenge unacceptable behaviour and support them to develop respect for themselves and the wider community

This is a very ambitious programme and one that relies on effective commitment and partnership working. Outcomes that have been achieved to date are:

- The programme has now been rolled out to 7 High Schools; 2 Pupil Referral Unit; 1 Independent Special School; 1 Middle School and 9 Primary schools - see attached **APPENDIX**.
- Since Entrust have been commissioned to co-ordinate the programme there has been increased networking between agencies to better understand their role and the offer they can make to supporting the programme. There is 1 agency meeting per school term.
- Supporting Schools is now an agenda item on the Pastoral Leaders Team (PLT) meeting which sits under and reports back to the District Inclusion Panel (DIP).
- The schools have noted that the programme has been extensive and far reaching and there has been increases in reporting across the board, in a positive way.
- Students feedback indicated that they are more aware of the topics and issues identified in the programme.
- Students have been involved in the consultation and development of the website.
- The website has been developed and rolled out to 2 High Schools as a result of attending the PTL meeting. This will be rolled out to the other 8 high schools in the January Term.
- Schools understand that SBC is fully supportive of the issues within their communities. This has been re-inforced with the development of the website which was requested by the senior leaders as a result of attending the PLT.
- New agencies are now involved such as Resolv, SSSFT and Arch
- Individuals being supported to report Hate Crime incidents to the police remains around 60%
- Communities against Crimes of Hate (CACH) have provided direct education sessions to 400 students since April with more sessions booked in through the academic year.
- Swatch cards had been produced and distributed to schools, for young people, parents and carers, advising about internet safety and how individuals can protect themselves from cyber bullying or malicious communications.
- Success and progress has been shared at Countywide partnership meetings

B. Anti-social Behaviour and Criminal Exploitation - Early Intervention Programme

This priority is concentrated on a proactive, prevention and early intervention approach to dealing with crime and anti-social behaviour in areas identified through the strategic assessment. Additional work conducted by Staffordshire police in relation to Serious Organised Crime/Organised Crime Gangs (SOC/OCG) supported this work and profile building. During 2017/18 there were approximately 3,600 ASB incidents reported to the police in Stafford which is a decrease of 1% on the previous year. Stafford ranks fourth lowest out of the nine community safety partnership areas in Staffordshire and Stoke on Trent. National research suggests that a range of risk factors contribute to displays of anti-social behaviour such as poor attendance at school and being excluded from school. Outcomes identified as part of this priority were:

- Young people will be identified at an early stage and will be engaged in the prevention programme.
- Less young people will be drawn into OCG's and exploited.
- Reduction in recorded crime and anti-social behaviour as issues will be identified and addressed before they have chance to escalate.
- Residents feeling confident and not fearful of crime and ASB – measured through Feeling the Difference Survey

This programme works with the district inclusion panel to identify those young people who are at risk. The Right Stuff Boxing Project deliver the programme and has enabled those at risk of exclusion from school to be engaged in positive diversionary activity, which supports their mental and physical wellbeing. The project works to understand the underlying issues of the young people and to prevent issues occurring in the future. Support will be provided by agencies to those young people at risk of criminal exploitation.

Below is a summary of outcomes achieved including some qualitative data collected from case studies:

- 56 students have been referred onto the programme
- 5 of these students have engaged in further activity in their own time

Feedback from young people:

'This has helped me a lot because the friendship in the group is amazing. The support and courage () has gave me is amazing .His helped me a lot, I don't think that my life would be different without ()'

'This has helped me with my anger and my friendships. This has also helped me with my arguments with my dad. If it wasn't for () I wouldn't be who I am now.'

'Being in Boxing for nearly 2 years has helped me through tuff times and has helped me release my anger when I'm worked up about something .It has helped me when I need someone to talk to I have the group and () . I would like to continue the boxing as I do think it helps me'

'Boxing has helped us a lot with anxiety and depression () is like a father to us .He is family and he makes us feel better when we are down. He has helped us grow as a family'

'We think boxing has helped us because of anger and a lot of stress but also it is a nice distraction for us to get away. Also to help realise feelings in an expression of sparring so if we didn't have boxing we wouldn't be as happy.'

'Boxing has helped me to lose a lot of stress; boxing has helped me get close to my dad.'

Feedback from a school:

'I am delighted that our school has had the opportunity to work with () on the Project. The pupils selected for the project come from a variety of backgrounds, but most have witnessed domestic violence at some point in their childhood. Some have also had to cope with absent parents or parents who have walked out on them. With one or two pupils, substance abuse is also present in their home life, the impact of which can be devastating for the children involved.

The pupils were selected based those classified as disadvantaged by the DFE criteria combined with academic under achievement. The idea being that by giving them something positive to engage in, and a positive role model to inspire them, we could have an impact on not only their attainment, but also their social, emotional and mental health.

Prior to the commencement of the project, these pupils often found themselves in trouble in school. The behaviours displayed ranged from attention seeking behaviour such as low-level disruption to lessons, to more serious cases of disrespectful behaviour towards staff and violence towards their peers.

The project had a huge positive impact on those pupils involved, improving their resilience and helping them to succeed through adversity. As a group, they bonded fantastically well, supporting each other through difficult conversations with care and consideration. I have also seen first-hand how they are supporting each other in the wider school community, not only in pastoral situations such as bullying but also academically with things like homework support.

I could not write about the project without giving a special mention to the coach, (). He has a fantastic skill set in dealing with the kind of pupils who need this support. He understands their backgrounds, what barriers to

learning they present and how best to overcome them. In the sessions, he successfully combines Physical exercise and health and with opportunities for pupils to open up and explore their emotional well-being. The pupils also embraced the educational visits to the Gym that he facilitated, and as a result, a number of students are now attending independently in the evening. For some, it is the first time in their life that they have done any form of extra-curricular activity, which speaks volumes for the benefits that this project has brought to our pupils. ‘

It has been identified that working with children from years 7 and 8 instead of older children will increase the positive impact of the early intervention programme. Successes will be shared with the Staffordshire and Stoke on Trent SOC group. All young people have been offered long term places at the Right Stuff boxing club. It is hoped that this will keep students engaged to continue their support. Sustainability is a concern as the programme is delivered through the LDF. The use of pupil premium will be explored.

C. Domestic Abuse

Domestic Abuse is recognised as an under-reported issue, with much abuse hidden. Stafford Borough has seen a significant upward trend in Domestic Abuse incidents since May 2014. Whilst this is not necessarily a negative trend, it has an impact on the CWP's ability to manage the issue from a resourcing perspective. The CWP identified the following solutions/opportunities to the issue:

- Preventative support to be delivered to young people in respect of healthy relationships
- Early identification of victims requiring support for domestic abuse
- Enabling victims of domestic abuse and their families to remain in their own property feeling confident about their security.
- To provide immediate and appropriate responses and support to domestic abuse and sexual violence.

Staffordshire Women's Aid (SWA) have been commissioned to deliver Healthy relationships to young people through the supporting schools programme. The aims of the education sessions are to enable young people to:

- Identify different emotions and respond to them
- Identify the characteristics of a healthy, respectful relationship
- Identify the characteristics of an unhealthy, disrespectful relationship
- Have the knowledge to seek appropriate help and intervention
- Have a better understanding of the rights and responsibilities of young people, agencies and communities
- Have a better understanding of equality and diversity
- Have increased confidence and social skills
- Increase their sense of self-identity

To date:

- Healthy relationships workshops have been organised at 5 High schools to take place from November onwards with more booked in for the summer term
- Primary school sessions will be delivered after year 6 SATS have been completed.

Staffordshire Womens Aid have also been commissioned to accept referrals from schools involved in the partnership to provide specialist one to one, outcome focused therapeutic support for children and young people aged 5 to 18 who have experienced or been affected by parental domestic abuse, domestic abuse within their own relationship, sexual abuse and rape and sexual exploitation.

- Between April and September 2018, 26 referrals have been received for children.
- Support is offered outside of school hours to minimise disruption to their education.
- A further 20 children have been supported in refuge

Theam Security deliver the Sanctuary Scheme which is designed to:

- Create a safe and secure environment through the provision of security measures as identified by the police and other relevant agencies
- To reduce potential homelessness caused by domestic violence and a potential reduction in repeat victimisation
- To reduce repeat incidents of domestic violence

Outcomes from 1 April 2018 to 30 September 2018:

- A total of 10 victims of domestic abuse have been able to remain in their own home through the provision of sanctuary.

The Staffordshire Countywide ISVA Service (Independent Sexual Violence Advisor) works across all 8 districts of Staffordshire. It is managed by Staffordshire Women's Aid who delivers the service in partnership with Savana and Pathway project. All 3 partners have experience and expertise in the sexual violence field.

- Since April 2018, 28 females have been referred into the ISVA service. Currently Stafford have 16 open cases.

D. Drugs, Alcohol and Mental Health

The CWP recognised a gap in provision to address substance misuse and mental ill health in the early stages. Data from Public Health England shows for every £1 spent on prevention work £2.50 is saved, however with pressures increasing on statutory budgets, there is a major gap in prevention work. Alternative community driven solutions should be found. The CWP looked to deliver a sustainable model of very early help support. Local communities have skills, networks and assets, but potentially lacked the support they needed to strengthen these and to embed awareness and support for each other.

This project is in its infancy but progress is being made. Resolv have been commissioned and plans have been drawn up to start the outreach events and community sessions. Outreach workers will engage with communities to help them identify those showing signs of mental ill health and substance misuse. Issues will be positively addressed through early signposting. Support, awareness and education will be available to individuals, families and communities affected by substance misuse and mental health. The programme will also support the reduction of potential criminal behaviour and anti-social behaviour. Public confidence will be improved by empowering communities to help themselves. Community volunteers will be trained and supported to achieve this.

- 5.7 The CWP will continue to work in partnership on the delivery of the commissioned services and will report back to members on an annual basis.

6	Implications
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6.1	Financial
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	<p>The allocation of funding to the Council, as responsible authority for community safety, is at risk if there is no evidence of a current partnership plan on the website and also if the evaluation does not meet the SC requirements. Funding (£2,500) is top-sliced from the payment of the locality deal funding to support the County Drugs and Alcohol service. This year the Strategic Assessment re-fresh was provided free of charge.</p> <p>It is now also a requirement of the SC that the Safer Neighbourhood Panel be funded from the Locality Deal Fund.</p>
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Legal	<p>The Safer Communities Partnership is a statutory body (under the Crime and Disorder Act 1998 with further regulation being provided by the Police Reform Act 2002 and the Police and Justice Act 2006) required by law to work with Police; Fire and Rescue; Probation and Clinical Commissioning Groups to tackle crime and anti-social behaviour in the Borough.</p> <p>Section 17 of the Crime and Disorder Act 1998 puts a statutory duty on local authorities to tackle crime and disorder as part of their core or 'mainstream' work and requires them to consider the impact of their services in reducing crime and disorder</p>
Human Resources	
Human Rights Act	
Data Protection	
Risk Management	

6.2 Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p> <p>The priority areas have been identified through a robust evidence base. Any services that are being commissioned will be inclusive. The ASB team will work closely with agencies who support individuals, using appropriate referral mechanisms and the Partnership Hub.</p> <p>Safeguarding concerns will be escalated to appropriate personnel. If referrals do not meet thresholds for safeguarding, then a referral will be made to the multi agency Partnership Hub for discussion and signposting.</p> <p>Powers within the Crime and ASB Act 2014 will be used in order to tackle ASB and disorder within the borough.</p> <p>Low crime and ASB rates will make the borough more appealing to live, work and visit. Ensure that reductions in crime and anti-social behaviour are communicated effectively.</p>
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Previous Consideration - Nil

Background Papers - File available in Corporate Business and Partnerships.

CABINET
3 JANUARY 2019
Community Wellbeing Partnership - Update

High Schools

Blessed William Howard
King Edwards
Stafford Manor High
The Weston Road Academy
Sir Graham Balfour
Walton High School
Alleynes Academy
Stafford Grammar

Middle Schools

Christchurch Academy
Walton Priory Middle School

Primary Schools

Doxey Primary
Flash Ley Community Primary School
Silkmore
Castlechurch Primary School
Blessed Mother Teresa
Burton Manor Primary School
Rowley Park Grove Academy
John Wheeldon Primary Academy
St Patricks Primary School
Doxey Primary School

Pupil Referral units

The Hollies (Short stay provision for students who have been excluded from main stream high schools)

The Haven (The Haven is an Independent school, fully funded by SCC which offers alternative provision for 25 young people all of who have and Education, Health and Care Plan and have been excluded from School, potentially the most vulnerable)

ITEM NO 4(c)(i)

ITEM NO 4(c)(i)

Contact Officer:	Bob Kean
Telephone No:	01785 619241
Ward Interest:	Nil
Report Track:	Cabinet 03/01/2019 (Only)
Key Decision:	No

**SUBMISSION BY COUNCILLOR K S WILLIAMSON
RESOURCES PORTFOLIO**

**CABINET
3 JANUARY 2019
Council Tax and Business Rates Arrears Submitted for Approval to Write Off**

1 Purpose of Report

1.1 To approve the write-off of arrears listed in the **CONFIDENTIAL APPENDIX**.

2 Proposal of Cabinet Member

2.1 That the arrears listed in the **CONFIDENTIAL APPENDIX** be written off.

3 Key Issues and Reasons for Recommendation

3.1 In accordance with the Scheme of Delegation, this report relates only to the writing off of debts in excess of £2,500 that cannot be legally recovered.

4 Relationship to Corporate Priorities

4.1 Not Applicable

5 Report Detail

5.1 The normal course of action has been pursued, namely, bills, reminders and final notices issued and, where appropriate, summonses issued, liability orders obtained and passed to Bailiffs for collection and trace. Trace procedures have been followed, which include checking with our internal Council systems, using the Locating Council Tax Absconders (LOCTA), a Local Authority data sharing system, to check for forwarding addresses at other Local Authorities, visits to the last known address by the Council's Property Inspector and use of external tracing agents. Despite these best efforts of Council Tax and Business Rates staff, and/or bailiffs, the debtors cannot be traced and no further action can be taken.

6 Implications

<p>6.1 Financial</p>	<p>Under the Business Rates Retention Scheme, business rates write offs will no longer be offset against the National Non-Domestic Rating Pool. Write offs will now form part of the costs of collection of business rates. The Business Rates write offs in this report are 3 cases totalling £55,027.08. This represents 0.10% of the outstanding collectable debit as at 1 April 2018.</p> <p>Council Tax write offs are losses to the Collection Fund and, as such, form part of the cost of collection incurred by this Council. The Council Tax write-offs on this report are 5 cases totalling £22,037.64. This represents 0.03% of the outstanding collectable debit as at the 1 April 2018.</p> <p>The cost of collecting the debts has been considered as part of the decision to put them forward for write off. If further information does come forward about the whereabouts of any of the individual debtors the Council will pursue recovery action.</p>
<p>Legal</p>	<p>Cabinet are asked to write off the debts as they are considered to be irrecoverable for the reasons given in the appendices. The debts remain legally due to the Council and should the circumstances causing the write off in any particular case, subsequently change, recovery action may be recommenced.</p>
<p>Human Resources</p>	<p>There are no Human Resources implications relating to this report.</p>
<p>Human Rights Act</p>	<p>There are no Human Rights implications relating to this report.</p>
<p>Data Protection</p>	<p>The appendices to this report contain personal information and are therefore not published.</p>
<p>Risk Management</p>	<p>The risk issues contained in this report are not strategic and therefore should not be included in the Strategic Risk Register.</p>

6.2 Community Impact Assessment Recommendations	The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:- Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.
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Previous Consideration - Nil

Background Papers - Nil