



Civic Centre, Riverside, Stafford
Contact Andrew Bailey
Direct Dial 01785 619212
Email abailey@staffordbc.gov.uk

Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Craddock Room, Civic Suite, Civic Centre, Riverside, Stafford on Tuesday 12 March 2019 at 6.30pm** to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A.R. Well

Head of Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE - 12 MARCH 2019

Chairman Councillor A P Edgeller

AGENDA

- 1 Minutes of 8 January 2019 as published in Digest No 251 on 18 January 2019
- 2 Apologies
- 3 Public Question Time - Nil
- 4 Councillor Session - Nil
- 5 Members' Item

Page Nos

ITEM NO 5(a) **Healthy Staffordshire Select Committee** 4 - 8

COUNCILLOR A P EDGELLER

- 6 Called-in Items

- 7 Officers' Reports

ITEM NO 7(a) **Health in All Policies - A Progress Update** 9 - 13

HEAD OF DEVELOPMENT

ITEM NO 7(b) **Performance Reporting 2018-21** 14 - 43

CORPORATE BUSINESS AND PARTNERSHIPS
MANAGER/HEAD OF FINANCE

ITEM NO 7(c) **Work Programme - Community Wellbeing
Scrutiny Committee** 44 - 48

HEAD OF LAW AND ADMINISTRATION

Membership

Chairman Councillor A P Edgeller

R P Cooke

V E M Jenkinson

I E Davies

D B Price

A P Edgeller

G O Rowlands

J W Farnham

R M Sutherland

A S Harp

W S J Taylor

Cabinet Members:-

Councillor F A Finlay - Environment and Health

Councillor J M Pert - Community

Councillor R M Smith - Leisure

Staffordshire County Council Representative - Councillor C V Trowbridge

ITEM NO 5(a)**ITEM NO 5(a)**

Report of:	Councillor A P Edgeller
Contact Officer:	As Above
Telephone No:	01785 664501
Ward Interest:	Nil
Report Track:	Community Wellbeing 12/3/19 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE**12 MARCH 2019****Healthy Staffordshire Select Committee****1 Purpose of Report**

- 1.1 To consider the report of Councillor A P Edgeller on matters considered by the Healthy Staffordshire Select Committee at their previous meeting held on 4 February 2019.

2 Recommendation

- 2.1 That the report of Councillor A P Edgeller be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The following report details the various matters considered by the Healthy Staffordshire Select Committee at their previous meeting held 4 February 2019.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 As part of the devolved Health Scrutiny arrangements, the Council's representative on the Healthy Staffordshire Select Committee is requested to provide a brief written report on meetings of the Healthy Staffordshire Select Committee.
- 5.2 Accordingly, the digest of the meetings of the Healthy Staffordshire Healthy Select Committee are attached as follows:-

APPENDIX - 4 February 2019

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
-----	--	---

Previous Consideration - Nil

Background Papers - File available in Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE

12 MARCH 2019

Healthy Staffordshire Select Committee

**Healthy Staffordshire Select Committee – 4 February 2019
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach. Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on 4 February 2019 - link to Agenda and reports pack:

[Healthy Staffordshire Select Committee - 4 February 2019](#)

Agenda Item	District(s)/Borough(s)
<p>Discharge to Assess ‘Discharge to Assess’ was one of the models of care designed to get people out of hospital and cared for in their own homes or in their local communities. The following was explained:</p> <ul style="list-style-type: none"> • The model had been working in the North of the County for approximately 12 months and had seen reductions of delayed discharges of 50 %. This model of care now needed to be rolled out to the rest of the County. Critical to the rolling out was the development of the track and triage service and the CCG’s have to commission an additional 4200 hours per week of reablement Home First services. • The targets for the South of the County and how they were monitored was raised - there were targets set through the commissioning process e.g. a specific number of beds available in the South. It was then for the providers to supply these and have the support services such as staff to run them. Assurance was given that targets and contracts were closely monitored. • The Disabled Facilities Grants and how these were being coordinated was discussed – this was a priority for the partnerships. • The cost implications for the Discharge to Assess model were requested. • Several questions were asked on the recruitment and retention of care workers. 	<p>All Districts and Boroughs</p>

<ul style="list-style-type: none"> The quality of care homes was questioned - the procurement and letting of contracts would involve long term monitoring and quality assurance. <p>The following information was requested:</p> <ol style="list-style-type: none"> The cost implications for the Discharge to Assess. The numbers and ratios of delayed discharges in the South of the County for both planned and emergency operations. 	
<p>University Hospitals of Derby and Burton - update</p> <p>The Director of Governance and Communications and the Divisional Manager of University Hospitals of Derby and Burton (UHDB) gave a presentation to the Committee on the recent merger of the two hospitals and the progress being made towards integrating services to benefit patients. The presentation also covered information on the Cancer performance targets which the Committee had requested at the Accountability session in July 2019.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> GP choice when referring patients to hospitals and speed at which information was transferred between Community Hospitals and Acute hospitals. Transport between Burton and Derby Hospitals and Car parking. Cancer service and screening for cancers such as prostate cancer and how this was a challenge to get people to take up screening. Imaginative ways were being considered to access the community such as attending football matches. The hospitals financial deficit - The Committee asked if they could have sight of the Trusts financial plan, for information. The development strategies employed by UHDB were very different to that of the Staffordshire Hospitals. In response to questions, the Director of Governance and Communications informed Members that emphasis was on quality care close to home and that activity levels were planned with Commissioners. The Committee was informed that one of the main areas of concern for UHDB was the 12 hour breach for mental health patients as one patient that could not be transferred from UHDB to a more appropriate service provider. The Committee requested more information on how this was being managed with the Midlands Partnership Foundation Trust. <p>That the following was agreed:</p> <ol style="list-style-type: none"> It was acknowledged that integrated communication between the community and acute hospitals was a particular issue and was a valid concern which officers would take back to the trust. 	<p>All Districts and Boroughs</p>

- | | |
|--|--|
| <ul style="list-style-type: none">b) The Committee were pleased to hear this and asked if they could have sight of the Trusts financial plan, for information.c) It was felt that the move to increase specialisms was a question for the Chief Executive.d) The Committee requested more information on how patients with mental health issues were being managed in order to transfer them to the most appropriate service provider. | |
|--|--|

The next meeting will be held on Tuesday 19 March 2019.

ITEM NO 7(a)**ITEM NO 7(a)**

Report of:	Head of Development
Contact Officer:	Kate Harrold
Telephone No:	01785 619318
Ward Interest:	N/A
Report Track:	Community Wellbeing 12/3/19 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE**12 MARCH 2019****Health in All Policies - A Progress Update****1. Purpose of Report**

- 1.1 This report aims to provide a progress update on work undertaken in respect of Health in All Policies (HiAP) following a previous report taken to the 6th November 2018 Committee Meeting.

2 Recommendation

- 2.1 That the report be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 Health in All Policies (HiAP) is a collaborative, evidence-based approach to improving the health of all people by incorporating health considerations into decision-making across a range of organisational sectors and policy areas.
- 3.2 In November 2018, Community Wellbeing Scrutiny Committee received an Officer presentation about how the HiAP Approach was being delivered across Council departments it discussed progress to date which included the following pieces of work:
- Collaborations with Human Resources and Benefits teams to embed health and wellbeing (feedback on early drafts of the Discretionary Housing Payments policy, Violence at Work and Lone Working procedures.)
 - Changes to traditional partnership structures to enable more of a focus on community wellbeing

- Forward Planning (Health considerations and outcomes have been taken into account in the following pieces of work: Settlement assessments and the development of settlement profiles; Consultation on designs for an improved Westbridge Park play area; Consultation on the potential health and wellbeing impacts of redeveloping the Charnley Road Open Space; Wider discussions relating to green infrastructure and a potential Play Strategy; Consultation on the Sports Facilities and Playing Pitches Strategy)

3.2.1. There have been four priority areas of work outlined for 2018/19 which are;

- Forward Planning and supporting the Review of the Local Plan
- Development Management
- Workplace Health
- Health and Housing Services

3.2.2 An annual report on HiAP will be produced yearly the first edition will be ready to share with the Committee in the summer.

4 Relationship to Corporate Priorities

4.1 Health in All Policies underpins all three Corporate Business Objectives, particularly Corporate Business Objective Two: To improve the quality of life of local people by providing a safe, clean, attractive place to live and work, and encouraging people to be engaged in developing strong communities that promote health and wellbeing. It will also be embedded in Corporate Business Objective Three: To deliver sustainable economic and housing growth to provide income and jobs, and contributes to objective three as through supporting employee health we are best placed to resource our organisation and deliver on our objectives.

5 Report Detail

5.1 The following pieces of work show how HiAP has been put into practice since. The last Committee meeting in November 2018 across the four focus areas; Forward Planning, Development, Workplace Health and Health and Housing.

5.2 Forward Planning

A workshop was held on the 29 November 2018 as a follow up from The Stafford and Surrounds Health and Wellbeing Group annual workshop held in July which explored ways that the Council's new Local Plan could impact on the health and wellbeing of residents. The purpose of this second workshop was to include representatives from a broader field, and explore with more focus how, in practice, service providers and organisations supporting our communities would want to influence the planning and design in five areas; housing, open spaces, health and education facilities, access to jobs and connectivity. Following an introductory presentation, participants were asked to work with Planners and Specialist Officers to create a healthy town; this was attended by 30 individuals from different community and voluntary sector organisations.

As with the first workshop 'connectivity' was shown to be a key consideration with all the tables identifying central hubs with satellite facilities all connected by green corridors and trim trails, and multi-use of buildings to facilitate multi agency work and intergenerational programmes. The importance of green space for all came through strongly along with flexible use of this open space for a variety of activities. Other key themes coming through data gathered from this workshop are shown below:

Health and Education

- Mixed use buildings (using schools at night for other purposes), multi-agency, social connectivity, connections with walking and cycle paths
- Integrate opportunities for Intergenerational projects such as allotments

Jobs

- Hub building with a variety of jobs
- A role for shops as a 'bumping' space for connectivity
- Good infrastructure with digital innovation

High Quality Homes

- Homes need to be flexible and life time homes
- Homes need to be sustainable and mitigate fuel poverty
- Everyone should have access to and visible green space

Open Space

- Create green corridors/trim trails to connect facilities
- Create mixed use public green spaces

Connectivity

- Have central 'bumping spaces'
- Ensure adequate community transport – volunteer schemes, possible use of trams/rivers as means of transport
- Address traffic pressure points

The planning team found it helpful to bring different views, backgrounds and expertise to the discussion and got a better understanding of issues and priorities for communities.

5.3 A number of issues were also identified which would be of interest to other stakeholders, including:

- The importance of encouraging intergenerational programmes;
- Promoting dementia awareness programmes and including children;
- Supporting the development of community transport schemes; and
- Exploring ways to regulate the type of shops opening on our high streets and limiting the number of takeaways, vaping shops and betting shops

5.4 The next stage is to compare the key issues highlighted from the workshop to existing guidance used to underpin the 'Local Plan' such as the Sport England Ten Principles of Active Design which will highlight any gaps. Following this 'issues and options' focus groups will be organised around the key issues identified by the workshop participants as part of the Local Plan consultation process.

5.5 **Development Management**

The District Public Health Officer is now receiving the weekly planning application list so they can provide specialist health and wellbeing advice to planning officers on applications where appropriate. Since November work has been undertaken to review and provide advice and guidance on embedding the HiAP Approach in the following policies:

- Green/Blue Infrastructure Assessment/Strategy
- Biodiversity Supplementary Planning Guidance
- Economic Growth Strategy
- The emerging Allotment Strategy

5.6 **Workplace Health**

The District Public Health Officer will be supporting Human Resources to develop a workplace health offer. Currently Human Resources offer a range of tools to support staff which will be bought together in a new strategy. This includes training to support mental health including Personal Resilience and Mental Health Awareness training. To date 52 members of staff have been trained as Dementia Friends and there are plans to hold further training in 2019 for Street Scene, Crematorium Staff and Park Rangers. The new Employee Health and Wellbeing Strategy is also jointly being developed in the spring to support both Stafford and Cannock Councils in 2019. Since November work has been undertaken to review and provide advice and guidance on embedding the HiAP Approach in the following policy:

- Updated violence at work procedure

5.7 **Health and housing**

Following successful work last year on embedding health considerations into the fuel poverty interventions, this has been formalised in the Home Energy Conservation Report, which has a strong focus on health and wellbeing. Going forward there are significant opportunities across all areas of housing to ensure health considerations are embedded at an early stage. These include:

- Development of the Homelessness and Rough Sleeping Strategy;
- Review of the Empty Homes Strategy and tools to bring empty properties back into use;
- Homeless Reduction Act procedures and Personal Housing Plans;
- Tenancy Support
- Housing Standards work and HMO licensing; and
- Review of the Housing Assistance Policy.

6	Implications
----------	---------------------

6.1	Financial	None
	Legal	None
	Human Resources	None
	Human Rights Act	None
	Data Protection	None
	Risk Management	None

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p> <p>Reliable data sources such as the Stafford Borough Locality Profile (published by Public Health teams at Staffordshire County Council) and the Stafford Local Authority Health Profile 2018 (published by Public Health England) are utilised to identify where key strands of our communities may be experiencing inequalities in health and wellbeing. This data provides insight to support and assist Officers with their understanding of health dynamics locally and where in particular their services and policies may create an impact on certain demographics. It is also used in discussions with partners to determine areas of priority need or particular focus. Working from a consistent evidence base both internally and with partners, ensures that Community Impact Assessment recommendations made in relation to individual services or policy-specific areas are also consistent and complementary to an approach that supports equality in both service provision and health outcomes.</p>
-----	--	---

Previous Consideration - None

Background Papers - Health in All Policies - an introduction: report to Community Wellbeing Scrutiny Committee, 10 July 2018, Health in All Policy progress update 6 November 2018

ITEM NO 7(b)**ITEM NO 7(b)**

Report of:	Corporate Business and Partnerships Manager
Contact Officer:	Tracy Redpath
Telephone No:	01785 619195
Ward Interest:	Nil
Report Track:	Community Wellbeing 12/3/19 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE**12 MARCH 2019****Performance Reporting 2018-21****1 Purpose of Report**

- 1.1 To provide an update to members regarding performance reporting for Quarter 3 2018 – 2021 for Community Wellbeing Scrutiny Committee.

2 Recommendation

- 2.1 That the information is noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The Council's Performance Report for Quarter 3 highlights the following:

(a) Performance at a glance:

- 6 targets below what they should be, which are accompanied with improvement reports
- targets reported as being on track
- targets reported as being exceptional

(b) Narrative updates:

- 18 measures reported as being exceptional
- 24 measures reported as being on track
- 1 measure below what it should be

4 Relationship to Corporate Priorities

4.1 Performance reporting interlinks with all corporate business objectives.

5 Report Detail

5.1 The corporate business plan is the main strategic plan of the authority. It sets the direction over the next three years and outlines the main business objectives and areas of focus.

5.2 The plan is a high level plan that enables the authority to define its success, in terms of the delivery of outcomes, and prioritises those activities that will help to achieve those outcomes. It provides a focus to all of our staff so that they know and aware of what they should be working on and what to prioritise.

5.3 As part of the business planning the council now has a new performance management framework and reports on the following:

- Performance at a glance
- Narrative update against business objectives
- Improvement report

The improvement report is in place to provide members with some reassurance that issues of performance are being addressed and outlines the actions that are being taken to improve the situation.

5.4 Quarter 3 Performance Report highlights the following:-

(a) Performance at a glance:

Targets below what they should be and have reduced since quarter 2 are:

- LI17 % of enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt reduced by 5.01%
- LI21 % of volunteers reporting an improvement in personal health and wellbeing reduced by 1%
- LI26 No of energy efficiency measures installed reduced by 6
- LI25 No of empty homes brought back into use reduced by 1
- LI29 No of vulnerable households supported into accommodation reduced by 6
- LI32 % of household waste sent for reuse, recycling and composting reduced by 2.06%

Targets on track are:

- LI24 100 % of programmed health and safety inspections of businesses have been carried out

- LI30 28 disabled facility grants have been completed
- LI31 106.58 KGS of residual household waste has been collected per household

Targets reported as exceptional are:

- LI19 98% of residents think the town centres are clean and tidy
- LI22 96.75% of businesses are compliant with legislation under the food hygiene rating system
- LI27 38 households have been given advice on energy efficiency
- LI28 There has been 178 homeless preventions

(b) Narrative updates are contained on page 18 and are summarised as:

- 18 measures reported as exceptional
- 24 measures reported as being on track
- 1 measure reported as being below what it should be which related to reference 2.2.1 the Heritage Lottery Fund project to restore Victoria Park

5.5 The Financial Monitoring reports for Quarter 3 are attended as on **APPENDIX** from page 30.

5.6 Any further amendments to the information provided will be reported to the Committee.

6	Implications
----------	---------------------

6.1	Financial	There are no financial implications associated with this report
	Legal	Not applicable
	Human Resources	Not applicable
	Human Rights Act	Not applicable
	Data Protection	Not applicable
	Risk Management	Considerations for risk management have been dealt with as part of the wider business planning and project management processes.

6.2	Community Impact Assessment Recommendations	Considerations in respect of the public sector equality duty have been dealt with as part of the community impact assessments that have been completed by managers for individual projects and initiatives. The wider community impact has also been included as part of this process.
------------	--	--

Previous Consideration - None

Background Papers - Corporate Business and Partnerships
--

Performance at a Glance

Q1

Q2

Q3

No	Indicator	RO	Is good high or low?	Q1 Actual	Q1 Target	Q1 Performance	Q2 Actual	Q2 Target	Q2 Performance	Q3 Actual	Q3 Target	Q3 Performance
LI17	% of enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt	Robert Simpson	H	94.02%	100.00%	☹️	94.05%	100.00%	☹️	89.94%	100.00%	☹️
LI19	No of residents who think the town centres are clean and tidy	Phil Gammon	H	98.00	90	☹️	98	90	😊	98	90	😊
LI21	% of volunteers reporting an improvement in personal health and wellbeing	Anna Nevin	H	67.00%	75.00%	☹️	70.00%	75.00%	☹️	69.00%	75.00%	☹️
LI22	% of businesses compliant with legislation under the food hygiene rating system	Robert Simpson	H	94.81%	90.00%	😊	96.30%	90.00%	😊	96.75%	90.00%	😊
LI24	% of programmed health and safety inspections of businesses carried out when due	Robert Simpson	H	0.00%	100.00%	☹️	100.00%	100.00%	☹️	100.00%	100.00%	☹️
LI26	No of energy efficiency measures installed	Anna Nevin	H	5.00	15	☹️	8	10	☹️	2	25	☹️
LI25	No of empty homes brought back into use	Anna Nevin	H	0.00	0	☹️	1	0	😊	0	5	☹️
LI27	No of households given advice on energy efficiency	Anna Nevin	H	16.00	20	☹️	34	20	😊	38	30	😊
LI28	No of homeless preventions	Anna Nevin	H	289.00	125	😊	113	125	☹️	178	125	😊
LI29	No of vulnerable households supported into accommodation	Anna Nevin	H	12.00	12	☹️	13	13	☹️	7	12	☹️
LI30	No of disabled facility grants completed	Anna Nevin	H	0	10	☹️	25	20	😊	28	30	☹️
LI31	KGS of residual household waste collected per household	Phil Gammon	L	106.58	102	☹️	106.58	102	☹️	106.58	102	☹️
LI32	% of household waste sent for reuse, recycling and composting	Phil Gammon	H	58.91%	60.00%	☹️	51.89%	60.00%	☹️	49.83%	60.00%	☹️

Performance direction of travel - Key

Exceptional



On Track



Below what it should be



Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.1.1	Investigate appropriate Enviro-Crime complaints within 72 hours of receipt	Julie Wallace	March 2021		159 reports dealt with in the quarter, 143 within the time frame. 89.94%
2.1.2	To implement education campaigns to highlight the effects of fly tipping and the penalties for those caught	Julie Wallace	March 2021		Another 2 Educational campaigns have been carried out, Barnfields Primary and Walton Priory Middle School. Walkabout undertaken with Flash Ley Primary school to place the winning stickers on bins across the town.
2.1.3	To retain Green Flag status for all existing sites and gain recognition for appropriate other sites	Phil Gammon	March 2021		A new Management Plan for Stone Cemetery is being compiled for submission in January 2019. This will be the first application for Green Flag Status for Stone Cemetery. In addition the Management Plan for Victoria Park is being reviewed and updated in readiness for submission in January 2019. The remaining sites will be subject to a "mystery shop" assessment.
2.1.4	Implement the Litter Campaign project plan as well as keep the streets and parks clean and attractive for everyone to enjoy	Phil Bates	March 2021		244 Land Audit Management System (LAMS) inspections were carried out in the period - Streets Cleansing achieving 98% Grade B or better: Grounds Maintenance achieving 96% Grade B or better - An Enforcement Officer posted litter campaign signs in Stafford prior to Christmas events (Christmas Fair, Market and Food Festival)
2.1.5	Monitor the air quality of the Borough to ensure a healthy air environment for our future	Robert Simpson	March 2021		Monitoring continues to be undertaken at the monitoring sites in the Borough which will inform the 2019 Air Quality Annual Status. A project is currently underway with representatives of the University of the Third Age (U3A) on monitoring air quality around a sample number of schools in thr Borough.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.1.6	Refresh Streetscene strategy to ensure it is focused on retaining high quality environments in neighbourhoods, parks and Town Centres	Phil Gammon	December 2021		The review of the current strategy is on-going.
2.1.7	Ensuring high quality delivery of Waste, Street Cleansing, Pest Control, Grounds Maintenance, Parks Management, Trees and Plants that contribute to developing and maintaining high quality attractive environments	Phil Bates	March 2021		APSE Benchmarking - external validation of submissions were completed in November 2018 for Street Cleansing, Grounds Maintenance and Bereavement Services - all 3 service areas were shortlisted for awards in the Best Performer category at the APSE National Performance Networks Awards which were held in Blackpool in December.
2.1.8	Encourage households to increase recycling and minimise residual waste because this will be good for the environment and will reduce collection and disposal costs	Becky Martin	March 2019		Continue to promote contamination campaign to ensure good quality recycling.
2.1.9	Review suitability of existing depot and develop investment proposals to ensure depot is fit for purpose and allows the service to meet its full potential	Phil Gammon	March 2019		The budget bid is currently deferred.
2.2.1	Continue to formulate the HLF project to restore Victoria Park	Mark Thornewill	March 2020		Project Board held on the 4th December to introduce the new Heritage Lottery Fund project monitor and new representative for Stafford College. Project Board endorsed the new designs and appointment of the Evaluation Consultant. Pre planning advice sought from the Environment Agency regarding variations of design. Final designs to be considered at Planning committee on 20th February 2019. Monitoring and Evaluation framework developed by Evaluation consultants CFP. Quarterley Heritage Lottery Fund payment request and progress report submitted.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.3.1	To implement the Community Awards for 2018	Tracy Redpath	November 2021		Successful awards evening took place on 22 November 2018 and received positive feedback.
2.3.2	To implement and co ordinate Stafford in the World	Ella Smith	May 2021		Action against this objective will be reported in quarter 4.
2.3.3	To oversee the small grants scheme for Stafford Borough	Tracy Redpath	September 2021		The Small Grants scheme awarded 6 grants to groups around the Borough in market square on 24th November. the next round is now open the closing date is 18th April grants are due to be awarded at Stafford in the World 2019.
2.3.4	Support the implementation of volunteer led supported schemes to help improve Health and Wellbeing	Anna Nevin	March 2021		Stafford parkrun was launched on 8th December, with 195 participants. During Q3, 91 volunteers supported this project, contributing 182 hours of volunteer time. The project is now fully sustainable and led by a volunteer core team. There are 3 active Community Connectors with a further 3 Connectors receiving training in Q4 to expand this successful scheme. Work is ongoing to explore the possibility of Community Connectors being based within medical centres. There were 27 active Volunteer Walk Leaders in Q3. Walking for Health now has a new elected chair and core team and is fully independent from the local authority.
2.3.5	Support community groups who wish to undertake litter picks	Phil Bates	March 2021		3 community groups in the borough were active in supporting litter picks in their areas over the period.
2.3.6	Support existing and identify new Friends Groups for suitable locations	Phil Bates	March 2021		4 Friends Groups supported during the period.
2.4.1	To ensure all Council employees and elected members have an informed understanding of	Anna Nevin	July 2019		52 members of staff and 13 elected members have now been trained as Dementia Friends.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.4.2	Demonstrate that health related impacts are assessed in all new/revised policies and strategies, in consultation with relevant health, wellbeing and community partners	Anna Nevin	December 2021		Health related impacts have been assessed on the following documents; Green/Blue Infrastructure Assessment/Strategy, Biodiversity Supplementary Planning Guidance, Economic Growth Strategy, Allotment Strategy. The Community Wellbeing Partnership also have a standing agenda item to discuss documents with a wider group.
2.4.3	Evaluate, measure the impact and review learning from the Health in all Policies approach	Anna Nevin	March 2020		A second workshop was held in Q3 to explore ways the Council's new Local Plan could impact on the health and wellbeing of residents. This included representatives of service providers and organisations who support our communities. The workshop explored what was required in relation to housing, open spaces, health and education facilities, access to jobs and connectivity, 30 members of the Community and Voluntary Sector attended. Work has started with colleagues in Development Management on current planning applications with the District Public Health Officer providing specialist health and wellbeing advice where appropriate.
2.5.1	To Ensure that policies and codes of practice for the construction and operation of HS2 through the Borough adequately protect residents from adverse environmental effects	Robert Simpson	Awaiting Bill to be passed by parliament		The Service is awaiting the Bill to be passed by parliament. The Service has been consulted on and has commented on proposed investigation works which are pre construction phase.
2.5.2	Monitoring of HS2 construction works to ensure approved policies and codes of practice has been implemented	Robert Simpson	Awaiting Bill to be passed by parliament		Nothing to report this quarter

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.5.3	Monitoring of construction works associated with M6 Smart Motorways	Robert Simpson	March 2021		The Service was consulted on additional works to remove concrete columns and foundations associated with the M6 bridge removal at Cresswell. Recommendations and conditions were given to the contractor. The work has been successfully completed without complaint. Additionally, consultation and monitoring is on-going in connection with verge treatments, again this is being carried out without complaint.
2.6.1	Co-ordinate the community wellbeing working group	Anna Nevin	September 2018		The Community Wellbeing Working Group has reviewed their purpose and priorities and agreed that they found value in sharing information between organisations. Rather than meeting on a regular basis the group would keep in touch electronically and meet if there were specific issues to discuss. The group were invited to attend the Healthy Local Plan workshop in November and are part of stakeholder consultation that is carried out.
2.6.2	Develop and implement a common methodology for measuring wellbeing in communities and wellbeing outcomes across all service areas and partner efforts	Anna Nevin	March 2019		A Health in All Policy Approach has been adopted which is being embedded across the different Council service areas.
2.6.3	Deliver Cannock Chase SAC projects	Alex Yendole	March 2021		Evidence based report, visitor survey and mapping completed for Car User Strategy and Site User Strategy. Full year of car park monitoring completed, on-going footpath audit and education engagement, including consultant appointed to deliver web-site

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.6.4	Dementia Friends action plan is adopted	Anna Nevin	March 2019		Stafford Borough Council has now been officially recognised as 'working towards becoming dementia friendly' and the Council is now a formal local member of the Dementia Action Alliance as agreed by Alzheimers Society and included on their website. Phase Two of the action plan will be taken to Leadership Team and Cabinet for approval in the spring.
2.7.1	Support partners to set up initiatives to enhance the Health and Wellbeing of residents	Anna Nevin	April 2021		During Q3, 860 individual runners participated in Parkrun. Funding application has been submitted on behalf of WalkWise Stafford that will assist with the sustainability of the project. Funding will go towards marketing and advertising of the scheme, volunteer training and timetable development. Funding application has been submitted on behalf of Stafford Litter Heroes. Successful funding application for Barlaston Community Group which will allow them to create their own Community Cinema.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.8.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives in respect of domestic abuse; anti-social behaviour, criminal exploitation, substance misuse and mental health	Tracy Redpath	March 2021		Re-solv are now well underway with the community based outreach model. Literature is being produced to equip parents with the tools to be able to discuss drugs, alcohol and mental health with their children. Plans are in place to further develop this model of prevention work into the rest of the borough. The supporting schools website is live in all high schools. Workshops and networking sessions have been planned for teachers and agencies to update them with the upcoming change in PHSE and signpost to the organisations that can help with the prevention and early intervention of our priorities. The Right Stuff Boxing Project continues to take referrals for young people at risk of exclusion, plans are being put together to expand this project.
2.8.2	To ensure the that the authority adheres to its statutory responsibility in respect of the Prevent duty and is represented on county-wide groups	Tracy Redpath	March 2021		The borough continues to meet its statutory responsibility in respect of the prevent duty. 52 individuals have attended a presentation by the Corporate Business & Partnerships Team around the Prevent Duty for Local Authorities.
2.8.3	To continue to review procedures and processes in respect of anti-social behaviour and to develop and utilise statutory enforcement powers effectively in order to reduce the number of incidents that occur	Tracy Redpath	March 2021		The partnerships team are working with the police on a joint ASB plan to enable better use of Anti-social behaviour powers. Through utilising ASB enforcement powers, a closure order has been secured this quarter and evidence has been submitted to support a Criminal Behaviour Order. Training has been delivered to PCSO's to further their knowledge of ASB powers.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.8.4	To investigate, monitor and evaluate anti-social behaviour incidents as per the statutory duty	Vic Cooper	March 2021		14 new cases of anti-social behaviour have been reported directly to the council this period. Joint investigations with the police have resulted in a closure order and the issuing of 23 Community Protection Notice Warnings (CPNW) for ASB in Stone. A further 10 CPNW's have been issued in this reporting period for ASB.
2.8.5	To ensure that the weekly multi-agency HUB operates effectively and efficiently and delivers good outcomes for individuals and families	Vic Cooper	March 2021		Case studies have been presented to the Community Wellbeing Partnership to assist with determining referral pathways for our most vulnerable residents that do not meet statutory thresholds. Approximately 5 partners at the hub have been given Ecins training and have been updated on services from Re-solv around the community model for Mental Health and Substance misuse.
2.8.6	To ensure that the authority adheres to its statutory safeguarding duties	Viki Ashcroft	March 2021		Safeguarding Team have delivered awareness training L1 Safeguarding to 52 individuals during November 2018. 1 Adult Safeguarding referral has been received during the reporting quarter.
2.8.7	To ensure that the authority adheres to its statutory duty in respect of domestic homicide reviews	Tracy Redpath	March 2021		There have not been any domestic homicide reviews reported this period.
2.8.8	To support the arrangements for the Safer Neighbourhood Panel to ensure that there is transparency in relation to activities commissioned to reduce crime and anti-social behaviour in the Borough	Ella Smith	March 2021		Stafford Safer Neighbourhood panel Chair stepped down during quarter 3 . The panel has elected a new chair and are currently looking to recruit new members, the panel has received one application so far and is looking to recruit a total of 2 members.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.8.9	Ensure parking and CCTV services are maintained following expiry of the current contracts	Robert Simpson	April 2019		A contract offer has been made to the successful tender bidder for the Car parking management and enforcement contract. The closing date for the procurement of the CCTV monitoring contract is noon on 14th January 2019.
2.9.1	To work towards all businesses being compliant with environmental regulations	Robert Simpson	March 2021		100% of food, and health and safety interventions that were due in the quarter have been undertaken. Relevant education and enforcement interventions have been taken including the serving of Improvement Notices and the preparation of files for prosecutions.
2.9.2	Support Town Centre Partnership and Pub Watches and Traders Forum to keep businesses informed of relevant legislation and to assist businesses to comply	Robert Simpson	March 2021		Officers have attended all meetings that have been held and given advice and information in order to support compliance.
2.9.3	Review Licencing policy as this will ensure business compliance with the Licencing Act	Julie Wallace	March 2021		Following further investigation the policy does not need reviewing until 2020, therefore, this objective will be removed.
2.9.4	Organise taxi forums	Julie Wallace	March 2021		Taxi Forums have been arranged for 2019, 27 February, 22 May, 11 September & 11 December.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
2.10.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation	Jane Millington	March 2021		The Housing Options Team have embedded the changes associated with the Homeless Reduction Act following additional training and workshops. Officers are taking a proactive approach to early intervention and this is reflected by the increased number of homeless preventions. The Housing Options Team continue to see an increase in households approaching the service with multiple and complex needs which places additional pressures on the service. We have strengthened our partnership relations through the development of the Stafford Inclusion Team and the continued work of the Tenancy Sustainment Officer and Community Matron in supporting vulnerable households into accommodation.
2.10.2	Ensure sufficient, well managed provision of Gypsy and Traveller Accommodation	Anna Nevin	March 2020		Work is progressing in line with the project plan
2.10.3	Ensure good housing standards in the private sector	Anna Nevin	March 2021		As a result of the new legislation on licensing Houses of Multiple Occupation (HMOs) 52 new applications were received and processed either prior to or at the start of October. Service requests increased over quarter 3 due to changes in the weather (seasonally expected). The Private Landlord Forum was held in November 2018 and was attended by 42 delegates, this is run as a partnership between the Council and the National Landlords Association.

Performance direction of travel - Key

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Performance Status	Commentary/Action
-----	-----------------	----	----------	--------------------	-------------------

Exceptional



On Track



Below what it should be



COMMUNITY WELLBEING SCRUTINY COMMITTEE
12 MARCH 2019
PERFORMANCE INFORMATION
GENERAL FUND BUDGET MONITORING QUARTER 3

GENERAL FUND - BUDGET MONITORING TO 31 DECEMBER 2018

The Council agreed a Net Spending Budget for 2018/19 of £14.770 million in February 2018 when the Council Tax was set for the year of this figure the net Spending Budget covered by this committee is £7.054 million. The profiled budget to the end of December 2018 is £5.202 million. The monitoring position for the first nine months of 2018/19 is illustrated in the following table:

Portfolio	Original Budget 2018/19	Approved Budget 2018/19	Profiled Budget to 31 December	Actual Spend to 31 December	Variance from profiled budget	Forecast Outturn
	£000	£000	£000	£000	£000	£000
Community	827	827	500	524	24	856
Environment	4,090	4,090	2,356	2,177	(179)	3,962
Leisure	2,137	2,137	2,346	2,339	(7)	2,152
Portfolio total	7,054	7,054	5,202	5,040	(162)	6,970

The key issues identified in the December monitoring are set out below:-

Community Portfolio

There is an unfavourable variance of approximately £24,000 on this portfolio. This is primarily due to:-

- Bed and breakfast costs £66,000
- Additional housing benefit recovered in relation to bed and breakfast (£25,000)
- CCTV annual contract increases living wage £7,000
- Staffing variations £5,000

Offset by

- Backdated refunds on empty pitches at Glover Street (£27,000).

Environment Portfolio

There is a favourable variance of approximately £179,000 on this portfolio. This is primarily due to: -

- Staffing variations (£86,000)
- Reduced transport related costs (£34,000)
- Dog warden reduced costs (£20,000)
- Bereavement additional income (£57,000)
- Streetscene external fee income (£26,000)
- Waste reduced postages, advertising and contingency costs (£52,000)

Offset by

- Waste dry recycling gate fees £33,000 and reduced recycling credits £40,000
- Abavus modules £22,000 (Streetscene and Waste)

Leisure Portfolio

There is a favourable variance of approximately £7,000 on this portfolio. This is due primarily due to minor variations.

Forecast Outturn 2018/19

The forecast outturn provides an indication of what we expect the final outturn to be by the end of the financial year. We currently anticipate that net spending will be £84,000 lower than expected, primarily as a result of staffing variations, rebates on rates, reduced transport costs and additional income.

Detailed monitoring

Annex 1 sets out the revenue budget monitoring position to the 31 December 2018 including explanations for individual variances that meet the monitoring criteria. It includes an analysis of services in the portfolio. In addition capital monitoring information to the 31 December 2018 on the capital schemes is reported at Annex 2.

Community Wellbeing Scrutiny

No	Measure Detail	RO	Q3 Actual	Q3 Target	Context for current performance	Improvement Actions Taken	Intervention/Review
L117	% of enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt	Robert Simpson	89.94%	100%	One of the Enforcement Officers was reassigned for part of their time to deal with licensing applications during December.	Licensing applications will reduce following the busy period prior to Christmas, and enforcement Officer will be carrying out less time dealing with licensing matters.	Performance will be monitored monthly during Quarter 4.
L121	% of volunteers reporting an improvement in personal health and wellbeing	Anna Nevin	69	75	69% of volunteers report their own health and wellbeing has improved, the other 31% haven't had a deterioration in their health and wellbeing, it just hasn't increased. Further awareness sessions are being delivered at Walk leader Meetings to increase their knowledge and show how they are benefiting their own and participants' health and wellbeing.	Further awareness is being rolled out to the volunteers on the positive benefits of their volunteering roles	This indicator will be reviewed at the end of the year to ensure the most appropriate information is measured.
L125	No of empty homes brought back into	Charlotte Birks	0	5	Currently still setting up procedures and developing contact with empty home owners to raise awareness of the Empty Home Officer role. Interventions are now being brought forward, with an auction sale organised for February on a long term, problematic empty home.	Contact with owners of empty properties is being maintained and a programme of interventions on different properties is being drawn up, alongside general advice and guidance to owners.	The target for the year is being reviewed as the data and intelligence on empty homes has been improved significantly during this year.
L126	No of energy efficiency measures installed	Anna Nevin	2	25	It's been a slow start to ECO3 (nationally) and funding rates have been very low – which is reflected in the number of measures installed. In addition, there is no longer any heating funding for private tenants / landlords, which has resulted in some jobs not progressing. Rural support has reduced significantly under ECO3 – with off-gas boiler replacements increasingly difficult to fund. We are looking at alternative funding avenues for this. We continue to support clients with top-up grants. Although there have only been 2 installations completed, a number of jobs are on site.	Marches Energy Agency have an extra allocation of funding for free gas boiler replacements (where people qualify and the boiler is broken). This is going to be pushed heavily before the end of March, particularly on social media.	
L129	No of vulnerable households supported into accommodation	Anna Nevin	7	12	This is a composite indicator showing how many vulnerable households are supported into accommodation by the Community Matron, Housing First scheme and Tenancy Sustainment Officer. It doesn't include figures from the housing options team. Although only 7 were supported into accommodation this quarter, the number of people being supported to sustain their accommodation was much higher as all these services have a full caseload.	This indicator is being reviewed. Some quarters there will be a greater focus on getting people into accommodation, other quarters it may be sustaining that accommodation - it depends on the presenting caseloads.	The indicator is under review to better capture the breadth of work.
L132	% of household waste sent for reuse, recycling and composting	Phil Gammon	49.83	60	Reduced garden waste in winter months	Continue to promote use of recycling and garden waste bins	To be reviewed in next quarter
Ref	Key Deliverable	RO	Performance Status		Context and Action		
2.2.1	Continue to formulate the HLF project to restore Victoria Park	Mark Thornewill			Project Board endorsed the final designs. Pre planning advice sought from the Environment Agency regarding variations of design, confirmation received. Final designs and new Planning application submitted on the 20th December 2018 for consideration at Planning Committee on 20th February 2019. It is anticipated the work will be completed Spring 2020.		

PERFORMANCE UPDATE - COMMUNITY PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Private Sector Housing (Standards)							
Expenditure	108,960	85,313	112,672	27,360	32.1%	142,960	Additional staff costs in relation to House in Multiple Occupation work
Income	(2,340)	(2,340)	(4,769)	(2,429)	103.8%	(3,340)	
Net	106,620	82,973	107,903	24,931		139,620	
Housing Act Sewerage Works							
Expenditure	2,000	1,500	-	(1,500)	(100.0%)	2,000	
Net	2,000	1,500	-	(1,500)		2,000	
Private Sector Hsg (Loans & Mortgages)							
Expenditure	5,450	3,087	3,312	225	7.3%	5,450	
Income	(11,210)	(7,865)	(8,167)	(301)	3.8%	(11,210)	
Net	(5,760)	(4,778)	(4,855)	(76)		(5,760)	
Partnerships							
Expenditure	190,680	126,669	125,570	(1,099)	(0.9%)	190,680	
Income	(165,390)	(141,610)	(141,617)	(7)	0.0%	(165,390)	
Net	25,290	(14,941)	(16,046)	(1,106)		25,290	
Homelessness & Housing Advice							
Expenditure	821,350	538,786	565,270	26,483	4.9%	847,350	
Income	(346,590)	(324,084)	(349,506)	(25,422)	7.8%	(371,590)	
Net	474,760	214,702	215,764	1,061		475,760	

PERFORMANCE UPDATE - COMMUNITY PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Glover Street							
Expenditure	20,480	15,082	(671)	(15,753)	(104.4%)	3,480	Backdated refunds for empty pitches (£27k), less gypsy traveller costs £12k
Income	(24,200)	(18,144)	(8,422)	9,722	(53.6%)	(18,200)	Reduced income on empty caravans
Net	(3,720)	(3,062)	(9,093)	(6,031)		(14,720)	
CCTV							
Expenditure	98,330	94,250	103,413	9,163	9.7%	105,330	
Net	98,330	94,250	103,413	9,163		105,330	
Grants & Contributions							
Expenditure	128,960	128,755	127,053	(1,701)	(1.3%)	128,960	
Income	-	-	(275)	(275)	n/a	-	
Net	128,960	128,755	126,778	(1,976)		128,960	
Portfolio Total	826,480	499,399	523,865	24,466		856,480	

PERFORMANCE UPDATE - ENVIRONMENT PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Management & Support							
Expenditure	393,590	326,564	306,496	(20,069)	(6.1%)	374,090	
Income	(42,600)	(21,950)	(28,021)	(6,071)	27.7%	(42,600)	Additional income from Newcastle
Net	350,990	304,614	278,475	(26,140)		331,490	
Partnerships Environmental Management							
Expenditure	69,000	49,736	51,049	1,313	2.6%	69,000	
Income	(15,180)	(15,169)	(16,959)	(1,791)	11.8%	(15,180)	
Net	53,820	34,568	34,090	(477)		53,820	
Waste & Recycling							
Expenditure	4,342,510	2,231,581	2,177,388	(54,194)	(2.4%)	4,290,510	
Income	(1,775,540)	(1,382,446)	(1,350,624)	31,822	(2.3%)	(1,743,540)	
Net	2,566,970	849,135	826,764	(22,371)		2,546,970	
Cleansing Services							
Expenditure	63,510	50,450	43,549	(6,901)	(13.7%)	63,510	Reduced public conveniences cost
Income	(310)	(232)	(20)	212	(91.3%)	(310)	
Net	63,200	50,218	43,529	(6,689)		63,200	
Bereavement Services							
Expenditure	674,790	548,122	554,351	6,229	1.1%	682,290	
Income	(1,924,350)	(1,306,971)	(1,365,562)	(58,591)	4.5%	(1,982,350)	
Net	(1,249,560)	(758,849)	(811,211)	(52,362)		(1,300,060)	
Drainage Services							
Expenditure	101,910	101,910	107,069	5,159	5.1%	105,910	
Net	101,910	101,910	107,069	5,159		105,910	

PERFORMANCE UPDATE - ENVIRONMENT PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Misc Highways Functions (ex Planning)							
Expenditure	38,190	33,720	35,949	2,229	6.6%	36,690	
Income	(5,000)	(5,000)	(5,000)	-	0.0%	(5,000)	
Net	33,190	28,720	30,949	2,229		31,690	
Street Scene							
Expenditure	2,577,850	2,029,617	2,037,694	8,078	0.4%	2,577,850	
Income	(822,670)	(643,918)	(669,858)	(25,940)	4.0%	(822,670)	
Net	1,755,180	1,385,699	1,367,836	(17,862)		1,755,180	
Regulatory Services							
Expenditure	608,610	474,587	469,339	(5,248)	(1.1%)	599,610	
Income	(285,060)	(251,838)	(263,793)	(11,955)	4.7%	(285,060)	
Net	323,550	222,749	205,546	(17,203)		314,550	
Strategic Health Delivery							
Expenditure	138,000	116,895	115,230	(1,664)	(1.4%)	138,000	
Income	(87,000)	(1,300)	(1,300)	-	0.0%	(87,000)	
Net	51,000	115,595	113,930	(1,664)		51,000	
Dog Warden Service							
Expenditure	42,800	30,297	10,666	(19,632)	(64.8%)	24,800	Reduced collection and contract cost
Income	(11,170)	(8,374)	(8,728)	(354)	4.2%	(11,170)	
Net	31,630	21,923	1,938	(19,985)		13,630	

PERFORMANCE UPDATE - ENVIRONMENT PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Pest Control							
Expenditure	171,210	135,469	120,758	(14,711)	(10.9%)	157,210	Staff vacancy (£12k) and reduced transport and material costs
Income	(163,210)	(135,473)	(142,856)	(7,383)	5.5%	(162,210)	
Net	8,000	(4)	(22,098)	(22,095)		(5,000)	
Portfolio Total	4,089,880	2,356,279	2,176,818	(179,461)		3,962,380	

PERFORMANCE UPDATE - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Leisure Section							
Expenditure	103,560	80,420	52,820	(27,599)	(34.3%)	85,560	Reduced hours (£19k) and lower supplies and services spend
Income	(33,560)	(1,500)	-	1,500	(100.0%)	(33,560)	
Net	70,000	78,920	52,820	(26,099)		52,000	
Alleyne's Sports Centre							
Expenditure	20,000	7,974	(2,693)	(10,667)	(133.8%)	10,000	Lower compensation payment re boiler repairs
Income	(20,000)	-	-	-	n/a	(20,000)	
Net	-	7,974	(2,693)	(10,667)		(10,000)	
Parks & Open Spaces							
Expenditure	718,280	470,087	489,526	19,439	4.1%	746,280	
Income	(159,840)	(90,332)	(95,367)	(5,035)	5.6%	(162,840)	
Net	558,440	379,755	394,159	14,404		583,440	
Allotments							
Expenditure	16,190	14,610	15,437	827	5.7%	16,190	
Income	(1,140)	(855)	(1,547)	(692)	80.9%	(1,140)	
Net	15,050	13,755	13,890	135		15,050	
Stafford Gatehouse Theatre							
Expenditure	6,900	5,129	15,070	9,941	193.8%	15,900	Seating repair one off cost £9k
Income	(6,900)	(3,403)	(3,403)	(1)	0.0%	(6,900)	
Net	-	1,726	11,667	9,941		9,000	

PERFORMANCE UPDATE - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Ancient High House							
Expenditure	31,320	3,512	8,356	4,843	137.9%	36,220	Additional building maintenance costs
Income	(27,100)	-	-	-	n/a	(27,100)	
Net	4,220	3,512	8,356	4,843		9,120	
Broadeye Windmill							
Expenditure	1,860	1,431	1,107	(323)	(22.6%)	1,860	
Income	-	-	(1)	(1)	n/a	-	
Net	1,860	1,431	1,106	(324)		1,860	
Izaak Walton Cottage							
Expenditure	-	-	4,306	4,306	n/a	4,800	
Net	-	-	4,306	4,306		4,800	
Stafford Castle							
Expenditure	-	-	874	874	n/a	1,780	
Income	-	-	(140)	(140)	n/a	-	
Net	-	-	734	734		1,780	
Tourism							
Expenditure	18,520	15,213	10,800	(4,413)	(29.0%)	16,220	General underspends
Net	18,520	15,213	10,800	(4,413)		16,220	
Leisure Management Contract							
Expenditure	1,658,400	1,550,060	1,550,014	(46)	0.0%	1,658,400	
Income	(564,810)	-	-	-	n/a	(564,810)	
Net	1,093,590	1,550,060	1,550,014	(46)		1,093,590	

PERFORMANCE UPDATE - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Leisure Strategy							
Expenditure	375,510	293,843	293,076	(767)	(0.3%)	375,510	
Net	375,510	293,843	293,076	(767)		375,510	
Portfolio Total	2,137,190	2,346,189	2,338,235	(7,954)		2,152,370	

PERFORMANCE UPDATE - COMMUNITY CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
DISABLED FACILITIES GRANT (DFG)	1,685,580	637,284	637,286	2	0.0%	1,258,820	Forecast based on timeline with provider
CCTV UPGRADE	55,060	27,550	27,550	-	0.0%	55,060	
GLOVER STREET IMPROVEMENTS	170,520	6,189	6,189	-	0.0%	170,520	Scheme approved August 2018
PRIVATE SECTOR HOUSING ASSISTANCE	163,020	7,747	7,747	-	0.0%	20,000	Fuel Poverty top up grants, forecast based on current take-up
Portfolio Total	2,074,180	678,770	678,773	2		1,504,400	

PERFORMANCE UPDATE - ENVIRONMENT CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
STREETSCENE EQUIPMENT	300,570	88,299	88,299	-	0.0%	200,000	£100k to deferred for Depot review
GREEN CONTAINERS - REPLACEMENT PROGRAMME	62,000	46,500	86,722	40,222	86.5%	100,000	Expenditure reflects customer demand
BLUE BINS	34,100	22,734	58,948	36,213	159.3%	100,000	Expenditure reflects customer demand
WASTE CONTAINERS - REPLACEMENT	25,000	18,750	-	(18,750)	(100.0%)	25,000	
STREETSCENE FLEET PROCUREMENT	-	-	1,196	1,196	n/a	0	
Portfolio Total	421,670	176,283	235,164	58,881		425,000	

PERFORMANCE UPDATE - LEISURE CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
CASTLE HEALTH & SAFETY WORKS	4,760	3,440	3,440	-	0.0%	4,760	
MULTI GAMES, WALTON	64,720	-	-	-	n/a	0	Part of wider Stone Leisure Strategy
CASTLE MOTTE	20,990	-	-	-	n/a	20,990	
VICTORIA PARK REFURBISHMENT	1,457,710	181,714	181,711	(2)	0.0%	250,000	Project rephased to 19-20
CHARNLEY RD DESTINATION PARK	392,290	7,953	7,954	1	0.0%	57,290	Initial consultation costs 2018-19, main scheme to slip to 19-20
STONE LEISURE STRATEGY	7,565,910	4,844,735	4,844,732	(2)	0.0%	7,339,000	
GATEHOUSE MET RIGGING	36,010	-	-	-	n/a	5,000	Additional budget bid submitted £44k
HOLMCROFT LEISURE FACILITIES	10,000	867	867	-	0.0%	9,000	Initial consultation costs
VICTORIA PARK PEDESTRIAN BRIDGE	97,550	7,531	7,531	-	0.0%	7,550	Initial design costs
JUBILEE PLAYING FIELDS	103,610	-	-	-	n/a	0	Scheme to slip to 19-20
Portfolio Total	9,753,550	5,046,239	5,046,235	(3)		7,693,590	

ITEM NO 7(c)

ITEM NO 7(c)

Report of:	Head of Law and Administration
Contact Officer:	Andrew Bailey
Telephone No:	01785 619212
Ward Interest:	Nil
Report Track:	Community Wellbeing 12/03/19 (Only)

<p style="text-align: center;">COMMUNITY WELLBEING SCRUTINY COMMITTEE 12 MARCH 2019 Work Programme - Community Wellbeing Scrutiny Committee</p>
--

1 Purpose of Report

- 1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme.

2 Recommendation

- 2.1 That the Community Wellbeing Scrutiny Committee considers and comments upon their Work Programme.

3 Key Issues and Reasons for Recommendation
--

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider and comment upon.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-
- Owned by all Members of the Scrutiny Committee;
 - Flexible to allow the Committee to react to urgent items;
 - Contain aspects of both Overview and Scrutiny.
- 5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
-----	--	---

Previous Consideration - Nil

Background Papers - File available in Law and Administration

APPENDIX

COMMUNITY WELLBEING SCRUTINY COMMITTEE

12 MARCH 2019

Work Programme - Community Wellbeing Scrutiny Committee

TUESDAY 9 JULY 2019 AT 6:30 PM

Minutes of Last Meeting: 12 March 2019
Officer Items by: Monday 24 June 2019
Call-in Deadline Tuesday 18 June 2019
Member/Public Items by: Thursday 27 June 2019
Agenda Despatch on: Monday 1 July 2019

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Performance Update Report Only (No Financial Information) Corporate Business and Partnerships Manager • Business Planning Report Scrutiny Officer • Work Programme Head of Law and Administration
------------------------	---

THURSDAY 12 SEPTEMBER 2019 AT 6:30 PM

Minutes of Last Meeting: 9 July 2019
Officer Items by: Wednesday 28 August 2019
Call-in Deadline Tuesday 13 August 2019
Member/Public Items by: Monday 2 September 2019
Agenda Despatch on: Wednesday 4 September 2019

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Final Accounts 2018/19 Head of Finance • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Head of Law and Administration
------------------------	---

THURSDAY 14 NOVEMBER 2019 AT 6:30 PM	
Minutes of Last Meeting:	12 September 2019
Officer Items by:	Wednesday 30 October 2019
Call-in Deadline	Tuesday 15 October 2019
Member/Public Items by:	Monday 4 November 2019
Agenda Despatch on:	Wednesday 6 November 2019
Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Head of Law and Administration
TUESDAY 17 DECEMBER 2019 AT 4:30 PM	
Minutes of Last Meeting:	14 November 2019
Officer Items by:	Monday 2 December 2019
Call-in Deadline	Tuesday 19 November 2019
Member/Public Items by:	Thursday 5 December 2019
Agenda Despatch on:	Monday 9 December 2019
Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Environment Portfolio - General Fund Revenue Budget 2019-2020 to 2022-23 and Capital Programme 2019-20 - 2022/23 Head of Finance • Leisure Portfolio - General Fund Revenue Budget 2019-2020 to 2022-23 and Capital Programme 2019-20 - 2022/23 Head of Finance • Community Portfolio - General Fund Revenue Budget 2019-2020 to 2022-23 and Capital Programme 2019-20 - 2022/23 Head of Finance • Work Programme Head of Law and Administration

TUESDAY 3 MARCH 2020 AT 6:30 PM

Minutes of Last Meeting: 17 December 2019
Officer Items by: Monday 17 February 2020
Call-in Deadline Tuesday 18 February 2020
Member/Public Items by: Thursday 20 February 2020
Agenda Despatch on: Monday 24 February 2020

Officer Reports	<ul style="list-style-type: none">• Healthy Staffordshire Select Committee Councillor A P Edgeller• Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance• Work Programme Head of Law and Administration
------------------------	--

FUTURE ITEMS

- **Homelessness Strategy**
Head of Development
- **Housing Allocations Policy**
Head of Development
- **Approach to Empty Homes**
Head of Development
- **Homeless Reduction Act**
Head of Development
- **The Work of the Tenancy Sustainment Officer**
Head of Development