Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the Craddock Room, Civic Suite, Civic Centre, Riverside, Stafford on Tuesday 10 July 2018 at 6.30pm to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A. R. Well
Head of Law and Administration
COMMUNITY WELLBEING SCRUTINY COMMITTEE - 10 JULY 2018
Chairman Councillor A P Edgeller

AGENDA

1 Minutes of 13 March 2018 as published in Digest No 241 on Thursday 29 March 2018

2 Apologies

3 Public Question Time - Nil

4 Councillor Session

Councillor R J Draper has submitted an item for consideration by the Community Wellbeing Scrutiny Committee in accordance with paragraph 2.7(c)(ii) of the Scrutiny Committee Procedure Rules as follows:-

"In pursuance of the Council’s intention to work towards Dementia Friendly Council status, this Scrutiny Committee believes that this authority should appoint a champion from each political group on the Council to deliver a united, cross-party approach to ensuring that the Council is an organisation fit for all whose lives are touched by Dementia within our Borough."

5 Members’ Item

Councillor L Nixon has submitted the following Members Items for consideration by the Community Wellbeing Scrutiny Committee in accordance with paragraph 2.8 of the Scrutiny Procedure Rules:-

1 Is the Council currently undertaking an audit of the House of Bread?

2 What measures are currently being put in place by Stafford Borough Council to assist the health and well-being of residents experiencing food poverty?

6 Called-in Items - Nil

7 Officers’ Reports

ITEM NO 7(a) Health in All Policies - An Introduction 4 - 29

HEAD OF DEVELOPMENT
ITEM NO 7(b)  **Performance Update Report**  30 - 41

CORPORATE BUSINESS AND PARTNERSHIPS MANAGER

ITEM NO 7(c)  **Business Planning Report**  42 - 45

HEAD OF LAW AND ADMINISTRATION

ITEM NO 7(d)  **Work Programme - Community Wellbeing**  46 - 50

Scrutiny Committee

HEAD OF LAW AND ADMINISTRATION

**Membership**

**Chairman Councillor A P Edgeller**

R P Cooke   V E M Jenkinson
I E Davies   L Nixon
A P Edgeller D B Price
J W Farnham R M Sutherland
A S Harp    W S J Taylor

**Cabinet Members:-**

Councillor F A Finlay - Environment and Health
Councillor J M Pert - Community
Councillor R M Smith - Leisure

Staffordshire County Council Representative - Councillor C V Trowbridge
1 Purpose of Report

1.1 This report aims to introduce the ethos of Health in All Policies (HiAP) and to accompany a presentation to be given at the 10 July committee meeting.

2 Recommendation

2.1 To note the report and subsequent presentation: this is for information only, to support Committee members to have a full understanding of HiAP and how it is being implemented in the Council.

3 Key Issues and Reasons for Recommendation

3.1 Nationally, Health in All Policies (HiAP) is a partnership, evidence-based approach to improving the health of all people by incorporating health considerations into decision-making across a range of organisational sectors and policy areas.

3.2 On 9 March 2017, Staffordshire Health and Wellbeing Board (H&WB) resolved that: the board would champion a HiAP approach; build this into their strategy and action plan; monitor progress; host a workshop on the HiAP approach in Staffordshire; and ensure that all organisations involved in the H&WB would embed Health Impact Assessments into their decision-making processes.

3.3 On 29 September 2017 a workshop was held at the Civic Centre and led by LGA associates. Representatives of the County, along with each District and Borough in Staffordshire met to hear an introduction to HiAP, to review the current situation in Staffordshire and consider priorities, challenges and next steps for progressing HiAP.
3.4 Following the workshop, SBC officers have been looking at how HiAP can be incorporated into Stafford’s strategic and operational activities. A small working group of officers, reporting to the Chief Executive has been set up to drive this work forward. An action plan is being developed, considering how, looking inward at Council functions and services, we can apply a health ‘lens’ to all that we do and work together to improve health and health equity.

4 Relationship to Corporate Priorities

4.1 Corporate Business Objective 2: To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities that promote health and wellbeing.

5 Report Detail

National Context

5.1 The Health and Social Care Act 2012 brought about changes that were needed in the NHS in order for it to respond to challenges and avoid crisis, to safeguard itself for the future and to modernise. The Act brought about legislative changes which sought to put clinicians at the centre of commissioning, to free up providers to innovate, to empower patients and give a new focus to public health.¹

5.2 To deliver this 2012 Act, NHS England and Public Health England commission and deliver health services, often utilising receive ring-fenced grant funds from the Department of Health:

- **Clinical Commissioning Groups** work alongside local and regional departments of NHS England to assess local needs and priorities and to promote integrated care by commissioning some primary care services;
- **Public Health England** are the expert national public health agency, giving ring-fenced grant to Local Authorities
- Bringing together the local authority and the CCGs, **Health and Wellbeing Boards** are forums where key leaders from the health and care system work together to improve health and wellbeing, and reduce health inequalities in local areas.

Local context

5.3 **Stafford and Surrounds Clinical Commissioning Group** was authorised in April 2013 and works closely with Cannock Chase CCG and South East Staffordshire and Seisdon Peninsula CCG to plan and design local health services.

¹ [www.dh.gov.uk/healthandsocialcarebill](http://www.dh.gov.uk/healthandsocialcarebill)
• The authority with the statutory duty for **Public Health is Staffordshire County Council**, where the Director of Public Health takes responsibility for the management of public health services and the Chief Executive is required to certify that public health grants have been spent in line with grant conditions.

• **Stafford and Surrounds Health and Wellbeing Group** was established in 2012; a partnership of key stakeholders working together as a delivery mechanism for, and aligning their strategy with the **Staffordshire Health and Wellbeing Board** (and the then Stafford Borough Local Strategic Partnership (LSP)).

• The **Borough Council** co-ordinates the work of Stafford and Surrounds Health and Wellbeing Group as a key partner.

5.4 SBC has published its Corporate Business Plan 2018-2021 and made a key commitment to “**Develop a Health in All Policies approach with our partners to ensure that the health of local people is paramount in everything that we do**”.

**HiAP**

5.5 The Local Government Association (LGA) has produced a manual to support local authorities and partners to deliver the HiAP approach: ‘**Health in All Policies: A manual for local government**’. This document, produced with Public Health England, is a blueprint for councils to understand what HiAP is and how to successfully work with internal departments, partners and stakeholders to make it a success.

5.6 A key principle of HiAP “**involves incorporating health, equity and sustainability into specific policies, programmes and processes and also embedding health, equity and sustainability issues into decision making, so that this becomes the normal way of doing business.”**

5.7 At the September 2017 LGA-led workshop, SBC officers noted that in order to make HiAP a success, we would need:

• To focus on action and look for the greatest impacts to be made in the shortest time
• To upskill and increase the understanding of staff about health and wellbeing matters
• To change silo working

5.8 The HiAP ethos brings about a shift in our approach from commissioning direct intervention activities, to shaping the socio-economic, cultural and environmental conditions in which our residents live, to embed positive health and wellbeing outcomes in everything that we do, through a preventative approach.

5.9 We are developing a programme of training, to increase officer understanding of health and to ensure service delivery plans embed health and wellbeing.

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2 LGA HiAP manual p16
5.10 There are tools, such as Public Health England ‘finger tips data’ on the ‘Wider Determinants of Health’ which make it easy for a planning or licensing officer to look at data about the density of fast food outlets in a particular area – something they can tackle more tangibly than obesity rates overall. Our challenge is to encourage officers, teams and services to recognise and then capture the difference they can make to health.

5.11 We have developed a Community Impact Assessment, which challenges a policy writer to understand and focus on the health impacts of their work. This is a supporting document which should be brought in at an early stage in policy development and used to guide effective collaboration with health experts and stakeholders. For example, a housing officer working to tackle the rates of overcrowded households in the Borough can discuss the issue with partners in the Stafford and Surrounds Health and Wellbeing Group about their approach, and receive support to translate, in practical terms, how this could make a difference to child accidental injury statistics.

5.12 A HiAP officer working group are developing an action plan to take this work forward and support all service areas so that our workforce:

- is proactive and responsive to its impacts on population health
- is committed to transformation in health
- is skilled and knowledgeable in health matters

5.13 There are areas of work already under way which embrace the Health in All Policies ethos:

- Work has commenced on embedding health and wellbeing considerations into the New Local Plan and other areas of planning policy.
- The key drivers for Warmer Homes Stafford’s fuel poverty work have shifted to a wellbeing basis, rather than a purely housing improvement basis; outcome measures have been updated to make health improvements a priority in this work.
- At a local level, the redevelopment of Westbridge Park has included a focus on improving the health and wellbeing of the local population.

5.14 Further HiAP work in the forward programme for the Community Wellbeing Scrutiny Committee will include practical examples of how we are embedding health in different Council services.

5.15 A copy of the presentation slides are attached.

6 Implications

<table>
<thead>
<tr>
<th>6.1 Financial</th>
<th>HiAP work is covered by existing staff resources.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal</td>
<td>None identified</td>
</tr>
<tr>
<td>Human Resources</td>
<td>Co-ordinating and facilitating training for officers on an introduction to Health and Wellbeing; building capability in respect of embedding health thinking in all service areas; developing skills in</td>
</tr>
<tr>
<td>Human Rights Act</td>
<td>None identified</td>
</tr>
<tr>
<td>------------------</td>
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</tr>
<tr>
<td>Data Protection</td>
<td>None identified</td>
</tr>
<tr>
<td>Risk Management</td>
<td>None identified</td>
</tr>
</tbody>
</table>

### 6.2 Community Impact Assessment Recommendations

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:

- Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

HiAP methodology is intended to promote health equity and reduce inequalities across the Borough. The HiAP action plan will have a Community Impact Assessment completed in order to ensure that it is accessible, inclusive and effective for all officers and elected members to be able to positively take this work forward.

**Previous Consideration - Nil**

**Background Papers** - File available in Development
Community Wellbeing Scrutiny Committee
10th July 2018

Health in All Policies: An Introduction
What is health?
Figure 3 The public health system from April 2013

Source: Comptroller and Auditor General, National Audit Office 2014
Health Services: Who does what?
How healthy are our residents?

Residents of Stafford Borough generally live longer and are happy with their local area as a place to live compared to the overall figure for the County.

The population is ageing, with the number of people above the age of 65 in our borough expected to increase by up to 17,500 people by 2033.

Indications are that adult obesity rates are increasing, with approximately 20% of the population falling within this category.

In addition, only 13% of males and 6% of females in the borough achieve the chief medical officer’s recommendation of 30 minutes of moderate activity five times a week.

Up to 23% of the population are smokers and up to 22% drink beyond recommended limits.
Corporate Business Objective 2

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities that promote health and wellbeing

Over the next three years we will:
Develop a Health in All Policies approach with our partners to ensure that the health of local people is paramount in everything that we do
The district council contribution to public health: a time of challenge and opportunity

- an independent report written by The King's Fund, was commissioned by the District Councils’ Network (DCN) in 2015.

Its intention is to contribute to the understanding, assessment and development of the role of district councils in improving the health of their citizens and communities. It focuses on district councils’ role in promoting public health through some of their key functions and enabling roles.
District councils play a key role in keeping us healthy. They provide core local services, including economic development, planning, housing, leisure, wellbeing and environmental services for local communities - areas that are increasingly recognised as vital components of population health systems.
The effects of poor housing cost the NHS over £2 billion every year. Improving homes delivers a return on investment quickly.

District councils have a direct role in house building, homelessness prevention, housing adaptation and enforcement powers to improve the condition of private rented housing.
Physical inactivity causes up to one in five premature deaths and costs the UK economy over £7 billion a year.

District councils provide leisure services and access to high-quality green spaces. These are important to mental as well as physical health and have been shown to reduce the impact of income inequalities on mental health and wellbeing.
Through its impacts on health, the cost of air pollution could be as high as £20 billion a year. For noise pollution the figure is around £3 billion. Food-borne disease causes around 20,000 hospital episodes a year.

District councils provide a range of environmental health services including tackling pollution, food safety inspections, pest control and emergency planning.
A strong local economy is associated with a range of better physical and mental health outcomes, primarily through good-quality, stable employment. Unemployment can double the risk of premature death and one in seven men develop clinical depression within six months of losing their job.

District councils have an important role in sustainable and equitable economic development through their role in local enterprise partnerships, economic growth teams and other functions.
Economic development, housing and other district council activities require active planning to maximise their health impacts.

District council planners are key players in encouraging active commuting, adequate design and provision of green spaces, affordable housing and equitable economic development.
Well-connected communities are good for health. Those with strong social relationships have a 50% higher survival rate than those with poor social relationships.

District councils are close to their communities, parish and town councils, and actively support volunteering, local voluntary groups and the development of community hubs.
“An approach to public policies across sectors that systematically takes into account the health implications of decisions, seeks synergies, and avoids harmful health impacts in order to improve population health and health equity.”

WHO, 2013

A key principle of HiAP “involves incorporating health, equity and sustainability into specific policies, programmes and processes and also embedding health, equity and sustainability issues into decision making, so that this becomes the normal way of doing business.”

(LGA HiAP manual p16)
Health in all policies – the key elements

- Promote health, equity and sustainability
- Support inter-sectoral collaboration
- Benefit multiple partners
- Evidence that partnerships work
- Engage stakeholders
- Create structural or procedural change to embed HiaP
- Develop common monitoring & evaluation tools
Shifting our approach from direct intervention, to shaping the whole environment through ‘wider determinants’ and across all sectors.
Tools and Processes

https://fingertips.phe.org.uk/profile/wider-determinants/data#page/0
The SBC action plan - highlights

• Creating foundation knowledge and understanding
• Change management, building capability
• Workplace health, corporate values and PDR process
• Public Health campaigns
• Collaboration with partners
• Community Impact Assessments
• Community Wellbeing Scrutiny Committee: health impacts of service delivery and policy review, performance outputs, evaluation and measures of success
Any questions?
Samantha Taylor
(Interim) District Public Health Development Officer
staylor@staffordbc.gov.uk
01785 619318
Performance Update Report

Quarter 4: 1 January - 31 March 2018

Report produced on 2 May 2018 for Community Wellbeing Scrutiny Committee

Please direct any queries regarding this report to:
Corporate Business and Partnership Team

NI - National Indicator
LI - Local Indicator
YTD - Year to Date
FTE - Full Time Equivalent
# Business Objective: Community Wellbeing

**CW1 Encourage our residents to be more environmentally aware and sustainable**

- 🔴 Progressing but some milestones not completed on schedule
- 🔵 Progressing on schedule against agreed milestones
- ⭐️ Progress ahead of agreed milestones

## Quarter 4 - January/February/March

### CW1.1 Preservation of the quality of the built and natural environment through proactive maintenance of public open spaces

<table>
<thead>
<tr>
<th>Progress to Date</th>
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</thead>
<tbody>
<tr>
<td><strong>Tree Management</strong></td>
</tr>
<tr>
<td>The maintenance works continue with 50% of the identified works now being completed - external contractors Oulton Landscapes are back working alongside Streetscene's Tree Gang</td>
</tr>
<tr>
<td>Over 1,000 trees have now been dealt with under the URGENT category</td>
</tr>
<tr>
<td>External income is still being generated through the recycling of both core wood and wood chippings both being used for biomass</td>
</tr>
<tr>
<td><strong>Floral Displays</strong></td>
</tr>
<tr>
<td>★ Winter bedding is starting to make an appearance with the onset of Spring approaching which is adding some much needed colour and brightness to the dour Winter days.</td>
</tr>
<tr>
<td><strong>LAMS Inspections</strong></td>
</tr>
<tr>
<td>Due to additional workloads few inspections have been carried out in January and February however following some internal training not only are Regulatory Services contributing but also Senior Streetscene Operational staff (Area Coordinator and Seniors) which culminated in over 80 inspections being carried out in March</td>
</tr>
<tr>
<td>These inspections continue to provide valuable evidence on quality standards being achieved by Streetscene for both street cleansing and grounds maintenance activities</td>
</tr>
</tbody>
</table>
### Problems, Risks and Issues

Tree Management - still a large volume of works to be carried out that were identified from the survey, however over 1,000 trees have been dealt with under the URGENT list with a large volume of remaining works in the lower risk categories.

LAMS - although few inspections were carried out in January/February, following internal training additional resources have been identified which has resulted in 80+ inspections being carried out in March.
Progress to Date

We Love Littleworth

* Stafford’s third ‘Repair Café’ took place at St John’s Church and church hall in Littleworth on Saturday 3rd March. The workshops focussed on minimising waste, repair and re-use, as well as tackling issues around community cohesion, social isolation and skills sharing. Monitoring reports, photographs and feedback forms are available. A fourth Repair Café took place at Holmcroft Youth and Community Centre on Saturday 28th April.

* Progression with the County Hospital project (‘A better, healthier place for people and wildlife’). The project is now complete, with minor work to undertake recognised signage. The Final Reports for the funding bodies have been submitted during this period, informal feedback indicates the project has been a positive one.

* Work to support improvements in energy performance is underway at St John’s Primary Academy. This involves assessing general energy efficiency and potential improvement measures, as well as a solar PV installation. Meetings have taken place and quotes received. Discussions are underway and further funding is being sought. Following a workshop on Plastics and Plastic Pollution St John’s has stopped using throwaway plastic cups at school and has replaced them with reusable ones. This is saving over 1500 plastic cups a week.

Stafford Borough Eco-Schools Network

Projects are underway:

Walton High School, Bee Keeping and Bee Conservation Project; Walton Priory Middle School, Cycling Promotion and Bike Maintenance workshops; St Patrick’s Catholic Primary School, Setting up a Worm Farm; St John’s Primary Academy, Lose The Litter! Project.

* Many schools have been engaged with There is No Planet B! with excellent feedback on the new workshops available
* Several schools have received cycle or scooter parking including Greenhall Nursery and John Wheeldon Primary Academy.
* West Midlands Sustainable Schools Network promotes the Eco-School Network as best practice and Wolverhampton City Council has been in touch with a view to emulate the Network in their area.

Green Travel

* Two valve heads replaced on Public Cycle Pumps in town which were over 3 years old.
* Cycle hoops delivered to/installed at Veritas Primary Academy and St John’s Primary Academy. Cycle pumps delivered to/installed at King Edward VI High School, Burton Manor High School and Blessed William Howard Catholic High School

Stafford Area Save Your Energy website, website 'traffic' remains very healthy - please see below. January 2018 figure are the highest 'all time' monthly figures, with 19,142 unique visitor hits. Total unique hits from the whole of 2017 are 196,510.

Case studies of several projects involving SBC are illustrated on the website.
Progress to Date
There is No Planet B!
Excellent event this year. New elements delivered in this reporting period are: brand new workshops in schools as well as to youth groups; a photography competition (for a 2019 calendar), publication of a Poetry Anthology (launch date Sat 10th Feb), a Presentation by Prof Sareth on Wind Energy at Stafford College (Tues 27th Feb). St Chad’s was packed full for the Awards Evening on 6th March, attended by the Deputy Mayor.

Problems, Risks and Issues
None identified.
**Business Objective: Community Wellbeing**

CW2 Ensure our residents and communities are safe and protected from harm

**Project Lead:** Howard Thomas Tracy Redpath

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### Quarter 4 - January/February/March

**CW2.1 Commission activities and interventions that support the prevention and reduction of crime in the Borough**

<table>
<thead>
<tr>
<th>Progress to Date</th>
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<tbody>
<tr>
<td><strong>Supporting Schools Programme</strong> - The programme has now started to be rolled out to 9 Primary Schools, Burton Manor, Rowley Park Grove Academy, John Wheeldon, St Patricks, Doxey, Flash Ley, Silkmor, Castle Church and Blesses Mother Teresa in the hotspot areas as identified in the strategic assessment. A website has been developed in conjunction with the schools which will provide information advice and guidance to signpost parents, carers and pupils to consistent, relevant and up to date information on issues eg anti-social behaviour, gender identify, on-line safety, mental health and wellbeing. This is now ready to be piloted in 2 high schools. Supporting Schools is now an agenda item on the Pastoral Leaders Team Meeting. This had led to improved communication and understanding between the schools within the Borough and the Borough Council.</td>
</tr>
<tr>
<td><strong>Space</strong> - A programme of activities has been submitted to the OPCC and has now been approved. This year SBC has been awarded an increase of £6297 in funding, which makes the total funding for this year £18,090 to deliver the Space Programme. SBC will deliver diversionary activities across May half term, the 6 week summer holidays and October half term. Looking at the crime figures and the strategic assessment, these were the school holidays with the highest numbers of recorded anti-social behaviour. Right Stuff Boxing, Freedom Leisure and Entrust, have been informed that they have been successful with their bids and service level agreements arrangements will now be formulated and agreed.</td>
</tr>
<tr>
<td><strong>Sanctuary Scheme</strong> - During this reporting period there have been 4 sanctuaries provided, which have supported victims of domestic abuse to remain living safely, securely and more confidently in their own home. The measures have allowed all victims to continue with ongoing support from family/friends and specialist support workers from Women’s Aid.</td>
</tr>
<tr>
<td><strong>ADS</strong> - In this reporting period 7 new referrals were received into the 'Reach Out Stafford' service. The service users have engaged in both 1:1 sessions and group support meetings to help with substance misuse and mental health. It was identified that service users required further support therefore referrals were made to partner agencies. This has assisted the service users to receive help, advice and support with financial, housing and physical health issues. 23 service users have been successfully discharged from the service over a period of 12 months as they no longer need support. If any of the users have a relapse, they can be referred back into the service.</td>
</tr>
</tbody>
</table>
Street Pastors - During this reporting period the Street Pastors have helped over 90 people compared to last period where 242 people were helped, which covered Christmas and New Year, assisting with wellbeing needs for example providing water, blankets and sign posting to eg Drug and Alcohol Services, Housing and Staffordshire Women's Aid. The pastors also continue to support the Council by collecting litter that is on the streets.

<table>
<thead>
<tr>
<th>Problems, Risks and Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ongoing funding continues to be a risk. If the Partnership did not receive the Locality Deal Funding allocation from the PCC (Police Crime Commissioner) it would not be able to commission some of the activities to support the reduction and prevention of crime in the Borough.</td>
</tr>
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| CW2.2 Victims of crime are supported and kept safe from harm |

<table>
<thead>
<tr>
<th>Progress to Date</th>
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<tbody>
<tr>
<td>There were 13 new ASB cases reported to SBC in this quarter. Following investigation 1 fixed penalty notice and 3 Community Protection Notice Warnings (CPNW's) have been issued. Community Protection Notice Warnings have been issued to parents/guardians of youths committing ASB in the town centre, this has proven to be an effective measure and in the behaviour and issues have reduced. Progress is being made in 1 outstanding neighbour dispute, through an effective mediation process.</td>
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</table>

<table>
<thead>
<tr>
<th>Problems, Risks and Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>None identified.</td>
</tr>
</tbody>
</table>
### CW2.3 Work with partners to ensure that there is a safe night time economy

#### Progress to Date

1. A Safety Advisory Group meeting was held in February to oversee for the first time the operational plans for the Stafford half marathon. Recommendations were made to ensure the safety of all concerned.

2. The Service put out press releases for Valentine’s Day and Mother's Day advising the public to look at the food rating for a food business before booking a table. We will now ensure similar press releases go out before other celebratory days. Eg Father’s Day.

3. Officers from the Service have been attending Pub Watch meetings in Stafford and Stone to discuss licensing and health and safety arrangements for the forthcoming football World Cup.

4. Two taxi licensing enforcement operations with Staffordshire Police and officers from Stoke-on-Trent City Council were carried out on 7th October and 17th November 2017 in Stone town centre to detect and enforce against any illegal plying for hire by taxi drivers. Of the 11 drivers found illegally plying for hire during the first operation, 8 have been successfully prosecuted and the other 3 await a trial. All 3 drivers found illegally plying for hire on the second occasion have been successfully prosecuted. The highest fine recorded was £1545 plus 8 points on the driver's licence, the lowest fine being £315 plus 6 points on the driver's licence.

#### Problems, Risks and Issues

None Identified

<table>
<thead>
<tr>
<th>Annual Indicator</th>
<th>LI34 Overall reported crime in the Borough</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>There were 8308 crimes reported to the Police in Stafford Borough in the last twelve months to the end of October 2017. This is an increase of 936 reported crimes compared to the previous 12 months 2016/17. The increase is predominantly associated with theft offences relating to bike thefts and thefts from sheds.</td>
</tr>
</tbody>
</table>
Business Objective: Community Wellbeing

CW3 Protect vulnerable households

Performance Indicator Key: ★ Performance 10% or more above target
- Performance on track
- Performance 10% or more below target
- ! No target for this period
- ? No actual data for this period

Priority Promise Key: ★ Progress ahead of agreed milestones
- Progress on schedule against agreed milestones
- ▲ Progressing but some milestones not completed on schedule

Quarter 4 - January/February/March

CW3.1 To support households that are homeless or threatened with homelessness

Progress to Date

Statutory Homelessness

The Housing Options Service has made a total of 5 statutory homeless acceptance for Quarter 4 2017/18 against 16 for the same quarter 2016/17 (lower is better). A total of 11 homeless application decisions were made for Quarter 4 compared to 24 for the same period last year.

★

Homelessness Prevention

The Housing Options Service has recorded a total of 296 homelessness preventions for Quarter 4 2017/18 compared to 120 for Quarter 4 2016/17 (higher is better).

Problems, Risks and Issues

Over the last financial year the number of statutory homelessness has been steadily rising both locally and nationally, but with the recent re-organisation of the Housing Options Service and how we allocate social housing, this may successfully impact on the number of statutory homeless cases as homelessness is preventable at an earlier stage.
CW3.2 Improve the health and wellbeing of households through targeted housing interventions

**Progress to Date**

- 68 vulnerable households were supported to remain living independently at home in Q4, 13 due to receiving a Disabled Facilities Grant, 50 due to energy efficiency measures and 5 through support from Homestart.

**Problems, Risks and Issues**

Delivery for the year has fallen just short of the target of 300 at 292. The Health and Housing Team are working with the energy efficiency provider to increase take up of energy efficiency advice and promotions. A new provider has been appointed to carry out Disabled Facilities Grants and it is anticipated that delivery will accelerate due to increased awareness and promotion of the service. Homestart has now closed and the cases have been transferred to an alternative support provider where necessary.

### CUMULATIVE - YEAR TO DATE

<table>
<thead>
<tr>
<th>Indicator Description</th>
<th>31/12/2017</th>
<th>31/03/2018</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>LI3 No of households that are homeless or threatened with homelessness that are supposed to remain</td>
<td>368</td>
<td>351</td>
<td>125</td>
</tr>
<tr>
<td>LI4 No of people supported to remain living independently</td>
<td>75</td>
<td>73</td>
<td>75</td>
</tr>
<tr>
<td>LI5 No of homes with risks to health and safety dealt with</td>
<td>9</td>
<td>13</td>
<td>13</td>
</tr>
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</table>

### ANNUAL INDICATOR

<table>
<thead>
<tr>
<th>Indicator Description</th>
<th>31/03/2017</th>
<th>31/03/2018</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>LI35 Number of new enquiries through the appointed providers</td>
<td></td>
<td>156</td>
<td>150</td>
</tr>
</tbody>
</table>
**Business Objective: Community Wellbeing**

CW4 Encourage our residents to have an active and healthy lifestyle

<table>
<thead>
<tr>
<th>Performance Indicator Key:</th>
<th>Priority Promise Key:</th>
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<tbody>
<tr>
<td>⭐️ Performance 10% or more above target</td>
<td>⭐️ Progress ahead of agreed milestones</td>
</tr>
<tr>
<td>➡️ Performance on track</td>
<td>➡️ Progress on schedule against agreed milestones</td>
</tr>
<tr>
<td>🔴 Performance 10% or more below target</td>
<td>🔴 Progressing but some milestones not completed on schedule</td>
</tr>
<tr>
<td>🔴 No target for this period</td>
<td>? No actual data for this period</td>
</tr>
</tbody>
</table>

---

**Quarter 4 - January/February/March**

**CW4.1 Work with partners to deliver the Stafford and Surround Health and Wellbeing**

**Progress to Date**

Walking for Health now has a fully constituted volunteer group. A Chair, Treasurer and Secretary have all been elected.

8 volunteer Community Connectors have now been trained and are out in their communities signposting residents to services and community groups. When these become further established, the scheme will be rolled out into other areas.

A programme of litter picks has now been set up, there are 4 regular community groups carrying these out, three are focussed on specific neighbourhoods and one based in Stafford targeting known hotspots.

The Tesco Bags for all raised £2000 which will be used to purchase litter picker packs and eco school education packs.

Work is ongoing to find a suitable location for a Park Run.

---

**Problems, Risks and Issues**

Although the District Public Health Officer is on maternity leave, the interim staffing arrangements are ensuring that work progresses and delivery continues.

---

**CUMULATIVE - YEAR TO DATE**

<table>
<thead>
<tr>
<th>LI15 No of people supported to participate in healthy lifestyle activities</th>
<th>31/03/2018</th>
<th>30/06/2018</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1,122</td>
<td>-</td>
<td>650</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LI16 No of hours of volunteering supported in health and community wellbeing activities</th>
<th>31/03/2018</th>
<th>30/06/2018</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2,195</td>
<td>-</td>
<td>1,700</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>LI17 No of people reporting improvements to health and wellbeing as a result of health and community</th>
<th>31/03/2018</th>
<th>30/06/2018</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>399</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>Comments/Action</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>L17</strong> No of people reporting improvements to health and wellbeing as a result of health and community</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This performance indicator is made up of participants from the health and wellbeing projects such as Walking for Health. The reason the target has not been met is because it was also meant to record improvements to Health and Wellbeing as a result of interventions from the Healthy Homes Officer and the Community Wellbeing Officer, both left their posts early in the financial year. That said, when looking at the feedback from Health and Wellbeing programmes coordinated by the service, 71% of participants and volunteers over the year had reported improvements to health and wellbeing.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ANNUAL INDICATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>L136</strong> % of targets met within the action plan for the new Health and Wellbeing Strategy</td>
</tr>
<tr>
<td>The Health and Wellbeing Strategy is currently being reviewed.</td>
</tr>
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</table>
COMMUNITY WELLBEING SCRUTINY COMMITTEE
10 JULY 2018
Business Planning Report

1 Purpose of Report

1.1 To review the programme of business considered by the Community Wellbeing Scrutiny Committee in 2017/18 with a view to the report being submitted to the Council.

2 Recommendation

2.1 The Committee is recommended to approve this report as the Annual Report to the Council.

3 Key Issues and Reasons for Recommendation

3.1 During the past year, the Community Wellbeing Scrutiny Committee has considered a wide variety of issues supporting the Council’s Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

3.2 The Committee has maintained its close links with the Healthy Staffordshire Select Committee and continue to will participate in Joint Accountability Sessions that hold NHS Hospital Trusts accountable to elected representatives across Staffordshire.

3.3 The Committee continues to control its own Work Programme which is populated with a range of issues for the forthcoming Municipal Year.
4 Relationship to Corporate Priorities

4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

5.1 During the past year, the Community Wellbeing Scrutiny Committee considered a wide variety of issues supporting the Council’s Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5.2 In order to achieve this, the Committee have considered a range of issues including:-

- The Health Impacts of Private Rented Housing
- Taxi Licensing Policy and Licence Conditions 2017
- The role of Health in Planning
- Litter Campaign
- Safer Schools Programme
- Consultation on the Use if Civil Penalties for Dealing with Poor Conditions in the Private Sector
- Stafford and Surrounds Health and Wellbeing Strategy Refresh update

5.3 The Committee considered an urgent item in relation to the Tenancy Strategy Allocations Policy.

5.4 The Committee sustained its close links with the Healthy Staffordshire Select Committee by receiving regular reports on the work of the Committee, which was accordingly reciprocated. In addition, the Committee will continue to participate in the Joint Accountability Sessions that hold NHS Hospital Trusts accountable to elected representatives across Staffordshire.

5.5 The Committee held a joint meeting with the Resources Scrutiny Committee in order to consider the proposed award of the concession contract for the management and delivery of Leisure and Cultural facilities, events and services that had been referred to it directly from the Cabinet.
5.6 The Committee have considered a number of items that were “Called-in” for further scrutiny from the Cabinet, including:

- Use of the Private Rented Sector to Provide Additional Housing Options solutions
- Sport and Recreation Investment Strategy
- Proposed Allocations Policy for Glover Street Gypsy and Traveller Site

5.7 The Committee have considered the following items that were referred to it directly from the Cabinet:

- Fees and Charges Review 2018

5.8 Under its Terms of Reference, the Committee has received details of the General Fund Revenue Budget and Capital Programme for the Community, Environment and Leisure Portfolios as well as receiving regular reports that monitored both operational and financial performance.

5.9 Other issues considered by the Committee included:

- Food Safety Annual Report
- Health and Safety Annual Report
- Final Accounts 2017/18

5.10 The Committee continues to control its own Work Programme, regularly making appropriate adjustments and is already populated for the forthcoming Municipal Year with a variety of issues.

5.11 It is intended that this report, with the addition of any appropriate information concerning the current meeting, be taken to the next available meeting of the Council as the report back from this Scrutiny Committee in accordance with Article 6, Paragraph 6.3 of the Constitution whereby the Committee is required to report annually to the Council on its workings and future Work Programme.
6 Implications

<table>
<thead>
<tr>
<th>6.1 Financial</th>
<th>Nil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal</td>
<td>Nil</td>
</tr>
<tr>
<td>Human Resources</td>
<td>Nil</td>
</tr>
<tr>
<td>Human Rights Act</td>
<td>Nil</td>
</tr>
<tr>
<td>Data Protection</td>
<td>Nil</td>
</tr>
<tr>
<td>Risk Management</td>
<td>Nil</td>
</tr>
</tbody>
</table>

6.2 Community Impact Assessment Recommendations

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

- Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity,
- race, religion or belief, sex, sexual orientation.

Previous Consideration - Nil

Background Papers - File available in Law and Administration
COMMUNITY WELLBEING SCRUTINY COMMITTEE
10 JULY 2018
Work Programme - Community Wellbeing Scrutiny Committee

1 Purpose of Report

1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee’s Work Programme.

2 Recommendation

2.1 That the Community Wellbeing Scrutiny Committee considers and comments upon their Work Programme.

3 Key Issues and Reasons for Recommendation

3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.

3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee’s Work Programme is provided for Members to consider and comment upon.

4 Relationship to Corporate Priorities

4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.
5 Report Detail

5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:

- Owned by all Members of the Scrutiny Committee;
- Flexible to allow the Committee to react to urgent items;
- Contain aspects of both Overview and Scrutiny.

5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider and comment upon.

5.3 Accordingly, attached at APPENDIX is the Community Wellbeing Scrutiny Committee’s current Work Programme.

6 Implications

<table>
<thead>
<tr>
<th>6.1 Financial</th>
<th>Nil</th>
</tr>
</thead>
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<tr>
<td>Legal</td>
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Previous Consideration - Nil

Background Papers - File available in Law and Administration
### COMMUNITY WELLBEING SCRUTINY COMMITTEE
10 JULY 2018

**Work Programme - Community Wellbeing Scrutiny Committee**

<table>
<thead>
<tr>
<th>TUESDAY 4 SEPTEMBER 2018 AT 6:30 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minutes of Last Meeting:</strong> 10 July 2018</td>
</tr>
<tr>
<td><strong>Officer Items by:</strong> Friday 17 August 2018</td>
</tr>
<tr>
<td><strong>Call-in Deadline:</strong> Tuesday 14 August 2018</td>
</tr>
<tr>
<td><strong>Member/Public Items by:</strong> Wednesday 22 August 2018</td>
</tr>
<tr>
<td><strong>Agenda Despatch on:</strong> Friday 24 August 2018</td>
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</table>

**Officer Reports**
- Healthy Staffordshire Select Committee
  - Councillor A P Edgeller
- **Final Accounts 2017/18**
  - Head of Finance
- **Performance Update/Budget Monitoring Report**
  - Corporate Business and Partnerships Manager /Head of Finance
- **Work Programme**
  - Head of Law and Administration

<table>
<thead>
<tr>
<th>TUESDAY 6 NOVEMBER 2018 AT 6:30 PM</th>
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<tbody>
<tr>
<td><strong>Minutes of Last Meeting:</strong> 4 September 2018</td>
</tr>
<tr>
<td><strong>Officer Items by:</strong> Monday 22 October 2018</td>
</tr>
<tr>
<td><strong>Call-in Deadline:</strong> Tuesday 16 October 2018</td>
</tr>
<tr>
<td><strong>Member/Public Items by:</strong> Thursday 25 October 2018</td>
</tr>
<tr>
<td><strong>Agenda Despatch on:</strong> Monday 29 October 2018</td>
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</table>

**Officer Reports**
- Healthy Staffordshire Select Committee
  - Councillor A P Edgeller
- **Food Safety Annual Report 2017/18**
  - Head of Operations
- **Health and Safety Annual Report 2017/18**
  - Head of Operations
- **Performance Update/Budget Monitoring Report**
  - Corporate Business and Partnerships Manager /Head of Finance
- **Work Programme**
  - Head of Law and Administration
<table>
<thead>
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<th>TUESDAY 8 JANUARY 2019 AT 4:30 PM</th>
</tr>
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<tbody>
<tr>
<td><strong>Minutes of Last Meeting:</strong></td>
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<td><strong>Officer Items by:</strong></td>
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<td><strong>Call-in Deadline</strong></td>
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<tr>
<td><strong>Member/Public Items by:</strong></td>
</tr>
<tr>
<td><strong>Agenda Despatch on:</strong></td>
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</tr>
<tr>
<td>Councillor A P Edgeller</td>
</tr>
<tr>
<td>Head of Finance</td>
</tr>
<tr>
<td>• Leisure Portfolio - General Fund Revenue 2018-19 to 2021-22 and Capital Programme 2018-19 - 2021/22</td>
</tr>
<tr>
<td>Head of Finance</td>
</tr>
<tr>
<td>• Community Portfolio - General Fund Revenue Budget 2018-19 to 2021-22 and Capital Programme 2018-19 - 2021/22</td>
</tr>
<tr>
<td>Head of Finance</td>
</tr>
<tr>
<td>• Work Programme</td>
</tr>
<tr>
<td>Head of Law and Administration</td>
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<table>
<thead>
<tr>
<th>TUESDAY 12 MARCH 2019 AT 6:30 PM</th>
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<td><strong>Member/Public Items by:</strong></td>
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<td><strong>Agenda Despatch on:</strong></td>
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<td>• Performance Update/Budget Monitoring Report</td>
</tr>
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<td>Corporate Business and Partnerships Manager /Head of Finance</td>
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<td>• Work Programme</td>
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<td>Head of Law and Administration</td>
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<tr>
<td>FUTURE ITEMS</td>
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<td>-----------------------------------------------</td>
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<tr>
<td>• <strong>Homelessness Strategy</strong></td>
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<tr>
<td>Head of Development</td>
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<tr>
<td>• <strong>Housing Allocations Policy</strong></td>
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<td>Head of Development</td>
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<tr>
<td>• <strong>Approach to Empty Homes</strong></td>
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<tr>
<td>Head of Development</td>
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<tr>
<td>• <strong>Supporting Schools Programme Update</strong></td>
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<tr>
<td>Corporate Business and Partnerships Manager</td>
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<tr>
<td>• <strong>Homeless Reduction Act</strong></td>
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<td>Head of Development</td>
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