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Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Craddock Room, Civic Suite, Civic Centre, Riverside, Stafford on Tuesday 4 September 2018 at 6.30pm** to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A.R. Well

Head of Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE - 4 SEPTEMBER 2018

Chairman Councillor A P Edgeller

AGENDA

- 1 Minutes of 10 July 2018 as published in Digest No 245 on 3 August 2018
- 2 Apologies
- 3 Public Question Time - Nil
- 4 Councillor Session - Nil
- 5 Members' Item

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ITEM NO 5(a) **Healthy Staffordshire Select Committee** 4 - 14

COUNCILLOR A P EDGELLER

- 6 Called-in Items - Nil

- 7 Officers' Reports

ITEM NO 7(a) **Final Accounts 2017/2018** 15 - 28

HEAD OF FINANCE

ITEM NO 7(b) **Performance Reporting 2018-21** 29 - 53

CORPORATE BUSINESS AND
PARTNERSHIPS MANAGER/
HEAD OF FINANCE

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HEAD OF LAW AND ADMINISTRATION

Membership

Chairman Councillor A P Edgeller

R P Cooke

V E M Jenkinson

I E Davies

D B Price

A P Edgeller

G O Rowlands

J W Farnham

R M Sutherland

A S Harp

W S J Taylor

Cabinet Members:-

Councillor F A Finlay - Environment and Health

Councillor J M Pert - Community

Councillor R M Smith - Leisure

Staffordshire County Council Representative - Councillor C V Trowbridge

ITEM NO 5(a)

ITEM NO 5(a)

Report of:	Councillor A P Edgeller
Contact Officer:	As Above
Telephone No:	01785 664501
Ward Interest:	Nil
Report Track:	Community Wellbeing 04/09/18 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Healthy Staffordshire Select Committee

1 Purpose of Report

- 1.1 To consider the report of Councillor A P Edgeller on matters considered by the Healthy Staffordshire Select Committee at their previous meetings held on 9, 16 and 23 July and 13 August 2018.

2 Recommendation

- 2.1 That the report of Councillor A P Edgeller be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The following report details the various matters considered by the Healthy Staffordshire Select Committee at their previous meetings held on 9, 16 and 23 July and 13 August 2018.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

5.1 As part of the devolved Health Scrutiny arrangements, the Council’s representative on the Healthy Staffordshire Select Committee is requested to provide a brief written report on meetings of the Healthy Staffordshire Select Committee.

5.2 Accordingly, the digest of the meetings of the Healthy Staffordshire Healthy Select Committee are attached as follows:-

APPENDIX 1 - 9 July 2018

APPENDIX 2 - 16 July 2018

APPENDIX 3 - 23 July 2018

APPENDIX 4 - 13 August 2018

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Nil

Background Papers - File available in Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Healthy Staffordshire Select Committee

**Healthy Staffordshire Select Committee - 9 July 2018
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach.

Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on 9 July 2018 - link to Agenda and reports pack:

[Healthy Staffordshire Select Committee - 9 July 2018](#)

Agenda Item	District(s)/Borough(s)
<p>Staffordshire and Stoke-on-Trent Sustainability and Transformation Partnership - Mental Health and Child Care</p> <p>There was a presentation summarising the STP Programme Vision and work stream Overview. The main areas discussed were CAMHS and the recent improvements and future plans; the frail elderly and reconfiguration of services to provide a more community lead approach; recruitment strategies and the health inequalities of people with mental health and physical health conditions.</p> <p>Members asked questions on; the efforts taking place to support people with mental health issues into employment; the Trusts feelings on whether one trust covering the whole of the County was better than two; the transition of patients between Children and Adult service; Mortality rates; Children with eating disorders; funding; and the recruitment of staff.</p>	<p>All Districts and Boroughs</p>

<p>The Committee asked for more information on:</p> <ol style="list-style-type: none">1. The place based approach and the impact this is making on patients and service users.2. Quality of life and the approach to long term conditions and mental health.3. Information on the research surrounding social media and possible services to support treatment for these affected by it.4. Workforce recruitment and retention. <p>STP Prevention Programme</p> <p>The Committee received a presentation on the STP Prevention Programme. Members heard that one of the main risks associated with the prevention programme was that it relied on others changing their culture and how they work. More information on various aspects of the programme were requested.</p> <p>Discussion took place on the Healthy Life expectancy programme; Communication methods and how effective they were; there was concern that there was little mention of diet in the prevention programme; the digital offer and social media; and, working with Borough and District councils.</p> <p>The Committee asked the Director of Health and Care to:</p> <ol style="list-style-type: none">1. Monitor the improvement of Healthy Life Expectancy;2. Talk to the District and Borough councils to establish what information they hold which may be useful to the prevention programme; and,3. That diet and food be included in the prevention programme <p>Exempt item - Adult Learning Disability Community Offer 2022 Programme</p> <p>The Committee considered an exempt report on the Adult Learning Disability Community Offer 2022 Programme.</p>	<p>All Districts and Boroughs</p>
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Their next meeting will be held on Monday 16 July 2018.

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Healthy Staffordshire Select Committee

**Healthy Staffordshire Joint Accountability Select Committee - 16 July 2018
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach.

Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on 16 July 2018 - link to Agenda and reports pack:

[Healthy Staffordshire Select Committee - 16 July 2018](#)

Agenda Item	District(s)/Borough(s)
<p>Burton Hospital NHS Foundation Trust</p> <p>A presentation was given by the Chief Executive of the University Hospital of Derby and Burton NHS Foundation Trust. It explained the timeline of activities leading to the merger of Burton Hospital NHS Foundation Trust (BHFT) and Derby Teaching Hospitals NHS Foundation Trust (DTHFT) on the 1 July 2018. The main aims of the merger were to retain a vibrant district general hospital at Burton; to combine catchment populations which would enable the development of specialised services; deliver more care closer to home; make the best use of community hospitals; maximise benefits for patients and deliver a better care at less cost.</p>	<p>East Staffordshire Lichfield Tamworth South Staffordshire</p>

The first set of services to integrate were listed as: Cardiology, Stroke, Trauma and Orthopaedic, Imaging, Renal and Cancer services. Work will continue through all services until all at both Trusts are integrated.

The merger was expected to save in the region of £23m by 2022/23 and deliver better services for all patients. The new organisation could also take advantage of an extra £16.5m Sustainable and Transformation Funding (STF) this year which would not have been available without the merger.

There was a debate which covered the following areas:

- How any changes in services would be communicated with the public
- Workforce recruitment and retention
- Prevention and the reduction of admissions to hospital
- Service improvement
- CQC inspection and patient safety
- Culture change and integration
- How the STPs worked across County boundaries and how this impacted on the Trust

The Committee felt that this was an exciting but challenging time for the Trust which should bring opportunities for improvement. The Committee asked for an update on the progress of the merger in six months time.

Their next meeting will be held on Monday 23 July 2018.

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Healthy Staffordshire Select Committee

**Joint Health Scrutiny Accountability Session - 23 July 2018
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach.

Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on 23 July 2018 - link to Agenda and reports pack:

[Healthy Staffordshire Select Committee - 23 July 2018](#)

Agenda Item	District(s)/Borough(s)
<p>West Midlands Ambulance Service NHS Foundation Trust</p> <p>A presentation was given by the Chief Executive Officer of the West Midlands Ambulance Service NHS Foundation Trust (WMAS) covering the issues facing the service and the performance both for the West Midlands region and specifically for Staffordshire. The Trusts Vision, Strategic Objectives, Priorities and Values were outlined. The Trust was the top performing ambulance service in the country and had the second lowest cost base. The Trust was running at 100% staffing levels with no agency staff employed. The WMAS was the only ambulance service in the country to be rated 'Outstanding' and in a report due to be published by Lord Carter later that week, they were the most productive service nationally.</p>	<p>All Districts and Boroughs</p>

The CEO informed the Select Committee that there were no vacancies for Paramedics and the Trust had the lowest level of staff sickness in the county. The Trust was training 300 paramedics this year and 100% of the ambulances were manned with a Paramedic. Training was important to the Trust and where staff missed sessions due to long term sickness or maternity leave, this was always rescheduled on their return.

The Trust continues to prepare for major incidents such as those seen at the Manchester arena or in Salisbury, but also more regional activity such as winter planning and the Community Defib Vanguard. The Trust had exceeded all the national targets with the exception of one which was missed by .08 of a minute.

The new Electronic Patient Record system was described and the link and transfer of data between the ambulance service and hospitals explained. The data collected by the paramedics can be sent to hospitals/treatment centres before patients arrive which ensured quicker and more efficient information sharing and diagnosis.

The Committee asked questions on the following points:

- Staff training
- Staff safety and precautions taken to protect staff.
- The Trusts financial position
- Dementia training and how patients were dealt with
- Community Defib Vanguard project
- Electronic records and first responders
- The Trusts leadership team and what could other organisations learn from them
- Planning for winter pressures
- Patient survival rates and how they were monitored

The Chairman thanked the Trust for attending the meeting and congratulated them for leading such a highly efficient and well performing organisation.

Their next meeting will be held on Monday 13 August 2018.

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Healthy Staffordshire Select Committee

**Healthy Staffordshire Select Committee - 13 August 2018
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach.

Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on 13 August 2018 - link to Agenda and reports pack:

[Healthy Staffordshire Select Committee - 13 August 2018](#)

Agenda Item	District(s)/Borough(s)
<p>Staffordshire and Stoke on Trent Sustainability and Transformation Partnership (STP) - Workforce</p> <p>The Committee received a presentation on the STP workforce and Organisational Development Teams. The workforce strategy is made up of three parts:</p> <ul style="list-style-type: none"> • The sustainability pillar which covered: recruitment; retention; improving temporary staff utilisation; and reducing agency usage. • The future workforce pillar focused on widening participation and developing new roles at all levels to improve supply of staff • Transformation of the workforce pillar covered the planning of Clinical work streams, integration of Health and Social Care and transforming Primary Care. 	<p>All Districts and Boroughs</p>

The main achievements so far which included:

- Children's Nurse Redeployment into Practice Nurse Development programme.
- A Physicians Associate (PA) Programme which provided placements for groups of PA's within primary and secondary care.
- A redeployment team which worked with all NHS partners to redeploy staff at risk of redundancy.
- Apprenticeships and the aim of rotational apprentices were outlined.
- The Falls prevention pathway

Members asked questions on the following areas:

- Whether staff were made redundant by one organisation and then immediately employed by another which would cost the NHS a substantial amount in redundancy pay.
- Why there were so many redundancies given the number of vacant posts in the local NHS.
- How the future demand for staff had been estimated
- How jobs were advertised
- Flexible working
- How apprenticeships schemes were advertised in schools
- The impact of Brexit.

RESOLVED The Committee made the following recommendations:

- a) The East of the County and Stoke on Trent had unique challenges and services need to be tailored to their specific needs.
- b) The work stream needs to ensure that the work force is future proof and can cater for the demands of changing populations.
- c) The Committee would like to see evidence of the individual organisations being able to adapt to their individual and differing demands and issues.
- d) The Committee would like to see evidence of redundancy numbers being reduced.

<p>Staffordshire and Stoke on Trent Sustainability and Transformation Partnership (STP) - Enhanced Primary and Community Care</p> <p>The Committee received a presentation on the STP Enhanced Primary and Community Care Programme (EPCCP) which is responsible for the delivery of:</p> <ul style="list-style-type: none"> • Integrated Care Teams • Sustainable General Practice • Reduced variation in the use of community hospital beds • End of life care <p>The programme will deliver Integrated Care Teams (ICT) in 23 localities each serving a population of between 30,000 and 70,000. The ICT's will deliver GP services, Nurses, Health Care support workers, Pharmacist, Social Care, Voluntary sector, District Nursing, Community Matrons, and Community Mental Health in one locality designed around individual local demand/need. These 23 ICTs will form 8 Specialist Team Hubs covering the Stoke North, Stoke South, Newcastle, Moorlands, Stafford, Cannock, Lichfield and Tamworth and East Staffordshire areas, which will provide a range of specialist services aligned to the local population e.g. Dementia services, Cardiac rehab, Specialist nursing Home first etc.</p> <p>The following points were discussed:</p> <ul style="list-style-type: none"> • How the public would know where to go when they need medical advice. • The need for the system to work and had to be right first time. • The significant work burden for GP's • Winter pressures. • A County wide flu vaccination initiative. <p>RESOLVED That the Committee request the following:</p> <ol style="list-style-type: none"> a) Evidence that the STP is letting go of control to the Integrated Care Team localities to deliver services to meet their local need. b) That at a future meeting when this item is being considered, a practising GP be invited to attend, to offer their views on the programme c) Information on the public awareness campaign and how that will be delivered. 	All Districts and Boroughs
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Their next meeting will be held on Monday 17 September 2018.

ITEM NO 7(a)**ITEM NO 7(a)**

Report of:	Head of Finance
Contact Officer:	Emma Fullagar
Telephone No:	01543 464720
Ward Interest:	Nil
Report Track:	Community Wellbeing 04/09/18 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE**4 SEPTEMBER 2018****Final Accounts 2017/2018****1 Purpose of Report**

1.1 This report sets out the Final Accounts position for the following portfolios covered by this committee to the 31 March 2018 including:-

- Community
- Environment
- Leisure

2 Recommendation

2.1 That the Final Accounts position for the year ended 31 March 2018 be noted.

3 Key Issues and Reasons for Recommendation

3.1 The revenue outturn for 2017/2018 is detailed below;

	Annual Budget £000	Total Spend £000	Variance from Budget £000
Community	813	790	(23)
Environment	4,261	4,410	149
Leisure	<u>2,599</u>	<u>2,718</u>	<u>119</u>
Total	<u>7,673</u>	<u>7,918</u>	<u>245</u>

3.2 The adverse variance on the budget primarily arises from the following:-

- Alleynes additional costs arising from temporary closure and boiler replacement £0.053 million, staffing £0.013 million and reduced income £0.008 million.

- Stafford Leisure Centre – additional staff costs, including holiday pay and accrual of payments pre transfer £0.041 million.
- Regulatory additional staff costs £0.014 million and reduced licensing income £0.018 million.
- Waste reduced recycling credits income reflecting tonnages £0.036 million and additional contract costs and paper penalties £0.062 million
- reduced utilities and public building costs for Parks and Opens Spaces (£0.045 million)

3.3 The capital outturn for 2017/2018 is detailed below:-

	Annual Budget £000	Total Spend £000	Variance from Budget £000
Community	1,547	716	(831)
Environment	214	202	(12)
Leisure	<u>2,238</u>	<u>1,377</u>	<u>(861)</u>
Total	<u>3,999</u>	<u>2,295</u>	<u>(1,704)</u>

3.4 The variation for the Capital Budget primarily relates to Stone Leisure Strategy (£0.542 million), Disabled Facilities Grants (£0.646 million), Victoria Park refurbishment (£0.204 million), Empty homes (£0.080 million), CCTV Upgrade (£0.068 million) schemes being rephased.

4 Relationship to Corporate Priorities

4.1 None.

5 Report Detail

5.1 The paper attached as an **APPENDIX 1** provides an analysis of the Portfolio's revenue outturn position for 2017/2018.

5.2 The paper attached as **APPENDIX 2** provides an analysis of the Portfolio's capital outturn position for 2017/2018.

5.3 The 2017/2018 final accounts for the Portfolios revenue budget show that the net spending in that year was £7.918 million compared with a budget of £7.673 million, a variation of £0.245 million. **APPENDIX 1** attached shows the major variations in the Portfolio over the various spending areas.

5.4 The 2017/2018 final accounts for the Portfolios capital budget shows that net spending in that year was £2.295 million compared with a budget of £3.999 million, a variation of £1.704 million. **APPENDIX 2** attached shows the detailed outturn.

6 Implications

6.1 Financial	<p>The majority of variances identified in the final accounts for 2017/2018 were identified early in the year and are therefore reflected in the current year's budget (2018/2019). In addition further variations that have arisen during the year will be reflected, where appropriate, in preparation of the financial plan 2019/2020 – 2022/2023 which will form the basis for the preparation of the detailed base budget for 2019/2020 this autumn.</p> <p>The variation for the Capital Budget primarily relates to the rephrasing of schemes as set out in paragraph 3.4</p>
Legal	Nil
Human Resources	Nil
Human Rights Act	Nil
Data Protection	Nil
Risk Management	Nil

6.2 Equality and Diversity	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Cabinet - 2 August 2018 - Minute No CAB14/18
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Background Papers - File available in Financial Services

COMMUNITY PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Private Sector Housing (Standards)						
Expenditure	161,530	105,420	99,470	(5,950)	(5.6%)	
Income	(2,290)	(2,290)	(4,949)	(2,659)	116.1%	
Net	159,240	103,130	94,522	(8,608)		
Housing Act Sewerage Works						
Expenditure	5,860	3,860	-	(3,860)	(100.0%)	
Net	5,860	3,860	-	(3,860)		
Private Sector Hsg (Loans & Mortgages)						
Expenditure	5,340	5,340	1,937	(3,403)	(63.7%)	
Income	(10,610)	(10,610)	(10,493)	117	(1.1%)	
Net	(5,270)	(5,270)	(8,557)	(3,287)		
Partnerships						
Expenditure	25,290	149,720	163,509	13,789	9.2%	
Income	-	(124,430)	(139,438)	(15,008)	12.1%	Additional grant income contributed to reserves
Net	25,290	25,290	24,071	(1,219)		
Homelessness & Housing Advice						
Expenditure	487,500	893,350	945,101	51,751	5.8%	
Income	(22,940)	(429,790)	(486,564)	(56,774)	13.2%	Additional grant income contributed to reserves
Net	464,560	463,560	458,537	(5,023)		
Glover Street						
Expenditure	13,290	16,290	19,147	2,857	17.5%	Rates for empty caravans partly offset by reduced utility costs
Income	(23,600)	(23,600)	(18,820)	4,780	(20.3%)	Reflects occupancy
Net	(10,310)	(7,310)	327	7,637		

COMMUNITY PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
CCTV						
Expenditure	96,600	100,600	96,213	(4,387)	(4.4%)	Reduced maintenance costs than forecast
Income	-	-	(2,780)	(2,780)	n/a	
Net	96,600	100,600	93,433	(7,167)		
Grants & Contributions						
Expenditure	128,960	128,960	136,126	7,166	5.6%	
Income	-	-	(8,181)	(8,181)	n/a	
Net	128,960	128,960	127,946	(1,014)		
Portfolio Total	864,930	812,820	790,279	(22,541)		

ENVIRONMENT PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Management & Support						
Expenditure	266,990	302,180	285,871	(16,309)	(5.4%)	Staffing variations
Income	(2,550)	(18,550)	(16,000)	2,550	(13.7%)	
Net	264,440	283,630	269,871	(13,759)		
Partnerships Environmental Management						
Expenditure	120,040	133,860	129,094	(4,766)	(3.6%)	
Income	(9,500)	(23,320)	(19,757)	3,563	(15.3%)	
Net	110,540	110,540	109,337	(1,203)		
Waste & Recycling						
Expenditure	4,344,840	4,486,150	4,548,615	62,465	1.4%	Paper penalties and contract costs
Income	(1,672,980)	(1,665,320)	(1,629,466)	35,854	(2.2%)	Lower tonnage and reduced recycling credits
Net	2,671,860	2,820,830	2,919,148	98,318		
Cleansing Services						
Expenditure	63,640	63,640	59,767	(3,873)	(6.1%)	
Income	(300)	(300)	(21)	279	(93.1%)	
Net	63,340	63,340	59,746	(3,594)		
Bereavement Services						
Expenditure	634,900	757,320	797,384	40,064	5.3%	
Income	(1,729,750)	(1,990,170)	(1,946,792)	43,378	(2.2%)	
Net	(1,094,850)	(1,232,850)	(1,149,408)	83,442		
Drainage Services						
Expenditure	106,120	101,710	101,896	186	0.2%	
Net	106,120	101,710	101,896	186		

ENVIRONMENT PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Misc Highways Functions (ex Planning)						
Expenditure	35,850	31,350	30,684	(666)	(2.1%)	
Income	(5,410)	(5,410)	(5,000)	410	(7.6%)	
Net	30,440	25,940	25,684	(256)		
Street Scene						
Expenditure	2,342,370	2,429,040	2,605,263	176,223	7.3%	
Income	(605,910)	(706,910)	(916,352)	(209,442)	29.6%	Additional external fee income (principally gritting income)
Net	1,736,460	1,722,130	1,688,911	(33,219)		
Regulatory Services						
Expenditure	600,060	552,030	574,817	22,787	4.1%	
Income	(291,250)	(273,220)	(255,104)	18,116	(6.6%)	
Net	308,810	278,810	319,713	40,903		
Strategic Health Delivery						
Expenditure	63,050	203,450	182,500	(20,950)	(10.3%)	Rephased spending plan
Income	(13,640)	(154,040)	(133,082)	20,959	(13.6%)	
Net	49,410	49,410	49,419	9		
Dog Warden Service						
Expenditure	31,430	42,230	14,747	(27,483)	(65.1%)	Reduced collection and contract cost
Income	(360)	(11,160)	(10,900)	260	(2.3%)	
Net	31,070	31,070	3,847	(27,223)		
Pest Control						
Expenditure	165,420	183,620	182,529	(1,091)	(0.6%)	
Income	(159,890)	(176,090)	(165,754)	10,336	(5.9%)	
Net	5,530	7,530	16,774	9,244		

ENVIRONMENT PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Floral Displays						
Expenditure	7,940	7,940	2,500	(5,440)	(68.5%)	Reflects activity
Income	(11,820)	(8,820)	(7,551)	1,269	(14.4%)	
Net	(3,880)	(880)	(5,051)	(4,171)		
Portfolio Total	4,279,290	4,261,210	4,409,890	148,680		

LEISURE AND CULTURE PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Leisure, Planning & Marketing						
Expenditure	224,970	78,930	90,458	11,528	14.6%	Staffing variations
Net	224,970	78,930	90,458	11,528		
Leisure Section						
Expenditure	149,640	122,750	107,982	(14,768)	(12.0%)	Lower staff costs (£9k) and minor variations
Income	(37,560)	(33,560)	-	33,560	(100.0%)	Planned use of reserve rephased
Net	112,080	89,190	107,982	18,792		
Sports, Health, Physical Development						
Expenditure	152,790	100,990	96,273	(4,717)	(4.7%)	
Income	(29,330)	(23,550)	(26,060)	(2,510)	10.7%	Additional income multisports
Net	123,460	77,440	70,213	(7,227)		
Alleynes Sports Centre						
Expenditure	416,690	335,240	412,668	77,428	23.1%	Additional costs arising from temporary closure and boiler replacement £53k, staffing variations £13k and minor variations
Income	(281,230)	(219,850)	(212,222)	7,628	(3.5%)	
Net	135,460	115,390	200,446	85,056		
Westbridge Park Fitness Centre						
Expenditure	315,010	225,030	220,344	(4,686)	(2.1%)	
Income	(321,140)	(186,530)	(184,244)	2,286	(1.2%)	
Net	(6,130)	38,500	36,099	(2,401)		
Parks & Open Spaces						
Expenditure	889,880	896,610	799,703	(96,907)	(10.8%)	Reduced operational costs Riverway 3G pitch (£43k), lower utilities costs (£25k) and public buildings (£26k)
Income	(272,550)	(309,220)	(258,171)	51,049	(16.5%)	Riverway 3G pitch income
Net	617,330	587,390	541,532	(45,858)		

LEISURE AND CULTURE PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Allotments						
Expenditure	15,870	15,870	31,900	16,030	101.0%	Additional contribution spent on allotments
Income	(1,120)	(1,120)	(17,446)	(16,326)	1457.7%	
Net	14,750	14,750	14,454	(296)		
Stafford Gatehouse Theatre						
Expenditure	1,583,480	1,128,360	1,153,365	25,005	2.2%	
Income	(971,520)	(677,690)	(715,346)	(37,656)	5.6%	
Net	611,960	450,670	438,019	(12,651)		
Shakespeare						
Expenditure	202,040	208,360	216,417	8,057	3.9%	
Income	(165,740)	(144,060)	(144,117)	(57)	0.0%	
Net	36,300	64,300	72,300	8,000		
Ancient High House						
Expenditure	203,670	216,400	193,841	(22,559)	(10.4%)	Staffing variations £14k, offset by rephased spend from reserves (£37k)
Income	(25,560)	(94,390)	(57,200)	37,190	(39.4%)	Rephased spend funded from reserves
Net	178,110	122,010	136,641	14,631		
Broadeye Windmill						
Expenditure	1,830	1,830	813	(1,017)	(55.5%)	
Income	-	-	(1)	(1)	n/a	
Net	1,830	1,830	812	(1,018)		
Izaak Walton Cottage						
Expenditure	14,960	9,970	10,691	721	7.2%	
Income	(2,840)	(1,890)	(2,006)	(116)	6.1%	
Net	12,120	8,080	8,685	605		

LEISURE AND CULTURE PORTFOLIO

Final Accounts 2017-2018

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments > £5,000 and 10%
	£	£	£	£	%	
Stafford Castle						
Expenditure	92,130	64,430	66,026	1,596	2.5%	
Income	(28,340)	(24,900)	(31,723)	(6,823)	27.4%	Income from school groups (£7k)
Net	63,790	39,530	34,303	(5,227)		
Tourism						
Expenditure	74,160	50,670	49,227	(1,443)	(2.8%)	
Net	74,160	50,670	49,227	(1,443)		
Events						
Expenditure	158,650	169,810	147,771	(22,039)	(13.0%)	Reduced income and expenditure from events prior to transfer
Income	(88,130)	(106,750)	(73,277)	33,473	(31.4%)	
Net	70,520	63,060	74,494	11,434		
Stafford Leisure Centre						
Expenditure	1,946,220	1,362,600	1,403,704	41,104	3.0%	
Income	(1,629,090)	(1,007,870)	(1,006,278)	1,592	(0.2%)	
Net	317,130	354,730	397,426	42,696		
Leisure Management Contract						
Expenditure	-	646,850	647,312	462	0.1%	
Income	-	(281,520)	(281,520)	-	0.0%	
Net	-	365,330	365,792	462		
Leisure Strategy						
Expenditure	-	77,810	79,357	1,547	2.0%	
Net	-	77,810	79,357	1,547		
Portfolio Total	2,587,840	2,599,610	2,718,241	118,631		

COMMUNITY CAPITAL PORTFOLIO

Final Accounts 2017-2018

	Budget	Total Spend	Variance from Budget	Comments
	£	£	£	
DISABLED FACILITIES GRANT (DFG)	1,358,860	713,289	-645,571	Full allocation of grant not received until November 17, balance to slip
CCTV UPGRADE	68,330	0	-68,330	Prior year commitment no longer required
EMPTY HOMES	82,530	2,038	-80,492	Compulsory Purchase delayed until 18-19
KINGSMEAD MARSH LNR	6,950	0	-6,950	Residual budget funded from s106 receipts
PRIVATE SECTOR HOUSING ASSISTANCE	30,010	983	-29,027	1 grant in 17-18, balance to slip to 18-19
Portfolio Total	1,546,680	716,310	-830,370	

ENVIRONMENT CAPITAL PORTFOLIO

Final Accounts 2017-2018

	Budget	Total Spend	Variance from Budget	Comments
	£	£	£	
STREETSCENE EQUIPMENT	80,000	41,605	-38,395	Purchase of additional vehicle, balance to slip
REPLACEMENT WASTE BINS	100,000	128,898	28,898	Expenditure reflects customer demand
STREETSCENE FLEET PROCUREMENT	33,990	31,433	-2,557	
Portfolio Total	213,990	201,935	-12,055	

LEISURE CAPITAL PORTFOLIO

Final Accounts 2017-2018

	Budget	Total Spend	Variance from Budget	Comments
	£	£	£	
ROWLEY PARK SPORTS STADIUM	10,570	0	-10,570	Residual budget no longer required
STAFFORD CASTLE - PROTECTIVE	8,000	0	-8,000	Residual budget no longer required
CASTLE - H&S WORKS	4,760	0	-4,760	Budget to slip to 18-19 for residual costs
RIVERWAY SPORTS IMPROVEMENTS	0	5,477	5,477	Additional costs re ATP, now complete
CASTLE MOTTE	24,590	0	-24,590	Project delayed, to slip to 18-19
VICTORIA PARK REFURBISHMENT	250,000	46,290	-203,710	Initial phase of HLF project, balance to slip to 18-19
WILDWOOD PARK FACILITIES REFURBISHMENT	0	-20,992	-20,992	Contractor retention now released
CHARNLEY RD DESTINATION PARK	10,000	2,400	-7,600	Initial design costs 17-18, balance to slip to 18-19
STONE LEISURE STRATEGY	1,772,400	1,229,948	-542,452	Balance of budget to slip to 18-19
MET RIGGING	80,000	43,983	-36,017	Further work identified so balance to slip to 18-19
GNOSALL LEISURE FACILITIES	67,430	67,430	0	
HOLMCROFT LEISURE FACS	10,000	0	-10,000	Project rephased to 18-19
VICTORIA PARK PEDESTRIAN BRIDGE	0	2,456	2,456	Spend relates to initial costs for 18-19 scheme
Portfolio Total	2,237,750	1,376,993	-860,757	

ITEM NO 7(b)

ITEM NO 7(b)

Report of:	Corporate Business and Partnership Manager
Contact Officer:	Tracy Redpath
Telephone No:	01785 619195
Ward Interest:	Nil
Report Track:	Community Wellbeing 04/09/18 Resources 20/9/18 Econ Dev Plg 18/10/18 Cabinet 04/10/18

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Performance Reporting 2018-21

The following report is due to be considered by Cabinet on 4 October 2018 plus all Scrutiny Committees and is submitted to this Committee for information.

1 Purpose of Report

- 1.1 To provide an update to members regarding performance reporting for 2018 - 2021.

2 Proposal of Cabinet

- 2.1 That the information is noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The Council's corporate business plan details three new business objectives in respect of:
- Economic Development and Planning
 - Community Wellbeing
 - Financial Sustainability and Resilience
- 3.2 The performance reporting arrangements have been reviewed and revised to support the new business plan and to provide the opportunity for the scrutiny process to be more effective and robust. The clearer design of the information is in response to feedback from members and should provide clarity in terms of determining what progress has been made against the business objectives.

4 Relationship to Business Objectives

4.1 Performance reporting interlinks with all corporate business objectives.

5 Report Detail

5.1 The corporate business plan is the main strategic plan of the authority. It sets the direction over the next three years and outlines the main business objectives and areas of focus.

5.2 The plan is a high level plan that enables the authority to define its success, in terms of the delivery of outcomes, and prioritises those activities that will help to achieve those outcomes. It provides a focus to all of our staff so that they know and aware of what they should be working on and what to prioritise.

5.3 As part of the business planning process it has been necessary to review and revise the performance reporting arrangements to ensure that they are fit for purpose. The performance update report has been simplified and now encompasses three distinct elements which are:

- Performance at a glance - **APPENDIX 1**
- Narrative update against business objectives - **APPENDIX 2**
- Improvement report - **APPENDIX 3**

The improvement report will be able to provide members with some reassurance that issues of performance are being addressed and the actions that are being taken to improve the situation.

5.4 The new performance reporting arrangements are being implemented for quarter one and will run for the full 12 months, after which a short review will take place with all scrutiny committees.

5.5 The financial monitoring report is attached as **APPENDIX 4**.

6 Implications

6.1	Financial	There are no financial implications associated with this report
	Legal	Not applicable
	Human Resources	Not applicable
	Human Rights Act	Not applicable
	Data Protection	Not applicable
	Risk Management	Not applicable

6.2 Community Impact Assessment Recommendations	The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:- Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.
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Previous Consideration - None





Background Papers - Corporate Business and Partnerships

Q1











No	Indicator	RO	Is good high/low	Actual	Target	Year end forecast	Year end target	Performance	Direction of Travel
LI17	% of enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt	Robert Simpson	H	94.02	100.00	95	95	On target	☹️
LI18	% reduction in fly tipping reported	Robert Simpson	H	28.36	30	28	20	On target	☹️
LI19	No of residents who think the town centres are clean and tidy	Phil Gammon	H	98.00	90	90.00	90	On target	☹️
LI21	% of volunteers reporting an improvement in personal health and wellbeing	Anna Nevin	H	67.00	75	75	75	Below target	☹️
LI22	% of businesses compliant with legislation under the food hygiene rating system	Robert Simpson	H	94.81	90	95	90	Above target	😊
LI23	% of taxis in a satisfactory condition when inspected as part of a licensing compliance condition on inspections	Robert Simpson	H	100.00	90	98	90	Above target	😊
LI24	% of programmed health and safety inspections of businesses carried out when due	Robert Simpson	H	0.00	100	100	100	Below target	☹️
LI25	No of empty homes brought back into use	Anna Nevin	H	0.00	0	10	10	On target	☹️
LI27	No of households given advice on energy efficiency	Anna Nevin	H	16.00	20	100	100	Below target	☹️
LI28	No of homeless preventions	Anna Nevin	H	289.00	125	1100	500	Above target	😊

Community Wellbeing Scrutiny Committee

Performance at a glance












LI29	No of vulnerable households supported into accommodation	Anna Nevin	H	12.00	12	50	50	On track	
LI30	No of disabled facility grants completed	Anna Nevin	H	0	10	15	100	Below target	
LI31	KGS of residual household waste collected per household	Phil Gammon	L	106.58	102	105	102	On track	
LI32	% of household waste sent for reuse, recycling and composting	Phil Gammon	H	58.91	60	52	60	On track	

Q1

Ref	Key Deliverable	Accountable Officer	Performance status	Commentary/Action
2.1.1	Investigate appropriate Enviro-Crime complaints within 72 hours of receipt	Julie Wallace		172 reports dealt with in the quarter; 163 within the time frame
2.1.2	To implement education campaigns to highlight the effects of fly tipping and the penalties for those caught	Julie Wallace		4 school assemblies have been undertaken
2.1.3	To retain Green Flag status for all existing sites and gain recognition for appropriate other sites	Phil Gammon		Green flag status achieved for Crematorium and Eccleshall Road cemetery
2.1.4	Implement the Litter Campaign project plan as well as keep the streets and parks clean and attractive for everyone to enjoy	Phil Bates Robert Simpson		346 LAMS inspection conducted in the quarter. Street cleansing achieved 96% Grade B or better; Grounds maintenance achieved 90% Grade B or better. Mini launch of litter campaign due to take place on 6th July in Eccleshall; pupils from 4 schools in the borough designing litter
2.1.5	Monitor the air quality of the Borough to ensure a healthy air environment for our future	Rob Simpson		Findings of the 2018 Air Quality Annual Status demonstrated that air quality standards are complied with.
2.1.6	Refresh Streetscene strategy to ensure it is focused on retaining high quality environments in neighbourhoods, parks and Town Centres	Phil Gammon		Initial review of current strategy completed and areas for amendment highlighted.
2.1.7	Ensuring high quality delivery of Waste, Street Cleansing, Pest Control, Grounds Maintenance, Parks Management, Trees and Plants that contribute to developing and maintaining high quality attractive environments	Phil Bates		APSE benchmarking - collation of data for 2017-2018 submission is currently underway for Street Cleansing, Grounds Maintenance and Bereavement Services. Deadline for submission is 3rd August.
2.1.8	Encourage households to increase recycling and minimise residual waste because this will be good for the environment and will reduce collection and disposal costs	Becky Martin		A new two year calendar has been issued to all residents by Veolia to commence 2nd July 2018
2.1.9	Review suitability of existing depot and develop investment proposals to ensure depot is fit for purpose and allows the service to meet its full potential	Phil Gammon		Initial proposals have been costed and developed. These include investment in the site to improve operational logistics, advance employee working conditions and opportunity to reduce operating costs.
2.2.1	Continue to formulate the HLF project to restore Victoria Park	Mark Thornewill		5 contractors invited to tender, site visits for contractors has taken place and 1 of the 5 contractors has withdrawn. Job description for the HLF funded Community Engagement Events Officer has been developed.









Community Wellbeing Scrutiny

Narrative Update against business objectives

2.3.1	To implement the Community Awards for 2018	Tracy Redpath		Internal project team was set up and timeline agreed for delivering the 2018 award scheme. Lessons learnt from previous year have been considered and the award criteria, guidance notes and promotional materials have been updated. The awards were launched on 4 June
2.3.2	To implement and co ordinate Stafford in the World	Ella Smith		Stafford in the World took place on 26th May. Event was larger than last year with 23 organisations participating. The Department for International Trade and School of Health and Social Care attended the event with and provided attendees with the opportunity to find out more
2.3.3	To oversee the small grants scheme for Stafford Borough	Tracy Redpath		14 applications were received and 8 were successful in attaining funding.
2.3.4	Support the implementation of volunteer led supported schemes to help improve Health and Wellbeing	Anna Nevin		Joint working facilitated between all of the foodbanks in Stafford identified acation to improve coordination and cooperation. Referral pathways for community connectors being developed.
2.3.5	Support community groups who wish to undertake litter picks	Phil Bates		5 community groups in the borough who are active in supporting litter picks in their areas. McDonalds will be getting involved and aim to conduct two litter picks per year.
2.3.6	Support existing and identify new Friends Groups for suitable locations	Phil Bates		4 Friends Groups supported during the period and 1 identified as a potential new Friends Group.
2.4.1	To ensure all Council employees and elected members have an informed understanding of health and wellbeing and can understand the impact their role has on health and wellbeing	Anna Nevin		Workplace health offer is currently being explored.
2.4.2	Demonstrate that health related impacts are assessed in all new/revised policies and strategies, in consultation with relevant health, wellbeing and community partners	Anna Nevin/Viki Ashcroft		Introduction session to Health in All policies presented to Stafford and Surrounds Health and Wellbeing Group and the approach was fully endorsed. Multi-agency partnership session conducted for the New Local Plan.
2.4.3	Evaluate, measure the impact and review learning from the Health in all Policies approach	Anna Nevin		Warmer Homes Stafford performance outcomes have been revised to provide a greater focus on health and wellbeing.
2.5.1	To Ensure that policies and codes of practice for the construction and operation of HS2 through the Borough adequately protect residents from adverse environmental effects	Robert Simpson		Council has participated in the petitioning regarding HS2.
2.5.2	Monitoring of HS2 construction works to ensure approved policies and codes of practice has been implemented	Robert Simpson		Nothing to report this quarter












Community Wellbeing Scrutiny

Narrative Update against business objectives




2.5.3	Monitoring of construction works associated with M6 Smart Motorways	Rob Simpson		Methods and mitigation for a number of activities involved during the construction have been agreed including, demolition of bridges, piling, verge clearance and work on the central reservation. Communication strategies have been agreed.
2.6.1	Co-ordinate the community wellbeing working group	Anna Nevin		Group has met 3 times this years and a survey has been undertaken to establish a consensus on future objectives.
2.6.2	Develop and implement a common methodology for measuring wellbeing in communities and wellbeing outcomes across all service areas and partner efforts	Anna Nevin		National models for measuring wellbeing in communities are being explored to identify practical local indicators that can be evaluated to inform plans and decisions.
2.6.3	Deliver Cannock Chase SAC projects	Alex Yendole		Stage 1 of the Car User Strategy and Site User Strategy have been completed. Visitor and education engagement work is progressing and a footpath audit is being undertaken.
2.6.4	Dementia Friends action plan is adopted	Anna Nevin		Action plan to make the council a Dementia Friendly council has been agreed and training dates for staff and members have been planned.
2.7.1	Support partners to set up initiatives to enhance the Health and Wellbeing of residents	Anna Nevin		Parkrun work is on target. New committee for Walking for Health has been elected and an action plan is now in place.
2.8.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives in respect of domestic abuse; anti-social behaviour, criminal exploitation, substance misuse and mental health	Tracy Redpath		The council has been awarded a full allocation of Locality Deal funding from the Police and Crime Commissioner for the fourth consecutive year. Staffordshire Women's Aid has been commissioned to provide preventative sessions in schools focused on healthy relationships. 33 additional days of support for children and young people waiting to access specialist domestic abuse outreach support have been funded. A tender document for drugs, alcohol and mental health prevention and early intervention has been produced and it is envisaged that an award will take place during the next reporting quarter. The Right Stuff Boxing has been commissioned to deliver a service to work with young people at risk of being exploited.
2.8.2	To ensure the that the authority adheres to its statutory responsibility in respect of the Prevent duty and is represented on county-wide groups	Tracy Redpath		The borough will form part of a pilot that is being developed regionally in relation to RMAC approach.

Community Wellbeing Scrutiny

Narrative Update against business objectives

2.8.3	To continue to review procedures and processes in respect of anti-social behaviour and to develop and utilise statutory enforcement powers effectively in order to reduce the number of incidents that occur	Tracy Redpath		The anti-social behaviour policy has been revised during the reporting period and will be submitted to Cabinet for approval. XX community protection notice warnings have been issued to parents of young people who have been causing disorder with the town centre with pedal cycles. This action has seen a reduction of this type of anti-social behaviour in the town centre.
2.8.4	To investigate, monitor and evaluate anti-social behaviour incidents as per the statutory duty	Vic Cooper		16 cases of anti-social behaviour have been report to the council in this quarter. A community trigger was activated via the council for one of these cases and a further community protection notice warning issued.
2.8.5	To ensure that the weekly multi-agency HUB operates effectively and efficiently and delivers good outcomes for individuals and families	Vic Cooper		The terms of reference for the HUB have been revised in line with the new requirements around GDPR and have been issued to partners for signature. There have been XX referrals made by agencies to the HUB in this reporting quarter.
2.8.6	To ensure that the authority adheres to its statutory safeguarding duties	Viki Ashcroft		Annual report has been completed and submitted to the Staffordshire Safeguarding Childrens Board. 1 Safeguarding referral has been received during the reporting quarter.
2.8.7	To ensure that the authority adheres to its statutory duty in respect of domestic homicide reviews	Tracy Redpath		There is currently a domestic homicide review underway in the Borough. Two review meetings have been held.
2.8.8	To support the arrangements for the Safer Neighbourhood Panel to ensure that there is transparency in relation to activities commissioned to reduce crime and anti-social behaviour in the Borough	Ella Smith		2 areas of scrutiny have been identified by the Staffordshire Office of the Police and Crime Commissioner for the panels to scrutinise. In this reporting period the panel have received training in these areas in order to carry out the scrutiny effectively. The panel has recruited one new member and there are now 10 individuals on the Stafford panel.
2.8.9	Ensure parking and CCTV services are maintained following expiry of the current contracts	Rob Simpson		Existing contracts have now been extended until 31st March 2019. Timetable for the procurement of the new contracts has been agreed and specification documents are currently being developed.
2.9.1	To work towards all businesses being compliant with environmental regulations	Rob Simpson		A programme of inspection has been produced and is now being implemented.
2.9.2	Support Town Centre Partnership and Pub Watches and Traders Forum to keep businesses informed of relevant legislation and to assist businesses to comply	Rob Simpson		Advice on legislative changes, the interpretation of law and best practice has been offered to the forums by officers of the council.
2.9.3	Review Licencing policy as this will ensure business compliance with the Licencing Act	Julie Wallace		Following further investigation the policy does not need reviewing until 2020, therefore, this objective will be removed.
2.9.4	Organise taxi forums	Julie Wallace		4 taxi forums have been organised for the forthcoming year.

Community Wellbeing Scrutiny**Narrative Update against business objectives**

2.10.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation	Jane Millington		The Homelessness Reduction Act came into force at the beginning of April. The team has carried out a high level of prevention work which has been supported by the Community Matron and Tenancy Sustainment Officer.
2.10.2	Ensure sufficient, well managed provision of Gypsy and Traveller Accommodation	Anna Nevin		A programme of works for the refurbishment of Glover Street has been produced.
2.10.3	Ensure good housing standards in the private sector	Anna Nevin		There are new licensing rules for Houses in Multiple Occupation (HMO) which will come into force in October 2018. Advice and awareness sessions are being delivered.

Improvement report

Q1

No	Measure Detail	Quarterly Target Status	Forecast year end status	Context for current performance	Improvement Actions Taken	Intervention/Review
LI21	% volunteers reporting an improvement in personal health and wellbeing	75	75	Although the target was missed, no one reported their health and wellbeing was actually worse. The remaining 33% of volunteers reported their health had remained the same.	Further training will be carried out with walk leaders to give them wider skills, for example, around dementia friends. The community connector programme is in its infancy and as the individuals are better able to assist more people it is anticipated they will have better personal health and wellbeing.	N/A
LI24	% of programmed health and safety inspections of businesses carried out when due	100	100	Target not met this quarter due to Environmental Health Officer vacancy.	N/A	Vacancy has been advertised and the recruitment process began?
LI26	No of energy efficiency measures installed	15	75	This is below target due to the long spell of warm weather	There has been an increase in funding available for the installation of energy efficiency measures and this will be promoted to residents	N/A
LI27	No of households given advice on energy efficiency	20	100	This is below target due to the long spell of warm weather	The warmer homes website will be promoted to all residents and work is ongoing to prepare for the winter	N/A
LI30	No of disabled facility grants completed	10	10	There have been some issues with the handover of the new contract to Millbrook which are being addressed. Performance targets for Millbrook should see time taken to deliver disabled facilities grants reduced in the future.	Referrals to Millbrook should come through the SCC Front Door, this wasn't operational for the first quarter, but staff recruitment and training will see this working in Q2. Arrangements in Q2 will be put in place to ensure the backlog of cases handed to Millbrook are triaged, so they are able to focus on the cases requiring a DEG.	N/A

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Performance Update

GENERAL FUND - BUDGET MONITORING TO 30 JUNE 2018

The Council agreed a Net Spending Budget for 2018/19 of £14.770 million in February 2018 when the Council Tax was set for the year of this figure the net Spending Budget covered by this committee is £7.054 million. The profiled budget to the end of June 2018 is £1.340 million. The monitoring position for the first three months of 2018/19 is illustrated in the following table:

Portfolio	Original Budget 2018/19	Approved Budget 2018/19	Profiled Budget to 30 June	Actual Spend to 30 June	Variance from profiled budget	Forecast Outturn
	£000	£000	£000	£000	£000	£000
Community	827	827	51	59	8	841
Environment	4,090	4,090	722	713	(9)	4,068
Leisure	2,137	2,137	567	559	(8)	2,132
Portfolio total	7,054	7,054	1,340	1,331	(9)	7,041

The key issues identified in the June monitoring are set out below:-

Community Portfolio

There is an unfavourable variance of approximately £8,000 on this portfolio. This is primarily due to:-

- Bed and breakfast costs £22,000
- CCTV annual contract increases living wage £7,000

Offset by

- Staffing variations (£23,000)

Environment Portfolio

There is a favourable variance of approximately £9,000 on this portfolio. This is primarily due to: -

- Staffing variations (£33,000)

Offset by

- Abavus modules £22,000 (Streetscene and Waste)
- Regulatory services works in default £5,000

Leisure Portfolio

There is a favourable variance of approximately £8,000 on this portfolio. This is due primarily due to minor variations.

Forecast Outturn 2018/19

The forecast outturn provides an indication of what we expect the final outturn to be by the end of the financial year. We currently anticipate that net spending will be £13,000 lower than expected, primarily as a result of staffing variations.

Detailed monitoring

Annex 1 sets out the revenue budget monitoring position to the 30 June 2018 including explanations for individual variances that meet the monitoring criteria. It includes an analysis of services in the portfolio. In addition capital monitoring information to the 30 June 2018 on the capital schemes is reported at Annex 2.

PERFORMANCE UPDATE - COMMUNITY PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Private Sector Housing (Standards)							
Expenditure	108,960	22,910	15,334	(7,576)	(33.1%)	108,960	Staffing variations
Income	(2,340)	(585)	(1,450)	(865)	147.8%	(2,340)	
Net	106,620	22,325	13,885	(8,440)		106,620	
Housing Act Sewerage Works							
Expenditure	2,000	500	-	(500)	(100.0%)	2,000	
Net	2,000	500	-	(500)		2,000	
Private Sector Hsg (Loans & Mortgages)							
Expenditure	5,450	1,362	1,671	308	22.6%	5,450	
Income	(11,210)	(2,012)	(2,053)	(41)	2.0%	(11,210)	
Net	(5,760)	(649)	(382)	267		(5,760)	
Partnerships							
Expenditure	142,470	6,250	8,715	2,465	39.4%	142,470	
Income	(117,180)	(92,430)	(92,434)	(4)	0.0%	(117,180)	
Net	25,290	(86,180)	(83,719)	2,461		25,290	
Homelessness & Housing Advice							
Expenditure	696,940	214,061	221,336	7,275	3.4%	701,940	
Income	(222,180)	(189,678)	(191,651)	(1,973)	1.0%	(222,180)	
Net	474,760	24,383	29,685	5,302		479,760	
Glover Street							
Expenditure	20,480	1,843	2,068	225	12.2%	20,480	
Income	(24,200)	(6,048)	(3,036)	3,012	(49.8%)	(21,700)	
Net	(3,720)	(4,205)	(968)	3,237		(1,220)	

IN PURSUIT OF SUCCESS - COMMUNITY PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
CCTV							
Expenditure	98,330	92,190	99,501	7,311	7.9%	105,330	
Net	98,330	92,190	99,501	7,311		105,330	
Grants & Contributions							
Expenditure	128,960	3,005	1,228	(1,776)	(59.1%)	128,960	
Income	-	-	(275)	(275)	n/a	-	
Net	128,960	3,005	953	(2,051)		128,960	
Portfolio Total	826,480	51,369	58,955	7,586		840,980	

IN PURSUIT OF SUCCESS - ENVIRONMENT PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Management & Support							
Expenditure	353,590	106,677	93,673	(13,005)	(12.2%)	341,590	Staffing variations
Income	(2,600)	(650)	(21)	629	(96.8%)	(2,600)	
Net	350,990	106,027	93,652	(12,376)		338,990	
Partnerships Environmental Management							
Expenditure	63,320	14,767	16,392	1,624	11.0%	63,320	
Income	(9,500)	(5,666)	(5,666)	-	0.0%	(9,500)	
Net	53,820	9,101	10,725	1,624		53,820	
Waste & Recycling							
Expenditure	4,084,320	168,929	166,782	(2,147)	(1.3%)	4,083,320	
Income	(1,517,350)	(54,157)	(55,787)	(1,629)	3.0%	(1,517,350)	
Net	2,566,970	114,771	110,995	(3,776)		2,565,970	
Cleansing Services							
Expenditure	63,510	6,515	4,308	(2,207)	(33.9%)	63,510	
Income	(310)	(77)	(10)	68	(87.4%)	(310)	
Net	63,200	6,437	4,298	(2,139)		63,200	
Bereavement Services							
Expenditure	723,390	222,873	218,718	(4,155)	(1.9%)	720,890	
Income	(1,972,950)	(469,315)	(479,045)	(9,730)	2.1%	(1,982,950)	
Net	(1,249,560)	(246,441)	(260,327)	(13,886)		(1,262,060)	
Drainage Services							
Expenditure	101,910	51,179	54,922	3,743	7.3%	105,910	
Net	101,910	51,179	54,922	3,743		105,910	

IN PURSUIT OF SUCCESS - ENVIRONMENT PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Misc Highways Functions (ex Planning)							
Expenditure	38,190	12,985	10,751	(2,234)	(17.2%)	36,690	
Income	(5,000)	-	-	-	n/a	(5,000)	
Net	33,190	12,985	10,751	(2,234)		31,690	
Street Scene							
Expenditure	2,487,680	804,006	827,253	23,247	2.9%	2,487,680	
Income	(732,500)	(235,148)	(235,265)	(117)	0.0%	(732,500)	
Net	1,755,180	568,858	591,988	23,130		1,755,180	
Regulatory Services							
Expenditure	608,610	145,729	148,030	2,302	1.6%	613,610	
Income	(285,060)	(83,584)	(79,354)	4,229	(5.1%)	(281,060)	
Net	323,550	62,145	68,676	6,531		332,550	
Strategic Health Delivery							
Expenditure	120,680	25,677	26,829	1,152	4.5%	120,680	
Income	(69,680)	-	(1,300)	(1,300)	n/a	(69,680)	
Net	51,000	25,677	25,529	(148)		51,000	
Dog Warden Service							
Expenditure	42,800	6,894	958	(5,936)	(86.1%)	36,900	Reduced collection and contract cost
Income	(11,170)	(2,792)	(2,770)	22	(0.8%)	(11,170)	
Net	31,630	4,102	(1,812)	(5,914)		25,730	

IN PURSUIT OF SUCCESS - ENVIRONMENT PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Pest Control							
Expenditure	171,210	52,380	43,822	(8,558)	(16.3%)	164,310	Staff vacancy (£6k) and reduced transport and material costs
Income	(163,210)	(45,011)	(40,361)	4,650	(10.3%)	(158,610)	
Net	8,000	7,369	3,461	(3,908)		5,700	
Portfolio Total	4,089,880	722,210	712,858	(9,352)		4,067,680	

IN PURSUIT OF SUCCESS - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Leisure Section							
Expenditure	103,560	20,215	14,184	(6,031)	(29.8%)	97,560	Reduced hours
Income	(33,560)	(500)	-	500	(100.0%)	(33,560)	
Net	70,000	19,715	14,184	(5,531)		64,000	
Alleyne's Sports Centre							
Expenditure	-	-	(10,462)	(10,462)	n/a	(10,000)	Lower compensation payment re boiler repairs
Net	-	-	(10,462)	(10,462)		(10,000)	
Westbridge Park Fitness Centre							
Expenditure	-	-	-	-	n/a	-	
Net	-	-	-	-		-	
Parks & Open Spaces							
Expenditure	814,990	155,552	161,702	6,150	4.0%	820,990	
Income	(256,550)	(34,767)	(36,420)	(1,654)	4.8%	(256,550)	
Net	558,440	120,785	125,282	4,497		564,440	
Allotments							
Expenditure	16,190	13,320	13,208	(113)	(0.8%)	16,190	
Income	(1,140)	(285)	(761)	(476)	167.0%	(1,140)	
Net	15,050	13,035	12,446	(589)		15,050	
Stafford Gatehouse Theatre							
Expenditure	-	-	(1,089)	(1,089)	n/a	-	
Net	-	-	(1,089)	(1,089)		-	

IN PURSUIT OF SUCCESS - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Ancient High House							
Expenditure	31,320	2,857	2,632	(225)	(7.9%)	31,320	
Income	(27,100)	-	-	-	n/a	(27,100)	
Net	4,220	2,857	2,632	(225)		4,220	
Broadeye Windmill							
Expenditure	1,860	465	492	27	5.7%	1,860	
Income	-	-	(1)	(1)	n/a	-	
Net	1,860	465	491	26		1,860	
Izaak Walton Cottage							
Expenditure	-	-	2,717	2,717	n/a	2,700	
Net	-	-	2,717	2,717		2,700	
Stafford Castle							
Expenditure	-	-	1,630	1,630	n/a	1,600	
Net	-	-	1,630	1,630		1,600	
Tourism							
Expenditure	18,520	6,082	5,662	(420)	(6.9%)	18,520	
Net	18,520	6,082	5,662	(420)		18,520	
Stafford Leisure Centre							
Expenditure	-	-	885	885	n/a	-	
Net	-	-	885	885		-	

IN PURSUIT OF SUCCESS - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Leisure Management Contract							
Expenditure	1,617,390	377,941	377,943	2	0.0%	1,617,390	
Income	(523,800)	-	-	-	n/a	(523,800)	
Net	1,093,590	377,941	377,943	2		1,093,590	
Leisure Strategy							
Expenditure	375,510	25,894	26,240	347	1.3%	375,510	
Net	375,510	25,894	26,240	347		375,510	
Portfolio Total	2,137,190	566,774	558,560	(8,214)		2,131,490	

PERFORMANCE UPDATE - COMMUNITY CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
DISABLED FACILITIES GRANT (DFG)	1,685,580	323,379	323,375	(4)	0.0%	1,685,580	18-19 allocation £1,243,130, slippage from 17-18 £442,450
CCTV UPGRADE	55,060	-	-	-	n/a	55,060	Slippage from 17-18 £55,060
EMPTY HOMES	-	-	1,422	1,422	n/a	0	Residual costs re CPO now sold at auction
PRIVATE SECTOR HOUSING ASSISTANCE	163,020	3,645	3,645	-	0.0%	163,020	Slippage from 17-18 £29,020
Portfolio Total	1,903,660	327,023	328,441	1,418		1,903,660	

IN PURSUIT OF SUCCESS - ENVIRONMENT CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
STREETSCENE EQUIPMENT	300,570	1,428	1,428	-	0.0%	300,570	Slippage from 17-18 £40,940
GREEN CONTAINERS - REPLACEMENT PROGRAMME	62,000	15,500	30,404	14,904	96.2%	62,000	Expenditure reflects customer demand. Slippage from 17-18 £-13,000
BLUE BINS	34,100	8,525	28,252	19,727	231.4%	34,100	Expenditure reflects customer demand, Slippage from 17-18 £-15,900
WASTE CONTAINERS - REPLACEMENT	25,000	6,250	-	(6,250)	(100.0%)	25,000	Expenditure reflects customer demand
STREETSCENE FLEET PROCUREMENT	-	-	-	-	n/a	0	
Portfolio Total	421,670	31,703	60,084	28,381		421,670	

IN PURSUIT OF SUCCESS - LEISURE CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
CASTLE - H&S WORKS	4,760	4,760	4,700	(60)	(1.3%)	4,760	Slippage from 17-18 £4,760
MULTI GAMES, WALTON	64,720	-	-	-	n/a	64,720	
CASTLE MOTTE	20,990	-	-	-	n/a	20,990	Slippage from 17-18 £20,990
VICTORIA PARK REFURBISHMENT	1,457,710	135,790	135,791	1	0.0%	1,457,710	Slippage from 17-18 £203,710
CHARNLEY RD DESTINATION PARK	392,290	6,313	6,313	-	0.0%	392,290	Slippage from 17-18 £7,600
STONE LEISURE STRATEGY	7,565,910	641,036	641,033	(3)	0.0%	7,565,910	Slippage from 17-18 £542,450
MET RIGGING	36,010	-	-	-	n/a	36,010	Slippage from 17-18 £36,010
HOLMCROFT LEIS FACS	10,000	367	367	-	0.0%	10,000	Slippage from 17-18 £10,000
VICTORIA PARK PEDESTRIAN BRIDGE	97,550	7,531	7,531	-	0.0%	97,550	Slippage from 17-18 £-2,450
JUBILEE PLAYING FIELDS	103,610	-	-	-	n/a	103,610	
Portfolio Total	9,753,550	795,796	795,734	(63)		9,753,550	

ITEM NO 7(c)

ITEM NO 7(c)

Report of:	Head of Law and Administration
Contact Officer:	Andrew Bailey
Telephone No:	01785 619212
Ward Interest:	Nil
Report Track:	Community Wellbeing 04/09/18 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Work Programme - Community Wellbeing Scrutiny Committee

1 Purpose of Report

- 1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme.

2 Recommendation

- 2.1 That the Community Wellbeing Scrutiny Committee considers and comments upon their Work Programme.

3 Key Issues and Reasons for Recommendation

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider and comment upon.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-
- Owned by all Members of the Scrutiny Committee;
 - Flexible to allow the Committee to react to urgent items;
 - Contain aspects of both Overview and Scrutiny.
- 5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Nil

Background Papers - File available in Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE

4 SEPTEMBER 2018

Work Programme - Community Wellbeing Scrutiny Committee

TUESDAY 6 NOVEMBER 2018 AT 6:30 PM

Minutes of Last Meeting: 4 September 2018
Officer Items by: Monday 22 October 2018
Call-in Deadline Tuesday 16 October 2018
Member/Public Items by: Thursday 25 October 2018
Agenda Despatch on: Monday 29 October 2018

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Health in All and the Local Plan Head of Development • Air Quality Report (Service Delivery Plan) Head of Operations • Food Safety Annual Report 2017/18 Head of Operations • Health and Safety Annual Report 2017/18 Head of Operations • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Head of Law and Administration
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TUESDAY 8 JANUARY 2019 AT 4:30 PM

Minutes of Last Meeting: 6 November 2018
Officer Items by: Friday 14 December 2018
Call-in Deadline Tuesday 18 December 2018
Member/Public Items by: Tuesday 18 December 2018
Agenda Despatch on: Friday 21 December 2018

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Community Safety Update (Service Delivery Plan) Corporate Business and Partnerships Manager • Supporting Schools Programme Update Corporate Business and Partnerships Manager • Private Sector Housing Update (Service Delivery Plan) Head of Development
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	<ul style="list-style-type: none"> • Environment Portfolio - General Fund Revenue Budget 2018-19 to 2021-22 and Capital Programme 2018-19 - 2021/22 Head of Finance • Leisure Portfolio - General Fund Revenue 2018-19 to 2021-22 and Capital Programme 2018-19 - 2021/22 Head of Finance • Community Portfolio - General Fund Revenue Budget 2018-19 to 2021-22 and Capital Programme 2018-19 - 2021/22 Head of Finance • Work Programme Head of Law and Administration
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TUESDAY 12 MARCH 2019 AT 6:30 PM

Minutes of Last Meeting:	8 January 2019
Officer Items by:	Monday 25 February 2019
Call-in Deadline	Tuesday 19 February 2019
Member/Public Items by:	Thursday 28 February 2019
Agenda Despatch on:	Monday 4 March 2019

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Community Awards Presentation Update <i>(Service Delivery Plan)</i> Corporate Business and Partnerships Manager • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Head of Law and Administration
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FUTURE ITEMS

- **Homelessness Strategy**
Head of Development
- **Housing Allocations Policy**
Head of Development
- **Approach to Empty Homes**
Head of Development
- **Homeless Reduction Act**
Head of Development
- **The Work of the Tenancy Sustainment Officer**
Head of Development