

3 May 2018

Dear Members

Annual Council Meeting

I hereby give notice that the Annual Meeting of the Council will be held in the Gatehouse Theatre, Eastgate Street, Stafford on **Saturday 12 May 2018 at 10.30am** to deal with the business as set out on the agenda.



Tim Clegg
Chief Executive

ANNUAL COUNCIL MEETING 12 MAY 2018

MAYOR, COUNCILLOR AIDAN GODFREY

A G E N D A

1 Election of Mayor

There will follow a short recess

2 Installation of Mayor and Mayoress

- (a) Declaration of Acceptance of Office and Oath of Allegiance
- (b) Address to the newly elected Mayor
- (c) The Mayor's response and appointment of Chaplain
- (d) Retiring Mayor to invest the Mayoress with the Badge of Office
- (e) Vote of thanks to Retiring Mayor and Mayoress
- (f) Retiring Mayor's response
- (g) Presentation of Insignia to retiring Mayor and Mayoress

3 Election of Deputy Mayor

4 Installation of Deputy Mayor and Deputy Mayoress

- (a) The Mayor to invest the new Deputy Mayor with the Chain of Office
- (b) Address to the newly elected Deputy Mayor
- (c) Deputy Mayor's response
- (d) The Mayoress to invest the new Deputy Mayoress with the Badge of Office.
- (e) Vote of thanks to retiring Deputy Mayor and Deputy Mayor's Consort
- (f) Retiring Deputy Mayor's response
- (g) Presentation of Insignia to retiring Deputy Mayor and Deputy Mayoress

- 5 **Approval of the Minutes of the meeting of the Council held on
24 April 2018 as published in Digest No 242 on Friday 4 May 2018.**



Tim Clegg
Chief Executive

Civic Centre
Riverside
Stafford
ST16 3AQ

3 May 2018

**NOTE: MEMBERS AND GUESTS ARE ASKED TO REMAIN IN THEIR
SEATS AT THE CONCLUSION OF THE MEETING AND AWAIT
FURTHER INSTRUCTIONS FROM THE HEAD OF LAW AND
ADMINISTRATION**