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Dear Members

Economic Development and Planning Scrutiny Committee

A meeting of the Economic Development and Planning Scrutiny Committee will be held in the **Craddock Room, Civic Suite, Civic Centre, Riverside, Stafford on Tuesday 19 February 2019 at 6.30pm** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A.R. Well

Head of Law and Administration

**ECONOMIC DEVELOPMENT AND PLANNING SCRUTINY COMMITTEE -
19 FEBRUARY 2019**

Chairman Councillor R P Cooke

A G E N D A

1	Minutes of 11 December 2018 as published in Digest No 250 on 4 January 2019	
2	Apologies	
3	Public Question Time - Nil	
4	Councillor Session - Nil	
5	Members' Item - Nil	
6	Called In Items	
7	Officers' Reports	Page Nos
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	HEAD OF ECONOMIC DEVELOPMENT AND PLANNING	
	ITEM NO 7 (b) Performance Report	7 - 17
	CORPORATE BUSINESS AND PARTNERSHIP MANAGER/HEAD OF FINANCE	
	ITEM NO 7(c) Work Programme - Economic Development and Planning Scrutiny Committee	18 - 21
	HEAD OF LAW AND ADMINISTRATION	

Membership

Chairman Councillor R P Cooke

L B Bakker-Collier	M E Jennings
C A Baron	W J Kemp
J A Barron	J K Price
R P Cooke	R M Sutherland
B M Cross	C V Trowbridge

Cabinet Members:-

Councillor F Beatty - Economic Development and Planning
Councillor J M Pert - Community

ITEM NO 7(a)**ITEM NO 7(a)**

Report of:	Head of Development
Contact Officer:	Robert Gatensbury
Telephone No:	01785 619748
Ward Interest:	Nil
Report Track:	Economic Development and Planning (Only) 19/02/19

ECONOMIC DEVELOPMENT AND PLANNING SCRUTINY COMMITTEE**19 FEBRUARY 2019****Strategic Infrastructure and Growth****1 Purpose of Report**

- 1.1 To advise Members of how infrastructure requirements to support economic growth and investment are identified and delivered and to provide updates of infrastructure projects taking place in the Borough.

2 Recommendation

- 2.1 That the contents of the Report be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 At a national level, infrastructure requirements are considered by Government as part of the new Industrial Strategy for the UK and the National Infrastructure Delivery Plan.
- 3.2 Examples of national infrastructure investment which affects the Borough include the proposed High Speed Rail Phase 2a and the M6 Smart Motorway Programme.
- 3.3 Local infrastructure requirements linked to the economic growth experienced in the Borough are guided by the adopted Plan for Stafford Borough and the associated Infrastructure Delivery Plan. This identifies the physical, environmental and social infrastructure requirements linked to developments and includes, for example, the Stafford Western Access Route between Martin Drive and Foregate Street.
- 3.4 Future infrastructure requirements are reviewed by the IDP and will be included in the New Local Plan, as well as being promoted through the emerging Economic Growth Strategy.

4 Relationship to Corporate Priorities

- 4.1 The proposal supports Objective 1 in terms of delivering sustainable economic growth to provide income and jobs by guiding the long term growth of the Borough's economy.

5 Report Detail

- 5.1 Strategic infrastructure underpins the growth opportunities for our national and local economies and is recognised by the Government as one of the 5 foundations of the UK's Industrial Strategy - to drive improvement to the country's connections, delivering a major upgrade to the UK's infrastructure.
- 5.2 The Government recognises the need to invest in infrastructure to support long-term productivity and national infrastructure priorities include full-fibre broadband, new 5G networks and smart technologies, a new high speed rail network that connects people to jobs and opportunities, regenerate stations and airports, and to progressively upgrade the road network. Providing the right infrastructure in the right places can boost the earning power of people, communities and businesses.
- 5.3 Through the UK Industrial Strategy, the Government makes 3 specific infrastructure commitments to:-
- Increase the National Productivity Investment Fund to £31bn, supporting investments in transport, housing and digital infrastructure
 - Support electric vehicles through £400m charging infrastructure investment and an extra £100m to extend the plug-in car grant
 - Boost digital infrastructure with over £1bn of public investment, including £176m for 5G and £200m for local areas to encourage roll out of full-fibre networks
- 5.4 The UK Industrial Strategy is complemented by the National Infrastructure Delivery Plan which brings together the government's plans for economic infrastructure over the next 5 years with those to support delivery of housing and social infrastructure with the commitment of over £100 billion by 2020-21, alongside significant ongoing private sector investment in our infrastructure.
- 5.5 In recent years investment of £350 million has been made by the Staffordshire Alliance to improve rail capacity and signalling in the Stafford and Norton Bridge areas. Other nationally significant infrastructure investment which is taking place or is planned in the Borough includes:-
- High Speed Rail Phase 2a which would provide a new high speed rail line diagonally across the Borough from Great Haywood to Stableford (to the north east of Stafford and to the west of Stone). The proposed investment would enable HS2 "classic compatible services" to serve Stafford Station on the existing West Coast Mainline before connecting to the faster HS2 line near Lichfield. This would bring journey times to London Euston down to about 53 minutes (from about 1 hour 15 minutes).

- SMART Motorway Programme - £330 million is currently being invested on the M6 motorway to upgrade the section between junctions 13 and 15 to a “SMART” motorway which uses traffic management methods to increase capacity and reduce congestion through use of the hard shoulder as a running lane and using variable speed limits to control the flow of traffic.
- 5.6 Stafford Borough is benefiting from a period of growth with £2 billion of current or planned investment, over 1,000 jobs⁽ⁱ⁾ and more than 600 houses being created each year. The growth requirements for the above place additional pressure on existing infrastructure and will therefore require improvements to be made to this infrastructure as well as providing new infrastructure. This requirement forms a key priority of the emerging Economic Growth Strategy.
- 5.7 As part of the adopted Plan for Stafford Borough, specific requirements for strategic infrastructure are identified at the Strategic Development Locations to the north, east and west of Stafford and Stone (for which the individual development will need to make provision).
- 5.8 To assess the infrastructure requirements, the Council has prepared an Infrastructure Delivery Plan (IDP), in conjunction with infrastructure providers and other delivery agencies (including the Local Highway and Transportation Authority, the Local Education Authority, the Environment Agency, utility companies, relevant health organisations and private sector partners), to determine the appropriate level of provision to deliver the Plan for Stafford Borough. The IDP, together with subsequent updates sets out the necessary infrastructure required under the following categories:-
- Physical infrastructure (highways, electricity, gas, water, waste water and broadband)
 - Environmental infrastructure (green open space, destination parks, enhancing Cannock Chase Special Area of Conservation (SAC))
 - Social infrastructure (healthcare and education)
- 5.9 Specific examples of infrastructure requirements include:-
- Stafford Western Access Route - The new road will provide a strategic link between the north and west of the town, connecting the A34 Foregate Street at the Madford Retail Park junction with A518 Newport via the existing Martin Drive and Kingsway. The infrastructure will support the wider economic and housing growth around the town, and will ease congestion on Chell Road, Gaol Square and A34 Foregate Street. Possession of the required plots of land at Madford Retail Park will be taken in April 2019 with the main delivery works starting in June 2019. Works will take place over a twenty month period.
 - Northern Access Improvements to include highway capacity improvements to address traffic pressures on A513 Beaconside (North Stafford SDL) and the Eastern Access Improvements including a new link road from Beaconside to St Thomas' Lane (East Stafford SDL).
 - Green Infrastructure (all SDLs)
 - Flood alleviation (North Stafford SDL)

- 5.10 An increasingly important infrastructure requirement is the provision of fast and reliable broadband services across the Borough to meet the future growth needs of businesses and residents. Superfast broadband connectivity (25Mbps+) has benefited from investment in the county-wide Superfast Staffordshire project, which has achieved a population coverage of 95% across the county. However, technology is always changing and we need to ensure that the Borough is at the forefront of the latest generation of services - ultrafast and beyond. We also need to tackle the 5% “not spots”, mainly in the rural areas, where businesses still do not receive reasonable internet service speeds.
- 5.11 The Government’s £67 million Gigabit Broadband Voucher Scheme is being promoted to businesses in the Borough. Gigabit vouchers can be used by small businesses and the local communities surrounding them to contribute to the installation cost of a gigabit-capable connection. Businesses can claim up to £2,500 against the cost of connection either individually or as part of a group project. Residents can benefit from the scheme with a voucher worth £500 as part of a group project.
- 5.12 The Council's IDP keeps future infrastructure requirements under review to ensure that future needs and opportunities can be planned for. The emerging Economic Growth Strategy identifies the importance of good infrastructure in order for the Borough to excel as a place to do business. In addition the New Local Plan, which is currently being prepared, will continue to provide for the new infrastructure requirements, which could include the need to provide for a proposed new garden settlement south of Swynnerton.

6	Implications
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6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil









6.2	Community Impact Assessment Recommendations	The physical, environmental and social infrastructure included in this report will improve connectivity for communities across the Borough. This will help to enable people to access services, reduce social isolation, improve access to better quality jobs and access to green space and our natural environment.
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Previous Consideration - Nil

Background Papers - File with Economic Development






Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Q3 Performance status	Commentary/Action
1.1.1	Complete five year land supply statement in order to direct investment in housing June 2018 then annually	Amanda Holland	July 2018		5 year land supply document in place. Preparations underway for 2019 document.
1.1.2	Complete housing and economic evidence base to inform Local Plan policy by July 2019	Alex Yendole	July 2019		Strategic Housing Land Availability Assessment published. Processing Call for Sites on-going. Consultants completed new build householder survey and progressing Economic & Housing Development Needs Assessment for Spring 2019, subject to Government consultation on local housing need methodology
1.1.3	Improve and maintain performance of planning and local economy teams from April 2018 for 3 years	Michelle Smith	October 2018		Performance is published based on a rolling 2 year snapshot. As at 31/12/18 performance is as follows: 92.2% of Major Applications processed on time 94.1% of Non-major Applications processed on time
1.1.4	Unlock sites for housing development to commence April 2018 for 3 years	Amanda Holland	March 2021		A number of sites are under-review for self-build with further work to undertake.
1.1.5	Production of a built sports facilities strategy in line with the local plan review	Alex Yendole	March 2021		Consultants progressing with Sport Facilities and Playing Pitch Strategy studies with Stage 1 finalised, full projects due for completion by March 2019 subject to confirmation of Local Housing Need figure
1.2.1	Develop a new economic growth strategy and action plan	Robert Gatensbury	March 2019		The draft strategy is being prepared jointly with partners ahead of a public consultation in the Spring.
1.2.2	Delivery of Stafford Station Gateway	Robert Gatensbury	December 2019		Commercial and Land Strategy advice due March 2019. Burleyfields housing area hybrid planning resolution made in December 2018. Work stream will be reported as part of the Stafford Town Centre Strategic Framework.
1.2.3	Support the development of key projects proposed as part of the HS2 investment	Michelle Smith	Post March 2021		Regular project team meetings are in place and individual workstreams are progressing on track. The Land Strategy advice should be concluded by the end of Quarter 4.




Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Q3 Performance status	Commentary/Action
1.2.4	Provide support for Stafford Western Access Route from April 2018 for duration of the plan	Robert Gatensbury	March 2021		Work is moving into delivery phase with SCC taking possession of the plots of land required at Madford Retail Park in April 2019 and beginning delivery of the scheme, with the main works commencing in June 2019.
1.3.1	Develop a Visitor Economy Strategy and Action Plan	Robert Gatensbury	January 2019		Work stream now being reported as part of the Economic Growth Strategy (1.2.1)
1.3.2	Support the delivery of annual Ironman event between 2018-2020	Tara Hollingsworth	June 2018		The contract has been recieved from Ironman (IM) and alterations are currently being made. Information on residents associations is with IM for them to contact. First SBC IM meeting has taken place, as has the first IM SAG.
1.4.1	Deliver the Town Centre development programme	Robert Gatensbury	February 2019		Eastgate Masterplan completed, Northern Town Centre and Station Gateway studies nearing completion. Work being taken forward as part of a comprehensive development framework for the Town Centre.
1.4.2	Enhance parking offer in Stafford and Stone	Michelle Smith	April 2019		The Parking Strategy will be drafted for consultation once the Economic Growth Strategy is in place. Consultation on the Economic Growth Strategy begins early 2019.






Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Q3 Performance status	Commentary/Action
1.4.3	Monitoring provision and management of high profile events run by Freedom Leisure as part of the Leisure and Cultural Partnership project for example the Stafford Half Marathon and the Christmas Lights	Mark Thornewill	March 2021		Stafford's Big Switch On Show was delivered on Saturday 17 November in Stafford town centre. This was very well attended, with footfall recorded as 33,941; this was an increase of 33% on the previous busy Saturday, peaking at 3pm when the afternoon entertainment started. An estimated 10,000 people were in the viewing area for the official switch on at 5pm. The lights were turned on by the RAF'S Tactical Supply Wing in recognition of the RAF's 100th Birthday and their longstanding association with Stafford borough. The annual Gatehouse pantomime ran from Friday 7 December 2018 – Sunday 6 January 2019 and was Dick Whittington – The Rock 'N' Roll Panto. Over this period there was a total of 44 performances with 15626 tickets issued, this was down on previous years but it is believed that this may be due to the title. Of all the pantomimes available there are two that suffer from lower attendances, these being Dick Whittington and Mother Goose. This may be due to the fact that all other titles have been adapted by Disney,
1.4.4	Maximise the opportunities of the restored Victoria Park for events in the Town Centre	Mark Thornewill			Reported activity against this business objective will commence when restoration has been completed.
1.4.5	Promote and maximise the use of Stafford and Stone Town Centres by utilising market demonstration areas and consent streets	Robert Simpson	March 2021		The well attended monthly Farmers' Markets in Stafford and Stone have continued to be organised. Additionally, the Makers Market has been present in Stafford on a monthly basis to help support trade in the North end of the town, and the Wednesday Market has continued on a weekly basis. On consecutive weekends in Stafford we had the Christmas Lights switch on, the Christmas Market, the new Christmas Food and Drink Festival and the letter writing to Santa workshop. The Grub Club has also been present on a monthly basis. The Market Square in Stafford was also used for Carol singing on the run up to Christmas.




Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Q3 Performance status	Commentary/Action
1.4.6	Ensure that Town Centres are clean, tidy and attractive	Phil Bates	March 2021		244 inspections were carried out in the period with the following results: <ul style="list-style-type: none"> Streets Cleansing achieving 98% Grade B or better Grounds Maintenance achieving 96% Grade B or better Survey was carried out by the Customer Contact Centre with residents who called in specifically for Streetscene related issues. Response from 283 residents was 99% positive in the range of 'satisfactory to excellent' regarding the cleanliness of the town centres.
1.4.7	Provision of new, accessible and safe taxi ranks	Robert Simpson	March 2021		A new taxi rank has been designated in Clark Street Stafford and discussions with the trade, Police and Staffordshire Highways continues on the provision of additional ranks. Existing ranks have benefited from improved way marking signs and information boards.
1.5.1	Working with the Staffordshire Growth Hub, Make It Stoke on Trent, Staffordshire Investment Agency and Stafford Enterprise to support businesses to grow	Robert Gatensbury	March 2021		23 businesses have been supported following inquiries with the Economic Development Team. This has led to private investment of £189,000 and grant funding of £410,000. 56 online property inquiries were made on the SBC website during the quarter.
1.6.1	Embed high quality design into Planning Policy to ensure that Stafford is an attractive place that people want to live in, promoting healthy lifestyles and supporting future investment	Alex Yendole	December 2021		Design Supplementary Planning Document (SPD) adopted and being used in planning application decision-making. Future policy area through the New Local Plan
1.7.1	Revise and refresh the Local Plan	Alex Yendole	December 2021		Statement of Community Involvement adopted on 20 November 2018, Brownfield Land Register published and Authority Monitoring Report finalised. On-going evidence based work progressing alongside Neighbourhood Plans.

Narrative Updates

Q3

Ref	Key Deliverable	RO	End Date	Q3 Performance status	Commentary/Action
1.7.2	Develop and implement new Open Space Strategy	Michelle Smith	November 2021		This project has now been linked with the Green Infrastructure Review which is already underway. It will therefore be progressed for inclusion in the consultation on the Local Plan Issues and Options in September 2019.
1.8.1	Deliver agreed programme of development	Michelle Smith	December 2019		The procurement for a development contractor for Charnley Road will conclude during February 2019. The procurement process for detailed consultation for the Holmcroft scheme is scheduled to begin in February 2019 with appointment planned for April 2019.
1.8.2	Creation of a new leisure centre at Westbridge Park and formulate plans for the development of a high quality park including play provision	Mark Thornewill	December 2018		Construction of the new leisure centre continues in line with programme. Second phase of consultation for play park provision completed. Masterplan developed.

Performance direction of travel - Key

Exceptional



On Track



Below what it should be



Performance at a Glance

No	Indicator	Responsible Officer	Is good high or low?	Q1			Q2			Q3		
				Q1 Actual	Q1 Target	Q1 Performance	Q2 Actual	Q2 Target	Q2 Performance	Q3 Actual	Q3 Target	Q3 Performance
LI 3	% Section 106 agreements completed prior to determination deadline	Michelle Smith	H	100.00%	100.00%	☹️	100.00%	100.00%	☹️	100.00%	100.00%	☹️
LI 8	% of additional visits to Stafford town centre measured on footfall counters	Robert Gatensbury	H	40.00%	10.00%	😊	16.00%	10.00%	😊	18.50%	10.00%	😊
LI 9	Stafford Retail premises occupancy rates %	Robert Gatensbury	H	82.50%	85.60%	☹️	83.00%	85.60%	☹️	89.70%	85.60%	☹️
LI 10	Stone Retail premises occupancy rates %	Robert Gatensbury	H	93.20%	92.00%	☹️	93.20%	92.00%	☹️	96.40%	92.00%	☹️
LI 11	Number of new businesses located in Stafford	Robert Gatensbury	H	3	2	☹️	4	2	😊	2	3	☹️
LI 13	Number of new businesses in Stone and rural areas	Robert Gatensbury	H	2	1	☹️	3	1	😊	2	1	😊
LI 15	Number of new developments in accordance with the adopted Design Supplementary Planning Document (SPD)	Michelle Smith	H	12	12	☹️	2	2	☹️	18	18	☹️

End of year 2017-18 performance reports for LI1 and LI2

LI 1	Number of houses built per year (Annual)	Alex Yendole	H	863	600	😊	863	600	😊	863	600	😊
LI2	Number of affordable houses built per year (Annual)	Alex Yendole	H	219	210	☹️	219	210	☹️	219	210	☹️

Performance direction of travel - Key

Exceptional



On Track



Below what it should be



ECONOMIC DEVELOPMENT AND PLANNING SCRUTINY COMMITTEE

19 FEBRUARY 2019

Performance Information

GENERAL FUND - BUDGET MONITORING TO 31 DECEMBER 2018

The Council agreed a Net Spending Budget for 2018/19 of £14.770 million in February 2018 when the Council Tax was set for the year of this figure the net Revenue Budget covered by this committee is £177,000. The profiled budget to the end of December 2018 is £276,000. The monitoring position for the first nine months of 2018/19 is illustrated in the following table:

Portfolio	Original Budget 2018/19	Approved Budget 2018/19	Profiled Budget to 31 December	Actual Spend to 31 December	Variance from profiled budget	Forecast Outturn
	£000	£000	£000	£000	£000	£000
Planning & Regeneration	177	177	276	105	(171)	1

The key issues identified in the December monitoring are set out below:-

There is a favourable variance of approximately £171,000 on this portfolio. This is primarily due to:-

- Staffing variations (£33,000)
- Supplies and services general underspends (£40,000)
- Additional income Land Charges (£37,000), Parking (£90,000) and Street naming (£5,000)
- Off street parking reduced penalty charge processing costs (£10,000)

Offset by

- Lower income markets £30,000
- Reduced planning fee income £16,000

Forecast Outturn 2018/2019

The forecast outturn provides an indication of what we expect the final outturn to be by the end of the financial year. We currently anticipate that net spending will be £176,000 lower than expected, primarily as a result of staffing variations, reduced supplies and services and higher income than anticipated.

Detailed monitoring

ANNEX 1 sets out the revenue budget monitoring position to the 31 December 2018 including explanations for individual variances that meet the monitoring criteria. It includes an analysis of services in the portfolio. In addition capital monitoring information to the 31 December 2018 on the capital schemes is reported at **ANNEX 2**.

PERFORMANCE UPDATE - PLANNING AND REGENERATION PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Management and Support							
Expenditure	483,320	371,615	328,084	(43,532)	(11.7%)	448,120	Staffing variations (£35k) and general underspends
Income	(25,540)	(20,084)	(25,208)	(5,124)	25.5%	(30,540)	
Net	457,780	351,532	302,876	(48,656)		417,580	
Building Control							
Expenditure	130,430	97,822	96,976	(846)	(0.9%)	130,430	
Net	130,430	97,822	96,976	(846)		130,430	
Development Management							
Expenditure	960,480	736,817	768,557	31,739	4.3%	960,480	
Income	(831,070)	(618,346)	(601,921)	16,425	(2.7%)	(815,070)	
Net	129,410	118,471	166,635	48,164		145,410	
Forward Planning							
Expenditure	475,920	307,300	300,975	(6,325)	(2.1%)	467,920	
Income	(167,980)	(30,000)	(30,000)	-	0.0%	(167,980)	
Net	307,940	277,300	270,975	(6,325)		299,940	
Land Charges - Local Searches							
Expenditure	122,320	107,998	108,575	576	0.5%	122,320	
Income	(134,020)	(107,494)	(144,762)	(37,268)	34.7%	(171,020)	Additional search fee income
Net	(11,700)	504	(36,187)	(36,692)		(48,700)	

PERFORMANCE UPDATE - PLANNING AND REGENERATION PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Off Street Parking Services							
Expenditure	1,209,520	1,002,477	980,896	(21,581)	(2.2%)	1,183,520	
Income	(2,300,200)	(1,798,005)	(1,887,582)	(89,577)	5.0%	(2,388,200)	
Net	(1,090,680)	(795,528)	(906,686)	(111,157)		(1,204,680)	
Land & Properties							
Expenditure	73,880	52,301	51,028	(1,273)	(2.4%)	73,880	
Income	(66,920)	(54,183)	(58,237)	(4,053)	7.5%	(68,920)	
Net	6,960	(1,882)	(7,208)	(5,326)		4,960	
Economic Development							
Expenditure	325,130	257,342	240,872	(16,470)	(6.4%)	314,130	
Income	(89,160)	(60,000)	(62,887)	(2,887)	4.8%	(89,160)	
Net	235,970	197,342	177,986	(19,357)		224,970	
Borough Markets							
Expenditure	331,010	262,157	239,740	(22,417)	(8.6%)	319,010	
Income	(320,000)	(231,679)	(199,618)	32,061	(13.8%)	(288,000)	Reduced income due to occupancy
Net	11,010	30,478	40,122	9,644		31,010	
Portfolio Total	177,120	276,038	105,488	(170,550)		920	

PERFORMANCE UPDATE - PLANNING & REGENERATION CAPITAL PORTFOLIO

Budget Monitoring 2018-2019 - Period 9 - December

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
WATERSCAPE PROJECT	63,410	38,496	-	(38,496)	(100.0%)	63,410	
GROWTH POINT	221,180	170,814	170,814	-	0.0%	171,180	Balance of scheme
STAFFORD TOWN CENTRE ENHANCEMENTS	40,820	40,820	79,316	38,496	94.3%	40,820	
PEARL BROOK PATH IMPROVEMENTS	75,000	-	-	-	n/a	0	Scheme to slip to 19-20
LAND AT FAIRWAY	59,370	909	909	-	0.0%	6,370	Phase 2 to slip to 19-20
Portfolio Total	459,780	251,039	251,040	-		281,780	

ITEM NO 7(c)**ITEM NO 7(c)**

Report of:	Head of Law and Administration
Contact Officer:	Andrew Bailey
Telephone No:	01785 619212
Ward Interest:	Nil
Report Track:	Economic Development and Planning 19/02/19 (Only)

ECONOMIC DEVELOPMENT AND PLANNING SCRUTINY COMMITTEE**19 FEBRUARY 2019****Work Programme - Economic Development and Planning Scrutiny Committee****1 Purpose of Report**

- 1.1 The purpose of this report is to present the Economic Development and Planning Scrutiny Committee's Work Programme.

2 Recommendation

- 2.1 That the Economic Development and Planning Scrutiny Committee considers and comments upon their Work Programme.

3 Key Issues and Reasons for Recommendation

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Economic Development and Planning Scrutiny Committee's Work Programme is provided for Members to consider or amend as appropriate.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 1:-

To deliver sustainable economic and housing growth to provide income and jobs.

5 Report Detail

- 5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-
- Owned by all Members of the Scrutiny Committee;
 - Flexible to allow the Committee to react to urgent items;
 - Contain aspects of both Overview and Scrutiny.
- 5.2 Therefore, at each scheduled meeting of the Economic Development and Planning Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Economic Development and Planning Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Nil

Background Papers - File available in Law and Administration

**ECONOMIC DEVELOPMENT AND PLANNING SCRUTINY COMMITTEE
19 FEBRUARY 2019**

Work Programme - Economic Development and Planning Scrutiny Committee

THURSDAY 27 JUNE 2019 at 6:30 PM

Minutes of Last Meeting: 19 February 2019
Officer Items by: Wednesday 12 June 2019
Call-in Deadline: Tuesday 18 June 2019
Member/Public Items by: Monday 17 June 2019
Agenda Despatch on: Wednesday 19 June 2019

Officer Reports	<ul style="list-style-type: none"> • Performance Update Report Only (No Financial Information) Corporate Business and Partnerships Manager • Business Planning Report Scrutiny Officer • Work Programme Scrutiny Officer
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TUESDAY 27 AUGUST 2019 at 6:30 PM

Minutes of Last Meeting: 27 June 2019
Officer Items by: Friday 9 August 2019
Call-in Deadline: Tuesday 13 August 2019
Member/Public Items by: Wednesday 14 August 2019
Agenda Despatch on: Friday 16 August 2019

Officer Reports	<ul style="list-style-type: none"> • Final Accounts 2018/19 Head of Finance • Performance Update /Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Scrutiny Officer
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TUESDAY 12 NOVEMBER 2019 at 6:30 PM

Minutes of Last Meeting: 27 August 2019
Officer Items by: Monday 28 October 2019
Call-in Deadline: Tuesday 15 October 2019
Member/Public Items by: Thursday 31 October 2019
Agenda Despatch on: Monday 4 November 2019

Officer Reports	<ul style="list-style-type: none"> • Fees and Charges Review 2020 Head of Finance • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Scrutiny Officer
THURSDAY 12 DECEMBER 2019 at 4:30 PM	
Minutes of Last Meeting:	12 November 2019
Officer Items by:	Wednesday 27 November 2019
Call-in Deadline:	Tuesday 19 November 2019
Member/Public Items by:	Monday 2 December 2019
Agenda Despatch on:	Wednesday 4 December 2019
Officer Reports	<ul style="list-style-type: none"> • Economic Development and Planning Portfolio - General Fund Revenue Budget 2019-20 to 2022-23 and Capital Programme 2019-20 - 2022/23 Head of Finance • Work Programme Scrutiny Officer
TUESDAY 11 FEBRUARY 2020 at 6:30 PM	
Minutes of Last Meeting:	12 December 2019
Officer Items by:	Monday 27 January 2020
Call-in Deadline:	Tuesday 28 January 2020
Member/Public Items by:	Thursday 30 January 2020
Agenda Despatch on:	Monday 3 February 2020
Officer Reports	<ul style="list-style-type: none"> • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Scrutiny Officer

FUTURE ITEMS	
<ul style="list-style-type: none"> • Stafford Indoor Market Task and Finish Review Head of Operations • Local Plan Update Head of Development 	