



Civic Centre, Riverside, Stafford
Contact Jim Dean
Direct Dial 01785 619209
Email jdean@staffordbc.gov.uk

Dear Members

Cabinet

A virtual meeting of the Cabinet will be held using Zoom **on Thursday 4 March 2021 at 6.30pm** to deal with the business as set out on the agenda.

To watch the meeting, please follow the instructions below:-

- 1 Log on to Zoom at:- <https://zoom.us/join>
- 2 Enter meeting ID **835 4533 5517** when prompted
- 3 Enter Password **927340** when prompted

Or, to listen to the meeting, please call the following telephone number:-

0131 460 1196

Please note that this meeting will be recorded

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A handwritten signature in black ink, appearing to read "I. Curran".

Head of Law and Administration

CABINET - 4 MARCH 2021

Chair - Councillor P M M Farrington

A G E N D A

- 1 Minutes of 4 February 2021 as published in Digest No 273 on 5 February 2021
- 2 Apologies
- 3 Councillors' Question Time (if any)
- 4 Proposals of the Cabinet Members (as follows):-

Page Nos

(a) **RESOURCES PORTFOLIO**

- | | |
|---|---------|
| (i) Committee Cycle 2021/22 | 3 - 18 |
| (ii) Freedom Leisure Financial Support
– CONFIDENTIAL | 19 - 25 |

This Report is confidential due to the inclusion of information relating to the financial or business affairs of any particular person (including the authority holding the information). No representations have been received in respect of this matter.

Membership

Chair - Councillor P M M Farrington

- | | |
|------------------|---|
| P M M Farrington | - Leader |
| R M Smith | - Deputy Leader and Resources Portfolio |
| J M Pert | - Community and Health Portfolio |
| J K Price | - Environment Portfolio |
| F Beatty | - Economic Development and Planning Portfolio |
| C V Trowbridge | - Leisure Portfolio |

ITEM NO 4(a)(i)

ITEM NO 4(a)(i)

Contact Officer:	Jim Dean
Telephone No:	01785 619209
Ward Interest:	Nil
Report Track:	Cabinet 04/03/21 (Only)
Key Decision:	No

**SUBMISSION BY COUNCILLOR R M SMITH
RESOURCES PORTFOLIO**

**CABINET
4 MARCH 2021
Committee Cycle 2021/22**

1 Purpose of Report

1.1 To consider the proposed Committee Cycle for 2021/22.

2 Proposal of Cabinet Member

2.1 That the Committee Cycle for 2021/22 as submitted be approved.

3 Key Issues and Reasons for Recommendation

- 3.1 The Committee Cycle for 2021/22 has been produced on the basis of the current committee structure, and a similar basis to 2020/21. It also provides for the process leading to the 2022/23 budget.
- 3.2 Once again, timing of the Scrutiny Committees have been arranged in order to coincide with the production of performance and budgetary information. This enables the Scrutiny Committees to look at more current information with a view to taking more timely action, where necessary.
- 3.3 The programme of meetings for the Audit and Accounts Committee is yet to be confirmed; Members will be updated accordingly.

4 Relationship to Corporate Business Objectives

4.1 The Committee Cycle will assist the Council to support all of the Corporate Priorities.

5 Report Detail

5.1 The suggested Committee Cycle for 2021/22 is attached as an **APPENDIX**.

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Nil

Background Papers - File available in Democratic Services

Yearly Committee Cycle

2021 - 2022



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Please Note: All meetings start at 6.30pm unless otherwise indicated

2021

May

Saturday 1

Sunday 2

Monday 3 **Bank Holiday**

Tuesday 4 **Cabinet**

Wednesday 5

Thursday 6 **PCC and County Elections**

Friday 7 **Digest**

Saturday 8

Sunday 9

Monday 10

Tuesday 11

Wednesday 12 **Planning Committee**

Thursday 13

Friday 14

Saturday 15 **Council (Mayor Making) (10.30am)**

Sunday 16

Monday 17 **Council (Appointments) (7.00pm)**

Tuesday 18

Call-in Ends

Wednesday 19

Thursday 20

Friday 21

Saturday 22

Sunday 23

Monday 24

Tuesday 25

Wednesday 26

Thursday 27

Friday 28

Saturday 29

Sunday 30

Monday 31 **Bank Holiday**

June

Tuesday	1	
Wednesday	2	Planning Committee
Thursday	3	
Friday	4	
Saturday	5	

Sunday	6	
Monday	7	
Tuesday	8	Resources Scrutiny Committee
Wednesday	9	
Thursday	10	Cabinet
Friday	11	Digest
Saturday	12	

Sunday	13	
Monday	14	
Tuesday	15	Audit and Accounts Committee (tbc)
Wednesday	16	
Thursday	17	
Friday	18	
Saturday	19	

Sunday	20	
Monday	21	
Tuesday	22	Economic Development and Planning Scrutiny Committee
		Call-in Ends
Wednesday	23	Planning Committee
Thursday	24	
Friday	25	
Saturday	26	

Sunday	27	
Monday	28	
Tuesday	29	
Wednesday	30	

July

Thursday	1	Cabinet
Friday	2	Digest
Saturday	3	

Sunday	4
Monday	5
Tuesday	6
Wednesday	7
Thursday	8
Friday	9
Saturday	10

Sunday	11		
Monday	12		
Tuesday	13		Call-in Ends
Wednesday	14	Planning Committee	
Thursday	15		
Friday	16		
Saturday	17		

Sunday	18		
Monday	19		
Tuesday	20	Council (7.00pm)	
Wednesday	21		
Thursday	22	Community Wellbeing Scrutiny Committee	
Friday	23		
Saturday	24		

Sunday	25		
Monday	26		
Tuesday	27	Audit and Accounts Committee (tbc)	
Wednesday	28		
Thursday	29		
Friday	30		
Saturday	31		

August

Sunday	1		
Monday	2		
Tuesday	3		
Wednesday	4	Planning Committee	
Thursday	5	Cabinet	
Friday	6	Digest	
Saturday	7		

Sunday	8
Monday	9
Tuesday	10
Wednesday	11
Thursday	12
Friday	13
Saturday	14

Sunday	15		
Monday	16		
Tuesday	17	Resources Scrutiny Committee	Call-in Ends
Wednesday	18		
Thursday	19		
Friday	20		
Saturday	21		

Sunday	22		
Monday	23		
Tuesday	24		
Wednesday	25	Planning Committee	
Thursday	26		
Friday	27		
Saturday	28		

Sunday	29		
Monday	30	Bank Holiday	
Tuesday	31		

September

Wednesday	1		
Thursday	2	Cabinet	
Friday	3	Digest	
Saturday	4		

Sunday	5		
Monday	6		
Tuesday	7	Economic Development and Planning Scrutiny Committee	
Wednesday	8		
Thursday	9		
Friday	10		
Saturday	11		

Sunday	12		
Monday	13		
Tuesday	14	Council	Call-in Ends
Wednesday	15	Planning Committee	
Thursday	16		
Friday	17		
Saturday	18		

Sunday	19		
Monday	20		
Tuesday	21	Community Wellbeing Scrutiny Committee	
Wednesday	22		
Thursday	23	Parish Forum (7.00pm)	
Friday	24		
Saturday	25		

Sunday	26		
Monday	27		
Tuesday	28		
Wednesday	29		
Thursday	30		

October

Friday	1		
Saturday	2		

Sunday	3		
Monday	4		
Tuesday	5		
Wednesday	6	Planning Committee	
Thursday	7	Cabinet	
Friday	8	Digest	
Saturday	9		

Sunday	10		
Monday	11		
Tuesday	12		
Wednesday	13		
Thursday	14		
Friday	15		
Saturday	16		

Sunday	17
Monday	18
Tuesday	19
Wednesday	20
Thursday	21
Friday	22
Saturday	23

Call-in Ends

Sunday	24
Monday	25
Tuesday	26
Wednesday	27
Thursday	28
Friday	29
Saturday	30

Planning Committee

Sunday	31
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November

Monday	1
Tuesday	2
Wednesday	3
Thursday	4
Friday	5
Saturday	6

Resources Scrutiny Committee

**Cabinet
Digest**

Sunday	7
Monday	8
Tuesday	9
Wednesday	10
Thursday	11
Friday	12
Saturday	13

Economic Development and Planning Scrutiny Committee

Sunday	14
Monday	15
Tuesday	16
Wednesday	17
Thursday	18
Friday	19
Saturday	20

Community Wellbeing Scrutiny Committee

Planning Committee

Call-in Ends

Sunday	21	
Monday	22	
Tuesday	23	Council (7.00pm)
Wednesday	24	
Thursday	25	
Friday	26	
Saturday	27	

Sunday	28	
Monday	29	
Tuesday	30	

December

Wednesday	1	
Thursday	2	Cabinet
Friday	3	Digest
Saturday	4	

Sunday	5	
Monday	6	
Tuesday	7	Audit and Accounts Committee (tbc)
Wednesday	8	Planning Committee
Thursday	9	
Friday	10	
Saturday	11	

Sunday	12	
Monday	13	
Tuesday	14	Economic Development and Planning Scrutiny Committee
Wednesday	15	Call-in Ends
Thursday	16	
Friday	17	
Saturday	18	

Sunday	19	
Monday	20	
Tuesday	21	
Wednesday	22	
Thursday	23	
Friday	24	
Saturday	25	Christmas Day

Sunday	26	Boxing Day
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Monday	27	
Tuesday	28	
Wednesday	29	
Thursday	30	
Friday	31	Bank Holiday

2022

January

Saturday 1

Sunday	2	
Monday	3	
Tuesday	4	
Wednesday	5	Planning Committee
Thursday	6	Community Wellbeing Scrutiny Committee
Friday	7	
Saturday	8	

Sunday	9	
Monday	10	
Tuesday	11	Resources Scrutiny Committee
Wednesday	12	
Thursday	13	Cabinet
Friday	14	Digest
Saturday	15	

Sunday	16	
Monday	17	
Tuesday	18	
Wednesday	19	Planning Committee
Thursday	20	
Friday	21	
Saturday	22	

Sunday	23		
Monday	24		
Tuesday	25	Council (7.00pm)	Call-in Ends
Wednesday	26		
Thursday	27		
Friday	28		
Saturday	29		

Sunday 30

Monday 31

February

Tuesday 1

Wednesday 2

Thursday 3 **Cabinet**

Friday 4 **Digest**

Saturday 5

Sunday 6

Monday 7

Tuesday 8 **Economic Development and Planning Scrutiny Committee**

Wednesday 9 **Planning Committee**

Thursday 10

Friday 11

Saturday 12

Sunday 13

Monday 14

Tuesday 15 **Resources Scrutiny Committee** **Call-in Ends**

Wednesday 16

Thursday 17

Friday 18

Saturday 19

Sunday 20

Monday 21

Tuesday 22 **Council (7.00pm)**

Wednesday 23

Thursday 24

Friday 25

Saturday 26

Sunday 27

Monday 28

March

Tuesday 1

Wednesday 2 **Planning Committee**

Thursday 3 **Cabinet**

Friday 4 **Digest**

Saturday 5

Sunday	6	
Monday	7	
Tuesday	8	Community Wellbeing Scrutiny Committee
Wednesday	9	
Thursday	10	
Friday	11	
Saturday	12	

Sunday	13		
Monday	14		
Tuesday	15	Audit and Accounts Committee (tbc)	Call-in Ends
Wednesday	16		
Thursday	17		
Friday	18		
Saturday	19		

Sunday	20	
Monday	21	
Tuesday	22	
Wednesday	23	Planning Committee
Thursday	24	
Friday	25	
Saturday	26	

Sunday	27	
Monday	28	
Tuesday	29	
Wednesday	30	
Thursday	31	

April

Friday	1	
Saturday	2	

Sunday	3	
Monday	4	
Tuesday	5	
Wednesday	6	
Thursday	7	Cabinet
Friday	8	Digest
Saturday	9	

Sunday	10	
Monday	11	

Tuesday	12	
Wednesday	13	Planning Committee
Thursday	14	
Friday	15	
Saturday	16	

Sunday	17		
Monday	18		
Tuesday	19	Council (7.00pm)	Call-in Ends
Wednesday	20		
Thursday	21		
Friday	22		
Saturday	23		

Sunday	24
Monday	25
Tuesday	26
Wednesday	27
Thursday	28
Friday	29
Saturday	30

May

Sunday	1	
Monday	2	Bank Holiday
Tuesday	3	
Wednesday	4	Planning Committee
Thursday	5	Cabinet
Friday	6	Digest
Saturday	7	

Sunday	8	
Monday	9	
Tuesday	10	
Wednesday	11	
Thursday	12	
Friday	13	
Saturday	14	Council (Mayor Making) (10.30am)

Sunday	15		
Monday	16	Council (Appointments) (7.00pm)	
Tuesday	17		Call-in Ends
Wednesday	18		
Thursday	19		
Friday	20		

Saturday 21

Sunday 22

Monday 23

Tuesday 24

Wednesday 25 **Planning Committee**

Thursday 26

Friday 27

Saturday 28

Sunday 29

Monday 30 **Bank Holiday**

Tuesday 31

NOTE: School Holidays 2021-2022

- Monday 31 May - Friday 4 June 2021 (Half Term)
- Thursday 22 July to Tuesday 31 August 2021 (Summer Holiday)
- Wednesday 1 September 2021 (Inset Day)
- Monday 25 October - Friday 29 October 2021 (Half Term)
- Monday 20 December - Monday 2 January 2022 (Christmas Holiday)
- Monday 21 February – Friday 25 February 2022 (Half Term)
- Monday 11 April - Friday 22 April 2022 (Easter Holiday)
- Monday 2 May 2021 (May Day)
- Monday 30 May - Friday 3 June 2022 (Half Term)