



Civic Centre, Riverside, Stafford
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Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Craddock Room, Civic Suite, Civic Centre, Riverside, Stafford on Thursday 12 September 2019 at 6.30pm** to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A handwritten signature in black ink, appearing to read "I. Curran".

Interim Head of Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE - 12 SEPTEMBER 2019

Chair - Councillor J Hood

AGENDA

- 1 Minutes of 31 July 2019 as published in Digest No 259 on 6 September 2019
- 2 Apologies
- 3 Public Question Time
- 4 Councillor Session

Councillor G Pardesi has submitted the following item under Paragraph 2.7(c)(i) of the Scrutiny Committee Procedure Rules;

"Can the Cabinet Member confirm how many public toilets have been permanently closed since 2003?

Can the Cabinet Member also confirm how many public toilets there were in existence when the Borough was formed in 1974 and how many now remain?"

- 5 Members' Items

ITEM NO 5(a) Councillor L Nixon has submitted the following items under Paragraph 2.8 of the Scrutiny Committee Procedure Rules:-

- (i) "What is the post Brexit food strategy? GPs are dealing with malnutrition and advising people to go to foodbanks. There is an over reliance on foodbanks. Will is coping remarkably presently but perhaps we need something a little bigger now?
- (ii) There is now a lot of people doing voluntary work. Who is responsible for making sure that everyone has DBS clearance and has safeguarding training and how is that working in practise?"

Page Nos

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COUNCILLOR A P EDGELLER

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CORPORATE BUSINESS AND PARTNERSHIPS MANAGER

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INTERIM HEAD OF LAW AND ADMINISTRATION

Membership

Chair - Councillor J Hood

C A Baron	A D Hobbs
R J Barron	J Hood
A R G Brown	L Nixon
A G Cooper	R M Sutherland
A P Edgeller	M J Winnington

Cabinet Members:-

- Councillor J K Price - Environment and Health
- Councillor J M Pert - Community
- Councillor C V Trowbridge - Leisure

Report of:	Councillor A P Edgeller
Contact Officer:	As Above
Telephone No:	01785 664501
Ward Interest:	Nil
Report Track:	Community Wellbeing 12/9/19 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE

12 SEPTEMBER 2019

Healthy Staffordshire Select Committee

1 Purpose of Report

- 1.1 To consider the report of Councillor A P Edgeller on matters considered by the Healthy Staffordshire Select Committee at their previous meeting held on 15 July 2019.

2 Recommendation

- 2.1 That the report of Councillor A P Edgeller be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The following report details the various matters considered by the Healthy Staffordshire Select Committee at their previous meeting held on 15 July 2019.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 As part of the devolved Health Scrutiny arrangements, the Council's representative on the Healthy Staffordshire Select Committee is requested to provide a brief written report on meetings of the Healthy Staffordshire Select Committee.
- 5.2 Accordingly, the digest of the meetings of the Healthy Staffordshire Healthy Select Committee are attached as follows:-

APPENDIX - 15 July 2019

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Nil

Background Papers - File available in Law and Administration

**COMMUNITY WELLBEING SCRUTINY COMMITTEE
12 SEPTEMBER 2019
Healthy Staffordshire Select Committee**

**Healthy Staffordshire Select Committee – 15 July 2019
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach. Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on 15 July 2019 - link to Agenda and reports pack:

[Healthy Staffordshire Select Committee - 15 July 2019](#)

Agenda Item	District(s)/Borough(s)
<p>The Committee met both in the morning and afternoon on 15 July. In the morning the Committee considered a report from the Clinical Commissioning Group (CCG) on the care of people with complex needs. The transforming care programme aimed to get as many patients back into community care and close to home as possible. The monitoring process and the assurances that all was being done to prevent abuse happening was discussed. The Committee asked for a briefing paper on the assurance plan, the transforming care plan going forward and what lessons have been learnt.</p> <p>A report had been requested from NEXXUS on the care provided to residents. It was explained that Reablement had been the core business until the demise of Allied HealthCare which had resulted in NEXXUS taking on over 3,000 hours of home care contracts. Different ways of working and a more partnership approach to providing services was discussed, along with quality, training and capacity. The Healthwatch contract monitoring report was also considered. The Healthwatch Manager explained what had been achieved during the previous 12 months and what the contract had delivered.</p>	All Districts and Boroughs

In the afternoon the Committee met with the CCG to consider the following items:

- Single Strategic Commissioning Organisation – the proposal was to combine the current CCGs in Staffordshire and Stoke on Trent to align with the Strategic Transformation Plan (STP). There was concern over the CQC ratings, finance and how priorities for local areas could be set within such a large group. The results of the consultation would be shared with the public prior to any consideration by GP members and then by NHS England.
- George Bryan Centre engagement plan– following the recent fire at the centre, patients were being treated at the St George Hospital in Stafford. The engagement plans were the first stage of future proposals for the centre. Members were concerned that a 60 mile round trip was difficult for most patients and their families and they would prefer to see the hospital reopen and the services remain in Tamworth. A report detailing any formal proposals was requested for a future meeting.
- East Staffordshire CCG Community services contract was discussed. Virgin Healthcare services had terminated the contract in 2018 and the CCG were starting a re-procurement exercise which should conclude in a new contract in April 2020. Services had been transferred back to acute trusts, NHS111 and Out of Hours providers in the meantime.
- Integrated Urgent Care which covers GP out of hours and NHS 111 services, was due to be re-procured to meet the mandatory national service specification for urgent care. The process and timetable was explained. Members expressed concern with the current lack of coordinated service provision, clinical algorithms and prevention guidance.

The next meeting will be held on Monday 16 September 2019.

Report of:	Head of Finance
Contact Officer:	Emma Fullagar
Telephone No:	01543 464720
Ward Interest:	Nil
Report Track:	Community Wellbeing 12/09/19 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE

12 SEPTEMBER 2019

Final Accounts 2018/2019

1 Purpose of Report

1.1 This report sets out the Final Accounts position for the following portfolios covered by this committee to the 31 March 2019 including:-

- Community
- Environment
- Leisure

2 Recommendation

2.1 That the Final Accounts position for the year ended 31 March 2019 be noted.

3 Key Issues and Reasons for Recommendation

3.1 The revenue outturn for 2018/2019 is detailed below;

	Annual Budget £000	Total Spend £000	Variance from Budget £000
Community	853	912	59
Environment	4,087	4,101	14
Leisure	<u>2,225</u>	<u>2,353</u>	<u>128</u>
Total	<u>7,165</u>	<u>7,366</u>	<u>201</u>

3.2 The adverse variance on the budget primarily arises from the following:-

- Private Sector Housing additional Staffing costs £0.023 million
- Homelessness additional net cost of bed and breakfast £0.060 million

- Bereavement income from fees and charges was lower than anticipated by £0.098 million
- Waste & recycling – additional cost of Schedule 2 collections £0.125million, partly offset by other contract savings (£0.085 million) and staffing variations (£0.033 million).
- Additional net income Streetscene (£0.022 million) and Regulatory Services (£0.036 million).
- Leisure Management Contract additional costs in maintaining swimming provision at Alleynes £0.026 million and a later than anticipated opening of Stone Leisure Centre £0.044 million

3.3 The capital outturn for 2018/2019 is detailed below:-

	Annual Budget £000	Total Spend £000	Variance from Budget £000
Community	1,195	1,158	(37)
Environment	425	240	(185)
Leisure	<u>7,694</u>	<u>7,195</u>	<u>(499)</u>
Total	<u>9,314</u>	<u>8,593</u>	<u>(721)</u>

3.4 The variation for the Capital Budget primarily relates to Stone Leisure Strategy (£0.235 million), Victoria Park refurbishment (£0.171 million), Streetscene Equipment (£0.110 million), Waste containers replacement (£0.074 million). Glover Street improvement (£0.171 million) schemes being rephased. Whereas previously identified slippage on Disabled Facilities Grants (£0.148) million

4 Relationship to Corporate Priorities

4.1 None.

5 Report Detail

5.1 The paper attached as an **APPENDIX 1** provides an analysis of the Portfolio's revenue outturn position for 2018/2019.

5.2 The paper attached as **APPENDIX 2** provides an analysis of the Portfolio's capital outturn position for 2018/2019.

5.3 The 2018/2019 final accounts for the Portfolios revenue budget show that the net spending in that year was £7.366 million compared with a budget of £7.165 million, a variation of £0.201 million. **APPENDIX 1** attached shows the major variations in the Portfolio over the various spending areas.

5.4 The 2018/2019 final accounts for the Portfolios capital budget shows that net spending in that year was £8.593 million compared with a budget of £9.314 million, a variation of £0.721 million. **APPENDIX 2** attached shows the detailed outturn.

6	Implications
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6.1 Financial	<p>The majority of variances identified in the final accounts for 2018/2019 were identified early in the year and are therefore reflected in the current year's budget (2019/2020). In addition further variations that have arisen during the year will be reflected, where appropriate, in preparation of the financial plan 2020/2021 – 2023/2024 which will form the basis for the preparation of the detailed base budget for 2020/2021 this autumn.</p> <p>The variation for the Capital Budget primarily relates to the rephrasing of schemes as set out in paragraph 3.4</p>
Legal	Nil
Human Resources	Nil
Human Rights Act	Nil
Data Protection	Nil
Risk Management	Nil

6.2 Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Cabinet - 1 August 2019 - Minute No CAB21/19
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Background Papers - File available in Financial Services

COMMUNITY PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Private Sector Housing (Standards)						
Expenditure	108,960	121,960	136,204	14,244	11.7%	Additional staff costs in relation to House in Multiple Occupation work
Income	(2,340)	(3,340)	(5,140)	(1,800)	53.9%	
Net	106,620	118,620	131,064	12,444		
Housing Act Sewerage Works						
Expenditure	2,000	2,000	-	(2,000)	(100.0%)	
Net	2,000	2,000	-	(2,000)		
Private Sector Hsg (Loans & Mortgages)						
Expenditure	5,450	5,450	5,594	144	2.6%	Additional grazing agreement income backdated 4 years
Income	(11,210)	(11,210)	(18,095)	(6,885)	61.4%	
Net	(5,760)	(5,760)	(12,501)	(6,741)		
Partnerships						
Expenditure	25,290	182,680	173,643	(9,037)	(4.9%)	
Income	-	(157,390)	(150,070)	7,320	(4.7%)	
Net	25,290	25,290	23,573	(1,717)		
Homelessness & Housing Advice						
Expenditure	494,760	866,350	898,857	32,507	3.8%	
Income	(20,000)	(362,590)	(361,613)	977	(0.3%)	
Net	474,760	503,760	537,244	33,484		
Glover Street						
Expenditure	20,480	(6,520)	7,524	14,044	(215.4%)	Gypsy traveller costs £12k
Income	(24,200)	(18,200)	(11,068)	7,132	(39.2%)	Reduced income on empty caravans
Net	(3,720)	(24,720)	(3,545)	21,175		

COMMUNITY PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
CCTV						
Expenditure	98,330	105,330	107,521	2,191	2.1%	
Income	-	-	1,893	1,893	n/a	
Net	98,330	105,330	109,414	4,084		
Grants & Contributions						
Expenditure	128,960	128,960	127,312	(1,648)	(1.3%)	
Income	-	-	(529)	(529)	n/a	
Net	128,960	128,960	126,783	(2,177)		
Portfolio Total	826,480	853,480	912,032	58,552		

ENVIRONMENT PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Management & Support						
Expenditure	353,590	375,590	352,849	(22,741)	(6.1%)	
Income	(2,600)	(42,600)	(48,021)	(5,421)	12.7%	Additional income from Newcastle
Net	350,990	332,990	304,828	(28,162)		
Partnerships Environmental Management						
Expenditure	63,320	69,000	82,080	13,080	19.0%	Survey of 20 Sites of Biological Importance (SBI's) £10k and minor variations
Income	(9,500)	(15,180)	(26,959)	(11,779)	77.6%	Additional contributions towards survey costs
Net	53,820	53,820	55,121	1,301		
Waste & Recycling						
Expenditure	4,084,320	4,380,510	4,402,676	22,166	0.5%	
Income	(1,517,350)	(1,778,540)	(1,774,586)	3,954	(0.2%)	
Net	2,566,970	2,601,970	2,628,090	26,120		
Cleansing Services						
Expenditure	63,510	63,510	89,033	25,523	40.2%	Spend of additional grant and contribution to reserve of balance
Income	(310)	(310)	(23,647)	(23,337)	7528.1%	National Community Clean up Grant £23k
Net	63,200	63,200	65,385	2,185		
Bereavement Services						
Expenditure	723,390	704,070	713,065	8,995	1.3%	
Income	(1,972,950)	(1,972,630)	(1,874,214)	98,416	(5.0%)	Reduced cemeteries and crematorium income
Net	(1,249,560)	(1,268,560)	(1,161,149)	107,411		
Drainage Services						
Expenditure	101,910	105,910	107,069	1,159	1.1%	
Net	101,910	105,910	107,069	1,159		

ENVIRONMENT PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Misc Highways Functions (ex Planning)						
Expenditure	38,190	36,690	40,647	3,957	10.8%	
Income	(5,000)	(5,000)	(5,000)	-	0.0%	
Net	33,190	31,690	35,647	3,957		
Street Scene						
Expenditure	2,447,720	2,577,850	2,669,143	91,293	3.5%	Staffing £6k, portacabin £21k and £54k contribution to trading reserve
Income	(692,540)	(822,670)	(935,777)	(113,107)	13.7%	Additional external fee income
Net	1,755,180	1,755,180	1,733,366	(21,814)		
Regulatory Services						
Expenditure	593,310	613,610	633,157	19,547	3.2%	Contribution to reserves taxi licences £28k, less minor variations
Income	(269,760)	(273,060)	(327,937)	(54,877)	20.1%	Additional licensing income
Net	323,550	340,550	305,220	(35,330)		
Strategic Health Delivery						
Expenditure	120,680	138,000	121,060	(16,940)	(12.3%)	Rephased spending plan
Income	(69,680)	(87,000)	(69,803)	17,197	(19.8%)	
Net	51,000	51,000	51,257	257		
Dog Warden Service						
Expenditure	42,800	30,800	11,057	(19,743)	(64.1%)	Reduced collection and contract cost
Income	(11,170)	(11,170)	(11,358)	(188)	1.7%	
Net	31,630	19,630	(301)	(19,931)		
Pest Control						
Expenditure	171,210	161,810	147,824	(13,986)	(8.6%)	Staff vacancy (£7k) and reduced transport and material costs
Income	(163,210)	(162,210)	(171,181)	(8,971)	5.5%	
Net	8,000	(400)	(23,357)	(22,957)		

ENVIRONMENT PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Portfolio Total	4,089,880	4,086,980	4,101,175	14,195		

LEISURE AND CULTURE PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Leisure Section						
Expenditure	103,560	91,560	80,069	(11,491)	(12.6%)	Reduced hours (£9k) and lower supplies and services spend
Income	(33,560)	(33,560)	-	33,560	(100.0%)	Planned use of reserve rephased
Net	70,000	58,000	80,069	22,069		
Alleyne's Sports Centre						
Expenditure	-	10,000	9,252	(748)	(7.5%)	
Income	-	(20,000)	6,459	26,459	(132.3%)	Reserve funding not used
Net	-	(10,000)	15,711	25,711		
Westbridge Park Fitness Centre						
Expenditure	-	-	14,260	14,260	n/a	Works to new leisure centre car park
Net	-	-	14,260	14,260		
Parks & Open Spaces						
Expenditure	792,990	756,690	750,200	(6,490)	(0.9%)	
Income	(234,550)	(162,840)	(151,953)	10,887	(6.7%)	Reduced 3G pitch income
Net	558,440	593,850	598,247	4,397		
Allotments						
Expenditure	16,190	16,190	18,874	2,684	16.6%	
Income	(1,140)	(1,140)	(2,062)	(922)	80.9%	
Net	15,050	15,050	16,811	1,761		
Stafford Gatehouse Theatre						
Expenditure	-	15,900	17,489	1,589	10.0%	
Income	-	(6,900)	(6,892)	8	(0.1%)	
Net	-	9,000	10,597	1,597		

LEISURE AND CULTURE PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Ancient High House						
Expenditure	4,220	36,940	12,102	(24,838)	(67.2%)	Rephased spend funded from reserves
Income	-	(27,100)	(1,353)	25,747	(95.0%)	
Net	4,220	9,840	10,748	908		
Broadeye Windmill						
Expenditure	1,860	1,860	1,466	(394)	(21.2%)	
Income	-	-	(1)	(1)	n/a	
Net	1,860	1,860	1,465	(395)		
Izaak Walton Cottage						
Expenditure	-	8,230	5,162	(3,068)	(37.3%)	
Net	-	8,230	5,162	(3,068)		
Stafford Castle						
Expenditure	-	12,340	1,577	(10,763)	(87.2%)	Reduced repairs and maintenance
Income	-	-	(140)	(140)	n/a	
Net	-	12,340	1,437	(10,903)		
Tourism						
Expenditure	18,520	18,520	17,976	(544)	(2.9%)	
Net	18,520	18,520	17,976	(544)		
Stafford Leisure Centre						
Expenditure	-	-	880	880	n/a	
Net	-	-	880	880		
Leisure Management Contract						
Expenditure	1,617,390	1,730,900	1,801,676	70,776	4.1%	Stone opening delay and compensation Alleynes closure
Income	(523,800)	(598,310)	(598,189)	121	0.0%	
Net	1,093,590	1,132,590	1,203,487	70,897		

LEISURE AND CULTURE PORTFOLIO

Final Accounts 2018-2019

	Original Budget	Annual Budget	Total Spend including Commitments	Variance from Annual Budget		Comments £5,000 and 10%
	£	£	£	£	%	
Leisure Strategy						
Expenditure	375,510	375,510	376,146	636	0.2%	
Net	375,510	375,510	376,146	636		
Portfolio Total	2,137,190	2,224,790	2,352,997	128,207		

COMMUNITY CAPITAL PORTFOLIO

Final Accounts 2018-2019

	Budget	Total Spend	Variance from Budget	Comments
	£	£	£	
DISABLED FACILITIES GRANT (DFG)	949,250	1,097,321	148,071	£310.8k originally slipped as part of Revised Budget, actual reflects greater spend than forecast for 18-19 but within budgeted grant
CCTV UPGRADE	55,060	55,050	-10	
GLOVER STREET IMPROVEMENTS	170,520	0	-170,520	£170.5k slipped to 19-20
EMPTY HOMES	0	-2,038	-2,038	
PRIVATE SECTOR HOUSING ASSISTANCE	20,000	7,747	-12,253	£12.3k slipped to 19-20
Portfolio Total	1,194,830	1,158,080	-36,750	

ENVIRONMENT CAPITAL PORTFOLIO

Final Accounts 2018-2019

	Budget	Total Spend	Variance from Budget	Comments
	£	£	£	
STREETSCENE EQUIPMENT	200,000	89,713	-110,287	£91.4k slipped to 19-20, £18.9k reclassified as revenue spend
GREEN CONTAINERS - REPLACEMENT PROGRAMME	112,000	86,722	-25,278	£25.3k slipped to 19-20
BLUE BINS	88,100	58,948	-29,152	£29.2k slipped to 19-20
WASTE CONTAINERS - REPLACEMENT	25,000	5,041	-19,959	£20.0k slipped to 19-20
Portfolio Total	425,100	240,424	-184,676	

LEISURE CAPITAL PORTFOLIO

Final Accounts 2018-2019

	Budget	Total Spend	Variance from Budget	Comments
	£	£	£	
CASTLE HEALTH & SAFETY WORKS	4,760	-1,260	-6,020	£6.0k slipped to 19-20
CASTLE MOTTE	20,990	0	-20,990	£21.0k slipped to 19-20
VICTORIA PARK REFURBISHMENT	250,000	79,228	-170,772	£189.0k slipped to 19-20, £18.6k additional value engineering funded from reserves
CHARNLEY RD DESTINATION PARK	57,290	7,031	-50,259	£50.3k slipped to 19-20
STONE LEISURE STRATEGY	7,338,900	7,104,288	-234,612	£234.6k slipped to 19-20
GATEHOUSE MET RIGGING	5,000	1,754	-3,246	£3.2k slipped to 19-20
HOLMCROFT LEISURE FACILITIES	9,000	867	-8,133	£8.1k slipped to 19-20
VICTORIA PARK PEDESTRIAN BRIDGE	7,550	2,620	-4,930	£4.9k slipped to 19-20
Portfolio Total	7,693,490	7,194,529	-498,961	

Report of:	Corporate Business and Partnerships Manager
Contact Officer:	Tracy Redpath
Telephone No:	01785 619195
Ward Interest:	Nil
Report Track:	Community Wellbeing 12/09/19 Cabinet 05/09/19

COMMUNITY WELLBING SCRUTINY COMMITTEE

12 SEPTEMBER 2019

Performance Reporting 2019-20

1 Purpose of Report

- 1.1 To provide an update to members regarding performance reporting for Quarter 1 2019 - 2020 for Community Wellbeing Scrutiny Committee as set out in **APPENDIX 1** attached.

2 Decision of the Cabinet

- 2.1 That the information is noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The Council's Performance Report for Quarter 1 highlights the following:
- (a) Performance at a glance:
- 2 quarterly targets are below what they should be, which are accompanied with improvement reports
 - 5 quarterly targets are reported as being on track
 - 5 quarterly targets are reported as being exceptional
- (b) Narrative updates:
- 5 measures are reported as being exceptional
 - 19 measures are reported as being on track

4 Relationship to Business Objectives

- 4.1 Performance reporting interlinks with all corporate business objectives.

5 Report Detail

- 5.1 The corporate business plan is the main strategic plan of the authority. It sets the direction over the next three years and outlines the main business objectives and areas of focus.
- 5.2 The plan is a high level plan that enables the authority to define its success, in terms of the delivery of outcomes, and prioritises those activities that will help to achieve those outcomes. It provides a focus to all of our staff so that they know and aware of what they should be working on and what to prioritise.
- 5.3 As part of the business planning the council now reports on the following:
- Performance at a glance
 - Narrative update against business objectives
 - Improvement report

The improvement report provides members with some reassurance that issues of performance are being addressed and the actions that are being taken to improve the situation.

- 5.4 Quarter 1 Quarterly Performance Report highlights the following:

- (a) Performance at a glance:

Targets below what they should be, which are accompanied with an improvement report are:

Quarterly Performance Indicators:

- LI12 % of programmed health and safety inspections of businesses carried out when due 86%, against a target of 100%
- LI18 12 disabled facility grants completed, against a target of 25

- (b) Targets on track

Quarterly Performance Indicators:

- LI9 106.58 KGS of residual household waste has been collected per household
- LI13 17 empty homes have been brought back into use following Officer intervention
- LI14 6 energy efficiency measures were installed
- LI16 35% of homeless cases closed through prevention
- LI17 65% of homeless cases closed through relief

Targets reported as exceptional are:

Quarterly Performance Indicators:

- LI7 97.31% of enviro-crime complaints have been dealt with promptly and no longer than 72 hours after receipt
- LI8 98.34% of residents think the town centres are clean and tidy
- LI10 58.03% of household waste was sent for reuse, recycling and composting
- LI11 95.48% of businesses are broadly compliant with legislation under the food hygiene rating system
- LI15 35 households have been given advice on energy efficiency

Narrative updates are contained in **APPENDIX 1** and are summarised as:-

- 5 measures are reported as being exceptional
- 19 measures are reported as being on track

6	Implications
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6.1	Financial	There are no financial implications associated with this report
	Legal	Not applicable
	Human Resources	Not applicable
	Human Rights Act	Not applicable
	Data Protection	Not applicable
	Risk Management	Not applicable























6.2	Recommendations from the Community Impact Assessment	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Cabinet - 5 September 2019
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Background Papers - Corporate Business and Partnerships
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Performance at a Glance

Q1

No	Indicator	RO	Is good high or low?	Q1 Actual	Q1 Target	Q1 Performance	Year end forecast	Year end target	Direction of Travel
LI7	% of enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt	Julie Wallace	H	97.31%	94%		92%	100%	
LI8	No of residents who think the town centres are clean and tidy	Phil Gammon	H	98.34%	95%		95	95	
LI9	KGS of residual household waste collected per household	Phil Gammon	L	106.58	102		105	102	
LI10	% of household waste sent for reuse, recycling and composting	Phil Gammon	H	58.03%	53%		52%	53%	
LI11	% of businesses broadly compliant with legislation under the food hygiene rating system	Lisa Harvey	H	95.48%	93%		93%	93%	
LI12	% of programmed health and safety inspections of businesses carried out when due	Lisa Harvey	H	86%	100%		100%	100%	
LI13	Empty Homes brought back into use following Officer interventions	Anna Nevin	H	17	15		50	50	
LI14	No of energy efficiency measures installed	Anna Nevin	H	6	5		75	75	
LI15	No of households given advice on energy efficiency	Anna Nevin	H	35	15		100	100	
LI16	% of homeless cases closed through prevention	Anna Nevin	H	35%	35%		40%	40%	
LI17	% of homeless cases closed through relief	Anna Nevin	L	65%	65%		60%	60%	

Performance at a Glance

Q1

No	Indicator	RO	Is good high or low?	Q1 Actual	Q1 Target	Q1 Performance	Year end forecast	Year end target	Direction of Travel
LI18	No of disabled facility grants completed	Anna Nevin	H	12	25		100	100	

Performance direction of travel - Key

Exceptional





On Track



Below what it should be









Improvement Report for Q1

No	Measure Detail	RO	Q1 Actual	Q1 Target	Performance Status	Context for current performance	Improvement Actions Taken	Intervention/Review
LI12	% of programmed health and safety inspections of businesses carried out when due	Lisa Harvey	86%	100%		Resources have been diverted away from proactive inspections in order to provide a response to a national food poisoning outbreak.	The outbreak is almost over and diverted resources are now being used to catch up with outstanding inspections.	
LI18	No of Disabled Facility Grants (DFGs) completed	Anna Nevin	12	25		Millbrook Healthcare, the partner agency delivering the Council's DFGs, experienced a slow start to the year due to 3 technical officers on sick leave, this resulted in a lower number of jobs being completed than the target.		





Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.1.1	Investigate appropriate enviro crime complaints within 72 hours of receipt	Julie Wallace	From April 2019 for duration of plan		186 reports dealt within the quarter; 181 within the time frame.
2.1.2	Deliver high quality Neighbourhood Services to ensure that town centres, parks and open spaces are clean, tidy, and attractive	Phil Bates	From April 2019 for duration of plan		363 Land Audit Management Systems (LAMS) inspections were carried out in the period with the following results: Streets Cleansing achieving 98.7% Grade B or better and Grounds Maintenance achieving 97.6% Grade B or better. Customer Satisfaction Survey carried out by the Customer Contact Centre with residents who called in specifically for Streetscene related issues. Response from 302 residents was 98.34% positive in the range of 'satisfactory to excellent' regarding the cleanliness of the town centres
2.1.3	Monitor the air quality of the Borough to ensure a healthy air environment for our future	Lisa Harvey	From April 2019 for duration of plan		Findings of the 2019 Air Quality Annual Status Report demonstrates that air quality standards are complied with.
2.1.4	Monitoring of construction works associated with major infrastructure eg M6 Smart Motorways and HS2	Robert Simpson	From April 2019 for duration of plan		The Service continues to be consulted by Kier, the contractor for the Smart Motorways work in connection with verge treatments, and piling operations. An inspection of the current works was undertaken by officers on Friday 7th June 2019. A meeting with representatives of HS2 Ltd was held on the 12th June 2019 when terms of reference were agreed for the Phase 2a Planning Forum – Environmental Health Subgroup, of which your officers are members. The purpose of the group is to discuss any potential air quality, noise, vibration and contaminated land issues associated with the construction and operation of HS2 Phase 2a, and appropriate mitigation measures.
2.1.5	Encourage households to increase recycling and minimise residual waste because this will be good for the environment and will reduce collection and disposal costs	Becky Martin	From April 2019 for duration of plan		Continue to communicate with residents and offer advice and assistance where required. Online community is being established to consult and disseminate advice.
2.1.6	Provision of new, accessible and safe taxi ranks.	Julie Wallace	From April 2019 for duration of plan		Discussions continue with Staffordshire County Council Highways on suitable locations for further taxi ranks.


Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.2.1	Deliver the Heritage Lottery Fund (HLF) project to restore Victoria Park	Mark Thornewill	From April 2019 for duration of plan		Contracts finalised and signed and sealed by Robert Woodhead and SBC on the 8th July 2019. Work due to start on site on the 22nd July 2019. The programme will run for 44 weeks and is expected to be completed the first week of June 2020. Pre strategy meeting held with the contractor and Project team on the 26th July 2019. The new Community Engagement and Events officer is due to start on the 2nd September 2019. Meeting held with catering consultant and draft brief developed. Soft market testing days to be held on the 6th and 17th July with a view to going out to tender for the catering concession mid August 2019. Press release issued on the 9th July 2019 and website updated with work start date.
2.3.1	To implement the Community Awards for 2020	Ella Smith	April-November each year		Internal project team was set up and a timeline for the 2019 awards scheme has been agreed. Lessons learnt from the previous year have been considered and planning for 2019 has started.
2.3.2	To implement and co ordinate Stafford in the World	Ella Smith	February-May each year		Stafford in the World took place on the 25 May, the event was larger than last year with 27 organisations attending along with 6 groups performing, a training ambulance and The Great Minds Tour Bus. The event was well attended and attracted some large crowds throughout the day.
2.3.3	To oversee the Small Grants Scheme for the Borough	Ella Smith	Rounds open to groups during September and February each year		The Small Grants scheme awarded 7 grants to community groups/organisations this quarter, the presentation of the grants was delivered at Stafford in the World 2019.


Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.3.4	Support the implementation of volunteer led and supported schemes to help improve Health and Wellbeing	Anna Nevin	Ongoing		<p>The Community Connector scheme is expanding with 5 new bases for the additional Connectors to work from. Community Connectors engage with isolated people, providing them with information and guidance about support that is available locally. Stepping Stones is a partnership project led by Stafford Borough Council and Stafford and Rural Homes. It aims to help isolated individuals engage locally and increase their social interaction by increasing accessibility to existing activities. This will involve extending and developing the provision of volunteer community transport and car schemes. During this Quarter, BeConnected activities (run by Stafford and Rural Homes) have been mapped alongside Community and Volunteer transport identifying opportunities and gaps.</p> <p>The Walking for Health group has been supported to develop their action plan, which included delivering a Walk Leader Training for 4 new volunteers. Dementia Awareness training was delivered to the Volunteer Walk Leaders at their Annual meeting creating an additional 15 Dementia Friends in Stafford Borough. There are now 3,875 Dementia Friends in Stafford Borough.</p>


Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.4.1	Support partners to set up initiatives to enhance the Health and Wellbeing of residents	Anna Nevin	From April 2019 for duration of plan		<p>The Council is working with Stafford and Newcastle College Group to identify Health and Social Care students who can support the Council to deliver campaigns to promote health and wellbeing. 3 potential students have been identified and the placements are due to be confirmed in September. The Health and Housing team have had engagement with Elim Hope Church as they set up the Ark, a centre offering support for local residents. The council have linked them into initiatives which can support and develop their services, with an aim of them enhancing the health and wellbeing of residents.</p> <p>Work is ongoing with Business Enterprise Support who run "Building Better Opportunities". The aim is to extend their reach in the Borough and ensure more people are able to access support to get them closer to training and employment. Initial work involves linking existing clients of the housing service and partner organisations into their opportunities. Already engagement with this service is linked into the receipt of discretionary housing payments.</p> <p>The Council has been working collaboratively with Primary Care at the Clinical Commissioning Group to map new and future housing developments against GP capacity in terms of staff and estates. Regular meetings have been established to discuss on going requirements.</p>




Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.4.2	Support the co-ordination of high profile events in the Borough, for example those run by Freedom Leisure as part of the Leisure and Cultural Partnership project	Mark Thornewill	From April 2019 for duration of plan		<p>Ancient High House - This year the house was home to a Carrot Hunt which enticed children to find the carrots all over the house and encourage them to go into every room. In addition to the Carrot Hunt there was also a craft activity included. Increased numbers of children enjoyed this Easter activity this year.</p> <p>Stafford Castle - This year the Castle was home to a "hunt the dinosaur egg "trail with a craft activity included. Attendance was high with approximately 500 people attending the site on the day.</p> <p>Wildlife and Country Fair – Stafford Castle May 2019. This event attracted almost a thousand people to the Stafford Castle site. The event aims to give people a taste of the countryside and its wildlife, crafts and customs. The event was attended by the Police Rural Crime Team, Staffordshire Wildlife Trust, Staffordshire Small Holders as well as the local Bat and bees groups. We had arena displays which included clog dancing, Morris men and the PADS dogs show. This year saw several new attractions - the Bird of Prey team who performed an interactive display in the arena and a fantastic hour long arial display in the keep area, a local donkey sanctuary provided petting animals and as with all our displays the exhibitors provided information to visitors. A variety of stallholders, who specialise in handmade or craft type produce, were also in attendance.</p>




Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.4.3	Promote and maximise the use of Stafford and Stone Town Centres by utilising market demonstration areas and consent streets.	Robert Simpson	From April 2019 for duration of plan		The regular weekly Wednesday Market and monthly Grub Club, Makers Market and Farmers Market continued to be held in Stafford. In Stone the monthly Stone Farmers Market continues to thrive and the Council has given support to the recent Festival and the introduction of the monthly Stone Street Food Event. Additionally in Stafford we were the only town outside the North East to receive the Heineken Cup and European Rugby Challenge Cups for display on the 18th April, this coincided with the Good Friday church service in the market square, and attracted many families. The Mayor's Parade, Stafford in the World, the Cheese and Ale festival and the Ironman event have also been successfully staged.
2.5.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives in respect of domestic abuse; anti-social behaviour, criminal exploitation, substance misuse and mental health	Victoria Cooper	Commences April through to March annually - as determined by allocation of funding from the Staffordshire Commissioner		For 2019/20 the Community Wellbeing Partnership will receive £72,041 from the Staffordshire Commissioner for activities that support the reduction of crime, anti-social behaviour, domestic abuse, criminal exploitation, substance misuse and mental health. The following organisations have been commissioned to deliver a broad range of activity; Resolv; Right Stuff boxing club; Youthnet, Communities Against Crimes of Hate and Theam Security.
2.5.2	To ensure that the authority adheres to its statutory responsibility in respect of the Prevent duty	Viki Ashcroft	From April 2019 for duration of plan		Officers attended the Staffordshire Prevent Board Meeting on 12th April 2019. Work is ongoing to roll out an e-learning module to staff.






Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.5.3	To continue to utilise procedures and processes in respect of anti-social behaviour in order to reduce the number of incidents that occur	Victoria Cooper	From April 2019 for duration of plan		<p>As a result of partnership working, youth ASB has decreased significantly within Stafford Town Centre in quarter one of 2019/20, when compared with quarter 4 of 2018/19. Work is ongoing with commissioned service, Youth Net, who will engage with young people and sign post them to other diversionary activities within the borough, as well as the SPACE scheme which will run during the summer months. During Quarter 1, three Community Protection Notice Warnings were issued to individuals for street drinking and littering, begging in Stafford Town Centre while housed in accommodation and to a home owner regarding the state of repair of their property. Three Fixed Penalty Notices were also served for the consumption of alcohol in a public open space, within the town centre, as this was a breach of the Public Space Protection Order. Officers are currently exploring the possibility of extending the PSPO powers within the borough's town centres to include restrictions around a wider range of behaviours including: loitering, the feeding of pigeons, pedal cycles/ scooters/ skateboards, motor vehicles.</p> <p>Letters of advice have also been sent to 20 addresses in this quarter, offering words of advice, following neighbour disputes.</p> <p>In total, 31 complaints of ASB were received by SBC during quarter 1. Proactive investigation and enforcement has taken place by officers, in person and through the use of CCTV.</p>
2.5.4	To ensure that the authority adheres to its statutory safeguarding duties, including domestic homicide reviews	Viki Ashcroft	From April 2019 for duration of plan		Officers attended the District Safeguarding meeting on 27th June. For the quarter we have received 2 adult and 1 child safeguarding referrals.
2.6.1	To work towards all businesses are compliant with environmental regulations	Lisa Harvey	From April 2019 for duration of plan		Resources have been diverted away from proactive inspections in order to provide a response to a national food poisoning outbreak.

Narrative Updates

Q1

Ref	Key Deliverable	RO	End Date	Performance status	Commentary/Action
2.6.2	Support businesses and partnership forums to keep them informed of relevant legislation and to assist businesses to comply	Robert Simpson	From April 2019 for duration of plan		A programme of food, and health and safety interventions that were due in the quarter has been undertaken. Relevant education and enforcement interventions have been taken including the serving of Improvement Notices and the preparation of files for prosecutions. Additional work is being undertaken with other Councils in Staffordshire to highlight food allergen issues. Attendance and support has been given to the Stafford TCP, local pub and store watch groups, and the Stone Street food organising group.
2.6.3	Organise taxi forums	Julie Wallace	From April 2019 for duration of plan		Taxi Forums are arranged yearly in advance, from February each year, 4 forums are held a year with the next one due on 11 September 2019.
2.7.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation - review	Anna Nevin	TBC		The Housing Options Team are continuing to focus on preventing people from having to leave their homes by using alternative measures such as mediation in order to prevent homelessness. This has contributed towards meeting the target of 35% of cases closed as prevention in this quarter. In addition, the Team continues to work to upstream homeless prevention through the establishment of the Homeless Forum and Housing Association Working Group.
2.7.2	Ensure sufficient, well managed provision of Gypsy and Traveller Accommodation	Anna Nevin	Ongoing		Delegations are in place to enable the purchase of appropriate land for a new Gypsy and Traveller Site. Work is ongoing to identify potential sites that would be suitable.
2.7.3	Ensure good housing standards are delivered in the private sector	Anna Nevin	Ongoing		The backlog in license applications for Houses of Multiple Occupation has now been removed, this was caused by a change in legislation in October 2018 requiring more properties to obtain licenses. The team are working with E.ON and Warmer Homes Stafford to prepare for an autumn roll out of first time central heating systems and gas connections.

Performance direction of travel - Key

Exceptional



On Track



Below what it should be



COMMUNITY WELLBEING SCRUTINY COMMITTEE

12 SEPTEMBER 2019

Performance Update

GENERAL FUND - BUDGET MONITORING TO 30 JUNE 2019

The Council agreed a Net Spending Budget for 2019/20 of £17.447 million in February 2019 when the Council Tax was set for the year. A revision has been made to the Original budget reflecting a contract allocation transfer of £0.054 million from Resources to the Leisure portfolio. The updated net Spending Budget covered by this committee is £7.435 million. The profiled budget to the end of June 2019 is £2.171 million. The monitoring position for the first three months of 2019/20 is illustrated in the following table:

Portfolio	Original Budget 2019/20	Approved Budget 2019/0	Profiled Budget to 30 June	Actual Spend to 30 June	Variance from profiled budget	Forecast Outturn
	£000	£000	£000	£000	£000	£000
Community	883	883	280	280	0	896
Environment	4,531	4,531	649	637	(12)	4,553
Leisure	1,967	2,021	1,242	1,268	26	2,048
Portfolio total	7,381	7,435	2,171	2,185	14	7,497

The key issues identified in the June monitoring are set out below:-

Community Portfolio

There is no overall variance on this portfolio. However there are a number of variations relating to:-

- Bed and breakfast costs (net of housing benefit) £12,000
- CCTV annual contract £7,000

Offset by

- Staffing variations (£9,000)
- Homeless additional grant (£4,000) and recovery of loans (£6k)

Environment Portfolio

There is a favourable variance of approximately £12,000 on this portfolio. This is primarily due to: -

- Staffing variations (£42,000)
- Streetscene additional income (£21,000)
- Waste additional income (£16,000)

Offset by

- Abavus modules £14,000 (Streetscene)
- Waste additional contract cost £7,000 and works to Weighbridge £6,000
- Bereavement reduced income £44,000

Leisure Portfolio

There is an unfavourable variance of approximately £26,000 on this portfolio. This is due primarily due to:-

- Parks removal of travellers £6,000
- Riverway 3G Pitch reduced income £8,000
- Stone Leisure Centre car park compensation costs £10,000

Forecast Outturn 2019/20

The forecast outturn provides an indication of what we expect the final outturn to be by the end of the financial year. We currently anticipate that net spending will be £62,000 higher than expected, mainly due to additional cost of service delivery and income changes.

Detailed monitoring

Annex 1 sets out the revenue budget monitoring position to the 30 June 2019 including explanations for individual variances that meet the monitoring criteria. It includes an analysis of services in the portfolio. In addition capital monitoring information to the 30 June 2019 on the capital schemes is reported at Annex 2.

PERFORMANCE UPDATE - COMMUNITY PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Private Sector Housing (Standards)							
Expenditure	155,650	34,823	36,433	1,610	4.6%	155,650	
Income	(16,050)	-	(782)	(782)	n/a	(16,050)	
Net	139,600	34,823	35,651	828		139,600	
Housing Act Sewerage Works							
Expenditure	2,110	527	-	(527)	(100.0%)	2,110	
Net	2,110	527	-	(527)		2,110	
Private Sector Hsg (Loans & Mortgages)							
Expenditure	5,560	3,085	2,863	(222)	(7.2%)	5,560	
Income	(11,420)	(2,855)	(3,861)	(1,006)	35.2%	(11,420)	
Net	(5,860)	230	(998)	(1,229)		(5,860)	
Partnerships							
Expenditure	137,420	16,653	17,234	580	3.5%	137,420	
Income	(112,130)	(112,130)	(112,137)	(7)	0.0%	(112,130)	
Net	25,290	(95,477)	(94,904)	573		25,290	
Homelessness & Housing Advice							
Expenditure	611,010	145,851	157,283	11,432	7.8%	624,210	
Income	(112,220)	(9,246)	(26,916)	(17,670)	191.1%	(120,220)	Housing benefit recovered (£8k), Cold weather grant (£4k) and recovery of loans (£6k)
Net	498,790	136,604	130,366	(6,238)		503,990	

PERFORMANCE UPDATE - COMMUNITY PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Glover Street							
Expenditure	10,690	1,525	576	(950)	(62.3%)	10,690	
Income	(24,680)	(4,064)	(2,574)	1,489	(36.6%)	(24,680)	
Net	(13,990)	(2,539)	(1,999)	540		(13,990)	
CCTV							
Expenditure	107,510	94,758	102,178	7,421	7.8%	115,510	New contract cost
Net	107,510	94,758	102,178	7,421		115,510	
Grants & Contributions							
Expenditure	128,960	111,250	109,945	(1,305)	(1.2%)	128,960	
Income	-	-	(200)	(200)	n/a	-	
Net	128,960	111,250	109,745	(1,505)		128,960	
Portfolio Total	882,410	280,178	280,040	(138)		895,610	

PERFORMANCE UPDATE - ENVIRONMENT PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Management & Support							
Expenditure	341,790	102,405	94,425	(7,979)	(7.8%)	335,790	
Income	(2,650)	(662)	-	662	(100.0%)	(2,650)	
Net	339,140	101,742	94,425	(7,317)		333,140	
Partnerships Environmental Management							
Expenditure	64,080	12,258	14,406	2,149	17.5%	64,080	
Income	(9,500)	-	-	-	n/a	(9,500)	
Net	54,580	12,258	14,406	2,149		54,580	
Waste & Recycling							
Expenditure	4,555,180	368,998	369,315	317	0.1%	4,556,180	
Income	(1,713,320)	(510,666)	(526,539)	(15,873)	3.1%	(1,728,320)	
Net	2,841,860	(141,668)	(157,224)	(15,556)		2,827,860	
Cleansing Services							
Expenditure	74,430	22,947	21,408	(1,539)	(6.7%)	74,430	
Income	(12,970)	(12,730)	(12,651)	79	(0.6%)	(12,970)	
Net	61,460	10,217	8,757	(1,460)		61,460	
Bereavement Services							
Expenditure	704,360	239,656	235,349	(4,307)	(1.8%)	704,360	
Income	(1,945,440)	(467,708)	(424,470)	43,238	(9.2%)	(1,899,440)	Reduced income Cemteries £12k and Cremations £31k
Net	(1,241,080)	(228,053)	(189,122)	38,931		(1,195,080)	

PERFORMANCE UPDATE - ENVIRONMENT PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Drainage Services							
Expenditure	107,910	52,905	52,879	(26)	0.0%	107,910	
Net	107,910	52,905	52,879	(26)		107,910	
Misc Highways Functions (ex Planning)							
Expenditure	38,530	3,272	2,593	(680)	(20.8%)	38,530	
Income	(5,000)	(5,000)	(5,000)	-	0.0%	(5,000)	
Net	33,530	(1,728)	(2,407)	(680)		33,530	
Street Scene							
Expenditure	2,603,900	871,623	873,981	2,358	0.3%	2,603,900	
Income	(727,410)	(175,452)	(196,785)	(21,334)	12.2%	(727,410)	Additional external fee income
Net	1,876,490	696,172	677,196	(18,976)		1,876,490	
Regulatory Services							
Expenditure	607,490	171,673	174,539	2,866	1.7%	607,490	
Income	(266,140)	(74,698)	(80,239)	(5,541)	7.4%	(266,140)	
Net	341,350	96,975	94,300	(2,675)		341,350	
Strategic Health Delivery							
Expenditure	102,680	25,441	25,354	(86)	(0.3%)	102,680	
Income	(50,350)	-	-	-	n/a	(50,350)	
Net	52,330	25,441	25,354	(86)		52,330	
Dog Warden Service							
Expenditure	33,580	6,112	2,235	(3,877)	(63.4%)	29,880	
Income	(11,180)	(2,795)	(2,700)	95	(3.4%)	(11,180)	
Net	22,400	3,317	(465)	(3,782)		18,700	

PERFORMANCE UPDATE - ENVIRONMENT PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Pest Control							
Expenditure	207,430	63,597	61,734	(1,863)	(2.9%)	207,430	
Income	(166,480)	(42,196)	(42,363)	(167)	0.4%	(166,480)	
Net	40,950	21,401	19,371	(2,030)		40,950	
Portfolio Total	4,530,920	648,980	637,472	(11,508)		4,553,220	

PERFORMANCE UPDATE - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Leisure Section							
Expenditure	118,730	24,535	18,370	(6,165)	(25.1%)	113,230	Reduced hours (£5k)
Income	(45,370)	(530)	-	530	(100.0%)	(45,370)	
Net	73,360	24,005	18,370	(5,635)		67,860	
Alleyes Sports Centre							
Expenditure	-	-	2,992	2,992	n/a	2,700	
Net	-	-	2,992	2,992		2,700	
Westbridge Park Fitness Centre							
Expenditure	-	-	2,585	2,585	n/a	2,600	
Net	-	-	2,585	2,585		2,600	
Parks & Open Spaces							
Expenditure	909,040	153,219	161,701	8,482	5.5%	915,040	
Income	(264,760)	(52,487)	(41,489)	10,998	(21.0%)	(252,760)	Reduced income Riverway 3G pitch £8k
Net	644,280	100,732	120,212	19,480		662,280	
Allotments							
Expenditure	16,600	15,667	15,811	144	0.9%	16,600	
Income	(1,160)	(290)	(949)	(659)	227.2%	(1,160)	
Net	15,440	15,377	14,862	(516)		15,440	
Stafford Gatehouse Theatre							
Expenditure	7,240	1,810	2,586	776	42.9%	7,240	
Income	(7,240)	(1,810)	(1,787)	23	(1.3%)	(7,240)	
Net	-	-	799	799		-	

PERFORMANCE UPDATE - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Ancient High House							
Expenditure	9,840	4,205	4,209	4	0.1%	9,840	
Net	9,840	4,205	4,209	4		9,840	
Broadeye Windmill							
Expenditure	1,990	498	59	(438)	(88.1%)	1,990	
Income	-	-	(1)	(1)	n/a	-	
Net	1,990	498	58	(439)		1,990	
Izaak Walton Cottage							
Expenditure	8,230	2,058	1,922	(135)	(6.6%)	8,230	
Net	8,230	2,058	1,922	(135)		8,230	
Stafford Castle							
Expenditure	12,340	-	431	431	n/a	12,340	
Net	12,340	-	431	431		12,340	
Tourism							
Expenditure	18,520	4,275	4,146	(129)	(3.0%)	18,520	
Net	18,520	4,275	4,146	(129)		18,520	
Stafford Leisure Centre							
Expenditure	-	-	70	70	n/a	-	
Net	-	-	70	70		-	

PERFORMANCE UPDATE - LEISURE AND CULTURE PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments (variances > 10% and £5,000)
	£	£	£	£	%	£	
Leisure Management Contract							
Expenditure	1,099,050	996,190	1,005,701	9,511	1.0%	1,108,050	Stone Leisure car park compensation costs
Income	(305,330)	-	-	-	n/a	(305,330)	
Net	793,720	996,190	1,005,701	9,511		802,720	
Leisure Strategy							
Expenditure	-	-	88	88	n/a	-	
Expenditure	443,470	94,940	91,855	(3,085)	(3.2%)	443,470	
Net	443,470	94,940	91,943	(2,996)		443,470	
Portfolio Total	2,021,190	1,242,279	1,268,301	26,022		2,047,990	

PERFORMANCE UPDATE - COMMUNITY CAPITAL PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
DISABLED FACILITIES GRANT (DFG)	1,652,190	-	-	-	n/a	1,652,190	19-20 allocation £1,341,408, slippage from 18-19 £310,780
GLOVER STREET IMPROVEMENTS	170,520	-	-	-	n/a	170,520	Budget slipped from 18-19
PRIVATE SECTOR HOUSING ASSISTANCE	155,270	-	-	-	n/a	155,270	
Portfolio Total	1,977,980	-	-	-		1,977,980	

PERFORMANCE UPDATE - ENVIRONMENT CAPITAL PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
STREETSCENE EQUIPMENT	171,370	1,414	1,414	-	0.0%	171,370	Slippage from 18-19 £91,370
GREEN CONTAINERS - REPLACEMENT PROGRAMME	100,270	22,900	22,900	-	0.0%	100,270	Expenditure reflects customer demand, slippage from 18-19 £25,270
BLUE BINS	79,150	28,137	28,137	-	0.0%	79,150	Expenditure reflects customer demand, slippage from 18-19 £29,150
WASTE CONTAINERS - REPLACEMENT	44,960	-	-	-	n/a	44,960	Expenditure reflects customer demand, slippage from 18-19 £19,960
Portfolio Total	395,750	52,451	52,451	-		395,750	

PERFORMANCE UPDATE - LEISURE CAPITAL PORTFOLIO

Budget Monitoring 2019-2020 - Period 3 - June

	Latest Budget	Budget to Date	Total Spend to Date	Variance from Budget to Date		Forecast Outturn	Comments
	£	£	£	£	%	£	
CASTLE HEALTH & SAFETY WORKS	6,020	4,700	4,700	-	0.0%	6,020	Slippage from 18-19 £6,020
CASTLE MOTTE	20,990	-	-	-	n/a	20,990	Slippage from 18-19 £20,990
VICTORIA PARK REFURBISHMENT	2,111,630	112,274	112,274	(1)	0.0%	2,111,630	Slippage from 18-19 £188,990
CHARNLEY RD DESTINATION PARK	385,260	-	-	-	n/a	385,260	Slippage from 18-19 £50,260
STONE LEISURE STRATEGY	811,620	234,292	234,282	(10)	0.0%	811,620	Slippage from 18-19 £239,650
GATEHOUSE MET RIGGING	78,250	1,500	1,500	-	0.0%	78,250	Slippage from 18-19 £3,240
GNOSALL LEISURE FACILITIES	47,420	-	-	-	n/a	47,420	
HOLMCROFT LEISURE FACILITIES	8,130	8,130	10,930	2,800	34.4%	8,130	Slippage from 18-19 £8,130
JUBILEE PLAYING FIELDS	103,610	-	-	-	n/a	103,610	
Portfolio Total	3,572,930	360,896	363,685	2,789		3,572,930	

Report of:	Interim Head of Law and Administration
Contact Officer:	Andrew Bailey
Telephone No:	01785 619212
Ward Interest:	Nil
Report Track:	Community Wellbeing - 12/9/19 (Only)

COMMUNITY WELLBEING SCRUTINY COMMITTEE

12 SEPTEMBER 2019

Work Programme - Community Wellbeing Scrutiny Committee

1 Purpose of Report

- 1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme.

2 Recommendation

- 2.1 That the Community Wellbeing Scrutiny Committee considers and comments upon their Work Programme.

3 Key Issues and Reasons for Recommendation

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider and comment upon.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-
- Owned by all Members of the Scrutiny Committee;
 - Flexible to allow the Committee to react to urgent items;
 - Contain aspects of both Overview and Scrutiny.
- 5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1	Financial	Nil
	Legal	Nil
	Human Resources	Nil
	Human Rights Act	Nil
	Data Protection	Nil
	Risk Management	Nil

6.2	Community Impact Assessment Recommendations	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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Previous Consideration - Nil

Background Papers - File available in Law and Administration

COMMUNITY WELLBEING SCRUTINY COMMITTEE
12 SEPTEMBER 2019
Work Programme - Community Wellbeing Scrutiny Committee

THURSDAY 14 NOVEMBER 2019 AT 6:30 PM

Minutes of Last Meeting: 12 September 2019
Officer Items by: Wednesday 30 October 2019
Call-in Deadline Tuesday 15 October 2019
Member/Public Items by: Monday 4 November 2019
Agenda Despatch on: Wednesday 6 November 2019

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Air Quality Report Head of Operations • Food Safety Annual Report 2018/19 Head of Operations • Health and Safety Annual Report 2018/19 Head of Operations • Fees and Charges 2020 Head of Finance • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Head of Law and Administration
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TUESDAY 17 DECEMBER 2019 AT 4:30 PM

Minutes of Last Meeting: 14 November 2019
Officer Items by: Monday 2 December 2019
Call-in Deadline Tuesday 19 November 2019
Member/Public Items by: Thursday 5 December 2019
Agenda Despatch on: Monday 9 December 2019

Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Environment Portfolio - General Fund Revenue Budget 2019-2020 to 2022-23 and Capital Programme 2019-20 - 2022/23 Head of Finance • Leisure Portfolio - General Fund Revenue Budget 2019-2020 to 2022-23 and Capital Programme 2019-20 - 2022/23
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	Head of Finance <ul style="list-style-type: none"> • Community Portfolio - General Fund Revenue Budget 2019-2020 to 2022-23 and Capital Programme 2019-20 - 2022/23 Head of Finance <ul style="list-style-type: none"> • Work Programme Head of Law and Administration
TUESDAY 3 MARCH 2020 AT 6:30 PM	
Minutes of Last Meeting:	17 December 2019
Officer Items by:	Monday 17 February 2020
Call-in Deadline	Tuesday 18 February 2020
Member/Public Items by:	Thursday 20 February 2020
Agenda Despatch on:	Monday 24 February 2020
Officer Reports	<ul style="list-style-type: none"> • Healthy Staffordshire Select Committee Councillor A P Edgeller • Performance Update/Budget Monitoring Report Corporate Business and Partnerships Manager /Head of Finance • Work Programme Head of Law and Administration