Dear Members

Licensing Sub Committee

A virtual meeting of the Licensing Sub Committee will be held on **Wednesday 5 August 2020 at 10.00 am** to deal with the business as set out on the agenda.

To watch the meeting, please follow the instructions below:-

1   Log on to Zoom at:  [https://zoom.us/join](https://zoom.us/join)
2   Enter meeting ID 896 1613 7361 when prompted
3   Enter Password 623380 when prompted

Or, to listen to the meeting, please call the following telephone number:-

**0131 460 1196**

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown in each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

[Signature]

Head of Law and Administration
AGENDA

1 Apologies
2 Officer’s Reports

ITEM NO 2(a) Application for a Premises Licence

REPORT OF LICENSING OFFICER

Page Nos 3 - 37

Membership

Chair - Councillor A P Edgeller

C A Baron          D Holbrook-Summers
J A Barron         A M Loughran
A R G Brown        M Phillips
A P Edgeller       R M Sutherland
M Green

(The 3 Members to form the Sub Committee will be appointed from the above)
LICENSING SUB COMMITTEE - 5 AUGUST 2020

Ward interest - Forebridge

Application for a Premises Licence

Report of Licensing Manager

Purpose of Report

To consider an application for a Premises Licence for The Tree House, 1-2 Mill Street, Stafford, ST16 2AJ

1 Detail

1.1 On 15 June 2020 the Council received an application from The Tree House, Cocktail and Champagne Bar in Mill Street, applying for a Premises Licence, for the first floor of the premises.

1.2 The application was made by Mr Rocco Johnson to become the Premises Licence Holder and Designated Premises Supervisor (DPS) of The Tree House, 1-2 Mill Street, Stafford, ST16 2AJ.

1.3 On 6 July 2020 the Council received a relevant representation from Mr A R Parker an owner of two flats that surround The Tree House.

1.4 On 7 July 2020 the Council received a further two relevant representations from Mr Anthony Rogers from Peter Rogers Photographic Ltd, a business in Mill Street, and Mr Stuart Thomas a resident in Mill Street.

1.5 The main objections to the Premises Licence are surrounding the opening times of the premises which initially asked for 02:00 every day of the week.

1.6 There have no objections from any of the responsible authorities, however, in relation to the response received from Environmental Health, they negotiated and agreed with Mr Johnson and the result is that the premises will now close at midnight Monday – Thursday and Sunday’s and open until 02:00 am on Friday’s and Saturday’s.

1.7 I notified the 3 objectors about the new closing times, I have received no response from Mr Thomas however Mr Parker and Mr Rogers still have objections.

1.8 The documents relating to the application and representations from Mr Parker, Mr Rogers and Mr Thomas are attached as an APPENDIX.
2 Recommendation

2.1 The Committee is asked to consider this report and determine whether to grant the licence as applied for.

2.2 The procedure for meetings of the Licensing Sub Committee is attached to this report.

Previous Consideration

Nil

Background Papers

File available in Operations

Contact Officer

Julie Wallace, Licensing Manager, 01785 619605
**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

**System reference**: Not Currently In Use

This is the unique reference for this application generated by the system.

**Your reference**: Mill Street

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes
- No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

<table>
<thead>
<tr>
<th>First name</th>
<th>Last name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rocco</td>
<td>Johnson</td>
</tr>
</tbody>
</table>

**Main telephone number**: 

Include country code.

**Other telephone number**: 

Indicate here if the applicant would prefer not to be contacted by telephone.

**Is the applicant:**

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?

- Yes
- No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

- Yes
- No

If the applicant's business is registered, use its registered name.

**Business name**: The Tree House Cocktail & Champagne Bar

**VAT number**: None

Put "none" if the applicant is not registered for VAT.
**Legal status**  
Sole Trader

**Applicant’s position in the business**

**Home country**  
United Kingdom

The country where the applicant’s headquarters are.

**Applicant Business Address**

**Building number or name**  
1-2

**Street**  
Mill Street

**District**

**City or town**  
Stafford

**County or administrative area**  
Staffordshire

**Postcode**  
ST16 2AJ

**Country**  
United Kingdom

If the applicant has one, this should be the applicant’s official address - that is an address required of the applicant by law for receiving communications.

**Agent Details**

**First name**  
Robert

**Last name**  
Whittaker-Schofield

**Main telephone number**  
[Block out phone number]

Include country code.

**Other telephone number**

☐ Indicate here if you would prefer not to be contacted by telephone

**Are you:**

☐ An agent that is a business or organisation, including a sole trader

☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

**Is your business registered in the UK with Companies House?**  
☐ Yes  ☐ No

Note: completing the Applicant Business section is optional in this form.

**Registration number**  
10925509

If your business is registered, use its registered name.

**Business name**  
MARTRUS15 Ltd

Put “none” if you are not registered for VAT.

**VAT number**  
- NONE

**Legal status**  
Private Limited Company
Continued from previous page...

Your position in the business: Director

Home country: United Kingdom

The country where the headquarters of your business is located.

Agent Registered Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Address registered with Companies House.

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☐ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name: First Floor, 1-2

Street: Mill Street

District: Stafford

City or town: Stafford

County or administrative area: Staffordshire

Postcode: ST16 2AJ

Country: United Kingdom

Further Details

Telephone number: ....

Non-domestic rateable value of premises (£): 23,000
## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- [x] An individual or individuals
- [ ] A limited company / limited liability partnership
- [ ] A partnership (other than limited liability)
- [ ] An unincorporated association
- [ ] Other (for example a statutory corporation)
- [ ] A recognised club
- [ ] A charity
- [ ] The proprietor of an educational establishment
- [ ] A health service body
- [ ] A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- [ ] A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- [ ] The chief officer of police of a police force in England and Wales

**Confirm The Following**

- [x] I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- [ ] I am making the application pursuant to a statutory function
- [ ] I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### INDIVIDUAL APPLICANT DETAILS

**Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- [x] Yes
- [ ] No

- [ ] First name: Rocco
- [ ] Family name: Johnson

Is the applicant 18 years of age or older?

- [x] Yes
- [ ] No
Continued from previous page...

**Current Residential Address**
Is the address the same as (or similar to) the address given in section one?  
If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- **Yes**
- **No**

<table>
<thead>
<tr>
<th>Building number or name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
<td></td>
</tr>
<tr>
<td>District</td>
<td></td>
</tr>
<tr>
<td>City or town</td>
<td></td>
</tr>
<tr>
<td>County or administrative area</td>
<td></td>
</tr>
<tr>
<td>Postcode</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
</tbody>
</table>

**Applicant Contact Details**
Are the contact details the same as (or similar to) those given in section one?  
If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- **Yes**
- **No**

<table>
<thead>
<tr>
<th>E-mail</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone number</td>
<td></td>
</tr>
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</table>

Other telephone number  

<table>
<thead>
<tr>
<th>dd</th>
<th>mm</th>
<th>yyyy</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Documents that demonstrate entitlement to</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Right to work share code</th>
<th></th>
</tr>
</thead>
</table>

**Operating Schedule**

When do you want the premises licence to start?  

<table>
<thead>
<tr>
<th>dd</th>
<th>mm</th>
<th>yyyy</th>
</tr>
</thead>
</table>

If you wish the licence to be valid only for a limited period, when do you want it to end  

<table>
<thead>
<tr>
<th>dd</th>
<th>mm</th>
<th>yyyy</th>
</tr>
</thead>
</table>

Provide a general description of the premises...
Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

First Floor cocktail & champagne bar at 1-2 Mill Street, Stafford ST16 2AJ as per the attached plan edged red

<table>
<thead>
<tr>
<th>Section 6 of 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVISION OF PLAYS</td>
</tr>
<tr>
<td><strong>See guidance on regulated entertainment</strong></td>
</tr>
<tr>
<td>Will you be providing plays?</td>
</tr>
<tr>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 7 of 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVISION OF FILMS</td>
</tr>
<tr>
<td><strong>See guidance on regulated entertainment</strong></td>
</tr>
<tr>
<td>Will you be providing films?</td>
</tr>
<tr>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 8 of 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVISION OF INDOOR SPORTING EVENTS</td>
</tr>
<tr>
<td><strong>See guidance on regulated entertainment</strong></td>
</tr>
<tr>
<td>Will you be providing indoor sporting events?</td>
</tr>
<tr>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 9 of 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS</td>
</tr>
<tr>
<td><strong>See guidance on regulated entertainment</strong></td>
</tr>
<tr>
<td>Will you be providing boxing or wrestling entertainments?</td>
</tr>
<tr>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 10 of 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVISION OF LIVE MUSIC</td>
</tr>
<tr>
<td><strong>See guidance on regulated entertainment</strong></td>
</tr>
<tr>
<td>Will you be providing live music?</td>
</tr>
<tr>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

Standard Days And Timings
**MONDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
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</tbody>
</table>

**TUESDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
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</table>

**WEDNESDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
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</thead>
<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
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</table>

**THURSDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
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</tbody>
</table>

**FRIDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
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<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
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</table>

**SATURDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
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</tbody>
</table>

**SUNDAY**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00</td>
<td>02:00</td>
</tr>
</tbody>
</table>

Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Will the performance of live music take place indoors or outdoors or both?

- Indoor
- Outdoor
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

- Music may be amplified

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.
Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

### Standard Days And Timings

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONDAY</td>
<td></td>
<td></td>
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<tr>
<td>TUESDAY</td>
<td></td>
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<tr>
<td>WEDNESDAY</td>
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<tr>
<td>THURSDAY</td>
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<td></td>
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<tr>
<td>FRIDAY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SATURDAY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Continued from previous page...

**SUNDAY**

Start [12:00]  
End [02:00]

Will the playing of recorded music take place indoors or outdoors or both?  
☐ Indoors  ☐ Outdoors  ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

recorded music/radio

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

---

Section 12 of 21

**PROVISION OF PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing performances of dance?  
☐ Yes  ☐ No

---

Section 13 of 21

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?  
☐ Yes  ☐ No

---

Section 14 of 21

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?
Standard Days And Timings

MONDAY
Start 12:00  End 02:00
Start  End

TUESDAY
Start 12:00  End 02:00
Start  End

WEDNESDAY
Start 12:00  End 02:00
Start  End

THURSDAY
Start 12:00  End 02:00
Start  End

FRIDAY
Start 12:00  End 02:00
Start  End

SATURDAY
Start 12:00  End 02:00
Start  End

SUNDAY
Start 12:00  End 02:00
Start  End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Will the provision of late night refreshment take place indoors or outdoors or both?
☐ Indoors  ☐ Outdoors  ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

light refreshments/tapas etc
State any seasonal variations
For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

### Section 15 of 21

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?
- ☐ Yes
- ☑️ No

#### Standard Days And Timings

<table>
<thead>
<tr>
<th>Monday</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start</td>
<td>12:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02:00</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Start</td>
<td>End</td>
</tr>
<tr>
<td>Start</td>
<td>12:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02:00</td>
</tr>
<tr>
<td>Thursday</td>
<td>Start</td>
<td>End</td>
</tr>
<tr>
<td>Start</td>
<td>12:00</td>
<td></td>
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<td></td>
<td></td>
<td>02:00</td>
</tr>
<tr>
<td>Friday</td>
<td>Start</td>
<td>End</td>
</tr>
<tr>
<td>Start</td>
<td>12:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02:00</td>
</tr>
</tbody>
</table>

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Continued from previous page...

SATURDAY

Start 12:00
End 02:00

Start
End

SUNDAY

Start 12:00
End 02:00

Start
End

Will the sale of alcohol be for consumption:

☐ On the premises  ☐ Off the premises  ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name  Rocco
Family name  Johnson
Date of birth  dd / mm / yyyy
Enter the contact’s address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

☐ Electronically, by the proposed designated premises supervisor

☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its ‘system reference’ or ‘your reference’.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings
<table>
<thead>
<tr>
<th>Day</th>
<th>Start (24h)</th>
<th>End (24h)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONDAY</td>
<td>12:00</td>
<td>02:00</td>
</tr>
<tr>
<td>TUESDAY</td>
<td>12:00</td>
<td>02:00</td>
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<tr>
<td>WEDNESDAY</td>
<td>12:00</td>
<td>02:00</td>
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<tr>
<td>THURSDAY</td>
<td>12:00</td>
<td>02:00</td>
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<tr>
<td>FRIDAY</td>
<td>12:00</td>
<td>02:00</td>
</tr>
<tr>
<td>SATURDAY</td>
<td>12:00</td>
<td>02:00</td>
</tr>
<tr>
<td>SUNDAY</td>
<td>12:00</td>
<td>02:00</td>
</tr>
</tbody>
</table>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together:

<table>
<thead>
<tr>
<th>Staff Training, Entrance door supervision/CCTV</th>
</tr>
</thead>
</table>

b) The prevention of crime and disorder

<table>
<thead>
<tr>
<th>Door supervision/staff training/CCTV</th>
</tr>
</thead>
</table>

c) Public safety

<table>
<thead>
<tr>
<th>Compliance with Health &amp; Safety legislation/CCTV</th>
</tr>
</thead>
</table>

d) The prevention of public nuisance

<table>
<thead>
<tr>
<th>Door supervision/staff training/CCTV</th>
</tr>
</thead>
</table>

e) The protection of children from harm

<table>
<thead>
<tr>
<th>Non admission of under 18 years of age/staff training/CCTV</th>
</tr>
</thead>
</table>

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**Section 19 of 21**

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK
Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships.

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.
Continued from previous page...

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relating to the carrying on of a licensable activity.

- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant’s own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    (i) working e.g. employment contract, wage slips, letter from the employer,
    (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

(i) any page containing the holder’s personal details including nationality;
(ii) any page containing the holder’s photograph;
(iii) any page containing the holder’s signature;
(iv) any page containing the date of expiry; and
(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.
Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

**Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at [https://www.gov.uk/prove-right-to-work](https://www.gov.uk/prove-right-to-work)) which, along with the applicant’s date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**
In terms of specific regulated entertainments please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.

- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.

- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- **Live music:** no licence permission is required for:
  - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- **Recorded Music:** no licence permission is required for:
  - any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00
Band B - £4301 to £33000 £190.00
Band C - £33001 to £87000 £315.00
Band D - £87001 to £125000 £450.00*
Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00
Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00
Capacity 10000-14999 £2,000.00
Capacity 15000-19999 £4,000.00
Capacity 20000-29999 £8,000.00
Capacity 30000-39999 £16,000.00
Capacity 40000-49999 £24,000.00
Capacity 50000-59999 £32,000.00
Capacity 60000-69999 £40,000.00
Capacity 70000-79999 £48,000.00
Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS
Continued from previous page...

Address

<table>
<thead>
<tr>
<th>Building number or name</th>
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<td>Street</td>
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<td>Country</td>
<td>United Kingdom</td>
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DECLARATION

- How we use your personal information The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see www.staffordbc.gov.uk/privacynotices

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

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Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
2. Go back to to upload this file and continue with your application.
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED
Consent of individual to being specified as premises supervisor

Rocco Johnson

[full name of prospective premises supervisor]

of

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

[type of application]

by

Rocco Johnson T/A The Tree House Cocktail & Champagne Bar

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

The Tree House Cocktail & Champagne Bar
First Floor, 1-2 Mill Street, Stafford ST16 2AF

[name and address of premises to which the application relates]
and any premises licence to be granted or varied in respect of this application made by

Rocco Johnson

concerning the supply of alcohol at

The Tree House Cocktail & Champagne Bar,
First Floor, 1-2 Mill Street, Stafford ST16 2AJ

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[insert personal licence number, if any]

Personal licence issuing authority

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

R. Johnson

Name (please print)

Rocco Johnson

Date

10th June 2020

How we use your personal information

The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see www.staffordbc.gov.uk/privacynotices
I must object strongly to the late night licensing application for the above premises. I own two of many flats that surround this bar and feel that 11 o'clock is a suitable limit to late night opening as was recently granted to the big bite takeaway. There are many people living flats adjacent and to the back of these premises. A champagne bar surely doesn't need to trade till 2am or is this just to get a late license for music and drinking. What is meant by refreshments from 11 till 2am? Is this to become a late night restaurant. There is no cctv coverage in Mill at and this is further extending the entertaining zone into a quiet side street.

Hope these objections will be considered. Mr A R Parker Sent from my iPhone
Whilst it is good to see a new business opening in Mill Street I object to the the opening hours applied for in the license application. Opening from 12-00 to 02-00 hrs every day of the week and being that late is totally unacceptable and would be a public nuisance as the property is surrounded by residential occupancy which of course was here before any late night economy. As the application is for the playing of live and recorded music, if it was granted what sound proofing is in place as this is a 1960's building with single glazing? What is the Provision of Late Night Refreshment 7 days a week between 23-00 and 02-00 hrs? Other premises on Mill Street have an operating time finishing at 23-00 hrs in recognition of the residential occupancy and the public nuisance, by allowing this business to operate until 02-00 hrs would surely cause a precedent and the other businesses and any future businesses on Mill Street could then follow suit. This would then obviously be very detrimental for the residential properties and completely change the area which has no CCTV coverage.

Kind regards

Anthony Rogers

Virus-free. www.avast.com
Whilst it is good to see a new business opening in Mill Street I object to the opening hours applied for in the license application. Opening from 12-00 to 02-00 hrs every day of the week and being that late is totally unacceptable and would be a public nuisance as the property is surrounded by residential occupancy which of course was here before any late night economy.

I live in Mill Street and my bedroom on the front of the building. The last thing I want is to woken up at 02:00 in the morning because some drunk has decided to start shouting at the top of their lungs. Which invariably will happen.

If this is granted will I then have to put up with other food oriented business wanting to stay open later? As a resident of Mill Street I have not received any notice from the council (nothing new there) about the late night licencing.

Who exactly is going to be heading upstairs after midnight, into a building that has cramped staircase? Most of them will have had a drink already. It's an accident waiting to happen.

I'm all for a new business opening up. But I think it doesn't need to open past midnight.

I hope these objections are consider.

I look forward to hearing from you.

Kind Regards

Stuart Thomas
Dear Mr Thomas

With regards to this application the following has now been agreed with the Environmental Health Officers and the Tree House.

I have agreed the following times for opening, live music and recorded music with the applicant (see below)

Mon – Start – 12.00 – End – 00.00
Tue – Start – 12.00 – End – 00.00
Wed – Start – 12.00 – End – 00.00
Thur – Start – 12.00 – End – 00.00
Fri – Start – 12.00 – End – 02.00
Sat – Start – 12.00 – End – 02.00
Sun – Start – 12.00 – End – 00.00

In addition the following conditions have also been agreed.

1 - Prominent, clear and legible notices advising customers to leave the premises quietly and respect the needs of residents must be displayed at each of the exits of the premises.
2 - The placing of refuse – such as bottles – into receptacles outside the premises should not take place between 23.00pm and 08.00am
3 – All doors and windows to the premises are to be kept closed at all times save for access and egress.
4 – No live or recorded music is to be played at any time in an outside areas.
5 – The license holder should undertake routine monitoring to ensure that external levels or music are not excessive and take action where appropriate.

Could you please let me know whether you still object to this licensing application based on the new times? If you do then a Licensing Committee will need to be convened.

Kind regards

Julie Wallace
Licensing Manager
the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit www.staffordbc.gov.uk/PrivacyNotice

From: 
Sent: 07 July 2020 15:06
To: ehlicensing
Subject: The Tree House Cocktail and Champagne Bar

Whilst it is good to see a new business opening in Mill Street I object to the opening hours applied for in the license application. Opening from 12-00 to 02-00 hrs every day of the week and being that late is totally unacceptable and would be a public nuisance as the property is surrounded by residential occupancy which of course was here before any late night economy. 

I live in Mill Street and my bedroom on the front of the building. The last thing I want is to woken up at 02:00 in the morning because someone has decided to start shouting at the top of their lungs. Which invariably will happen.

If this is granted will I then have to put up with other food oriented business wanting to stay open later? As a resident of Mill Street I have not received any notice from the council (nothing new there) about the late night licencing.

Who exactly is going to be heading upstairs after midnight, into a building that has cramped staircase? Most of them will have had a drink already. It's an accident waiting to happen.

I'm all for a new business opening up. But I think it doesn't need to open past midnight.

I hope these objections are consider.

I look forward to hearing from you.

Kind Regards

Stuart Thomas
The timings and limitations that you have emailed to me in no way address my concerns that this will cause considerable late night problems to the surrounding area. The premises are unsuitable and should be limited in their opening hours. I would like this application put before a licensing committee.

Sent from my iPhone

On 10 Jul 2020, at 14:15, ehlicensing <ehlicensing@staffordbc.gov.uk> wrote:

Dear Mr Parker

With regards to this application the following has now been agreed with the Environmental Health Officers and the Tree House.

"I have agreed the following times for opening, live music and recorded music with the applicant (see below)

Mon – Start – 12.00 – End – 00.00
Tue – Start – 12.00 – End – 00.00
Wed – Start – 12.00 – End – 00.00
Thur – Start – 12.00 – End – 00.00
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Sun – Start – 12.00 – End – 00.00

In addition the following conditions have also been agreed.

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Could you please let me know whether you still object to this licensing application based on the new times?
If you do then a Licensing Committee will need to be convened.

Kind regards

Julie Wallace
Licensing Manager
Information you supply to us via email will be dealt with in line with data protection legislation. We will use your information to enable us to fulfil our duties in relation to your enquiry. To that end, where the law allows, your information may be shared with relevant departments within the council, and with other authorities and organisations where required. Stafford Borough Council is the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit www.staffordbc.gov.uk/PrivacyNotice

-----Original Message-----
From: [Redacted]
Sent: 06 July 2020 17:32
To: ehlicensing
Subject: The Tree House Coctail and Champagne Bar

I must object strongly to the late night licensing application for the above premises. I own two of many flats that surround this bar and feel that 11 o’clock is a suitable limit to late night opening as was recently granted to the big bite takeaway. There are many people living flats adjacent and to the back of these premises. A champagne bar surely doesn’t need to trade till 2am or is this just to get a late license for Music and drinking. What is meant by refreshments from 11 till 2am? Is this to become a late night restaurant. There is no cctv coverage in Mill at and this is further extending the entertaining zone into a quiet side street. Hope these objections will be considered.. Mr A R Parker
Sent from my iPhone

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient of this email and its attachments, you must take no action based upon them, nor must you copy or show them to anyone. If you have received this transmission in error please notify the sender immediately. All GCSX traffic may be subject to recording and/or monitoring in accordance with relevant legislation.
Hi Julie

I still object to these times as they do not take into consideration the public nuisance they will cause to the surrounding residential properties and obviously they do not address the concerns of creating a precedent for late night/early morning opening times.

Will objectors concerns be made available to the Committee?

With reference to the conditions I would be concerned whether the license holder would take any notice at all as he continually parks his car anywhere in Mill Street including the footpath areas all day long whilst preparing for opening. He receives parking tickets every day and still continues to park with no regard for restrictions and I would suggest this is a warning to how he responds to conditions/regulations.

Kind regards

Anthony Rogers

From: ehlicensing
Sent: Friday, July 10, 2020 2:09 PM
To: Re: Tree House Cocktail and Champagne Bar

Dear Mr Rogers

With regards to this application the following has now been agreed with the Environmental Health Officers and the Tree House.

I have agreed the following times for opening, live music and recorded music with the applicant (see below)

- Mon – Start - 12.00 – End - 00.00
- Tue – Start - 12.00 – End - 00.00
- Wed – Start - 12.00 – End - 00.00
- Thur – Start - 12.00 – End - 00.00
- Fri – Start - 12.00 – End - 02.00
- Sat – Start - 12.00 – End - 02.00
- Sun – Start - 12.00 – End - 00.00

In addition the following conditions have also been agreed.

1 - Prominent, clear and legible notices advising customers to leave the premises quietly and respect the needs of residents must be displayed at each of the exits of the premises.
2 - The placing of refuse – such as bottles – into receptacles outside the premises should not take place between 23.00pm and 08.00am.
3 – All doors and windows to the premises are to be kept closed at all times save for access and egress.
4 – No live or recorded music is to be played at any time in an outside areas.
5 – The license holder should undertake routine monitoring to ensure that external levels or music are not excessive and take action where appropriate.

Could you please let me know whether you still object to this licensing application based on the new times?
If you do then a Licensing Committee will need to be convened.

Kind regards

Julie Wallace
Licensing Manager

Stafford
BOROUGH COUNCIL

ehlicensing|None
None|None
000|ehlicensing@staffordbc.gov.uk|www.staffordbc.gov.uk

Information you supply to us via email will be dealt with in line with data protection legislation. We will use your information to enable us to fulfil our duties in relation to your enquiry. To that end, where the law allows, your information may be shared with relevant departments within the council, and with other authorities and organisations where required. Stafford Borough Council is the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit www.staffordbc.gov.uk/PrivacyNotice

From: [Redacted]
Sent: 07 July 2020 14:48
To: ehlicensing
Cc: [Redacted]
Subject: Tree House Cocktail and Champagne Bar

Whilst it is good to see a new business opening in Mill Street I object to the the opening hours applied for in the license application. Opening from 12-00 to 02-00 hrs every day of the week and being that late is totally unacceptable and would be a public nuisance as the property is surrounded by residential occupancy which of course was here before any late night economy. As the application is for the playing of live and recorded music, if it was granted what sound proofing is in place as this is a 1960’s building with single glazing? What is the Provision of Late Night Refreshment 7 days a week between 23-00 and 02-00 hrs? Other premises on Mill Street have an operating time finishing at 23-00 hrs in recognition of the residential occupancy and the public nuisance, by allowing this business to operate until 02-00 hrs would surely cause a precedent and the other businesses and any future businesses on Mill Street could then follow suit. This would then obviously be very detrimental for the residential properties and completely change the area which has no CCTV coverage.

Kind regards

Anthony Rogers
LICENSING SUB COMMITTEE PROCEDURE

The Chairman will introduce the Members of the Sub-Committee and invite those present at each hearing to introduce themselves.

1. The Licensing Officer outlines the details of the application, and relevant representations received, to the Sub Committee.

2. Any person who has submitted a relevant representation will be given the opportunity to present details of their representation. The running order for such presentations will be decided by the Chairman prior to the first presentation commencing.

3. Following each submission, the Applicant or his representative may question the person concerned.

4. Members of the Sub-Committee may then ask questions of the person concerned.

5. Once all relevant representations have been heard, the Applicant or his representative presents his application for the licence and calls any witnesses in support.

6. Any person who has submitted relevant representations may then question the Applicant (if he has given evidence) and any witnesses.

7. Members of the Sub-Committee may then ask questions of the Applicant and any witnesses.

8. All parties who have presented relevant representations can summarise their case and comment briefly on the Applicant’s replies to questions. They cannot introduce new issues.

9. The Applicant can summarise their case and comment briefly on the any parties replies to his questions, they cannot introduce new issues.

10. All parties will then withdraw whilst the Sub Committee considers the case.

11. The Sub Committee will deliberate in private only recalling any party to clear points of uncertainty on evidence already given. If recall is necessary all parties will return notwithstanding only one is concerned with the point giving rise to doubt.

12. The Chairman will announce the Sub Committee’s decision and will give reasons for the decision to the parties at the end of the hearing; the decision being confirmed in writing afterwards.