

Chair - Councillor R P Cooke

Present (for all or part of the meeting):-

Councillors:

R J Barron	A S Harp
B M Cross	R A James
M G Dodson	P W Jones
A T A Godfrey	R Kenney

Cabinet Member - Councillor J K Price - Environment Portfolio

Cabinet Member - Councillor R M Smith - Resources Portfolio

Cabinet Member - Councillor C V Trowbridge - Leisure Portfolio

Officers in attendance:-

Mr B Kean	-	Head of Finance
Mr I Curran	-	Head of Law and Administration
Mr P Kendrick	-	Head of Technology
Mr N Raby	-	Head of Human Resources
Mr R Simpson	-	Head of Operations
Dr T Redpath	-	Corporate Business and Partnerships Manager
Mr R Wolfe	-	Revenues and Benefits Manager
Mrs V Ashcroft	-	Principal Corporate Business and Partnerships Officer
Mr L Booth	-	Corporate Contracts Manager
Mr A Bailey	-	Scrutiny Officer

RSC31 Minutes

The Minutes of the last meeting held on 7 January 2020, as published in Digest No 263, were submitted and signed.

RSC32 Apologies

Apologies for absence were received from Councillors A R G Brown (Substitute P W Jones), M V Holmes, J A Nixon (Substitute B M Cross) and P Roycroft (Substitute R J Barron).

RSC33 Performance Reporting 2019-20

The Committee considered the performance and financial management details for those areas within the remit of the Committee for the quarter 3 period up to 31 December 2019.

The Committee discussed the following indicators contained within the report with the Cabinet Member (Resources Portfolio), the Corporate Business and Partnerships Manager, the Head of Finance, the Head of Operations and the Revenues and Benefits Manager:-

- LI20 - % of resident satisfaction with our Customer Contact Centre
- 3.1.4 - Enable those residents who need to contact the Revenue and Benefits Services to be able to do so on-line
- 3.1.19 - Develop a Corporate Organisational Development Strategy
- 3.1.12 - Support Members to be effective community leaders and representatives
- 3.2.3 - Procure and implement a new telephony system to enable a consistent approach to call handling
- 3.3.1 - Manage key corporate contracts to agreed service level specifications and standards; identify and manage risks that may arise through the operation of the contract and implement robust financial and operational controls.
- Alleyne's dryside operational costs £31,000
- Off street parking electricity £18,000
- Parking additional income £27,000
- Clarification of the amount of favourable variances
- Resources Portfolio forecast outturn

RESOLVED:- that in exercise of the powers delegated to the Committee, the performance and financial management data relating to areas of activity within this Committee's remit be noted.

RSC34 **Review of the Constitution**

A meeting of the Review of the Constitution Task and Finish Review Working Group held immediately prior to this Committee had considered a number of recommended amendments to the Constitution.

However, the Chairman highlighted the need for a further meeting of the Review of the Constitution Task and Finish Review Working Group together with a Special Resources Scrutiny Committee in order to consider a proposed amendment to the Council Procedure Rules.

The Committee confirmed that the Task and Finish Review Working Group had recommended a number of amendments to the Constitution. The Group's recommended amendments were as shown in the Appendix to the Committee report (with the exception of two amendments related to the Terms of Reference for Overview and Scrutiny concerning the scrutiny of the Council's major contracted services)

The Committee subsequently confirmed that those amendments to the Constitution as recommended by the Task and Finish Review Working Group, be presented to Council at its next meeting due to be held on 21 April 2020.

RESOLVED:- that in exercise of the powers delegated to the Committee:-

- (a) A further meeting of the Review of the Constitution Task and Finish Review Working Group together with a Special Resources Scrutiny Committee be convened in order to consider a proposed amendment to the Council Procedure Rules;
- (b) the recommendations of the Review of the Constitution Task and Finish Review Working Group be presented to Council at its next meeting due to be held on 21 April 2020.

RSC35 Work Programme - Resources Scrutiny Committee

Considered the report of the Head of Law and Administration, which presented the Resources Scrutiny Committee's Work Programme (V2 10/2/20) for the forthcoming meetings up to February 2021.

The Committee discussed the potential for a Procurement Task and Finish Review Working Group.

RESOLVED:- that in exercise of the powers delegated to the Committee:-

- (a) A Procurement Task and Finish Review Working Group be investigated;
- (b) the Work Programme (V2 10/2/20) be approved.

CHAIR