

Dear Members

### **Community Wellbeing Scrutiny Committee**

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Craddock Room, Civic Centre, Riverside Stafford on Thursday 22 July 2021 at 6.30pm** to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.



Head of Law and Administration

# COMMUNITY WELLBEING SCRUTINY COMMITTEE

22 July 2021

Chair - Councillor J Hood

## AGENDA

- |   |   |                 |
|---|---|-----------------|
| 1 | Minutes of 2 March 2021 as published in Digest No 274 on 5 March 2021.      |                 |
| 2 | Apologies   |                 |
| 3 | Public Question Time - Nil  |                 |
| 4 | Councillor Session - Nil  |                 |
| 5 | Members' Items  | <b>Page Nos</b> |
|   | ITEM NO 5(a) <b>Health and Care Overview and Scrutiny Committee</b>         | 4 - 15          |
|   | COUNCILLOR J HOOD   |                 |
| 6 | Called-In Items - Nil   |                 |
| 7 | Officers Reports  |                 |
|   | ITEM NO 7(a) <b>Community Recovery – Update</b>                             | 16 - 26         |
|   | CORPORATE BUSINESS AND PARTNERSHIPS MANAGER                                 |                 |
|   | ITEM NO 7(b) <b>Quarter 4 Performance Reporting</b>                         | 27 - 29         |
|   | CORPORATE BUSINESS AND PARTNERSHIPS MANAGER                                 |                 |
|   | ITEM NO 7(c) <b>Business Planning Report</b>                                | 30 - 33         |
|   | HEAD OF LAW AND ADMINISTRATION  |                 |
|   | ITEM NO 7(d) <b>Work Programme – Community Wellbeing Scrutiny Committee</b> | 34 - 37         |
|   | HEAD OF LAW AND ADMINISTRATION  |                 |

## Membership

Chair - Councillor J Hood

R J Barron	J Hood
A G Cooper	J A Nixon
A P Edgeller	L Nixon
A D Hobbs	A N Pearce

R M Sutherland

M J Winnington

**Cabinet Members:-**

Councillor J K Price - Environment

Councillor J M Pert - Community and Health

Councillor C V Trowbridge - Leisure

**ITEM NO 5(a)****ITEM NO 5(a)**

<b>Report of:</b>	<b>Councillor J Hood</b>
<b>Contact Officer:</b>	<b>Andrew Bailey</b>
<b>Telephone No:</b>	<b>01785 619212</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing 22/07/2021 (only)</b>

**COMMUNITY WELLBEING SCRUTINY COMMITTEE****22 JULY 2021****Health and Care Overview and Scrutiny Committee****1 Purpose of Report**

- 1.1 To consider the report of Councillor J Hood on matters considered by the Health and Care Overview and Scrutiny Committee (formerly the Healthy Staffordshire Select Committee) at their previous meetings held on 16 March, 7 June and 5 July 2021.

**2 Recommendation**

- 2.1 That the report of Councillor J Hood be noted.

**3 Key Issues and Reasons for Recommendation**

- 3.1 The following report details the various matters considered by the Health and Care Overview and Scrutiny Committee (formerly the Healthy Staffordshire Select Committee) at their previous meeting held on 16 March, 7 June and 5 July 2021.

**4 Relationship to Corporate Business Objectives**

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

<b>5 Report Detail</b>
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- 5.1 As part of the devolved Health Scrutiny arrangements, the Council's representative on the Health and Care Overview and Scrutiny Committee (formerly the Healthy Staffordshire Select Committee) is requested to provide a brief written report on meetings of the Health and Care Overview and Scrutiny Committee.
- 5.2 Accordingly, the digest of the meetings of the Health and Care Overview and Scrutiny Committee are attached as follows:-

**APPENDIX 1 - 16 March 2021**

**APPENDIX 2 - 7 June 2021**

**APPENDIX 3 – 5 July 2021**

<b>6 Implications</b>
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6.1	<b>Financial</b>	Nil
	<b>Legal</b>	Nil
	<b>Human Resources</b>	Nil
	<b>Human Rights Act</b>	Nil
	<b>Data Protection</b>	Nil
	<b>Risk Management</b>	Nil

6.2	<b>Community Impact Assessment Recommendations</b>	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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<b>Previous Consideration - Nil</b>
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<b>Background Papers – File available in Law and Administration</b>
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**COMMUNITY WELLBEING SCRUTINY COMMITTEE****22 JULY 2021****Health and Care Overview and Scrutiny Committee****Healthy Staffordshire Select Committee - Monday 16 March 2021  
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach.

Therefore, the following is a summary of the business transacted at the meeting of the Healthy Staffordshire Select Committee held on Monday 16 March 2021 - link to Agenda and reports pack:-

[Healthy Staffordshire Select Committee - 16 March 2021](#)

<b>Agenda Item</b>	<b>District(s)/Borough(s)</b>
<p><b>Covid-19 Vaccination Programme – Update</b></p> <p>The Committee received an oral update on the implementation of the Covid-19 Vaccination Programme in the County. They were encouraged to learn that:- (i) according to data recently published by the Health Service Journal, Staffordshire Clinical Commissioning Groups had the highest level of vaccination uptake in the over 65 year old age group in the Country; (ii) as of 16 March 2021 468,000 vaccine first doses and 38,000 second doses had been administered; (iii) all Care Homes residents in the County had been offered their first vaccine dose resulting in a 94% take-up rate; (iv) vaccinations were to be offered to homeless people in Staffordshire, as a priority, following recent initial roll-out in the Stoke-on-Trent City area; (v) Pop-up clinics aimed at maximising take-up in Black and Minority Ethnic (BAME) communities were also being implemented.</p>	All Districts and Boroughs
<p><b>The Journey Towards an Integrated Care System – Stakeholder Update</b></p> <p>The Committee received an update from Staffordshire and Stoke-on-Trent Clinical Commissioning Groups (CCGs) regarding proposals for the development of an Integrated Care System in the County which included</p>	All Districts and Boroughs

<p>merger of the six CCGs into one strategic commissioning body. They heard that following all 147 practices having voted in favour of the merger, NHS England and NHS Improvement had approved a request for the application for merger to proceed. As part of this process, the CCGs had recently launched a joint consultation entitled, “Our Journey to Become a Single Strategic Commissioning Organisation” to learn of the views of key stakeholders. The Committee emphasised the need for the above-mentioned changes to achieve real improvements in healthcare provision and undertook to engage further with the NHS to ensure transparency and accountability for performance, as necessary.</p>	
<p><b>Care Homes for Older People: implications of COVID for Council Strategy</b></p> <p>The Committee considered a report of the Cabinet Member for Health, Care and Wellbeing regarding the impact of Covid-19 on the County Council’s strategy for provision of care homes for the elderly in Staffordshire. They learned that prior to the pandemic the Authority had implemented various measures in order to support the development of the care home market, increase supply and ensure that the needs of older people could continue to be met at a cost-effective price. However, whilst the immediate impact of Covid-19 was now abating, long-term issues such as:- (i) the continued need for enhanced infection and control measures; (ii) ongoing sporadic outbreaks of the virus; (iii) difficulties in recruitment and retention of care home staff and; (iv) lower bed occupancy rates, were expected to further increase costs and reduce the commercial viability of homes. Therefore, projections of future demand were to be remodelled during Spring 2021 with a view to publishing a revised approach to influence the market later in the year. In response, the Committee sought clarification of various aspects of the Authority’s existing commissioning arrangements, noted their intensions regarding the forthcoming review and undertook to give further scrutiny to the revised approach, at the appropriate time, with a view to ensuring necessary improvements in service provision.</p>	<p>All Districts and Boroughs</p>
<p><b>Together We’re Better – Digital Programme Update and Key Learnings from Covid-19 Pandemic</b></p> <p>The Committee considered a report of the Director, Together We’re Better (Staffordshire and Stoke-on-Trent’s Sustainability and transformation Partnership)</p>	<p>All Districts and Boroughs</p>

<p>updating them on the roll-out of NHS's Digital Programme in Staffordshire which took account key learnings from the Covid-19 pandemic. They heard that the pace of change with regard to the use of digital technology by Health had been accelerated by the pandemic and that many valuable lessons had been learned. However, owing to the extensiveness of the NHS's Digital Work Programme envisaged for 2021/22, they decided that consideration of any further scrutiny required should be deferred until their Work Programme Planning Session for the 2021/22 Municipal Year.</p>	
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Their next meeting will be held on Monday 7 June 2021 at 10.00 am, venue to be confirmed.

**COMMUNITY WELLBEING SCRUTINY COMMITTEE****22 JULY 2021****Health and Care Overview and Scrutiny Committee****Health and Care Overview and Scrutiny Committee - Monday 7 June 2021  
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach.

Therefore, the following is a summary of the business transacted at the meeting of the Health and Care Overview and Scrutiny Committee held on Monday 7 June 2021 - link to Agenda and reports pack:-

[Health and Care Overview and Scrutiny Committee - 7 June 2021](#)

The webcast of the meeting can also be viewed following the above link to mod.gov.

<b>Agenda Item</b>	<b>District(s)/Borough(s)</b>
<p><b>Health Scrutiny Arrangements in Staffordshire</b></p> <p>The Committee received a presentation from the Scrutiny and Support Manager to outline the health scrutiny arrangements in Staffordshire.</p>	All Districts and Boroughs
<p><b>Work Programme Planning 2021/22</b></p> <p>The Committee received a report and presentation from the Chair of the Health and Care Overview and Scrutiny Committee to consider work programme planning 2021/22. An overview of services, priorities and challenges for NHS, Adult Social Care and Public Health were presented to Committee.</p> <p>Presenting Officers:</p> <ul style="list-style-type: none"> <li>• Marcus Warnes, Accountable Officer for 6 Staffordshire &amp; Stoke on Trent CCGs</li> <li>• Simon Whitehouse, ICS Director for Staffordshire and Stoke on Trent</li> <li>• Dr Richard Harling, Director of Health and Care Staffordshire County Council</li> </ul> <p>Following the presentations County Council and District and Borough Members highlighted and considered potential items for inclusion in the Health and Care</p>	All Districts and Boroughs

Overview and Scrutiny Committee work programme for 2021-22.

Matters highlighted for inclusion: Maternity Services; George Bryant Centre; Access to GP Surgeries: Mental Health and Wellbeing, inc. acute beds, loneliness and isolation, community health; Urgent and Emergency Care Programme; Health inequalities; Wider determinants of health, obesity and diabetes; Strategic Transformation Programme (STP); Integrated Care Services; Child Dentistry; Adult Social Care, application process; Women's Health Strategy; Workforce NHS; Health and Wellbeing Board; pre-decision items Recommissioning of Care Home Services; Healthy schools programme. Other matters to be considered were matters brought forward from 2020/21 work programme highlighted in the report submitted. Priorities for the next meeting of the Health and Care Overview and Scrutiny Committee were highlighted as Maternity Service, George Bryant Centre and Access to GP Services.

The list of potential items will be considered and scheduled in the work programme. The work programme will be presented to the next meeting of Health and Care Overview and Scrutiny Committee at its meeting on 5 July 2021.

### **Covid-19 Vaccination Programme Update**

The Committee considered an update report and presentation from Programme Director and Clinical Lead Vaccination Programme. The presentation highlighted progress so far; phases of the Vaccination Programme; responding to the new variant and priority areas; second doses; site locations; targeted vaccination service; Myths and challenges; AstraZeneca – risk of blood clots; Staffordshire and Stoke on Trent Covid-19 Vaccination Programme – how did we get there?; we can't let our guard down. Further detail is available on mod.gov.

There will be an all Staffordshire Member Webinar Briefing to provide a Covid-19 Update on 16 June 2021. Invitations to register have been sent to members of the County Council, District and Borough Council and the invitation had been extended to Parish Councils. Members were advised that there would be facility to raise questions during the webinar.

All Districts and Boroughs

The Committee thanked officers, staff and volunteers involved with the Covid-19 Vaccination Programme for the work they had carried out during the pandemic.	
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Their next meeting will be held on Monday 5 July 2021 at 10.00 am, County Buildings, Stafford.

**COMMUNITY WELLBEING SCRUTINY COMMITTEE****22 JULY 2021****Health and Care Overview and Scrutiny Committee****Health and Care Overview and Scrutiny Committee – Monday 5 July 2021  
District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach. Therefore, the following is a summary of the business transacted at the meeting of the Health and Care Overview and Scrutiny Committee held on Monday 5 July 2021 - link to Agenda and reports pack:-

[Health and Care Overview and Scrutiny Committee - 5 July 2021](#)

The webcast of the meeting can also be viewed following the above link to mod.gov.

<b>Agenda Item</b>	<b>District(s)/Borough(s)</b>
<p><b>Restoration and Recovery</b></p> <p>The Committee received a presentation from CCG and NHS providers to outline the restoration and recovery plans for services across 3 provider organisations UHMN, UHDB and RWT acute Trusts and mental health services.</p> <p>The challenges for restoration were presented highlighting the demand for urgent and emergency care at the front door, capacity in critical care, work force resilience, winter pressures and mental health service demand.</p> <p>The three biggest risks to recovery were workforce resilience, ability to restore activities and widening health inequalities. It was reported that providers were starting to see increased referrals and were tackling the backlog list for procedures. All three provider organisations were looking at services that had been temporarily closed to agree what needed to happen next to stand them back up. In relation to Minor Injuries Units at Leek and Cannock which were temporarily closed due to the pandemic and staffing issues. Leek MiU was now open with limited hours, but Cannock Chase MIU remained</p>	<p>All Districts and Boroughs</p>



different issues for each practice to address. Members were advised that some remote access measures would remain, additional telephone lines were being added and some surgeries were moving to cloud based solutions to reduce call waiting times. It was also explained that there were a range of healthcare professionals available to help patients in practices and a training programme for reception staff was progressing to advise patients what was available and how to access services.

Other concerns raised related to impact of GP vaccinating role on GP access, it was confirmed that vaccinations were in addition to the normal GP practice hours, and in relation to specific GP access issues in Rugeley, it was confirmed that this was being addressed and CCG was working closely with practices in Rugeley.

Members highlighted the need to develop GP practice sites to reflect the growth of housing development in the County and that the Strategic Infrastructure Plan (SIP) should ensure that developers contribute to infrastructure including doctors' surgeries. The Chair encouraged all District and Borough Members to consider statements in local plans and neighbourhood plans with regard to section 106 negotiations. The NHS was appointing to a planning officer role to work on and respond to consultations where more than 250 homes were being proposed to ensure the right capacity and access to primary care.

Further information was requested about planning s106 agreement re Doctors Surgeries and consultation feedback from work with residents and practices on patient preference - perceptions, challenges and barriers.

### **Covid-19 Vaccination Programme**

The Committee received an update report and presentation from Programme Director on the latest position in the planned COVID-19 Vaccination Programme, the delivery of the first vaccination to be offered to all eligible adults over 18 by 19 July 2021 and the next steps in delivery.

A second CCG Covid-19 Webinar for all Staffordshire Members was taking place on 8 July 2021.

<b>Future Delivery of Residential Replacement Care Services in Staffordshire (Learning Disabilities)</b>	
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<p>The Committee considered a report as pre-decision scrutiny. The Committee endorsed the commencement of an options appraisal for the future provision of replacement care for people with learning disabilities in Staffordshire, including engagement with service users, carers, and stakeholders. The results of will be presented to Cabinet in the third quarter of 2021.</p>	
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<b>Work Programme</b>	
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<p>The work programme 2021-22 was presented, there will be an additional meeting 26 July 2021 to consider health impacts arising from Walleys Quarry, the meeting will be held in Newcastle Under Lyme and there will also be an opportunity for Members to see the landfill site.</p>	
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Their next meeting will be held on Monday 9 August 2021 at 10.00 am, County Buildings, Stafford.

**ITEM NO 7(a)****ITEM NO 7(a)**

<b>Report of:</b>	<b>Corporate Business and Partnerships Manager</b>
<b>Contact Officer:</b>	<b>Tracy Redpath</b>
<b>Telephone No:</b>	<b>01785 619 195</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing 22/07/2021 (only)</b>

**COMMUNITY SCRUTINY COMMITTEE****22 JULY 2021****Community Recovery - Update****1 Purpose of Report**

- 1.1 To provide an update to members regarding the work that has been undertaken in quarter 4 as part of the Community Recovery Workstream.

**2 Recommendation**

- 2.1 That the information is noted.

**3 Key Issues and Reasons for Recommendation**

- 3.1 There are huge difficulties and challenges that lie ahead for all of the recovery workstreams as officers try to navigate through a third lockdown and continue to respond to the pandemic at the same time as delivering business as usual.
- 3.2 The community recovery workstream aims to gain an understanding of the longer term impact of the pandemic and this being kept under constant review as the landscape in which we are working is, at present, subject to continual change.
- 3.3 The report sets out the progress being made in quarter 4 in relation to community recovery.

**4 Relationship to Corporate Business Objectives**

- 4.1 Covid-19 recovery interlinks with all corporate business objectives.

## 5 Report Detail

- 5.1 The increase in infection numbers and the resultant imposition of lockdown, together with an increase in activity in a number of areas has had an impact on the capacity of the organisation to deliver the recovery work across all workstreams, including community recovery. This means that the delivery of the work programme varies depending on the progress of the pandemic and government decisions on Tiers and lockdown.
- 5.2 The Community Recovery Group has produced a comprehensive evaluation report and recovery plan which was submitted to cabinet at the beginning of the month. This provided a roadmap of the work being planned as part of community recovery. Although some areas are being progressed, as stated above, at this present time capacity is taken up with response to the pandemic and the continued provision of support to vulnerable residents.
- 5.3 The focus of the Community Recovery Group (CRG) has been predominantly focused on the continued response to the pandemic and the provision of support to clinically extremely vulnerable (CEV) residents. During quarter 4 there have been approximately 210 referrals and officers have been making regular weekly/fortnightly calls to 60 people to see what help and support they might need and to offer a kind, empathetic, listening ear.
- 5.4 We have also managed to make nearly 30 referrals into the Staying Well Service which is run by the Midlands Partnership NHS Foundation Trust. The service provides preventative services to individuals and supports adults over 55 years of age in their own home who have been identified as having mild to moderate frailty. The aim of intervention is to proactively manage the deterioration of frailty by taking a preventative approach and help individuals to stay well, live well, and age well. In addition to this there has been a continued focus on the provision of support to voluntary sector groups and parish councils.
- 5.5 As lockdown restrictions start to ease the CRG will focus on continued signposting for vulnerable residents to help and support and working with the voluntary sector to understand the continued impact on communities and groups.

## 6 Implications

6.1 <b>Financial</b>	The financial implications of individual actions are being reviewed by the lead organisation for each workstream.
<b>Legal</b>	Nil
<b>Human Resources</b>	Nil
<b>Human Rights Act</b>	Nil

<b>Data Protection</b>	Nil
<b>Risk Management</b>	Nil

<p>6.2 <b>Community Impact Assessment Recommendations</b></p>	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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**Previous Consideration – Nil**

**Background Papers – File available in Corporate Business and Partnerships**

ITEM NO 7(b)

ITEM NO 7(b)

<b>Report of:</b>	<b>Corporate Business and Partnerships Manager</b>
<b>Contact Officer:</b>	<b>Tracy Redpath</b>
<b>Telephone No:</b>	<b>01785 619 195</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing Scrutiny 22 June 2021</b>

**COMMUNITY WELLBEING SCRUTINY COMMITTEE**

**22 July 2021**

**Quarter 4 Performance Reporting**

**1 Purpose of Report**

- 1.1 To provide an update to members regarding performance reporting for Quarter 4 2020 – 2021 for Community Wellbeing Scrutiny Committee.

**2 Recommendation**

- 2.1 That the information is noted.

**3 Key Issues and Reasons for Recommendation**

- 3.1 During the last quarter although some work has commenced on recovery planning, officer time has been taken up with the continued provision of additional support to vulnerable residents and businesses as part of the response to Covid-19.
- 3.3 The performance report reflects this and also the level of work that has been undertaken in the last reporting quarter to deliver business as usual activities. The performance at a glance demonstrates a position of performance targets reported as being on track for the majority of indicators in quarter 4.
- 3.4 The performance reporting for Quarter 4, plus the annual indicators for 2020 – 2021 for the Community Wellbeing Scrutiny Committee is detailed in the **APPENDIX**.

#### **4 Relationship to Corporate Business Objectives**

- 4.1 Performance reporting interlinks with all corporate business objectives.

#### **5 Report Detail**

- 5.1 The Covid-19 pandemic continues to have a huge impact on residents living in the Borough and also businesses operating in the Borough. Officers across the whole Council have been working exceptionally hard to ensure that a broad range of support continues to be provided to residents and businesses at the same time as continuing to keep all of our critical services operating.
- 5.2 The performance report reflects the level of work that has been undertaken in the last quarter and that the collection of data for the indicators has resumed. Officers in the Operations service continue to be heavily involved in the response phase of the pandemic. Programmed inspections for businesses are on hold to provide officers with the capacity to concentrate on track and trace and implementing interventions for businesses who are high risk. The service continues to be inundated by businesses requiring advice and support on the government guidance for covid. During this time, they have managed to provide bespoke advice and guidance.
- 5.3 During quarter 4 work has focused on the continued response to the pandemic and the provision of support to clinically extremely vulnerable (CEV) residents. There have been approximately 210 referrals in this quarter and officers have been making regular weekly/fortnightly welfare calls to 60 people. In addition to this we have managed to make nearly 30 referrals into the Staying Well Service which is run by the Midlands Partnership NHS Foundation Trust. As lockdown restrictions start to ease the CRG will focus on continued signposting to help and support, working with the voluntary sector to understand the continued impact on communities and groups.
- 5.4 The Housing team has continued the focus on rough sleeping, and those at risk of rough sleeping. Crisis interventions to those who would otherwise be roofless at night have been provided as have offers of suitable emergency accommodation with support. The ongoing pandemic has resulted in increased numbers of households presenting at crisis point, rather than earlier prevention stages and we continue to work with partner agencies to encourage earlier interventions where possible.
- 5.5 All activities and progress is recorded in the performance updates report contained within the **APPENDIX**, for this period it also contains the annual indicators for 2020/21. All performance indicators are reported as either being on track or above performance with the exception of LI11, LI16, and LI17 and improvement reports have been produced for these. Members will note that there is also an explanatory note regarding the amendment of performance against LI18 which was due to a new IT system being introduced by the provider.

<b>6 Implications</b>
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<b>6.1 Financial</b>	The financial implications of individual actions are being reviewed by the lead organisation for each workstream.
<b>Legal</b>	Nil
<b>Human Resources</b>	Nil
<b>Human Rights Act</b>	Nil
<b>Data Protection</b>	Nil
<b>Risk Management</b>	Nil

<b>6.2 Community Impact Assessment Recommendations</b>	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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<b>Previous Consideration – Nil</b>
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<b>Background Papers – File available in Corporate Business &amp; Partnerships</b>
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**Q4 Community Wellbeing**

Performance at a glance

No	Indicator	Responsible Officer	Is good high or low	Q1 Actual	Q1 Target	Q1 Performance	Q2 Actual	Q2 Target	Q2 Performance	Q3 Actual	Q3 Target	Q3 Performance	Q4 Actual	Q4 Target	Q4 Performance	Year End forecast	Year end target	Direction of Travel
L17	% of enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt	Julie Wallace	H	97.98%	94%	☹️	97.6%	94%	☹️	99%	94%	☹️	98.74%	94%	☹️	96%	94%	☹️
L18	No of residents who think the town centres are clean and tidy	Phil Bates	H	98.68%	95%	😊	100%	95%	😊	99.70%	95%	😊	99.70%	95%	😊	95%	95%	😊
L19	KGS of residual household waste collected per household	Becky Martin	L	N/A	110	Information not collected, service area involved in the response to Covid-19	113.75	110	☹️	113.75	110	☹️	113.75	110	☹️	112	110	☹️
L110	% of household waste sent for reuse, recycling and composting	Becky Martin	H	54.79%	53%	😊	55.39%	53%	☹️	53.48%	53%	☹️	44.85%	53%	☹️	52%	53%	☹️
L111	% of businesses compliant with legislation under the food hygiene rating system	Lisa Harvey	H	90%	93%	☹️	85%	93%	☹️	89%	93%	☹️	76%	93%	☹️	93%	93%	☹️
L112	% of programmed health and safety inspections of businesses carried out when due	Lisa Harvey	H	N/A	90%	Information not collected, service area involved in the response to Covid-19	N/A	90%	Programmed inspections have been put on hold due to the Covid-19 crisis	N/A	90%	Programmed inspections have been put on hold due to the Covid-19 crisis	N/A	90%	Programmed inspections have been put on hold due to the Covid-19 crisis	100%	100%	☹️
L113	50 Empty Homes brought back into use following Officer interventions	Anna Nevin	H	19	15	😊	26	15	😊	12	10	😊	13	10	😊	70	50	😊
L115	No of households given advice on energy efficiency	Anna Nevin	H	80	15	😊	121	25	😊	135	30	😊	345	30	😊	681	100	😊
L116	% of homeless cases closed through prevention	Anna Nevin	H	N/A	35%	Information not collected, service area involved in the response to Covid-19	49%	35%	😊	34%	37%	☹️	28%	40%	☹️	34%	40%	☹️
L117	% of homeless cases closed through relief	Anna Nevin	L	N/A	65%	Information not collected, service area involved in the response to Covid-19	51%	65%	😊	66%	63%	☹️	72%	60%	☹️	66%	60%	☹️
L118	No of Disabled Facility Grants (DFGs) completed	Anna Nevin	H	N/A	25	Information not collected, service area involved in the response to Covid-19	13	25	☹️	17	25	☹️	26	25	☹️	62	100	☹️

**Performance direction of travel - Key**

Performance 10% or more above target



On Track



Performance 10% or more below target



## Q4 Community Wellbeing

### Improvement Report

#### Performance Indicators

No	Measure Detail	RO	Q4 Actual	Q4 Target	Performance Symbol	Context for current performance	Improvement Actions Taken	Intervention/Review
LI11	% of businesses compliant with legislation under the food hygiene rating system	Lisa Harvey	76%	93%		An audit of the data has revealed a number of new premises which had not been included previously and are yet to be inspected, this has been rectified on our system and has resulted in the number of compliant businesses falling overall. This will be dealt with once the inspection regime is able to resume.		
LI16	% of homeless cases closed through prevention	Anna Nevin	28%	40%		Government have extended the stay on the majority of possession proceedings and evictions until 31st May 2021. As a result, landlords across all tenures are withholding serving notices and taking further action to require tenants to leave (particularly for 'no fault' evictions) which has seen a decrease in the number of prevention cases presenting to the Housing Options Service.	The stay on possession proceedings has a double-edged impact on housing options. The reality is that there may be households in both social and private sector tenancies who are accruing rent arrears whilst landlords wait for the courts to recommence general possession proceedings. The financial impact of the pandemic is likely to see an increase in demand on housing options over the coming months. Our response to this has been to encourage early intervention through the Talk to Us campaign and also through working with landlords in all sectors to request that they refer into our services at the earliest opportunity so we can work outside our statutory framework to prevent households from becoming homeless. Work has already started with Stafford and Rural Homes with identifying those at most risk of losing their home and also with the private rented sector through our 'Ring Before you Serve' campaign.	<ul style="list-style-type: none"> <li>• Encourage early intervention from all agencies;</li> <li>• Links with 'Talk to Us' Campaign launched in Q3;</li> <li>• Upstreaming homeless prevention with Stafford and Rural Homes (to include all social landlords with stock in the Borough)</li> <li>• Encourage private sector landlords to refer into the Housing Options Team through the 'Ring before you Serve' campaign.</li> </ul>
LI17	% of homeless cases closed through relief	Anna Nevin	72%	60%		Following the reintroduction of lockdown restrictions in January 2021, along with having very cold weather that triggered our cold weather provision throughout Q4, the focus has been on offering accommodation with support for those who are rough sleeping, and those at risk of rough sleeping. The pandemic has seen an increase in presentations for people who are sofa surfing or at risk of rough sleeping due to living in insecure accommodation that they can no longer stay in due to relationship breakdowns. The increase in crisis intervention cases has meant an increase in homeless relief figures throughout Q4.	Provisions for emergency accommodation for rough sleepers, or those at risk of rough sleeping, has continued throughout Q4 along with additional support to encourage sustainable move on into permanent accommodation. Current commissioned services with Midlands Partnership Foundation Trust have been given a refreshed focus on rough sleeper outreach to encourage engagement with emergency accommodation provision and support services. We are working closely with MHCLG around continued provision of emergency accommodation for rough sleepers and exploring options around the provision of specialist supported accommodation going forward.	<ul style="list-style-type: none"> <li>•Continued provision of emergency accommodation with support for rough sleepers;</li> <li>•Requests for continuation rough sleeper grant funding for specialist rough sleeper outreach support</li> <li>•Co-producing options around specialist supported accommodation provision with MHCLG.</li> </ul>
LI18	No of Disabled Facility Grants (DFGs) completed	Anna Nevin	Q2 and Q3 performance figures have been amended, because Millbrook Healthcare Ltd, service providers of the DFG contract, implemented a new IT system during Q2 which has resulted in some anomalies in their reporting which were identified in Q4. The previously reported figures of 12 completions in Q2 and 25 completions in Q3 have been adjusted; the correct figures are 13 and 17 consecutively.					

## Community Wellbeing

### Q4 Performance - Annual Indicators 2020/2021

No	Indicator	RO	Is high good or low	Annual Actual	Annual Target	Performance 2020/21
LI41	No of sites with green flag status	Phil Gammon	H	6	6	☹️
LI43	No of entries in the Community Awards	Ella Smith	H	30	30	☹️
No	Community Safety	RO	Is high good or low	Annual Actual	Increase/ Decrease (12 months)	Performance 2020/21
LI52	Overall reported crime in the Borough	Vic Cooper	L	6010	-18% (1322 Incidents)	😊
LI53	Reported incidents of domestic abuse	Vic Cooper	H	1656	+12% (172 Incidents)	😊
LI54	Reported incidents of ASB	Vic Cooper	L	2915	-15% (506 Incidents)	😊
	Reported incidents of ASB COVID breaches	Vic Cooper	L	2107	(1059 Incidents)	☹️

#### Performance direction of travel - Key

Performance 10% or more above target



On Track



Performance 10% or more below target



## Q4 Community Wellbeing

### Narrative Updates

Ref	Key Deliverable	Responsible Officer	End Date	Performance Symbol	Commentary/Action
2.1.1	Investigate appropriate Enviro-Crime complaints within 72 hours of receipt	Julie Wallace	March 2021	☹️	479 reports investigated within the quarter, 471 dealt with in the time frame.
2.1.2	Deliver high quality Neighbourhood Services to ensure that town centres, parks and open spaces are clean, tidy, and attractive	Phil Bates	March 2021	😊	158 Land Audit Management Systems (LAMS) inspections were carried out in the period with the following results: Street Cleansing achieving 99.6% Grade B or better and Grounds Maintenance achieving 99.3% Grade B or better. Customer Satisfaction Survey carried out by the Customer Contact Centre with residents who called in specifically for Streetscene related issues. Response from 158 residents was 97.9% positive in the range of 'satisfactory to excellent' regarding the cleanliness of the town centres.
2.1.3	Monitor the air quality of the Borough to ensure a healthy air environment for our future	Lisa Harvey	March 2021	☹️	Monitoring of the Air Quality of the Borough indicates that air quality standards continue to be met.
2.1.4	Monitoring of construction works associated with major infrastructure eg M6 Smart Motorways and HS2	Robert Simpson	March 2021	☹️	The Service continues to be consulted by Kier, the contractor for the Smart Motorways work in connection with verge treatments and piling operations. Works continue between Junctions 13 and 14 where there are more residential properties adjacent to the motorway. Discussions are continuing with the HS2 Phase 2a Planning Forum – Environmental Health Subgroup, of which our officers are members. The purpose of the group is to discuss any potential air quality, noise, vibration and contaminated land issues associated with the construction and operation of HS2 Phase 2a, and appropriate mitigation measures. The last meeting was held on 23rd November 2020 and discussions concerning controls that can be applied to construction work using section 61 of the Control of Pollution Act 1974 were discussed further.
2.1.5	Encourage households to increase recycling and minimise residual waste because this will be good for the environment and will reduce collection and disposal costs	Becky Martin	March 2021	☹️	Blue bag recycling continuing to provide good quality materials with the contamination rate at the MRF reducing. Improved recycling options and communications in communal bin stores and revised recycling arrangements rolled out to all schools in the Borough. Chargeable garden waste commenced in January 2021 - initial sign ups exceeded expectations.
2.1.6	Provision of new, accessible and safe taxi ranks.	Julie Wallace	March 2021	☹️	This work for the new taxi rank under the South Walls Public Realm & Cycleway project is still ongoing and should hopefully be completed by the end of April 2021.

Ref	Key Deliverable	Responsible Officer	End Date	Performance Symbol	Commentary/Action
2.2.1	Deliver the Heritage Lottery Fund (HLF) project to restore Victoria Park	Phil Gammon	March 2021		Victoria park has remained open during the national lockdown with Alberts Café operating as a takeaway service only. Alberts have introduced a mobile catering facility to the play park area called Little Alberts. This is serving hot drinks as takeaway and the team are looking to introduce a more varied menu in the coming months. Alberts have also been serving takeaway wood fired pizzas at the entrance to the park on 2 consecutive weekends over the Easter period. Feedback is positive and Lisa Hibbert will be working closely with Alberts to introduce more events as Covid 19 restrictions are eased. A virtual Easter quiz was implemented as a joint venture over the bank holiday weekend and had 433 participants. The Interim Evaluation report for the project has been produced by our consultants and will inform the data we capture over the remainder of the project to make sure the targets we set are met. The final account with Robert Woodheads will be settled in the next quarter as discussions have been closed. The HLF has approved use of the remaining contingency to assist with this final payment, however, the project is within budget. The public greenhouse remains closed due to national restrictions but we have received delivery of the new vivariums that will be housed there and we are currently sourcing the equipment for these. Fees and charges are being developed for use of the new facilities and we have designed an expression of interest form for anyone who wishes to hire out of these areas.
2.3.2	To implement and co ordinate Stafford in the World	Ella Smith	February-May each year		Due to Covid-19 restrictions Stafford in the World has now been rescheduled for 2022
2.3.4	Support the implementation of volunteer led and supported schemes to help improve Health and Wellbeing	Anna Nevin	March 2021		A recent refresh with the addition of significant new resources related to walking have been published on the Council's webpages. The information supplied helps residents prepare at home to build strength and confidence, leading to opportunities to increase social interaction with the creation of local doorstep walks. The webpage has been produced to support the Stepping Stones project. Walking for Health volunteers have been supported with their decision to proceed with offering 'Ramblers Wellbeing Walks' as the National Walking for Health programme will shortly cease in its current format. The group will be signing up for three years and launching the new programme in the coming months.

Ref	Key Deliverable	Responsible Officer	End Date	Performance Symbol	Commentary/Action
2.4.1	Support partners to set up initiatives to enhance the Health and Wellbeing of residents	Anna Nevin	April 2021		Following the webinars hosted in Q3, the recordings of these events have been promoted as a resource. This has resulted in a number of Parish Councils making direct requests and receiving individual support or advice from officers on communicating and engaging well with residents to ensure that vital information, advice and guidance is accessible and timely. A voluntary sector organisation has approached the Council with a proposal to plant fruit trees within Charnley Park. Discussions are at an early stage; officers are working with the group and across Council departments to facilitate the development of the proposal and ensure that the wider local community is involved at every stage from planning, planting, harvesting and using the fruit in future.
2.4.2	Support the co-ordination of high profile events in the Borough, for example those run by Freedom Leisure as part of the Leisure and Cultural Partnership project	Lee Booth	March 2021	N/A	Due to the pandemic all in person Freedom Leisure events in Q4 were suspended. Dialogue continues with Freedom Leisure to ensure events will be restarted as soon as it is safe to do so and in line with Government guidelines. The Stafford Christmas Lights Switch On took place as a virtual event. The Stafford Half Marathon has been scheduled for 19th September 2021 instead of the usual scheduled month of March.
2.4.3	Promote and maximise the use of Stafford and Stone Town Centres by utilising market demonstration areas and consent streets.	Robert Simpson	March 2021		The weekly Wednesday Market is still currently suspended by the organiser. The monthly Farmers Markets held in Stafford and Stone were also suspended due to the 3rd National lockdown, All other events were also cancelled. Following the Prime Ministers statement on the roadmap out of lockdown, event organisers are beginning to submit proposals for events post 12th April 2021. All events will have to have Event Management Plans and a Covid – 19 secure Risk Assessments. All events will have to be considered by the multi-agency Safety Advisory Group (SAG) which is chaired by an officer of the Council. It is intended for the Farmers Markets in Stafford and Stone to recommence in May 2021.
2.5.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives in respect of domestic abuse; anti-social behaviour, criminal exploitation, substance misuse and mental health	Victoria Cooper	Commences April through to March annually - as determined by allocation of funding from the Staffordshire Commissioner		Following the draft Strategic Assessment the Community Wellbeing Partnership (CWP) have submitted a spend plan to the commissioners office for the locality deal funding. The proposed commissioned services plan to address the early intervention and prevention of criminal exploitation (including modern slavery, people trafficking and sexual exploitation), anti-social behaviour, hate crime, substance misuse, mental health, and domestic abuse. The Strategy has also undergone a re-refresh that has been approved by cabinet and is ready to be published. A comprehensive evaluation has also been submitted to the commissioners office for the last 12 months work. All services adapted delivery during the pandemic to meet expected targets.

Ref	Key Deliverable	Responsible Officer	End Date	Performance Symbol	Commentary/Action
2.5.2	To ensure that the authority adheres to its statutory responsibility in respect of the Prevent duty	Viki Ashcroft	Ongoing	☹️	Prevent online training has been rolled out to members of staff. Local District and Borough Councils are now invited to sit on County Prevent Channel Panel monthly meetings, when applicable.
2.5.3	To continue to utilise procedures and processes in respect of anti-social behaviour in order to reduce the number of incidents that occur	Helen Marshall	Ongoing	☹️	SBC continues to receive direct reports of anti-social behaviour (ASB). In Q4, 16 ASB complaints were received ( January 9, February 2, March 5) of which 6 of the 16 were in connection to social housing tenants, either as the victim or the perpetrator of the behaviour. The ASB officer continues to work with the police and housing providers to resolve these issues, however with courts taking longer to deal with injunctions, evictions etc as a result of Covid-19 the process can be protracted. Updating victims and managing their expectations is even more important when delays in court action are occurring. In addition 2 Fixed Penalty Notices were served as a result of a breach of a CPN that was served earlier in the year. Both were paid so there was no requirement to prosecute at this time.
2.5.4	To ensure that the authority adheres to its statutory safeguarding duties, including domestic homicide reviews	Viki Ashcroft	Ongoing	☹️	3 officers have undertaken refresh Level 4 Safeguarding Training. 0 referrals have been made during this period.
2.6.1	To work towards all businesses being compliant with environmental regulations	Lisa Harvey	March 2021	N/A	Programmed inspections have been put on hold due to the Covid-19 pandemic. Interventions are still being undertaken for high risk activities and referrals.
2.6.2	Support businesses and partnership forums to keep them informed of relevant legislation and to assist businesses to comply	Robert Simpson	March 2021	😊	The Service continues to be inundated by businesses requiring advice and support on Government Guidance with changes from national lockdown, through various Tier restrictions into the further implementation of national lockdown. Updated web pages have provided regular updated information, and bespoke advice has been given to individual businesses by officers. Officers have also been available to support businesses on changes to practices and processes needed to comply with Brexit.
2.6.3	Organise taxi forums	Julie Wallace	March 2021	☹️	Currently Taxi Forum's continue to be cancelled until some semblance of normality resumes.

Ref	Key Deliverable	Responsible Officer	End Date	Performance Symbol	Commentary/Action
2.7.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation - review	Anna Nevin	In line with the Homelessness and Rough Sleeper Strategy 2020-2025	☹️	Cold weather, along with the reintroduction of lockdown meant a continued focus on rough sleeping, and those at risk of rough sleeping. Crisis interventions to those who would otherwise be roofless at night have been provided as have offers of suitable emergency accommodation with support. The ongoing pandemic has resulted in increased numbers of households presenting at crisis point, rather than earlier prevention stages and we continue to work with partner agencies to encourage earlier interventions where possible. An example of this work has included joint tenancy sustainment provision with Stafford and Rural Homes for households at risk of losing their tenancies when the current stay on possession proceedings is lifted. Housing Options continues to work closely with MHCLG around guidance on the continued provision of accommodation for rough sleepers and future funding arrangements for rough sleeper interventions.
2.7.2	Ensure sufficient, well managed provision of Gypsy and Traveller Accommodation	Anna Nevin	Ongoing	☹️	The refurbishment of Glover Street is progressing well and to plan. The rest of the scheduled works are due to start on site during quarter 1 of 2021/22.
2.7.3	Ensure good housing standards are delivered in the private sector	Anna Nevin	Ongoing	☹️	The team continued to receive a high demand for service, around 27% greater than in the previous three years. The team successfully prosecuted a Stafford landlord for tenancy related offences, and had a penalty charge confirmed by a tribunal against a second. It is expected that demand will reduce moving into Q1 2021/22 in line with previous years. The number of standard housing inspections, most notably of "HMO" properties continues to be impacted by Covid-19; as the risk reduces these visits will be picked up by the team. All higher risk or urgent cases have been completed however following risk assessment and mitigation.

**Performance direction of travel - Key**

- Exceptional ☺️
- On Track ☹️
- Below what it should be ☹️

ITEM NO 7(c)

ITEM NO 7(c)

<b>Report of:</b>	<b>Head of Law and Administration</b>
<b>Contact Officer:</b>	<b>Andrew Bailey</b>
<b>Telephone No:</b>	<b>01785 619212</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing 22/07/2021 (only)</b>

**COMMUNITY WELLBEING SCRUTINY COMMITTEE**

**22 JULY 2021**

**Business Planning Report**

**1 Purpose of Report**

- 1.1 To review the programme of business considered by the Community Wellbeing Scrutiny Committee in 2019/21 with a view to the report being submitted to the Council.

**2 Recommendation**

- 2.1 The Committee is recommended to approve this report as the Annual Report to the Council.

**3 Key Issues and Reasons for Recommendation**

- 3.1 During the past Municipal Year (extended due to the COVID-19 Pandemic), , the Community Wellbeing Scrutiny Committee has considered a wide variety of issues supporting the Council's Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.
- 3.2 The Committee has maintained its close links with the Healthy Staffordshire Select Committee receiving regular updates.
- 3.3 The Committee continues to control its own Work Programme which is populated with a range of issues for the forthcoming Municipal Year.

## **4 Relationship to Corporate Business Objectives**

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

## **5 Report Detail**

- 5.1 During the past 2019/21 Municipal Year, the Community Wellbeing Scrutiny Committee considered a wide variety of issues supporting the Council's Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.
- 5.2 In order to achieve this, the Committee have considered a wide variety of issues, including:-
- Presentation - Managing Local Covid-19 Outbreaks
  - Stafford Borough Council's Housing Allocations Policy
  - Air Quality Annual Status Report 2019
  - Food Safety Annual Report 2018-2019
  - Health and Safety Annual Report 2018-2019
  - COVID19 Pandemic Recovery Planning
  - Community Recovery Update
  - Recovery Programme Update
- 5.3 The Committee considered a number of Members Items related to the following:-
- A Request for a Green project
  - Post Brexit food strategy
  - DBS clearance and has safeguarding training for the Voluntary sector
  - Promotion of Breast feeding in Stafford Borough
  - Suicide Prevention
  - Access to Cannock Chase during COVID
  - Safeguarding in the Borough
  - Bereavement during COVID
  - Assistance with Council Tax Arrears
- 5.4 The Committee have considered a Called-in item relating to the Empty Homes Strategy and Release of Funding.

5.5 The Committee considered two Councillor Session items related to the following issues:-

- The number of public toilets closed since 2003
- Clarification of Public Protection Orders

5.6 The Committee sustained its close links with the Healthy Staffordshire Select Committee by receiving regular reports on the work of the Committee, which was accordingly reciprocated.

5.7 The Committee have considered the following items that were referred to it directly from the Cabinet:-

- Fees and Charges Review
- Community - General Fund Revenue Budget and Capital Programme
- Environment Portfolio - General Fund Revenue Budget and Capital Programme
- Leisure Portfolio - General Fund Revenue Budget and Capital Programme

5.8 Under its Terms of Reference, the Committee has received details of the General Fund Revenue Budget and Capital Programme for the Community, Environment and Leisure Portfolios as well as receiving regular reports that monitored both operational and financial performance.

5.9 Other issues considered by the Committee included:-

- Corporate Business Plan 2021 – 2024 Consultation
- Final Accounts

5.10 The Committee continues to control its own Work Programme, regularly making appropriate adjustments and is already populated for the forthcoming Municipal Year with a variety of issues.

5.11 It is intended that this report, with the addition of any appropriate information concerning the current meeting, be taken to the next available meeting of the Council as the report back from this Scrutiny Committee in accordance with Article 6, Paragraph 6.3 of the Constitution whereby the Committee is required to report annually to the Council on its workings and future Work Programme.

<b>6</b>	<b>Implications</b>
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6.1	<b>Financial</b>	Nil
	<b>Legal</b>	Nil
	<b>Human Resources</b>	Nil
	<b>Human Rights Act</b>	Nil
	<b>Data Protection</b>	Nil
	<b>Risk Management</b>	Nil

<b>6.2 Community Impact Assessment Recommendations</b>	The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-  Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.
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**Previous Consideration - Nil**

**Background Papers – File available in Law and Administration**

ITEM NO 7(d)

ITEM NO 7(d)

<b>Report of:</b>	<b>Head of Law and Administration</b>
<b>Contact Officer:</b>	<b>Andrew Bailey</b>
<b>Telephone No:</b>	<b>01785 619212</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing 22/07/2021 (only)</b>

**COMMUNITY WELLBEING SCRUTINY COMMITTEE**

**22 JULY 2021**

**Work Programme - Community Wellbeing Scrutiny Committee**

**1 Purpose of Report**

- 1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme.

**2 Recommendation**

- 2.1 That the Community Wellbeing Scrutiny Committee considers and comments upon their Work Programme.

**3 Key Issues and Reasons for Recommendation**

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider and comment upon.

**4 Relationship to Corporate Business Objectives**

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

<b>5 Report Detail</b>
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- 5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-
- Owned by all Members of the Scrutiny Committee;
  - Flexible to allow the Committee to react to urgent items;
  - Contain aspects of both Overview and Scrutiny.
- 5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

<b>6 Implications</b>
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6.1	<b>Financial</b>	Nil
	<b>Legal</b>	Nil
	<b>Human Resources</b>	Nil
	<b>Human Rights Act</b>	Nil
	<b>Data Protection</b>	Nil
	<b>Risk Management</b>	Nil

6.2	<b>Community Impact Assessment Recommendations</b>	<p>The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-</p> <p>Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.</p>
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<b>Previous Consideration - Nil</b>
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<b>Background Papers – File available in Law and Administration</b>
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## APPENDIX

## COMMUNITY WELLBEING SCRUTINY COMMITTEE

22 JULY 2021

## Work Programme - Community Wellbeing Scrutiny Committee

TUESDAY 21 SEPTEMBER 2021 AT 6:30 PM

<b>Minutes of Last Meeting:</b>	<b>22 July 2021</b>
<b>Officer Items by:</b>	<b>Monday 6 September 2021</b>
<b>Call-in Deadline</b>	<b>Tuesday 14 September 2021</b>
<b>Member/Public Items by:</b>	<b>Thursday 9 September 2021</b>
<b>Agenda Despatch on:</b>	<b>Monday 13 September 2021</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Final Accounts 2020/21</b> Head of Finance</li> <li>• <b>Performance Update/Budget Monitoring Report</b> Corporate Business and Partnerships Manager /Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>

TUESDAY 16 NOVEMBER 2021 AT 6:30 PM

<b>Minutes of Last Meeting:</b>	<b>21 September 2021</b>
<b>Officer Items by:</b>	<b>Monday 1 November 2021</b>
<b>Call-in Deadline</b>	<b>Tuesday 16 November 2021</b>
<b>Member/Public Items by:</b>	<b>Thursday 4 November 2021</b>
<b>Agenda Despatch on:</b>	<b>Monday 8 November 2021</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Air Quality Annual Report 2020/21</b> Head of Operations</li> <li>• <b>Food Safety Annual Report 2020/21</b> Head of Operations</li> <li>• <b>Health and Safety Annual Report 2020/21</b> Head of Operations</li> <li>• <b>Fees and Charges Review 2022</b> Head of Finance</li> <li>• <b>Performance Update/Budget Monitoring Report</b> Corporate Business and Partnerships Manager /Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>

<b>THURSDAY 6 JANUARY 2022 AT 6:30 PM</b>
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<b>Minutes of Last Meeting:</b>	<b>16 November 2021</b>
<b>Officer Items by:</b>	<b>Wednesday 15 December 2021</b>
<b>Call-in Deadline</b>	<b>Tuesday 14 December 2021</b>
<b>Member/Public Items by:</b>	<b>Monday 20 December 2021</b>
<b>Agenda Despatch on:</b>	<b>Wednesday 22 December 2021</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Community Portfolio - General Fund Revenue Budget 2021-22 to 2024-25 and Capital Programme 2021-22 - 2024-25</b> Head of Finance</li> <li>• <b>Environment Portfolio - General Fund Revenue Budget 2021-22 to 2024-25 and Capital Programme 2021-22 - 2024-25</b> Head of Finance</li> <li>• <b>Leisure Portfolio - General Fund Revenue Budget 2021-22 to 2024-25 and Capital Programme 2021-22 - 2024-25</b> Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>

<b>TUESDAY 8 MARCH 2022 AT 6:30 PM</b>
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<b>Minutes of Last Meeting:</b>	<b>6 January 2022</b>
<b>Officer Items by:</b>	<b>Monday 21 February 2022</b>
<b>Call-in Deadline</b>	<b>Tuesday 15 February 2022</b>
<b>Member/Public Items by:</b>	<b>Thursday 24 February 2022</b>
<b>Agenda Despatch on:</b>	<b>Monday 28 February 2022</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Performance Update/Budget Monitoring Report</b> Corporate Business and Partnerships Manager /Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>