







<b>5 Report Detail</b>
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- 5.1 As part of the devolved Health Scrutiny arrangements, the Council’s representative on the Health and Care Overview and Scrutiny Committee is requested to provide a brief written report on meetings of the Health and Care Overview and Scrutiny Committee.
- 5.2 Accordingly, the digest of the meetings of the Health and Care Overview and Scrutiny Committee are attached as follows:-

**APPENDIX 1 - 26 July 2021**

**APPENDIX 2 - 9 August 2021**

<b>6 Implications</b>
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6.1	<b>Financial</b>	Nil
	<b>Legal</b>	Nil
	<b>Human Resources</b>	Nil
	<b>Human Rights Act</b>	Nil
	<b>Data Protection</b>	Nil
	<b>Risk Management</b>	Nil

6.2	<b>Community Impact Assessment Recommendations</b>	<p>Impact on Public Sector Equality Duty: There are no known impacts.</p> <p>Wider Community Impact: There are no known impacts</p>
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<b>Previous Consideration - Nil</b>
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<b>Background Papers – File available in Law and Administration</b>
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**COMMUNITY WELLBEING SCRUTINY COMMITTEE**  
**21 SEPTEMBER 2021**  
**Health and Care Overview and Scrutiny Committee**

**Health and Care Overview and Scrutiny Committee – Monday 26 July 2021**  
**District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach. Therefore, the following is a summary of the business transacted at the meeting of the Health and Care Overview and Scrutiny Committee held on Monday 26 July 2021 - link to Agenda and reports pack:-

[Health and Care Overview and Scrutiny Committee - 26 July 2021](#)

The webcast of the meeting can also be viewed following the above link to mod.gov.

<b>Agenda Item</b>	<b>District(s)/Borough(s)</b>
<p><b>Walley's Quarry – Health Implications</b></p> <p>This special meeting of the Committee was held at Castle House, Newcastle under Lyme (NuLBC) with Borough Councillors from the Health, Wellbeing and Partnerships Committee in attendance. The Committee considered the impacts of odour emissions from Walley's Quarry Landfill Site on resident's physical health and mental wellbeing.</p> <p>Key partners from Staffordshire County Council (SCC), Public Health England (PHE), Environment Agency (EA) and Newcastle under Lyme Borough Council (NuLBC) were in attendance to provide clarification to the reports and to respond to members questions.</p> <p>There were 7 key themes considered to develop a clearer understanding of the evidence and the issues:</p> <ul style="list-style-type: none"> <li>• The actual physical health impacts from Walley's Quarry on individuals</li> <li>• The site and monitoring requirements</li> <li>• Employees health and HSE</li> </ul>	<p>All Districts and Boroughs</p>

<ul style="list-style-type: none"><li>• Impacts on mental health of residents</li><li>• Wider symptoms being seen by residents</li><li>• What can residents expect going forward</li></ul> <p>Following in depth scrutiny of the matter and a healthy debate the Committee was able to draw its conclusions and made several recommendations. The priority recommendation was to write to Government to highlight the length of time odour emissions from Walley's Quarry Landfill site have had, and continue to have, adverse impact on the health and wellbeing of residents in Staffordshire and to request intervention in this matter.</p> <p>The full debate (3 hours) can be viewed <a href="#">here</a></p>	
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Their next meeting will be held on Monday 9 August 2021 at 10.00 am, County Buildings, Stafford.

**COMMUNITY WELLBEING SCRUTINY COMMITTEE**  
**21 SEPTEMBER 2021**  
**Health and Care Overview and Scrutiny Committee**

**Health and Care Overview and Scrutiny Committee – Monday 9 August 2021**  
**District/Borough Digest**

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach. Therefore, the following is a summary of the business transacted at the meeting of the Health and Care Overview and Scrutiny Committee held on Monday 9 August 2021 - link to Agenda and reports pack:-

[Health and Care Overview and Scrutiny Committee - 9 August 2021](#)

The webcast of the meeting can also be viewed following the above link to mod.gov.

Agenda Item	District(s)/Borough(s)
<p><b>Health and Care Overview and Scrutiny Committee</b></p> <p><b>9 August 2021</b></p> <p>The Health and Care Overview and Scrutiny Committee considered the following matters:</p> <p><b>George Bryan Centre</b></p> <p>The Committee received a report and presentation relating to the temporary closure of George Bryan Centre in Tamworth following a fire in February 2019 and considered the process for deciding the long-term solutions for mental health services formerly provided at the George Bryan Centre.</p> <p>The Committee considered the best balance of clinical evidence and evidence gained through public involvement. The Committee requested additional information about clinical data to ensure it was included in the business case, they highlighted the importance for the community impact assessment to highlight issues that impact on the individual, and they agreed that service users, family and carer groups should meet to</p>	<p>All Districts and Boroughs</p>

<p>add their experiences and perspective to engagement sessions which would be supported by Healthwatch Staffordshire. The final proposals will be considered by the Committee at a future meeting</p> <p><b>Maternity Services</b></p> <p>The Committee received an update around the Temporary Closure of Free-Standing Midwife-led birthing Services. The two freestanding midwife-led birthing units (FMBUs) at Stafford and Samuel Johnson hospitals were suspended in March 2020 due to the pandemic in order to consolidate resource into the main maternity units, they remain temporarily closed.</p> <p>Engagement activity had previously taken place to inform the clinical model of care that was included in the options appraisal process. The option appraisal process took place from November 2019 through to February 2020, the process was paused due to the pandemic. The Committee considered the service changes presented, current and previous involvement work to assess the impact of the proposed model of care, and the ongoing short survey of service users and maternity workforce. The Committee asked for further data about the trends for home births to be circulated.</p> <p>The next stage was for the trusts to provide revised business cases on how to reinstate the birthing services to the Staffordshire and Stoke-on-Trent Maternity and Neonatal Programme Board in Autumn 2021. The final proposals would be considered by the Committee at a future meeting</p>	<p>All Districts and Boroughs</p>
<p><b>Covid-19 Update</b></p> <p>The Committee considered an update on the current position relating to Covid-19, with focus on case rates, hospitalisations, death rate, infection rates and vaccine roll out for under 18 year olds.</p> <p>It was noted that informal guidance for roll out of vaccines for under 18 age group was not yet available, there was an increase in demands across NHS services, and that recent legislation required health and care workers to be fully vaccinated by 11 November 2021 to continue to work in the care sector, therefore they must start vaccinations by 18 September. There would be</p>	<p>All Districts and Boroughs</p>

further updates to the next meeting on Phase 3 Flu and Covid vaccinations.	
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Their next meeting will be held on Monday 20 September 2021 at 10.00 am, County Buildings, Stafford.

**ITEM NO 7(a)**

**ITEM NO 7(a)**

<b>Report of:</b>	<b>Corporate Business and Partnerships Manager</b>
<b>Contact Officer:</b>	<b>Tracy Redpath</b>
<b>Telephone No:</b>	<b>01785 619 195</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing 21/09/2021 (Only)</b>

**COMMUNITY WELLBEING SCRUTINY COMMITTEE  
21 SEPTEMBER 2021  
Quarter 1 Performance Reporting**

**1 Purpose of Report**

1.1 To provide an update to members regarding performance reporting for Quarter 1 2021 – 2022 for Community Wellbeing Scrutiny Committee.

**2 Recommendation**

2.1 That the information is noted.

**3 Key Issues and Reasons for Recommendation**

3.1 The report presents the performance reporting for Quarter 1 2021 – 2022 for the Community Wellbeing Scrutiny Committee. The report contains:

- Performance at a glance which encompasses 10 reported indicators
- Improvement report for 4 indicators reporting below target and 2 narrative reports
- Narrative updates – 13 are reported as being ‘on track’, 1 is reported as ‘good’ and 2 reported as ‘below target’. Those reported as ‘below target’ have been included in the Improvement report as mentioned above.

3.2 The performance report is detailed in the **APPENDIX**.

#### **4 Relationship to Corporate Business Objectives**

- 4.1 Performance reporting interlinks with all corporate business objectives.

#### **5 Report Detail**

- 5.1 As many of you will be aware the Covid-19 pandemic continues to impact on residents living in the Borough and also businesses operating in the Borough. Officers across the whole Council have been working exceptionally hard to ensure that a broad range of support continues to be provided to residents and businesses at the same time as continuing to keep all of our critical services operating.
- 5.2 Officers in the Operations service continue to be heavily involved in track and trace and attending local outbreaks of Covid in the Borough. Programmed inspections for businesses have been put on hold as officers concentrate on track and trace and implementing interventions for businesses who are high risk. The service has been inundated by businesses requiring advice and support on the government guidance for Covid and has managed to update the council webpages to provide timely information to businesses.
- 5.3 The Health and Housing Team have successfully secured grant funding for its rough sleeper interventions that include a Health Inclusion Officer and Housing Solutions Officer. Three improvement notices were served on landlords. Staffordshire Chamber of Commerce is raising awareness of Housing services to encourage early intervention for those who may lose their homes with the end of the furlough scheme.
- 5.4 The Corporate Partnerships Team have had confirmation of the Locality Deal Fund from the Staffordshire Commissioner for 2021/22. A number of organisations continue to be commissioned to deliver a broad range of activities to support vulnerable individuals. 33 complaints of anti-social behaviour have been received during this quarter. In addition to this 2 Community Protection Notice Warnings have been served and we have seen the activation of 2 Community Triggers. The Small Grants Scheme has taken place and funding has been approved for 4 groups.
- 5.5 Performance reports are contained within the **APPENDIX**.

<b>6 Implications</b>
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<b>6.1 Financial</b>	The financial implications of individual actions are being reviewed by the lead organisation for each workstream.
<b>Legal</b>	Nil
<b>Human Resources</b>	Nil
<b>Human Rights Act</b>	Nil
<b>Data Protection</b>	Nil
<b>Risk Management</b>	Nil

<b>6.2 Community Impact Assessment</b>	Impact on Public Sector Equality Duty: There are no known impacts.
<b>Recommendations</b>	Wider Community Impact: There are no known impacts

<b>Previous Consideration – Nil</b>
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<b>Background Papers – File available in Corporate Business &amp; Partnerships</b>
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**Q1 Community Wellbeing**

Performance at a glance

No	Indicator	Responsible Officer	Is good high or low	Q1 Actual	Q1 Target	Q1 Performance	Year End forecast	Year end target	Direction of Travel
LI3	No of Enviro-crime complaints dealt with promptly and no longer than 72 hours after receipt	Julie Wallace	H	98.84%	94%	On Track	96%	94%	On Track
LI4	No of residents who think the town centres are clean and tidy (%)	Phil Bates	H	98.73%	95%	Good	95%	95%	On Track
LI5	Kgs Residual Household Waste Collected per household	Becky Martin	L	112.16	110	On Track	112	110	On Track
LI6	% of household waste sent for reuse, recycling and composting	Becky Martin	H	52.18%	53%	On Track	52%	53%	On Track
LI7	% of homeless cases resolved through prevention	Anna Nevin	H	27%	45%	Below Target	45%	45%	On Track
LI8	% of homeless cases resolved through relief	Anna Nevin	H	73%	55%	Below Target	55%	55%	On Track
LI9	No of DFGs completed	Anna Nevin	H	21	25	Below Target	21	100	Below Target
LI10	No of households referred for energy efficiency measures	Anna Nevin	H	25	8	Good	25	50	Good
LI11	Empty Homes brought back into use following Officer interventions	Anna Nevin	H	11	15	Below Target	11	50	Below Target
LI12	No of households given advice on energy efficiency	Anna Nevin	H	232	15	Good	232	100	Good

<b>Performance direction of travel - Key</b>	
Performance 10% or more above target	Good
Doing Well	On track
Performance 10% or more below target	Below Target

## Q1 Community Wellbeing

## Narrative Updates

Ref	Key Deliverable	Responsible Officer	End Date	Performance	Commentary/Action
2.1.1	Work with partners to implement a programme of recovery and reform, steering towards a model of sustainability and resilience	Ella Smith	From April 2021 and then on-going	On Track	Officers continue to be involved in the response phase and providing support to vulnerable residents. The recovery plan will be updated in accordance with lockdown restrictions being eased. Round 1 of the Stafford Borough Small Grants scheme has taken place and funding has been approved for 4 groups in Stafford Borough. Preparations for the Community Awards has begun.
2.2.1	Investigate appropriate enviro crime complaints within 72 hours of receipt	Julie Wallace	From April 2021 and then on-going	On Track	335 reports investigated within the quarter, 331 dealt within the time frame.
2.2.2	Deliver high quality Neighbourhood Services to ensure that town centres, parks and open spaces are clean, tidy, and attractive	Phil Bates	From April 2021 and then on-going	Good	85 Land Audit Management Systems (LAMS) inspections were carried out in the period with the following results: Streets Cleansing achieving 99.3% Grade B or better and Grounds Maintenance achieving 99.1% Grade B or better. Customer Satisfaction Survey carried out by the Customer Contact Centre with residents who called in specifically for Streetscene related issues. Response from 237 residents was 98.73% positive in the range of 'satisfactory to excellent' regarding the cleanliness of the town centres.
2.2.3	Monitoring of construction works associated with major infrastructure eg M6 Smart Motorways and HS2	Robert Simpson	From April 2021 and then on-going	On Track	The Service continues to be consulted by Kier, the contractor for the Smart Motorways work in connection with verge treatments and piling operations. Works continue between Junctions 13 and 14 where there are more residential properties adjacent to the motorway. Discussions are continuing with the HS2 Phase 2a Planning Forum – Environmental Health Subgroup, of which our officers are members. The purpose of the group is to discuss any potential air quality, noise, vibration and contaminated land issues associated with the construction and operation of HS2 Phase 2a, and appropriate mitigation measures. The last meeting was held on 8th July 2021 and discussions concerning controls that can be applied to construction work using section 61 of the Control of Pollution Act 1974 were discussed further. The Council in conjunction with Newcastle under Lyme Borough Council has recently received its first Section 61 application for the geological investigations and services surveys to be undertaken around the M6 Junction 15 and nearby roads. Officers have reviewed and approved the application
2.2.4	Encourage households to increase recycling and minimise residual waste because this will be good for the environment and reduce collection and disposal costs	Becky Martin	From April 2021 and then on-going	On Track	Refreshed communications planned for the use of the blue bag to reduce the contamination rate at the MRF even further, supported by a social media campaign. Further wall signs displayed in communal bin stores to encourage the proper use of the range of bins. Stickers produced for the crews to attach to problem blue bins to remind residents how to use the bin. Contamination images/advice being prepared for social media campaign with a possible link up to County Council initiatives. Brown bin sign ups currently at 57% and the home compost scheme is also being well taken up in our District.

Ref	Key Deliverable	Responsible Officer	End Date	Performance	Commentary/Action
2.3.1	Support the facilitation of community led schemes that focus on improving health and wellbeing	Anna Nevin	From April 2021 and then on-going	On Track	To build on the work around encouraging residents to walk in their localities, the Council has been promoting the information and resources developed in Q4 2020-21. Through our social media we have asked residents to get in touch with descriptions of their favourite local walks, submitting pictures and key information to enable us to develop these into local guides for others to enjoy. Through partnership working with the social media platform "Nextdoor" we are facilitating online discussions between residents and their neighbours about the walks that they do and their walking goals or progress.
2.3.2	Support partners to set up initiatives to improve and enhance health and wellbeing of residents	Anna Nevin	From April 2021 and then on-going	On Track	Parish Councils were invited to a workshop on Communication and Engagement which was hosted by the Council with support from our partners, Support Staffordshire, Staffordshire Council for Voluntary Youth Services and the Staffordshire Parish Council Association. This provided a space to share best practice examples and areas for development. Supporting information, useful resources and opportunities for further engagement were provided after the workshop.
2.3.3	Support the co-ordination of high profile events run by Freedom Leisure	Lee Booth	From April 2021 and then on-going	Below Target	Government mandated restrictions as a result of the Covid-19 pandemic resulted in no events taking place.
2.3.4	Support the promotion of and use of town centres in the borough	Robert Simpson	From April 2021 and then on-going	On Track	The weekly Wednesday Market is still currently suspended by the organiser. The monthly Farmers Markets held in Stafford and Stone have recommenced in this quarter. The walking streets event in Stafford and the living streets event in Stone have also recommenced this quarter. All events have to have Event Management Plans and a Covid – 19 secure Risk Assessments. All events are considered by the multi-agency Safety Advisory Group (SAG) which is chaired by an officer of the Council. Preparations are taking place for the Ironman race in July.
2.3.5	Work towards all businesses being compliant with environmental regulations	Lisa Harvey	From April 2021 and then on-going	N/A	Programmed inspections have been put on hold due to the Covid-19 pandemic. Interventions are still being undertaken for high risk activities and referrals.
2.4.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives that support the reduction of crime and vulnerability in the Borough (as per the recommendations in the Community Safety Strategic Assessment)	Victoria Cooper	Commences April through to March annually – as determined by allocation of funding from the Staffordshire Commissioner	On Track	Following the submission of our spend plan to the Commissioners office we have now had confirmation that for 2021/22 the Community Wellbeing Partnership will receive £72,041. This Locality Deal Funding will be used to support the reduction of crime and disorder, anti-social behaviour, domestic abuse, criminal exploitation, substance misuse and mental ill health. The following organisations will continue to be commissioned to deliver a broad range of activity; Resolv; Right Stuff boxing club; Youthnet, Communities Against Crimes of Hate and Theam Security. The new public space protection order was approved and put into action in December 2020, following a period of education these breaches of these orders are now being enforced in partnership with the police. We continue to engage with partnership meetings around early intervention and prevention of all priority areas.

Ref	Key Deliverable	Responsible Officer	End Date	Performance	Commentary/Action
2.4.2	To ensure that the authority adheres to its statutory responsibility in respect of the Prevent, Safeguarding and Domestic Abuse (DHR's)	Viki Ashcroft	From April 2021 and then on-going	On Track	Officers attended the quarterly County Prevent Board. The Prevent Lead attends at Channel Panel monthly if any cases are highlighted within Stafford Borough. No Safeguarding referrals have been made during this quarter.
2.4.3	Utilise procedures and processes to investigate reported incidents of anti-social behaviour	Helen Marshall	From April 2021 and then on-going	On Track	During Q1, 33 reports of ASB were received by the Council, this is double the number received in Q4 of last year. Of these 33 reports 9 were in connection to tenants of social housing providers and in these cases, they were passed over to the Housing provider to investigate. 2 Community Triggers were called, and both met the threshold. The first involved drug dealing from a SARH property and has recently been closed after a warrant was undertaken by the police. An individual has been charged with "possession with intent to supply". The second relates to ASB at a park which is located on the border of the Borough and SOT, this trigger is ongoing. To assist in tackling the ASB that is reported the following have been served; 2 Community Protection Notice Warnings; 4 Fixed Penalty Notices for failing to comply with CPN's. 2 CPN's were breached, these had been served in Q2 last year.
2.5.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation	Anna Nevin	From April 2021 and then on-going	On Track	<p>The Health &amp; Housing team was successful in securing continued grant funding for its rough sleeper interventions that include a Health Inclusion Worker (formerly a Dual Diagnosis Worker) and the Housing Solutions Officer. Both posts have worked closely to provide move-on accommodation for those housed through the 'Everybody In' programme. The team continue to work with the Ministry of Housing, Communities and Local Government (MHCLG), and relevant stakeholders, to co-produce long-term accommodation options for rough sleepers in the borough. The support offered to rough sleepers requires cross-sector engagement and we remain dedicated to our partnership with Staffordshire County Council in leading the 'Troubled Individuals' pilot.</p> <p>The new Domestic Abuse Act has introduced new powers in respect of domestic abuse and this has included changes in commissioning of front line accommodation and support services. Front line staff have been trained in respect of these changes and work is ongoing alongside Staffordshire County Council and Staffordshire Women's Aid to advocate the best use of resources going forward.</p> <p>On 1st June 2021, the Government lifted the stay on possession claims and the courts are currently working through a backlog of claims. Targeted prevention work has taken place with both social and private landlords to work with those households most at risk of losing their homes; this has successfully prevented a number of families from being made homeless. Recognising that the furlough scheme is ending, the team have linked with local employers and the Staffordshire Chambers of Commerce to raise awareness of our services and encourage early intervention for those who may be at risk of losing their homes.</p>

Ref	Key Deliverable	Responsible Officer	End Date	Performance	Commentary/Action
2.5.2	Ensure good housing standards are delivered in the private sector	Anna Nevin	From April 2021 and then on-going	On Track	Demand in Q1 was 43% greater than in Q1 2020-21, 23% greater than in Q1 2019-20 and 17% greater than in Q1 2018-19. Largely, issues have been resolved through close informal working with landlords and tenants, but three improvement notices were served on landlords where action had not been forthcoming.
2.5.3	Ensure sufficient, well managed provision of Gypsy and Traveller Accommodation	Anna Nevin	From April 2021 and then on-going	On Track	The refurbishment of Glover Street has progressed well over the first quarter. The utility blocks have been finished and the majority of the works on site successfully completed. The new allocations policy for Glover Street has been agreed by Cabinet and contact has been made with those on the waiting list about moving onto the site.
2.5.4	Provide an effective and efficient service to deliver Disabled Facilities Grants	Anna Nevin	From April 2021 and then on-going	Below Target	The volume of grant completions for Q1 is low. There is a pipeline of applications pending and concern remains regarding the length of time cases are taking to reach grant approval. Service improvement continues to be monitored closely with Millbrook.

Explanation for Narrative Performance
Exceptional - Good
Doing well - On Track
Below what it should be - Below Target

Q1 Community Wellbeing

Improvement Report

Performance Indicators

No	Measure Detail	RO	Q4 Actual	Q4 Target	Performance Symbol	Context for current performance	Improvement Actions Taken	Intervention/Review
LI7	% of homeless cases resolved through prevention	Anna Nevin	27%	45%	Below Target	The stay on possession proceedings was lifted on 31st May 2021 and the courts are currently working through the backlog of possession claims, which may take a number of months to clear. Landlords are still hesitant to serve notices for this reason which has resulted in a sustained reduction in prevention cases approaching Housing Options.	We are working proactively with both private sector and social landlords to upstream prevention for those households at risk of losing their homes as a result of rent arrears. We have had two significant cases in the last quarter where families were prevented from being homeless as a result of early interventions.  As the furlough scheme comes to an end, we are also linking in with local employers in order to raise awareness of the role of Housing Options and encourage early presentations from households who may be at risk of homelessness. We also continue to work with statutory agencies such as the prisons, care leavers services and hospitals to promote early interventions.	<ul style="list-style-type: none"> <li>•Encourage early intervention from all agencies.</li> <li>•Links with 'Talk to Us' Campaign launched in Q3.</li> <li>•Upstreaming homeless prevention with Stafford and Rural Homes (to be extended to cover all social landlords in the Borough)</li> <li>•Encourage private sector landlords to refer into the Housing Options Team through the 'Ring before you serve' campaign.</li> <li>•Links with local employers through the Chambers of Commerce to raise awareness of Housing Options.</li> </ul>
LI8	% of homeless cases resolved through relief		73%	55%		The impact of COVID-19 has meant an increase in crisis intervention for a number of services, including housing and homelessness. There are workstreams highlighted above that are trying to influence early approaches but it is likely that crisis interventions will continue until the public are confident that services have 'returned to normal.'	Homeless prevention workstreams as outlined above are put in place to encourage early interventions. However there will also remain a cohort that will present at crisis point, for example, those with complex needs who may be sofa surfing or in unstable accommodation and at risk of rough sleeping. For this client group, we are working at a cross-sector level to reduce the crisis impact on services (through the Troubled Individual Programme) and we have been successful in securing continuation grant funding for rough sleeper intervention posts that include our Health Inclusion Worker and Housing Solutions Officer.	<ul style="list-style-type: none"> <li>•Continued provision of emergency accommodation with support for rough sleepers.</li> <li>•Co-producing sustainable long-term housing solutions with MHCLG and stakeholders.</li> </ul>
LI9	No of Disabled Facility Grants (DFGs) completed		21	25		Current service delivery for Disabled Facility Grants (DFGs) is provided by Millbrook Healthcare Ltd through the Support for Independent Living in Staffordshire (SILIS) partnership. There have been significant staffing issues during Q1 through early retirement, resignation, planned and unplanned long term sickness absences.	Recruitment has taken place for caseworker, business support and technical officer posts. The business support post will increase from 0.6FTE to 1.0FTE. One staff member is on a phased return from sick leave and support has been provided from the wider organisation outside the Staffordshire contract.	There is ongoing concern over the number of cases delivered annually and the average length of time for cases to complete. A service improvement plan is in place and is monitored by the steering group monthly. Case level detail is monitored by officers on an ongoing basis.
LI11	Empty Homes brought back into use following Officer interventions		11	15		The number of empty homes brought back into use fluctuates each quarter. The slightly lower figure this quarter could be due to some limitations as a result of COVID-19 restrictions in the previous year. This limited the number of site visits that could be carried out and restricted face to face engagement and support. Typically, there is a time delay between the Empty Homes Officer providing support and the property being brought back into use.	The Empty Homes Officer is currently developing a targeted action plan on properties that have been empty for more than 5 years.  The Council Tax team are also sending out its Empty Homes Review to residents. This should generate queries from empty homeowners requesting support from the Empty Homes Officer.	If COVID-19 restrictions continue to ease, it is anticipated that the number of Empty Homes supported back into use will increase again. The Empty Homes Officer will continue to monitor the situation and if there has been no improvement to figures by the end of Quarter 3, the Empty Homes Officer will review current working methods and identify where action can be taken.

Narrative Update

No	PI Description	RO	Performance Status	Context for current performance	Improvement Actions Taken
2.3.3	Support the co-ordination of high profile events run by Freedom Leisure	Lee Booth	Below Target	Government mandated restrictions as a result of the Covid-19 pandemic resulted in no events taking place.	Freedom Leisure are beginning to plan an events programme in line with the Government recovery road map. The March 2021 Stafford Half Marathon has been moved to 19th September 2021.
2.5.4	Provide an effective and efficient service to deliver Disabled Facilities Grants	Anna Nevin		See explanation for LI9 No of Disabled Facilities Grant (DFGs) completed	

ITEM NO 7(b)

ITEM NO 7(b)

<b>Report of:</b>	<b>Head of Law and Administration</b>
<b>Contact Officer:</b>	<b>Andrew Bailey</b>
<b>Telephone No:</b>	<b>01785 619212</b>
<b>Ward Interest:</b>	<b>Nil</b>
<b>Report Track:</b>	<b>Community Wellbeing 21/09/2021 (only)</b>

**COMMUNITY WELLBEING SCRUTINY COMMITTEE**

**21 SEPTEMBER 2021**

**Work Programme - Community Wellbeing Scrutiny Committee**

**1 Purpose of Report**

- 1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme.

**2 Recommendation**

- 2.1 That the Community Wellbeing Scrutiny Committee considers and comments upon their Work Programme.

**3 Key Issues and Reasons for Recommendation**

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider and comment upon.

**4 Relationship to Corporate Business Objectives**

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

<b>5 Report Detail</b>
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- 5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-
- Owned by all Members of the Scrutiny Committee;
  - Flexible to allow the Committee to react to urgent items;
  - Contain aspects of both Overview and Scrutiny.
- 5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.
- 5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.
- 5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

<b>6 Implications</b>
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6.1	<b>Financial</b>	Nil
	<b>Legal</b>	Nil
	<b>Human Resources</b>	Nil
	<b>Human Rights Act</b>	Nil
	<b>Data Protection</b>	Nil
	<b>Risk Management</b>	Nil

6.2	<b>Community Impact Assessment Recommendations</b>	Impact on Public Sector Equality Duty: There are no known impacts.  Wider Community Impact: There are no known impacts
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<b>Previous Consideration - Nil</b>
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<b>Background Papers – File available in Law and Administration</b>
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**COMMUNITY WELLBEING SCRUTINY COMMITTEE****21 SEPTEMBER 2021****Work Programme - Community Wellbeing Scrutiny Committee****TUESDAY 16 NOVEMBER 2021 AT 6:30 PM**

<b>Minutes of Last Meeting:</b>	<b>21 September 2021</b>
<b>Officer Items by:</b>	<b>Monday 1 November 2021</b>
<b>Call-in Deadline</b>	<b>Tuesday 16 November 2021</b>
<b>Member/Public Items by:</b>	<b>Thursday 4 November 2021</b>
<b>Agenda Despatch on:</b>	<b>Monday 8 November 2021</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Presentation by Stafford and Rural Homes</b> Stafford and Rural Homes</li> <li>• <b>Air Quality Annual Report 2020/21</b> Head of Operations</li> <li>• <b>Food Safety Annual Report 2020/21</b> Head of Operations</li> <li>• <b>Health and Safety Annual Report 2020/21</b> Head of Operations</li> <li>• <b>Fees and Charges Review 2022</b> Head of Finance</li> <li>• <b>Final Accounts 2020/21</b> Head of Finance</li> <li>• <b>Performance Update/Budget Monitoring Report</b> Corporate Business and Partnerships Manager /Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>

**THURSDAY 6 JANUARY 2022 AT 6:30 PM**

<b>Minutes of Last Meeting:</b>	<b>16 November 2021</b>
<b>Officer Items by:</b>	<b>Wednesday 15 December 2021</b>
<b>Call-in Deadline</b>	<b>Tuesday 14 December 2021</b>
<b>Member/Public Items by:</b>	<b>Monday 20 December 2021</b>
<b>Agenda Despatch on:</b>	<b>Wednesday 22 December 2021</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Community Portfolio - General Fund Revenue Budget</b></li> </ul>

	<p><b>2021-22 to 2024-25 and Capital Programme 2021-22 - 2024-25</b> Head of Finance</p> <ul style="list-style-type: none"> <li>• <b>Environment Portfolio - General Fund Revenue Budget</b> <b>2021-22 to 2024-25 and Capital Programme 2021-22 - 2024-25</b> Head of Finance</li> <li>• <b>Leisure Portfolio - General Fund Revenue Budget</b> <b>2021-22 to 2024-25 and Capital Programme 2021-22 - 2024-25</b> Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>
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<b>TUESDAY 8 MARCH 2022 AT 6:30 PM</b>
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<b>Minutes of Last Meeting:</b>	<b>6 January 2022</b>
<b>Officer Items by:</b>	<b>Monday 21 February 2022</b>
<b>Call-in Deadline</b>	<b>Tuesday 15 February 2022</b>
<b>Member/Public Items by:</b>	<b>Thursday 24 February 2022</b>
<b>Agenda Despatch on:</b>	<b>Monday 28 February 2022</b>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• <b>Health and Care Overview and Scrutiny Committee</b> Councillor J Hood</li> <li>• <b>Performance Update/Budget Monitoring Report</b> Corporate Business and Partnerships Manager /Head of Finance</li> <li>• <b>Work Programme</b> Head of Law and Administration</li> </ul>