Civic Centre, Riverside, Stafford

Contact Jim Dean
Direct Dial 01785 619209
Email jdean@staffordbc.gov.uk

Dear Members

Licensing Sub Committee

A meeting of the Licensing Sub Committee will be held on **Monday 16 November 2026 at 10.00am** in the **Craddock Room, Civic Centre, Riverside, Stafford** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown in each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

Head of Law and Governance

LICENSING SUB COMMITTEE

16 NOVEMBER 2026

Chair - Councillor J A Barron

AGENDA

1 Apologies

2 Officer's Reports

		Page Nos
ITEM NO 2(a)	**Application for a Premises Licence: Stafford Gate Service Station, Creswell Grove, Creswell, ST18 9QP** REPORT OF THE LICENSING MANAGER	3 - 77

Membership

Chair - Councillor J A Barron

K M Aspin	J A Nixon
J A Barron	J P Read
A G Cooper	J T Rose
A P Edgeller	J Thorley
P A Leason	A Thurstance

(The 3 Members to form the Sub Committee will be appointed from the above)

Agenda Item 2(a)

Committee:	Licensing Sub Committee
Date of Meeting:	16 November 2026
Report of:	Principal Licensing Officer
Contact Officer:	Scot Kearney
Telephone Number:	01543 464603
Ward Interest:	Seighford and Church Eaton

Application for a Premises Licence: Stafford Gate Service Station, Creswell Grove, Creswell, ST18 9QP

1 Purpose of Report

1.1 To consider an application for a Premises Licence for Stafford Gate Service Station, Creswell Grove, Creswell, ST18 9QP under section 17 of the Licensing Act 2003.

2 Detail

2.1 On 10 September 2026 Stafford Borough Council (the Council) received an application for a Premises Licence for Stafford Gate Service Station, Creswell Grove, Creswell, ST18 9QP.

2.2 The application is for:

- the Provision of Late-Night Refreshment from 23:00hrs - 05:00hrs Monday to Sunday, and
- the Supply of Alcohol from 00:00hrs - 24:00hrs Monday to Sunday, and
- the Hours Premises are Open to the Public from 00:00hrs - 24:00hrs Monday to Sunday.

2.3 The application was made by The Kay Group (UK) Ltd, Intack Self Drive, The Canal Whare, Lower Audley, Blackburn, BB1 1DG.

2.4 The application and a copy of the premises floor plan are attached to this report as Appendix 1 and Appendix 2.

2.5 There have been no objections from any of the Responsible Authorities.

2.6 During the 28 day consultation period, Stafford Borough Council's Environmental Health Team proposed the following conditions, which were agreed with by the applicant and will be applied to any licence (if granted):

1. No collections of waste or recycling materials from the premises shall take place between 22.00 and 07.00 hours on the following day.

2. No deliveries of alcohol will be made to the premises between 22.00 and 07.00 hours on the following day.

3. The premises licence holder shall ensure that measures are put in place to remove litter or waste arising from customers and to prevent such litter from accumulating in the immediate vicinity of the premises.

2.7 During the consultation period, Staffordshire County Council's Trading Standards proposed additional conditions with applicant which were agreed to. These related to Staff Training, Prevention of Crime and Disorder and Protecting Children from Harm. The conditions are contained within the document attached to this report as Appendix 3 and will be applied to any licence (if granted).

2.8 There have been 20 relevant representations from local residents. The objections relate to the four Licensing Objectives: the Prevention of Crime and Disorder, the Prevention of Public Nuisance, Protecting Children from Harm and Ensuring Public Safety. These are attached to the report as Appendix 4.

2.9 During the consultation process, the Licensing Team received 3 complaints from persons making representations, that the blue notices advertising the application on the boundary fence of the site, could not be conveniently read from the highway and were a public safety issue. This was due to the boundary fence of the site being extended into the middle of the Eccleshall Road (A5013) due to ongoing roadworks at that time. This resulted in pedestrians having to step into the road, with the potential for oncoming traffic, in order to view the notices.

2.10 On being made aware of this issue, the applicant co-operated fully with licensing officers and agreed to re-advertise the blue notices again on 25 September 2026 (for a further 28 days), in additional positions on the opposite pavement and near the site entrance, where officers deemed that they could be conveniently and safely read from the highway.

This also resulted in the application being re-advertised in the Staffordshire Newsletter on 30 September 2026 (originally advertised 16 September 2026). No further complaints were received thereafter.

2.11 The documents relating to the application including the application for the Premises Licence and the representations and petition are attached as Appendices as follows:

Appendix 1 - Premises Licence Application

Appendix 2 - Premises Floor Plan

Appendix 3 - Trading Standards Conditions

Appendix 4 - Representations from Residents

3 Previous Consideration

3.1 This is a new development. No licences held previously.

4 Human Rights Act 1998 Implications

4.1 Article 6 of the Act provides that where a person's civil rights and obligations are being determined, the person is entitled to a "fair trial". The Council complies with Article 6 in that it gives the person the opportunity to state their case, will make a decision within a reasonable period of time and will give reasons for its decision.

4.2 The Article also provides for the issue to be determined by an independent tribunal. The right of appeal to the Magistrates' Court against the Council's decision fulfils this.

4.3 The Council observes the rules of natural justice, and its procedures are consistent with Article 6 of the Human Rights Act 1998.

5 Legal Implications

5.1 This matter concerns an application for a Premises Licence under section 17 of the Licensing Act 2003 (the Act).

5.2 As relevant representations have been made in respect of this application and no agreement has been reached between the parties that a hearing is not required, the Licensing Authority must hold a hearing to consider the representations made (section 18(3)(a) of the Act).

5.3 The Licensing Sub Committee must have regard to the representations linked to the Licensing Objectives and Statutory Guidance in section 182 of the Act.

5.4 In accordance with section 18 of the Act, the steps that can be taken by the Licensing Sub Committee in dealing with this application are limited to:

(a) To grant the licence subject to -

(i) the conditions mentioned in subsection (2)(a) modified to such extent as the authority considers appropriate or the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 be included in the licence;

(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

(c) to refuse to specify a person in the licence as the premises supervisor;

(d) to reject the application.

5.5 The Licensing Sub Committee must only consider relevant representations which for the purposes of this application:

(a) are about the likely effect of the application on the promotion of the licensing objectives.

(b) are made by an interested party or responsible authority;

(c) have not been withdrawn; and

(d) are not frivolous or vexatious if made by other persons.

5.6 The Applicant and other persons who made relevant representations in relation to the application have a right of appeal to the Magistrates Court should they disagree with the Licensing Sub Committee's decision.

6 Financial Implications

6.1 Fees for a premises licence are payable upon application. They are not refundable should the application be refused.

6.2 The application be refused or be granted subject to conditions; the Applicant has a right of appeal to the Magistrates' Court. Should the application be granted, with or without conditions, then equally, the responsible authority and any other persons having made relevant representations, have a right of appeal to the Magistrates Court against the decision.

6.3 All appeals carry financial costs, and the Court can set whatever order it deems fit with regards to the payment of costs. The Court is, however, less likely to award costs against the Council if it is satisfied that the Council had acted honestly, reasonably and properly and on grounds which appear to be sound.

7 Determination

7.1 Members are asked to determine whether the application for a premises licence in respect of Stafford Gate Service Station, can be granted as applied for or whether to add or amend conditions as deemed appropriate, taking into consideration the representations made before you and having due regard to the 4 Licensing Objectives, Stafford Borough Council's Licensing Statement of Licensing Policy and Guidance issued by the Secretary of State under s.182 of the Licensing Act 2003.

The 4 Licensing Objectives are:

- The Prevention of Crime and Disorder
- Ensuring Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

8 Background Papers

8.1 File available in Licensing Section

Stafford BOROUGH COUNCIL

Stafford
Application for a premises licence
Licensing Act 2003

For help contact
ehlicensing@staffordbc.gov.uk
Telephone: 01785 619745

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

(•) Yes ( ) No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	THE KAY GROUP (UK)
* Family name	LIMITED
* E-mail	klare@licensingmatters.net
Main telephone number	01282 500322
Other telephone number	

Include country code.

[ ] Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

(•) Applying as a business or organisation, including as a sole trader

( ) Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? (•) Yes ( ) No

Note: completing the Applicant Business section is optional in this form.

Registration number	01893754	
Business name	THE KAY GROUP (UK) LIMITED	If the applicant's business is registered, use its registered name.
VAT number	-	Put "none" if the applicant is not registered for VAT.
Legal status	Private Limited Company	

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Continued from previous page...

Applicant's position in the business		
Home country	United Kingdom	The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name	Intack Self Drive
Street	The Canal Whare
District	Lower Audley
City or town	Blackburn
County or administrative area	
Postcode	BB1 1DG
Country	United Kingdom

Agent Details

* First name	Klare
* Family name	Casey
* E-mail	klare@licensingmatters.net
Main telephone number	01282 500322
Other telephone number	

Include country code.

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ◉ An agent that is a business or organisation, including a sole trader
- ○ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ◉ Yes ○ No

Note: completing the Applicant Business section is optional in this form.

Registration number	05822732	
Business name	Licensing Matters Limited	If your business is registered, use its registered name.
VAT number	-	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

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Continued from previous page...

Your position in the business		
Home country	United Kingdom	The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name	Office 3, Primrose Studios
Street	Primrose Road
District	
City or town	Clitheroe
County or administrative area	
Postcode	BB7 1DR
Country	United Kingdom

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

(•) Address ( ) OS map reference ( ) Description

Postal Address Of Premises

Building number or name	Stafford Gate Service Station
Street	Creswell Grove
District	
City or town	Creswell
County or administrative area	
Postcode	ST18 9QP
Country	United Kingdom

Further Details

Telephone number	
Non-domestic rateable value of premises (£)	0

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Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name	THE KAY GROUP (UK) LIMITED

Details

Registered number (where applicable)	01893754

Description of applicant (for example partnership, company, unincorporated association etc)

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Private Limited Company

Address

Building number or name	Intack Self Drive
Street	The Canal Whare
District	Lower Audley
City or town	Blackburn
County or administrative area	
Postcode	BB1 1DG
Country	United Kingdom

Contact Details

E-mail	
Telephone number	
Other telephone number	
* Date of birth	/ / (dd mm yyyy)
* Nationality	

Documents that demonstrate entitlement to work in the UK

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? 09 / 10 / 2026 (dd mm yyyy)

If you wish the licence to be valid only for a limited period, when do you want it to end / / (dd mm yyyy)

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The site is a new-build development and will represent the 25th service station operated by The Kay Group (UK) Ltd. The Kay Group is a well-established and highly respected family-run business, with over 24 large service stations operating across the UK, many of which trade 24 hours a day. The company has a strong commitment to providing high-quality facilities and services to its customers and to being a responsible and valued part of the communities in which it operates. The new premises will provide a valuable local resource, with the business committed to engaging positively with the local

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community and operating the premises in a responsible manner.

The premises is to be a 24hr petrol service station and in addition to a large convenience store, will offer food services with brands such as Subway and Greggs. The site will be a destination stop and rest area for those passing by. The alcohol licence is required for the convenience store. Alcohol will form only part of the complete offering to customers. Fresh food and all other types of goods will be sold including toiletries, household, frozen food, newspapers, hot drinks etc.

As the premises will be brand new and subject to significant investment it will include equipment such as CCTV, electronic refusals register and till prompts.

As the address is yet to gain a ratable value, the council have confirmed that the initial application fee shall be £100.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

○ Yes ◉ No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

○ Yes ◉ No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

○ Yes ◉ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

○ Yes ◉ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

○ Yes ◉ No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

○ Yes ◉ No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

○ Yes ◉ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

○ Yes ◉ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

◉ Yes ○ No

Standard Days And Timings

MONDAY	Start	23:00	End	05:00
	Start		End	
TUESDAY	Start	23:00	End	05:00
	Start		End	
WEDNESDAY	Start	23:00	End	05:00
	Start		End	
THURSDAY	Start	23:00	End	05:00
	Start		End	
FRIDAY	Start	23:00	End	05:00
	Start		End	

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

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SATURDAY

Start 23:00 End 05:00

Start End

SUNDAY

Start 23:00 End 05:00

Start End

Will the provision of late night refreshment take place indoors or outdoors or both?

(•) Indoors ( ) Outdoors ( ) Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Sales of hot drinks from a machine

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

(•) Yes ( ) No

Standard Days And Timings

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MONDAY				Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
	Start 00:00	End 24:00		
	Start	End		
TUESDAY				
	Start 00:00	End 24:00		
	Start	End		
WEDNESDAY				
	Start 00:00	End 24:00		
	Start	End		
THURSDAY				
	Start 00:00	End 24:00		
	Start	End		
FRIDAY				
	Start 00:00	End 24:00		
	Start	End		
SATURDAY				
	Start 00:00	End 24:00		
	Start	End		
SUNDAY				
	Start 00:00	End 24:00		
	Start	End		

Will the sale of alcohol be for consumption:

○ On the premises ◉ Off the premises ○ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

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For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name	Anna
Family name	Crossan
Date of birth	[redacted] / [redacted] / [redacted] (dd / mm / yyyy)

Enter the contact's address

Building number or name	160
Street	Garretts Green Lane
District	Sheldon
City or town	Birmingham
County or administrative area	
Postcode	B26 2SB
Country	United Kingdom
Personal Licence number (if known)	2407
Issuing licensing authority (if known)	Birmingham City Council

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ○ Electronically, by the proposed designated premises supervisor
- ◉ As an attachment to this application

Reference number for consent form (if known)		If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

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Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

MONDAY	Start	00:00	End	24:00
	Start		End	
TUESDAY	Start	00:00	End	24:00
	Start		End	
WEDNESDAY	Start	00:00	End	24:00
	Start		End	
THURSDAY	Start	00:00	End	24:00
	Start		End	
FRIDAY	Start	00:00	End	24:00
	Start		End	
SATURDAY	Start	00:00	End	24:00
	Start		End	
SUNDAY	Start	00:00	End	24:00
	Start		End	

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

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None

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. All staff whose responsibilities include the retail sale of alcohol shall receive training on induction and thereafter annually on:
a) the terms, conditions, and restrictions of the premises licence:
b) the prevention of unlawful sales of alcohol, the operation of the "Challenge 25" scheme, types of acceptable ID, refusing sales of alcohol to persons who may be drunk and any other relevant matters.

2. Such training shall be recorded, and these records shall be kept on the premises and shall, on request, be made available on request to the Police and / or an Authorised Officer of the Licensing Authority (as defined by Section 13 of the Licensing Act 2003):
a) in the case of on-line training: within 48 hours.
b) in all other cases: immediately upon request.

b) The prevention of crime and disorder

3. The Premises Licence Holder shall install and operate a CCTV system at the premises, capable of providing coverage of all entry points and areas to which customers have access.

4. The CCTV system shall continuously record whilst the premises are open to members of the public and shall be capable of providing clear images and frontal identification of customers.

5. All CCTV recordings shall be retained for a minimum of thirty-one (31) days and shall be correctly date- & time-stamped; sufficient data storage shall be available to facilitate this.

6. CCTV recordings shall be made available within forty-eight (48) hours upon receipt of a request by the Police and / or an Authorised Officer of the Licensing Authority (as defined by Section 13 of the Licensing Act 2003).

7. Any retention, use, production to third parties or disclosure of personal information captured on CCTV must be carried out in line with data protection principles which shall override any conflicting element of these conditions.

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c) Public safety

8. An incident register will be maintained at the premises and made available to a police officer, or any officer authorised under the Licensing Act 2003.

d) The prevention of public nuisance

9. A refusals register will be maintained at the premises in either written or electronic format. All staff will ensure it is completed whenever a sale is refused to a customer.

10. The register should contain the date & time of the incident; the name of the staff member who refused the sale and the reason the sale was refused. In the case of a written version of the register, a description of the customers shall also be included. The refusals register will be made available on request to the Police and / or an Authorised Officer of the Licensing Authority (as defined by Section 13 of the Licensing Act 2003).

e) The protection of children from harm

11. The premises will adopt a 'Challenge 25' policy. This means that if a customer purchasing alcohol appears to be under the age of 25, they will be asked for proof of their age, to prove that they are 18 years or older.
12. Acceptable identification will include their photograph, date of birth and a holographic mark and/or ultraviolet feature. Examples of appropriate identification include a passport, photocard driving licence, military ID, and ID cards bearing the PASS hologram or other method of accredited identification that complies with any mandatory condition that may apply to this licence.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

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Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
    - evidence of the applicant's own identity – such as a passport,
    - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
    - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
        (i) working e.g. employment contract, wage slips, letter from the employer,
        (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
        (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
        (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;
(ii) any page containing the holder's photograph;
(iii) any page containing the holder's signature;
(iv) any page containing the date of expiry; and
(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

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Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.
To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm
Band A - No RV to £4300 £100.00
Band B - £4301 to £33000 £190.00
Band C - £33001 to £87000 £315.00
Band D - £87001 to £125000 £450.00*
Band E - £125001 and over £635.00*
*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee
Band D - £87001 to £125000 £900.00
Band E - £125001 and over £1,905.00
There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.
Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.
If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time
Capacity 5000-9999 £1,000.00
Capacity 10000 -14999 £2,000.00
Capacity 15000-19999 £4,000.00
Capacity 20000-29999 £8,000.00
Capacity 30000-39000 £16,000.00
Capacity 40000-49999 £24,000.00
Capacity 50000-59999 £32,000.00
Capacity 60000-69999 £40,000.00
Capacity 70000-79999 £48,000.00
Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£) 100.00

DECLARATION

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Continued from previous page...

How we use your personal information The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We * will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see www.staffordbc.gov.uk/privacynotices

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	Klare Casey
* Capacity	Authorised Agent
* Date	10 / 09 / 2026 (dd / mm / yyyy)

Add another signatory

Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/stafford/apply-1 to upload this file and continue with your application.
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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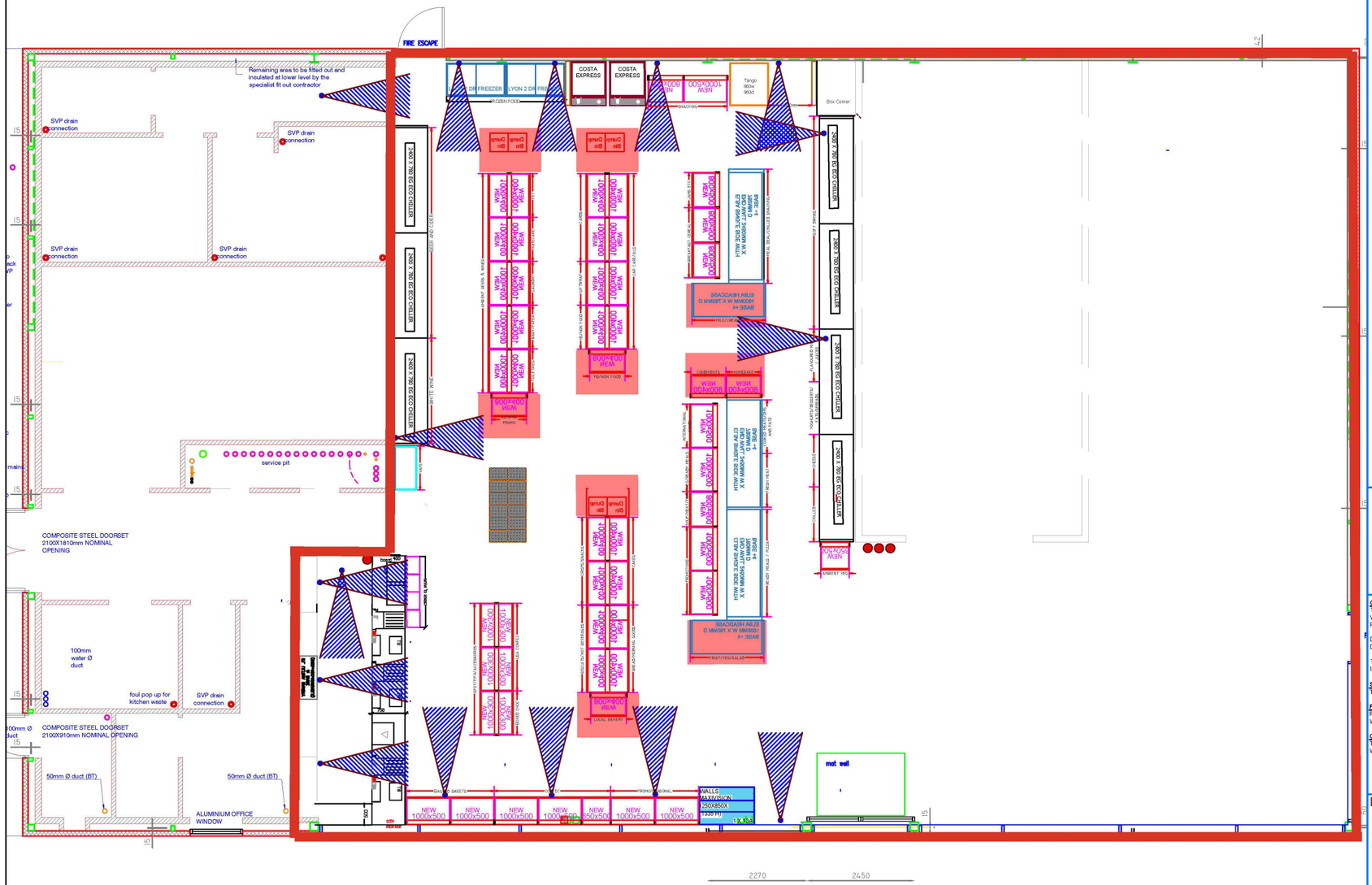
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Stafford Gate Service Station, Creswell Grove, Creswell, Stafford ST18 9QP

Licensed Area



Any item not covered by the plan regulations of
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NOTES

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SPECIFICATION & STANDARD DETAIL DOCUMENTS
THIS DWG SHALL BE READ IN CONJUNCTION WITH STANDARD DETAIL DWGS AND SPECIFICATION OF WORKS WHERE PROVIDED.

FINISHES SCHEDULE
REFER TO CURRENT FINISHES SCHEDULE FOR SPECIFICATIONS REGARDING FINISHES ANNOTATED BY LETTER/NUMBER WITHIN THIS DWG.

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KAY GROUP
STAFFORD GATE

SCALE	DRAWING NO	DATE
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DRAWN	REVISIONS
NATHANP@JORDON.CO.UK	LAYOUT WITH CCTV

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Proposed Trading Standards Conditions
Stafford Gate Service Station, Creswell Grove, Creswell, Stafford ST18 9QP

1. General staff training

1. All staff whose responsibilities include the retail sale of alcohol shall receive training before being permitted to undertake unsupervised alcohol sales.

2. Training shall cover the terms and conditions of the premises licence, prevention of unlawful alcohol sales, operation of Challenge 25, acceptable forms of identification, refusals procedures, sales to persons who may be drunk, proxy purchasing and responsible alcohol retailing.

3. Refresher training shall be undertaken at intervals not exceeding six months.

4. Training shall include an assessment, test or other recorded confirmation that the staff member has understood the training provided.

5. Written or electronic training records shall be maintained and retained for a minimum period of twelve months. Records shall be made available immediately upon request, or within 48 hours where records are held through an online training system, to the Police, Staffordshire County Council Trading Standards or an authorised officer of the Licensing Authority.

All Agreed

2. Protection of Children from Harm

Challenge 25 and proof of age

6. A Challenge 25 policy shall be adopted and enforced at the premises. Any person who appears to be under the age of 25 shall be required to provide acceptable identification proving that they are aged 18 years or over before alcohol is sold or supplied.
Agreed

7. Acceptable identification shall contain the holder's photograph and date of birth and shall include a valid passport, valid photocard driving licence, valid military identification card, valid PASS-approved proof of age card, or another accredited form of identification complying with any applicable mandatory condition.

8. Challenge 25 signage shall be displayed prominently at customer entrances, in alcohol display areas and at points of sale.
Agreed

9. Electronic point-of-sale systems used for alcohol sales shall incorporate age-verification prompts to support operation of the Challenge 25 policy.
Agreed

Refusals register

10. A written or electronic refusals register shall be maintained at the premises and completed whenever an alcohol or other age-restricted sale is refused.
Agreed

11. The refusals register shall record the date and time of the refusal, the reason for refusal and the staff member making the refusal. Where a written register is used, a description of the customer shall also be recorded.
Agreed

12. The refusals register shall be reviewed by the Designated Premises Supervisor or a nominated manager at intervals not exceeding four weeks.
Agreed

13. Each review shall be signed and dated, or otherwise electronically authenticated, by the person undertaking the review.
Agreed

14. The refusals register shall be made available upon request to the Police, Staffordshire County Council Trading Standards or an authorised officer of the Licensing Authority.
Agreed

Proxy purchasing

15. Prominent notices shall be displayed advising customers that it is an offence to purchase alcohol on behalf of a person under the age of 18.
Agreed

16. Staff involved in alcohol sales shall receive training in the recognition and prevention of proxy purchasing.
Not Agreed – is already covered above at condition 2 so no need to be duplicated here.

3. Prevention of Crime and Disorder

CCTV

17. The Premises Licence Holder shall install and maintain a CCTV system capable of covering all customer entrances and exits, points of sale, alcohol display areas and other internal areas accessible to customers.
Agreed

18. The CCTV system shall record continuously whenever the premises is open to members of the public and shall be capable of providing clear images and frontal identification of customers.
Agreed

19. CCTV recordings shall be retained for a minimum period of 31 consecutive days and shall be correctly date and time stamped.
Agreed

20. Whenever the premises is open to members of the public, a member of staff shall be available who is capable of operating the CCTV system and downloading or otherwise providing footage.
Agreed

21. CCTV recordings shall be made available within 48 hours of a lawful request by the Police, Staffordshire County Council Trading Standards or an authorised officer of the Licensing Authority.
Agreed

22. Checks shall be undertaken at least weekly to confirm that the CCTV system is operating correctly, including recording, date and time settings and footage retrieval.
Agreed

23. A written or electronic record of CCTV system checks shall be maintained and made available upon request to the Police, Staffordshire County Council Trading Standards or an authorised officer of the Licensing Authority.
Agreed

24. The retention, use and disclosure of personal information captured by CCTV shall be carried out in accordance with applicable data protection requirements.
Agreed

4. Incident register

25. An incident register in either electronic or handwritten format shall be maintained at the premises and made available upon request to the Police, Staffordshire County Council Trading Standards or an authorised officer of the Licensing Authority.
Agreed with additional wording in red

26. The incident register shall record, where applicable, violence or disorder, police attendance, the seizure or presentation of false identification, suspected proxy purchasing, significant or unusual refusals of alcohol sales and any other incident relevant to the licensing objectives.
Agreed

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 13:26
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	6961-6263-1077-6915

Title	Mrs
Forename	Megan
Surname	Jones

Mobile telephone Number	[redacted]
Landline Telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	28 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763966

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Service Station
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Town	Stafford
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm

Prevention of crime and disorder	The premises is located in an area surrounded by major roads, including the motorway network and A roads. There appears to be little justification for encouraging the purchase of alcohol throughout the night in a location where many customers will be travelling by vehicle. I appreciate that the sale of alcohol does not necessarily mean that it will be consumed on the premises. However, the availability of alcohol throughout the night creates an additional potential risk in an area where customers may be drivers or passengers travelling by road. Allowing the premises to operate 24 hours a day, including food sales between 23:00 and 05:00, is likely to attract additional vehicles during the overnight period. This could result in increased vehicle movements, engines running, car doors being closed, conversations, customers arriving and leaving, and general activity at a time when surrounding residents would reasonably expect significantly lower levels of disturbance. The availability of late-night food is also likely to encourage additional journeys that would otherwise not take place overnight. I therefore believe the Council should carefully consider whether unrestricted 24-hour alcohol sales are necessary or appropriate in this location and whether they are consistent with the objectives of public safety and the prevention of crime and disorder.
Public safety	The location is heavily influenced by the surrounding motorway and A-road network. The premises is therefore likely to attract motorists and other road users. I am concerned that the combination of 24-hour food availability and unrestricted alcohol sales could increase the number of vehicles accessing the premises overnight and potentially increase risks associated with tired, impaired or otherwise unsuitable drivers. There should be a clear public benefit to permitting alcohol sales throughout the night, rather than simply assuming that because the premises can physically operate 24 hours, it should be permitted to do so.
Prevent public nuisance	The cumulative effect of traffic, customers, deliveries, lighting, noise, litter and general activity associated with a 24-hour premises could have a detrimental effect on the residential amenity of the surrounding area. Even if individual incidents are relatively minor, repeated activity throughout the night has the potential to interfere with residents' sleep and their reasonable enjoyment of their homes. I am particularly concerned that granting unrestricted 24-hour operation would effectively normalise commercial activity and associated traffic throughout the hours when residents should be able to expect a quieter environment.
Protection of children from harm	I am also concerned about the potential impact of 24-hour alcohol sales on the protection of children from harm. The premises is situated in a residential area and may be accessed by local families and children as well as motorists. Permitting the sale of alcohol throughout the night increases the availability and visibility of alcohol within an area where children and young people live and travel. There is also a concern that overnight operation could increase the presence of adults who have been consuming alcohol, particularly during the early hours when children may be travelling to or from homes, staying with family members or otherwise using the surrounding area. I believe the Licensing Authority should take a precautionary approach to ensure that the proposed operating hours do not create an unnecessary risk to children or expose them to increased alcohol-related activity, disorder or inappropriate behaviour. I therefore ask the Licensing Authority to consider whether unrestricted 24-hour alcohol sales are genuinely necessary and

	proportionate, and whether restricting the hours during which alcohol can be sold would provide greater protection for children and young people while still allowing the premises to operate as a service station.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Megan Jones
Signed	Megan Jones
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 14:19
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	2962-2357-4258-8262

Title	Mrs
Forename	Lisa
Surname	Kelly

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	9 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763947

Premises details	
Name of Premises about which you are making a representation	Stafford gate services station.
Address of Premises about which you are making a representation	
Address line 1	Cresswell Grove
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives

Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	The premises are described as Stafford Gate Service Station and appear to operate as a petrol/service station. Section 176 places restrictions on the sale of alcohol from premises used primarily as a garage. I therefore ask the Licensing Authority to establish whether these premises fall within the definition of premises used primarily as a garage for the purposes of section 176, and, if so, whether the proposed sale of alcohol is legally permissible. In particular, I ask the Licensing Authority to consider what the primary use of the premises actually is, rather than relying solely upon the fact that the premises also contain a shop. I would ask the applicant to provide evidence demonstrating the primary use of the premises, including, where relevant, the proportion of the premises and business activity attributable to fuel sales, vehicle-related services and retail sales. Given that this is an application for alcohol sales 24 hours a day, I believe this issue should be expressly determined before the application is granted. 24-hour alcohol availability creates a materially different risk profile from a petrol station that simply sells fuel overnight. The hours sought mean alcohol would be available throughout the 00:00–06:00 period, when ordinary local retail provision is substantially reduced. I would like to see how the application demonstrates why 24-hour alcohol sales are necessary to meet local need and how the operator has assessed the increased risk associated with overnight alcohol sales. In addition , there is a foreseeable risk of alcohol being purchased for immediate consumption away from the premises, including in vehicles or nearby public areas. I would like to know what is in place to reduce risk to public in the area and further afield as the location is right next to the motorway. CCTV alone isn't a complete preventative measure; the issue is whether there are sufficient active management and staffing arrangements overnight. Stafford's policy says longer hours should not be permitted where evidence demonstrates an adverse impact on the licensing objectives; I feel this proposal contradicts this.
Public safety	There is a substantial difference between providing an essential overnight fuel service and providing unrestricted 24-hour alcohol sales and late-night refreshment. Overnight customers create additional pedestrian and vehicle movements around the forecourt. Alcohol availability introduces an additional risk where people may be purchasing alcohol before continuing journeys. There is a need to demonstrate that the combination of vehicles, pedestrians, fuel, alcohol and overnight operation has been properly risk assessed. This is particularly important as there is no crossings provided on the road underneath the motorway although this was approved many years ago. This leaves children who walk to school (more of them now as no buses on creswell due to this ongoing work!)

	vulnerable and no consideration for how increased traffic will affect safety on the road. Insufficient crossings also a danger with increased traffic. Also the road can't cope with the amount of traffic already using it which will cause more tailbacks and more reckless driving and accidents potentially. The infrastructure of the road does not support this at all and needs looking into and rectifying. The applicant should demonstrate adequate lighting without causing excessive glare or nuisance to neighbouring properties. There should be adequate CCTV coverage of the forecourt, entrances/exits, car park and areas immediately surrounding the premises. Staff working overnight should have appropriate procedures for dealing with aggressive, intoxicated or vulnerable customers. There should be clear arrangements for emergency services access. The council's own policy says applicants should consider security, emergency access, trained first aiders and appropriate risk assessment where relevant. Has this been done and where can we see it? This alll seems ill thought out and irresponsible at present
Prevent public nuisance	The concern is not simply that the premises will exist. It is that the applicant is seeking to authorise licensable activity continuously through the night, thereby creating a continuing source of customer, vehicle and delivery activity during hours when nearby residents would reasonably expect substantially reduced activity. My concern is specifically with the impact of continuous trading and licensable activity during the overnight period, particularly between 23:00 and 05:00, when surrounding residents would reasonably expect significantly lower levels of noise and activity. The proposed operation would have the potential to generate repeated and prolonged disturbance from customers arriving and leaving the premises, vehicle engines, car doors, conversations and groups of customers congregating outside. There is also potential for disturbance arising from deliveries, waste collection, refrigeration or other equipment, forecourt activity, car alarms, litter and discarded bottles or cans. The proposed sale of alcohol throughout the night is particularly relevant. Alcohol sales continuing throughout the overnight period could increase the likelihood of customers remaining around the premises, congregating outside or behaving in a manner that causes disturbance to nearby residents. I am concerned that the cumulative effect of these activities has not been sufficiently demonstrated to have been assessed or adequately mitigated in the application. This is not an objection to the provision of fuel or to the principle of the premises operating outside normal shop hours. My objection is specifically to the proposed unrestricted 24-hour licensed activity and the additional overnight activity that this would generate. I therefore ask the Licensing Authority to carefully consider whether the proposed hours are compatible with the prevention of public nuisance, particularly given the residential setting and the potential for repeated disturbance during sleeping hours. If the Licensing Authority is not minded to refuse the application, I would ask that substantially restricted hours for alcohol sales

	and/or late-night refreshment are considered as a proportionate alternative, so that unnecessary overnight disturbance is avoided.
Protection of children from harm	On top of the health and safety concerns regarding the roads and increased traffic which I have addressed, I am also concerned with the following. The availability of alcohol from a readily accessible petrol station/shop creates a risk of underage sales and proxy purchasing, particularly where young people may attend the premises with older individuals. I therefore believe that the applicant should demonstrate clearly how these risks will be prevented and managed at all times, including during the overnight period. I would ask the Licensing Authority to consider whether the proposed arrangements provide adequate safeguards against: • direct underage sales; • proxy purchasing of alcohol for persons under 18; • adults purchasing alcohol on behalf of young people; • vulnerable young people attending or congregating at the premises during the night; and • inadequate staffing, supervision or challenge procedures during overnight hours. The applicant should also demonstrate that all staff who may sell alcohol, including staff working overnight, will receive appropriate and ongoing training in age verification, proxy purchasing, refusal of sales and safeguarding. I recognise that there are existing legal requirements concerning the sale of alcohol to under-18s. However, my concern is whether the particular combination of unrestricted 24-hour alcohol sales and overnight operation creates additional safeguarding risks that have been adequately considered and mitigated. I therefore ask the Licensing Authority to consider whether unrestricted 24-hour alcohol sales are necessary and proportionate in the circumstances, and whether more restricted alcohol hours would provide greater protection for children and young people while still allowing the premises to operate as a petrol station and convenience store. If the application is otherwise granted, I ask that robust conditions concerning age verification, proxy purchasing, staff training, refusal records and safeguarding are imposed and that alcohol sales during the overnight period are given particular consideration.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Lisa Kelly
Signed	Lkelly
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 15:18
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Premises Licence Objections SBC

Case reference	7022-8357-0369-6416

Title	Miss
Forename	Rebecca
Surname	Cotton

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	10 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763948

Premises details	
Name of Premises about which you are making a representation	Stafford Gate
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Town	STAFFORD
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Prevention of Public Nuisance,Protection of Children from Harm

Prevention of crime and disorder	I am concerned about the potential impact on crime and disorder in the immediate vicinity. A premises selling alcohol throughout the night may attract customers specifically seeking alcohol during hours when other licensed premises are closed. This could increase the potential for disorder, particularly where individuals may already have been drinking elsewhere. The location directly opposite residential properties means that any resulting disturbance would be experienced immediately by local residents
Prevent public nuisance	The proposed operation would fundamentally change the character of the location, particularly during the night. Residents should be able to enjoy their homes without being subjected to continual commercial activity, vehicle movements, lighting, noise and potential customer disturbance throughout the night. The fact that the premises is proposed to operate 24 hours a day makes this concern substantially greater than it would be for a conventional petrol station operating during normal hours.
Protection of children from harm	I have young children who I don't want exposed to 24 hour sales of alcohol. Potential to witness anti social behaviour

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Rebecca Cotton
Signed	Rcotton
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 17:07
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	6238-5716-1003-8720

Title	Mr
Forename	John
Surname	Soltys

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	30 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763967

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Service Station
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove,
Address line 2	Creswell
Town	Stafford
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance

Prevention of crime and disorder	This will encorourage late night meets of youths, causing noise and disturbance for local residents. In additional it will lead to crime and disorder, caused mainly by excess alcohol consumption. The locality of the M6 motorway will act as a magnet for these individuals and offer a fast exit way from Creswell Grove.
Public safety	Late night meets and additional vehicles will ultimately impact on public safety. The safety and security of shop staff should also be considered. There is no justification for alcohol sales beyond public house licencing times.
Prevent public nuisance	As above.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	John Soltys
Signed	Jasoltys
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 18:05
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	6218-2042-7669-6623

Title	Mrs
Forename	Stephanie
Surname	Steele

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	11 WILKES WOOD
Town / City	STAFFORD
Postcode	ST18 9QR
Country	United Kingdom
	100031787270

Premises details	
Name of Premises about which you are making a representation	Stafford gate service station
Address of Premises about which you are making a representation	
Address line 1	Stafford gate service station
Postcode	St18 9qp

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	I live very close to the proposed premises and am concerned that 24-hour alcohol sales could increase late-night and overnight activity, including anti-social behaviour and alcohol-related disorder. The

	combination of a petrol station, alcohol sales and late-night refreshments could attract customers throughout the night. I ask that appropriate conditions are imposed to minimise these risks.
Public safety	I am concerned about increased traffic and pedestrian movements, particularly overnight. Conditions should require a clear traffic-management plan, marked pedestrian routes and crossings, unobstructed access, adequate lighting and safe separation of pedestrians from vehicles. Deliveries should be scheduled outside peak pedestrian periods and managed by trained staff to prevent obstruction or danger.
Prevent public nuisance	I am concerned about overnight noise from vehicles, engines, car doors, customers, deliveries and waste collections. Conditions should prohibit unnecessary engine idling, require deliveries and waste collections to take place during daytime hours, and require doors and windows to remain closed where practicable. Lighting should be directed away from nearby homes and controlled to prevent glare. Litter bins, regular litter patrols and prompt removal of food waste should be required.
Protection of children from harm	The 24-hour sale of alcohol requires robust safeguards. Conditions should require Challenge 25, acceptable photographic identification, refusal and incident logs, and documented training for all staff before they sell alcohol, with refresher training recorded regularly. Staff should be required to refuse sales where they suspect proxy purchasing, intoxication or underage supply, and CCTV should support investigations.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Stephanie steele
Signed	S.K.STEELE
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 19:48
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	7388-7606-2318-4251

Title	Mrs
Forename	Janice
Surname	Gormley

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	34 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763969

Premises details	
Name of Premises about which you are making a representation	Stafford Gate
Address of Premises about which you are making a representation	
Address line 1	Stafford Gate
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	I object to 24-hour alcohol off-sales at this Creswell Grove service station. Alcohol would be available throughout the night, alongside late-night refreshment until 05:00. I am concerned this could attract

	additional overnight activity, including alcohol-related disorder, antisocial behaviour and people congregating at the site. Given the residential properties on Creswell Grove, I ask that alcohol sales be restricted to reasonable hours.
Public safety	I object on public safety grounds. This service station is on Creswell Grove and the proposal would allow alcohol sales 24 hours a day and late-night refreshment until 05:00. I am concerned this could increase overnight customer and vehicle movements at the site, with potential risks to pedestrians, customers and other road users. I ask the Council to restrict alcohol sales to reasonable hours in the interests of public safety.
Prevent public nuisance	I object because 24-hour alcohol sales and late-night refreshment until 05:00 could create additional disturbance throughout the night. Creswell Grove contains residential properties, and extra vehicle movements, engines, car doors, voices, music, litter and customers congregating could disturb residents during normally quiet hours. I believe unrestricted 24-hour alcohol sales risk causing public nuisance and ask that the permitted alcohol hours be substantially restricted.
Protection of children from harm	I object to unrestricted 24-hour alcohol sales under the protection of children from harm objective. Creswell Grove is a residential area, with schools also in the wider locality. I am concerned that round-the-clock alcohol availability could increase children's exposure to alcohol-related litter, antisocial behaviour and inappropriate activity. I ask that alcohol sales be restricted and that robust Challenge 25 and measures against proxy sales are imposed.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Janice Gormley
Signed	JGormley
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 20:07
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	0692-5861-8684-0640

Title	Mr
Forename	Lee
Surname	Whitby

Mobile telephone Number	[redacted]
Landline Telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	3 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763941

Premises details	
Name of Premises about which you are making a representation	Shell garage /shop
Address of Premises about which you are making a representation	
Address line 1	Stafford gate
Address line 2	Shell garage
Address line 3	Junction 14 new development
Town	Stafford
Postcode	St18 9qp

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives

Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance
Prevention of crime and disorder	24hr alcohol Licence will Attract people to the local Area that will Cause anti social Behaviour
Public safety	Car meets and noise pollution from people and cars that will gather to buy alcohol
Prevent public nuisance	Again the gathering in early hours of fast cars and boy racers, it's completely unnecessary this close to the motorway

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Lee whitby
Signed	Lee whitby
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 20:07
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	1598-5435-3720-1222

Title	Miss
Forename	Gemma
Surname	Williama

Mobile telephone Number	[redacted]
Landline Telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	7 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763945

Premises details	
Name of Premises about which you are making a representation	Stafford gate
Address of Premises about which you are making a representation	
Address line 1	Stafford gate
Town	Stafford
Postcode	St189qp

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance

Prevention of crime and disorder	As a local resident living close to the proposed Stafford Gate service station, I strongly object to the proposal to permit the sale of alcohol 24 hours a day. My concern is not with the provision of a petrol station or convenience store itself, but with the significant change in the character and potential impact of the premises if alcohol is made available throughout the night. Stafford Gate is immediately adjacent to Junction 14 of the M6 and sits on the A5013, next to an established residential community. This is therefore a particularly accessible location for motorists to stop, purchase alcohol and leave again, including during the late-night and early-morning hours. I am concerned that unrestricted overnight alcohol sales could increase the potential for alcohol-related disorder, theft, anti-social behaviour, confrontation and other incidents around the premises, with residents potentially having to live with the consequences. The operator already has a business model involving 24-hour service at other locations, including sites where 24-hour alcohol sales are permitted, which makes it particularly important that the Council considers the specific impact on this residential community rather than assuming that a 24-hour licence would have no practical consequences. Residents should not be expected to accept an entirely different late-night environment simply because the premises are situated near a motorway.
Public safety	As a resident living close to Stafford Gate, I have serious concerns about the public safety implications of allowing alcohol to be sold 24 hours a day. The site is immediately adjacent to Junction 14 of the M6 and is connected to the busy A5013 Creswell Grove/Eccleshall Road network. The Council has itself identified the proximity of the development to Junction 14 as a significant highway consideration, including concerns about traffic potentially affecting the motorway. (Staffordshire Modern Gov) Allowing alcohol to be purchased throughout the night creates an additional and unnecessary risk in a location where vehicles are already entering and leaving a major road and motorway junction. Residents are particularly concerned about the possibility of people purchasing alcohol late at night and then continuing their journeys by car. The impact on public safety should not be considered solely within the forecourt: the consequences of unsafe or impaired driving could extend directly onto the surrounding roads used by residents, pedestrians and other motorists. I believe the originally proposed restriction to 10pm would provide a far more appropriate safeguard while still allowing the business to operate as a petrol station and convenience store.
Prevent public nuisance	As residents living close to Stafford Gate, we are particularly concerned about the effect that 24-hour alcohol sales could have on our ability to enjoy our homes peacefully, particularly overnight. The development is directly adjacent to residential properties and a busy road network, and the current application would allow alcohol sales from midnight through to midnight every day. (Stafford Borough Council) This would potentially create a continuous source of late-night and early-morning activity, including vehicles arriving and leaving, car doors, conversations, shouting, people gathering, engine noise, headlights, litter and discarded alcohol containers. These impacts may appear minor when considered individually, but for residents living nearby they can become repeated disturbances throughout the night. The fact that this is a motorway-related development should not mean that the residents living beside it have to accept 24-hour commercial and alcohol-related activity. We are not objecting to reasonable operation of the site; we are objecting to the unnecessary extension of alcohol sales into the hours when local residents should reasonably expect their neighbourhood to be quiet. The previous expectation of a 10pm closing time would have provided a much more appropriate protection for residents.
I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that	Yes

may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	
Print name	Gemma williwms
Signed	Gemma Williams
Date	2026-09-14

[redacted]

From: ehlicensing
Sent: 17 September 2026 09:16
To: 'Claire Hastings'
Subject: RE: Objection to Stafford Gate Service Station

Good morning

Thank you for your email. Please could you provide your full address so that this can be logged. If possible, ideally we would like the objection to be submitted on the form online here:

https://customers.staffordbc.gov.uk/licensing-representation-sbc

Kind regards

[redacted]

-----Original Message-----
From: Claire Hastings [redacted]
Sent: 16 September 2026 18:57
To: ehlicensing <ehlicensing@staffordbc.gov.uk>
Subject: Objection to Stafford Gate Service Station

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

PLEASE NOTE: This email is from an infrequent correspondent.

To whom it may concern

We put forward our strong objection to the Stafford Gate Service Station opening hours and sale of alcohol jurisdiction.

Our street is currently a lovely community with low crime rates, we believe that this application would attract a whole list of unwanted attention to our area such as antisocial behaviour, promoted by alcohol sales and use being accessible at anytime of the day or night.

The petrol station is already deemed to additional unnecessary lighting polluting our homes 24 hours a day especially during the night and the extra dangerous traffic coming off the M6 trying to access the service station to which the highway isn't geared up to accept queues on Creswell Grove and the addition of HGV's attempting to access the site, to which our views were looked over years ago!

We object to the alcohol license being approved as 24 hours sales, this is unacceptable in a rural Conservation area and not required or essential for the residents or general public.

Regards
C & L Hastings

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This message has been checked by Libraesva ESG and is found to be clean.
Libraesva is now LibraCyber.

1

Follow this link to report as spam/bad:
https://staffordbc.esvacloud.com/action/4hlRRc3qT8zHvKW/report-as-bad
Follow this link to blocklist sender:
https://staffordbc.esvacloud.com/action/4hlRRc3qT8zHvKW/blocklist

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 16 September 2026 10:14
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Premises Licence Objections SBC

Case reference	4029-6062-1546-0425

Title	Mrs
Forename	Margaret
Surname	Harford

Landline Telephone Number	[redacted]
Email address	

Contact address	
Address line 1	19 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763957

Premises details	
Name of Premises about which you are making a representation	stafford gate petrol station
Address of Premises about which you are making a representation	
Address line 1	19 creswell
Postcode	st18 9qp

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	I feel the application of a 24 hour alcohol licence could attract people into the area at unsocial hours. there is no previous trading history, so how would this operate in practice?

Public safety	will granting this licence give rise to late night activity and early morning activity from people who necessarily do not live in the area. there will be more noise, more traffic, more lighting within these hours that will have a detrimental effect on the close residential properties.
Prevent public nuisance	how will a real and foreseeable risk be managed? does the licence have to be for a 24 hour period? what is this based on ? whose need?
Protection of children from harm	will groups gather at night? the authority must look at what antisocial behaviours may occur. verbal abuse, proxy purchasing and underage sales. all this will impact undesirable late night activity to the residents

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Margaret harford
Signed	m Harford
Date	2026-09-16

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 19 September 2026 12:59
To: ehlicensing
Subject: New Licensing Representation form submitted

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Premises Licence Objections SBC

Case reference	5534-2000-7414-0956

Title	Mr
Forename	jonathan
Surname	hoye

Mobile telephone Number	[redacted]
Landline Telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	12 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763950

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Service Station
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Town	Stafford
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm

1

Prevention of crime and disorder	No one wants or needs a shop. It does and won't service the community. People loitering, drinking & causing a nuisance
Public safety	No one wants or needs a shop. It does and won't service the community. People loitering, drinking & causing a nuisance. Could cause safety concerns in area and on public highway
Prevent public nuisance	No one wants or needs a shop. It does and won't service the community. People loitering, drinking & causing a nuisance
Protection of children from harm	As above

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	J hoye
Signed	J hoye
Date	2026-09-19

Scot Kearney

From: Nygel Mills [redacted]
Sent: 20 September 2026 14:22
To: ehlicensing
Subject: STAFFORD GATE SERVICE STATION

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

PLEASE NOTE: This email is from an infrequent correspondent.

Dear Licensing Team
We would like to object to the application for Stafford Gate Services being a 24 hour licensable facility.
We would question whether the facility is for the passing trade or for enticing traffic off the motorway and bring further traffic onto Creswell Grove.
The passing trade during the late evening/early morning does not justify the need for this facility to be open for 24 hours.
As local residents we are concerned about the extra noise pollution/light pollution and potential anti-social behaviour.
We also have concerns this will become an additional motorway service station when there is already a motorway service station less than 5 miles away. What measures will be put in place to stop HGVs utilising the area to park up overnight as they do on Primepoint 14.
We would also point out there is already a Shell Garage 1.5 miles away which is open 24 hours, is it necessary to have another.
We urge you to consider these points and consider the local residents when making your decision on this licence.
Mr N and Mrs P Mills
40 Creswell Grove

--

This message has been checked by Libraesva ESG and is found to be clean.
Libraesva is now LibraCyber.
Report as bad/spam
Blocklist sender

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 24 September 2026 12:30
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Premises Licence Objections SBC

Case reference	2897-3194-4089-5399

Title	Mrs
Forename	Rebecca
Surname	Barelli

Email address	[redacted]

Contact address	
Address line 1	6 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763944

Premises details	
Name of Premises about which you are making a representation	Stafford Gate
Address of Premises about which you are making a representation	
Address line 1	Creswell grove
Postcode	ST18 9QP

Name of body you represent	A body representing persons involved in businesses in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	I am concerned that unrestricted 24-hour alcohol sales could increase the potential for alcohol-related anti-social behaviour and disorder during the night. The premises is close to a residential area and major roads, and overnight availability of alcohol may attract

	additional customers and vehicle movements. I ask the Licensing Authority to consider whether 24-hour alcohol sales are necessary and whether they could undermine the prevention of crime and disorder objective.
Public safety	I am concerned about the public safety implications of unrestricted 24-hour operation, particularly given the premises' proximity to major roads and the motorway network. Additional overnight customers and vehicle movements could increase risks associated with tired or impaired drivers. I ask the Licensing Authority to consider whether unrestricted 24-hour alcohol sales and late-night refreshment are appropriate and necessary at this location.
Prevent public nuisance	I am concerned that 24-hour operation could cause increased disturbance to nearby residents during overnight hours. Customers arriving and leaving, vehicle movements, engines, doors, conversations, deliveries, lighting and litter could all contribute to noise and disruption. Late-night food sales may also attract additional vehicles. I ask the Licensing Authority to consider the cumulative impact on residents' sleep and enjoyment of their homes.
Protection of children from harm	I am concerned about the unrestricted availability of alcohol throughout the night in a residential area where children and young people live and travel. Increased alcohol-related activity during overnight hours could expose children and young people to inappropriate behaviour or disorder. I ask the Licensing Authority to consider whether 24-hour alcohol sales are necessary and whether restricting the hours of sale would provide greater protection for children and young people.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Rebecca Barelli
Signed	R Barelli
Date	2026-09-24

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 27 September 2026 18:52
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	1179-4606-6963-0123

Title	Ms
Forename	Karen
Surname	Gretton

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	MOUNT LODGE
Address line 2	CRESWELL DRIVE
Town / City	STAFFORD
Postcode	ST18 9QS
Country	United Kingdom
	100031763886

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Service Station Off License
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Town	Stafford
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives

Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	This is a peaceful residential area. Why does a 24 hour licence need to be in place? Allowing alcohol to be purchased throughout the night, including during the early hours of the morning, means there will be an increased risk of late night alcohol related disorder and anti-social behaviour in the vicinity. I am concerned about customers purchasing alcohol late at night and subsequently congregating around the premises or nearby residential areas. The application should demonstrate what specific measures will be put in place to prevent disorder and antisocial behaviour during the overnight period. Are these operating hours necessary and proportionate to the needs of the premises, particularly between midnight and early morning.
Public safety	The additional late night activity could result in increased pedestrian and vehicle movements around the premises during the early hours. The applicant should demonstrate how public safety will be maintained during these hours, including how staff will deal with customers who are intoxicated, disorderly or refusing to leave the immediate vicinity of the premises.
Prevent public nuisance	This is a quiet residential area and a 24 hour off licence would be a public nuisance to local residents particularly because the application seeks alcohol sales throughout the entire night. The proposed 24 hour operation raises significant concerns regarding disturbance to residents during hours when people would reasonably expect the area to be quiet. There is a potential for alcohol related antisocial behaviour around the forecourt and surrounding residential area during the early hours. There would also be extra traffic noise during the early hours and disturbance from customers arriving, leaving, talking, car doors and engines. These issues could have a disproportionate impact on residents living near to the premises. I therefore ask the licensing authority to give particular consideration to the effect of 00:00-5:00 hours on nearby residents.
Protection of children from harm	The licensing authority should also consider the potential impact of unrestricted overnight alcohol sales on the surrounding community and what measures will be used to prevent under age sales and proxy purchasing. I would expect robust age verification procedures, staff training and appropriate refusals records to be in place with effective management oversight

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	K Gretton
Signed	K Gretton
Date	2026-09-27

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 14 September 2026 20:47
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	9828-6794-7835-9458

Title	Mr
Forename	Chris
Surname	Shenton

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	55 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QU
Country	United Kingdom
	100031763983

Premises details	
Name of Premises about which you are making a representation	Stafford gate petrol station
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Address line 2	Stafford
Town	Stafford
Postcode	ST18 9QU

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Public Nuisance

Prevent public nuisance	The Motorway & Garage Prohibition (Section 176)By law, Section 176 of the Licensing Act 2003 explicitly prohibits the sale of alcohol at motorway service areas and premises used primarily as a garage (selling fuel or maintaining vehicles). The position of the garage is clearly designed for passing motorway trade rather than to provide conveniences for local residents. The previous attempts for higher signage etc show this.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Chris Shenton
Signed	C Shenton
Date	2026-09-14

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 06 October 2026 10:59
To: ehlicensing
Subject: New Licensing Representation form submitted

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Premises Licence Objections SBC

Case reference	3467-6350-5412-9749

Title	Mrs
Forename	Creswell Parish Council
Surname	Nikola Evans

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	45 THORN CLOSE
Address line 2	BRERETON
Town / City	RUGELEY
Postcode	WS15 1TA
Country	United Kingdom
	100031647257

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Service Station Creswell Grove
Address of Premises about which you are making a representation	
Address line 1	CRESWELL GROVE
Address line 2	CRESWELL
Town	STAFFORD
Postcode	ST18 9QP

Name of body you represent	A body representing persons who live in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm

Prevention of crime and disorder	Creswell is presently a low-crime residential community. As a baseline prior to the Stafford Gate Service Station becoming operational, Police.uk crime statistics for May, June and July 2026 record no reported crimes within Creswell village. The Parish Council considers this relevant background when assessing the potential impact of introducing a new premises offering alcohol for sale 24 hours a day. The Council is concerned that making alcohol available throughout the night, including during hours when the majority of other retail premises selling alcohol are closed, creates the potential to attract additional late-night activity to the location and consequently increases the risk of alcohol-related antisocial behaviour and disorder. The Council is particularly concerned about the potential impact upon the existing character and amenity of the nearby residential community.
Public safety	The Parish Council is concerned that the availability of alcohol for purchase throughout the night has the potential to increase the risk of alcohol-related disorder, confrontation and threatening behaviour in and around the premises. The fact that the premises is proposed to operate continuously means that these risks are not confined to normal daytime and evening retail hours but potentially extend throughout the night. The Council considers that unrestricted 24-hour availability of alcohol therefore presents additional public-safety considerations which would not arise to the same extent if alcohol sales ceased at a reasonable hour.
Prevent public nuisance	The Parish Council is particularly concerned about the potential for late-night and early-morning disturbance. The availability of alcohol throughout the night has the potential to generate additional visits to the premises during hours when residents would reasonably expect disturbance to be at its lowest. Potential sources of disturbance include customers arriving and departing by vehicle, vehicle engines and doors, conversations and raised voices, customers congregating at or near the premises, and additional activity associated with the collection or delivery of goods. The Parish Council is also concerned about the potential for the premises and its parking/forecourt areas to become a gathering point for vehicles or groups during late-night and early-morning hours, with the associated potential for noise and disturbance. The Council considers that the availability of alcohol on a 24-hour basis would introduce a materially different late-night use from the ordinary operation of a petrol filling station.
Protection of children from harm	The Parish Council acknowledges that appropriate age-verification procedures can be imposed upon the premises itself. However, the Council is also concerned about the increasing use of independent third-party courier and app-based delivery services by convenience retailers. The Council understands that existing courier services already collect from Londis-branded stores and is concerned that, should alcohol purchased from these premises become available for collection and delivery by independent third parties, the premises licence holder may have limited practical control over the final handover of the alcohol to the recipient. The Parish Council refers in this respect to Muhammad Shoaib v London Borough of Camden (13 August 2020), in which concerns regarding the use of independent couriers and the ability to ensure that alcohol was not ultimately supplied to minors or intoxicated persons were considered relevant to the licensing objectives. The Council therefore considers that the possibility of third-party alcohol deliveries adds to its concerns regarding unrestricted 24-hour alcohol sales.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Nikola Evans
Signed	Nikola Evans
Date	2026-10-06

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 13 October 2026 17:19
To: ehlicensing
Subject: New Licensing Representation form submitted

Categories: [redacted]

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Premises Licence Objections SBC

Case reference	7184-3734-3613-4647

Title	Mrs
Forename	Jenny
Surname	Marriott

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	78 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QU
Country	United Kingdom
	100031764009

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Service Station
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Town	Stafford
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Prevention of Public Nuisance,Protection of Children from Harm

Prevention of crime and disorder	Alcohol license through the night by default will increase the risks of occurrence of crime, disorder and anti social behaviour in a residential area. In addition there is a garage on the Eccleshall Road which already has a licence as does the one on Foregate Street. These are NOT residential areas so are not comparable. Why do we need another one?
Prevent public nuisance	Alcohol license 24 hours will again increase the risk of public nuisance in a residential area. See comments above about two other garages in the vicinity that already provide this service, not in a residential area.
Protection of children from harm	Alcohol license 24 hours a day increases the risk of underage drinking

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Jenny Marriott
Signed	J M Marriott
Date	2026-10-13

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 20 October 2026 20:52
To: ehlicensing
Subject: New Licensing Representation form submitted

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Premises Licence Objections SBC

Case reference	9352-4316-0628-2682

Title	Mrs
Forename	Michaela
Surname	Mullen

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	16 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763954

Premises details	
Name of Premises about which you are making a representation	Stafford Gate service station
Address of Premises about which you are making a representation	
Address line 1	Stafford gate service station Creswell grove
Address line 2	CRESWELL
Town	STAFFORD
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Prevention of Public Nuisance

Prevention of crime and disorder	Im very concerned about disorder and anti-social behaviour related to the management of the premises. As the licence-holder cannot be responsible for the conduct of individuals once they leave the vicinity of the premises which we live directly opposite, it leaves us very vulnerable. I'd also like to know why alcohol must be sold at these times in a residential area right opposite family homes offering no respite for households that live in very close proximity. It's not fair on the residents - these are our homes which will affect our lives.
Prevent public nuisance	I'm very concerned about what measures will be undertaken for the prevention of Public Nuisance - such as but not limited to noise and vibration, noxious smells, light pollution and litter?

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Michaela Mullen
Signed	Michaela Mullen
Date	2026-10-20

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 20 October 2026 20:25
To: ehlicensing
Subject: New Licensing Representation form submitted

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Premises Licence Objections SBC

Case reference	1604-5670-8834-3359

Title	Mrs
Forename	Sally
Surname	Shenton

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	55 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QU
Country	United Kingdom
	100031763983

Premises details	
Name of Premises about which you are making a representation	Stafford Gate Petrol Station
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Town	Stafford
Postcode	ST18 9QU

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance
Prevention of crime and disorder	I am concerned that granting this application could increase the risk of crime, antisocial behaviour and public disturbance in the surrounding area, particularly during late-night and early-morning hours when fewer people are present to observe or report incidents.

1

Public safety	Residents should be able to feel safe in their neighbourhood without being exposed to an avoidable increase in crime, intimidation or disorder. The fact that the premises is a petrol station should not remove the need for careful consideration of the risks associated with the proposed sale of alcohol.
Prevent public nuisance	I am concerned that granting this application could increase the risk of crime, antisocial behaviour and public disturbance in the surrounding area, particularly during late-night and early-morning hours when fewer people are present to observe or report incidents.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Sally Shenton
Signed	Sally Shenton
Date	2026-10-20

Scot Kearney

From: websiteicm <noreply@staffordbc.gov.uk>
Sent: 20 October 2026 19:55
To: ehlicensing
Subject: New Licensing Representation form submitted

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Premises Licence Objections SBC

Case reference	0036-9680-4057-1178

Title	Mr
Forename	Marco
Surname	Barelli

Mobile telephone Number	[redacted]
Email address	[redacted]

Contact address	
Address line 1	6 CRESWELL GROVE
Town / City	STAFFORD
Postcode	ST18 9QP
Country	United Kingdom
	100031763944

Premises details	
Name of Premises about which you are making a representation	Stafford gate
Address of Premises about which you are making a representation	
Address line 1	Creswell Grove
Postcode	ST18 9QP

Name of body you represent	A person living in the vicinity of the Premises

Licensing Objectives	
Objectives	Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance,Protection of Children from Harm
Prevention of crime and disorder	I object to the proposed 24-hour alcohol licence because of the potential for increased anti-social behaviour, drunkenness, arguments, disturbances and other alcohol-related incidents close to our home.

	The petrol station is situated only metres from our doorstep. Selling alcohol throughout the night could attract additional customers to the area during hours when most residents are asleep. I am concerned about the possibility of people gathering around the forecourt or nearby homes, shouting, arguing, behaving aggressively or causing damage and disturbance. As a parent of young children, I do not want my family to be exposed to the risk of alcohol-related disorder immediately outside our home. We should be entitled to feel safe in our own property without worrying about what might happen outside our front door during the night. I ask the licensing authority to carefully assess the risks associated with the location and the proposed 24-hour alcohol sales, and to refuse the application for these hours in the interests of the local residential community.
Public safety	Public safety is a significant concern because these premises are a petrol service station seeking permission to sell alcohol around the clock, situated just metres from homes where families and young children live. A petrol station is a location used by motorists, and I am concerned about the risks associated with making alcohol available to customers at all hours, including the potential for alcohol-related driving offences. I also have concerns about intoxicated customers, vehicles arriving and departing during the night, and the possibility of confrontations or unsafe situations developing close to residential entrances. My children should be able to leave their home and enjoy their neighbourhood without being exposed to potentially intimidating or unsafe situations. As residents living so close to the premises, we would have little separation from any disturbance or incident occurring outside. I ask the licensing authority to give proper consideration to the risks arising from the combination of a petrol station, 24-hour alcohol sales and the immediate proximity of family homes. I do not believe the potential impact on neighbouring residents should be overlooked.
Prevent public nuisance	This is one of my greatest concerns. Our home is only metres away from the petrol station, and we have small children who need a quiet and safe environment in which to sleep, rest and grow. Allowing alcohol sales 24 hours a day could attract customers throughout the night and early morning, potentially resulting in shouting, loud conversations, arguments, car doors slamming, engines running, vehicle noise, littering and people congregating close to our property. Even if the service station already operates for extended hours, selling alcohol throughout the night could change the nature of its operation and attract a different pattern of customers. The resulting noise and disturbance could interrupt our children's sleep and affect our family's quality of life. Our home should be a place where our children can sleep peacefully and where we can feel comfortable and secure. We should not have to accept the possibility of regular overnight disturbance caused by the sale of alcohol immediately outside our doorstep. I ask the licensing authority to take particular account of the extremely close proximity of our home, the presence of young children

	and the potential for late-night nuisance. I strongly request that the application for 24-hour alcohol sales be refused, or that alcohol sales be restricted to reasonable daytime and evening hours.
Protection of children from harm	As a parent of small children living just metres from the proposed premises, I am particularly concerned about the potential impact of 24-hour alcohol sales on their safety, wellbeing and home environment. Children deserve to grow up in a safe and peaceful neighbourhood. I am concerned that making alcohol available throughout the night could increase the likelihood of our children being exposed to intoxicated individuals, aggressive language, arguments, anti-social behaviour and discarded alcohol containers in the immediate vicinity of our home. The proximity of the petrol station means that any disturbance or inappropriate behaviour outside the premises could be very close to our front door. We cannot simply avoid the area, as this is where we live and where our children must enter and leave their home. I am also concerned about the wider implications of encouraging additional late-night activity in such close proximity to family homes. The licensing authority should consider what effective safeguards would be in place to protect children and whether the proposed hours are appropriate for this particular location. I ask the authority to give serious consideration to the interests of children and families living nearby and to refuse the request for a 24-hour alcohol licence.

I understand that my representation including my name and address, will be supplied to the licence holder or licence applicant, and will be made public in any report agenda that may be produced. This includes its publication on the Council's licensing portal, which is available to any member of the public. My signature, telephone number and email address will not be publicised.	Yes
Print name	Marco Barelli
Signed	M Barelli
Date	2026-10-20

Licensing Sub Committee Procedure

1 The Chairman will introduce the Members of the Sub-Committee and invite those present at each hearing to introduce themselves.

2 The Licensing Officer outlines the details of the application, and relevant representations received, to the Sub Committee.

3 Any person who has submitted a relevant representation will be given the opportunity to present details of their representation. The running order for such presentations will be decided by the Chairman prior to the first presentation commencing.

4 Following each submission, the Applicant or his representative may question the person concerned.

5 Members of the Sub-Committee may then ask questions of the person concerned.

6 Once all relevant representations have been heard, the Applicant or his representative presents his application for the licence and calls any witnesses in support.

7 Any person who has submitted relevant representations may then question the Applicant (if he has given evidence) and any witnesses.

8 Members of the Sub- Committee may then ask questions of the Applicant and any witnesses.

9 All parties who have presented relevant representations can summarise their case and comment briefly on the Applicant’s replies to questions. They cannot introduce new issues.

10 The Applicant can summarise their case and comment briefly on the any parties replies to his questions, they cannot introduce new issues.

11 All parties will then withdraw whilst the Sub Committee considers the case.

12 The Sub Committee will deliberate in private only recalling any party to clear points of uncertainty on evidence already given. If recall is necessary all parties will return notwithstanding only one is concerned with the point giving rise to doubt.

13 The Chairman will announce the Sub Committee’s decision and will give reasons for the decision to the parties at the end of the hearing; the decision being confirmed in writing afterwards.