

Application for Stafford Indoor Market Stall

I hereby apply for Stall Number _____ in Stafford Indoor Market.

Full Name:

Trading As:

Address:

Telephone:

Email:

Goods to be sold in Detail:

Additional Comments:

Current Stall Rent is £_____ per week payable in advance + Individual Stall Electricity Usage charged @ 19p + VAT per unit to be billed each quarter.

I can confirm that I have / have not been a tenant at Stafford Indoor Market in the last 12 months.

Work Permits

Tick the appropriate box (Yes, or No) to indicate whether or not you are required to hold a work permit to work in the UK.
Yes No

Tick the appropriate box (Yes, or No) to indicate whether or not you actually have a work permit to work in the UK.
Yes No

If you are required to hold a Work Permit to work in the UK you will be asked to produce the Work Permit, PLUS one of the following:

- An endorsed passport; or
- A letter from the Home Office

Only original documentation is acceptable.

Signature:

Date:

Additional Notes

The Market is currently open 4 days a week (Tuesdays and Thursdays 9am – 4.30pm and Fridays and Saturdays 9am – 5pm). The Council reserves the right to open the Market on additional days including over the Christmas period. You will be expected to open your stall on each day that the Market is open including any additional days.

If your application is successful you will be required to enter into a legal agreement with the Council, provide copies of personal ID and Public Liability Insurance.

The Council reserves the right to charge separately for any services in any future review.

Please return this application form to market@staffordbc.gov.uk or post to:

Stafford Indoor Market, Earl Street, Stafford ST16 2DF

Stafford Borough Council are the data processor. We take your privacy seriously and will only use your personal information to enable the raising and processing of a Market stall License or Lease and for purposes required or allowed by law.

You can find information about how we handle your personal information by visiting www.Staffordbc.gov.uk/PrivacyNotices. You should be aware that we have a duty to protect public funds. We may therefore use the information you provide for the prevention and detection of fraud. We may share this information with other bodies for these purposes. We may also share this information with other departments of the council or other relevant organisations for purposes which may include enforcement.