



## LOCAL GREEN SPACE CALL FOR SITES

Ref:

Date  
received:

(For official  
use only)

Please email return completed forms to: [forwardplanningconsultations@staffordbc.gov.uk](mailto:forwardplanningconsultations@staffordbc.gov.uk) or alternatively send to

- Forward Planning , Stafford Borough Council, Civic Centre, Riverside, Stafford, ST16 3AQ

Please use this form to give information on land you would like to be considered for designation as a Local Green Space. A separate form should be completed for each area suggested. A map showing the boundary for each suggested area must also be provided. **Without this mapped information we are unable to register the site.**

**This form has two parts:**

**Part A:** Personal Details

The information that you provide will only be used to assist in the Councils review of its development policies in accordance with the Planning and Compulsory Purchase Act 2004. Your personal details may be shared with other departments to ensure our records are kept accurate and to keep you informed of future consultation documents. Please note that representations will be made available for public inspection, this means that with the exception of telephone numbers, private addresses, personal email addresses and signatures, your comments and other details that you provide will be publicly available for inspection and will also be published on the internet.

**Part B:** Your representations.

- Please complete Part B of this form for each representation you wish to make. You do not need to complete Part A more than once, but please ensure you state your name or organisation as applicable at the top of each Part B form you submit.
- Please refer to the attached guidance notes on making representations
- Please note that when representations are submitted only Part B of the form will be published. Contact details on Part A will not be published.

### **How will my submission be used?**

We will acknowledge receipt of your submission and fully consider responses for the next stage of the plan-making process, although the Council will not engage through individual correspondence. All comments received will be published on the Council's website in accordance with the General Data Protection Regulations (May 2018).

### **Protecting Your Privacy**

We believe you should always know what data we collect from you and how we use it, and that you should have meaningful control over both. As part of our ongoing commitment to transparency, and in relation to the new General Data Protection Regulations (May 2018), we have updated our Privacy Policy.

We will only use your personal information to send you information on the Local Plan and associated planning policy matters. You can find information about how we handle your personal data by visiting [www.staffordbc.gov.uk/privacynotices](http://www.staffordbc.gov.uk/privacynotices) and if you have any queries or would like to unsubscribe from receiving information please contact the Forward Planning section using the details above.

**Part A**

**1. Personal Details\***

\*If an agent is appointed please complete only the Title, Name and Organisation boxes below but complete the full contact details of the agent in 2.

**2. Agent's Details  
(if applicable)**

Title	<input type="text"/>	<input type="text"/>
First Name	<input type="text"/>	<input type="text"/>
Last Name	<input type="text"/>	<input type="text"/>
Job Title (if applicable)	<input type="text"/>	<input type="text"/>
Organisation (if applicable)	<input type="text"/>	<input type="text"/>
Address Line 1	<input type="text"/>	<input type="text"/>
Address Line 2	<input type="text"/>	<input type="text"/>
Address Line 3	<input type="text"/>	<input type="text"/>
Address Line 4	<input type="text"/>	<input type="text"/>
Postcode	<input type="text"/>	<input type="text"/>
Telephone Number	<input type="text"/>	<input type="text"/>
E-mail address	<input type="text"/>	<input type="text"/>

**Part B – Please use a separate sheet for each representation**

**1. Name or Organisation**

**2. Name and address of proposed site (Please attach a site plan showing boundaries)**

**3. Ownership Details**

a) Details of the land owner if known

b) Is the land owner aware of the proposal to designate their land?

c) Is the land owner supportive of the proposals to designate their land?

**4. Site History**

a) What is the site currently used for?

b) Is the site subject to a planning permission for development? (If yes please provide details)

c) Has an application for planning permission for development been made in the past? (if yes please provide details)

## 5. Site Support

Is the proposal to designate the space supported by any of the following? (If yes please provide details)

A friends group

Local community group

Parish Council

Local Councillor

MP

Other group/organisation

Individual

## 6. Site Characteristics (NPPF Requirements Paragraph 77)

a) Is the site within reasonable close proximity to the community that it serves?

b) Is the site an extensive tract of land? (Please provide details of the size of the site)

c) How does the site connect physically, visually and socially to the area?

The proposed designation of spaces must be based on evidence to demonstrate why the green area is demonstrably special to a local community and holds a particular local significance. To meet this requirement an area should meet one or more of the following:

- be of local significance because of its beauty;
- be of local significance because of its historic importance to the local community;
- be of local significance because of its recreational value;
- be of local significance because of the tranquillity it provides;
- be of local significance because of the wildlife it is home to, o ;
- because of any other reasons.

To help in this assessment please complete the relevant boxes below providing evidence to support your answer.

In all instances the Council requires evidence as to why an area is of particular significance to the local community and why it warrants additional protection compared to other areas of open green space across the borough. This could include for example photographic evidence, wildlife reviews or headcount data. The Council reserves the right to request additional evidence where needed.

d) How is the proposed space of particular local significance in respect of its beauty?	
e) How is the proposed space of particular importance in respect of its historic significance?	
f) How is the proposed space of particular local significance in respect of its recreational value?	
g) How is the proposed space of particular local significance, in respect of its tranquillity?	
h) How is the proposed space of particular local significance, in respect of its wildlife value?	
i) Are there any other reasons why the proposed space has a particular local significance for the local community? For example does the area play an important role in community cohesion? Is	

it registered on the asset of community value?	
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**7. Please provide any other information that you consider would be helpful to the assessment**