

Voluntary, Community and Social Enterprise Grant

Appendix 1 - Funding Matrix (For office use only)

This matrix provides a framework for evaluating grant applications against key criteria.

Instructions

- Review each application thoroughly.
 - For each criterion, assign a score (1-5) based on the following rating scale:
 - 1 (Poor) Fails to adequately address the criterion or demonstrates significant weaknesses
 - 2 (Fair) Partially addresses the criterion, but has notable limitations or areas for improvement
 - 3 (Good) Adequately addresses the criterion and demonstrates a solid understanding
 - 4 (Very Good) Comprehensively addresses the criterion
 - 5 (Excellent) Exceptionally addresses the criterion
 - Multiply the score by the weighting for that criterion to get the Weighted Score.
 - Add all Weighted Scores to determine the Total Weighted Score.
 - Interpretation of Total Weighted Score:
 - 120 - 150 Highly Recommended for Funding
 - 119 - 90 Recommended for Funding with Minor Revisions
 - 89 - 60 Potential for Funding with Significant Revisions
 - Below 60 Not Recommended for Funding
-

Criteria	Commentary	Weighting	Score	Weighted Score
Project Need and Significance	- Clear statement of project significance. - Clear evidence of need within the Borough. - Clear alignment with funder priorities.	5	5 (example)	25 (example)
Project Methodology	- Clear evidence of project outline. - Clear evidence of logical and appropriate methodology, structure and delivery planning. - Clear evidence of appropriate management and staffing capabilities to deliver the project.	5	5 (example)	25 (example)
Project Goals and Objectives	- Clear evidence of SMART: Specific, Measurable, Achievable, Relevant, Time-bound.	5	5 (example)	25 (example)

Criteria	Commentary	Weighting	Score	Weighted Score
Organisational Experience	- Clear evidence of experience and expertise within the organisation. - Clear evidence of previous success. - Clear evidence of previous collaborative working.	3	5 (example)	15 (example)
Value for Money	- Clear evidence of realistic and justified budget. - Clear evidence of cost-effectiveness. - Clear evidence of appropriate allocation of resources. - Clear evidence of sustainability beyond grant period.	4	5 (example)	20 (example)

Criteria	Commentary	Weighting	Score	Weighted Score
Health and Safety (inc. Safeguarding)	- Clear evidence of health and safety, duty of care, and other appropriate best practice requirements - including safeguarding of children and vulnerable adults and the organisations' ability to successfully manage these.	5	5 (example)	25 (example)
Equalities and Diversity	- Clear evidence of equality, diversity and inclusivity within the organisation.	3	5 (example)	15 (example)
Total Weighted Score				150 (example)